



City of Enid
401 W. Owen K. Garriott Road
Enid, Oklahoma 73701
580-234-0400

BOARD OF COMMISSIONERS

NOTICE OF SPECIAL MEETING

Mayor and Board of Commissioners of the City of Enid, Oklahoma,

Notice is hereby given that the Mayor and Board of Commissioners of the City of Enid, Oklahoma, will meet in special session at 4:00 p.m. on the 26th day of May, 2016, in the Council Chambers of the City Administration Building, located at 401 W. Owen K. Garriott Road in said city, and the agenda for said meeting is as follows:

- AGENDA -

MAYOR AND BOARD OF COMMISSIONERS SPECIAL MEETING

1. CALL TO ORDER/ROLL CALL.
2. APPROVE ADDITIONAL LOCAL SHARE FUNDS TO OKLAHOMA DEPARTMENT OF TRANSPORTATION (ODOT), IN THE AMOUNT OF \$642,488.93, FOR THE ROADWAY AND TRAIL IMPROVEMENT PROJECT ON WILLOW ROAD, PROJECT NO. R-0303A, AND AUTHORIZE ADDITIONAL PAYMENT OF THE LOCAL SHARE OF THE PROJECT .
3. DISCUSS AND TAKE NECESSARY ACTION FOR ENTRY WAY SIGNAGE.
4. CONSIDER CONVENING INTO EXECUTIVE SESSION PURSUANT TO 25 O.S. §307(C)(10) TO DISCUSS MATTERS PERTAINING TO ECONOMIC DEVELOPMENT BECAUSE AN EXECUTIVE SESSION IS NECESSARY TO PROTECT THE CONFIDENTIALITY OF THE BUSINESS; AND TO RECONVENE INTO REGULAR SESSION TO TAKE ANY NECESSARY ACTION.
5. ADJOURN.

City Commission Special Meeting

Meeting Date: 05/26/2016

Submitted By: Kristin Martin, Executive Assistant

SUBJECT:

APPROVE ADDITIONAL LOCAL SHARE FUNDS TO OKLAHOMA DEPARTMENT OF TRANSPORTATION (ODOT), IN THE AMOUNT OF \$642,488.93, FOR THE ROADWAY AND TRAIL IMPROVEMENT PROJECT ON WILLOW ROAD, PROJECT NO. R-0303A, AND AUTHORIZE ADDITIONAL PAYMENT OF THE LOCAL SHARE OF THE PROJECT .

BACKGROUND:

On February 18, 2016, the City of Enid entered into an agreement with ODOT to share the construction cost of the Willow Road improvements from Oakwood Road to Cleveland Street. Payment of the local share funding was approved in the amount of \$1,906,00.54 for the road and trail improvements which included an maximum \$100,000 incentive program for project completion in advance of contract time.

ODOT approved the maximum federal funding for local government projects of \$1,000,000.00 for the roadway improvements and \$574,516.28 for the trail improvements. The total federal funding being \$1,574,516.28.

On May 2, 2016 ODOT rejected the one and only bid received for this project. The original plans called for bids on Portland cement concrete pavement and asphalt pavement alternate. As only the asphalt pavement alternate was bid, ODOT rejected the bid as incomplete.

The plans have been revised to provide for the construction of asphalt pavement only with a concrete trail and sidewalk. In addition, a new Engineer’s Estimate was filed based pricing determined from the bid received. ODOT has development a new estimate of project cost share as shown below:

The revised **local share funds** for this project are as follows:

	Original	Additional	Total
Road Improvements	\$1,762,371.47	\$627,878.19	\$2,390,249.66
Trail Improvements	\$143,629.07	\$14,610.74	\$158,239.81
Railroad Crossing Improvements	\$0.00	\$0.00	\$0.00
Total	\$1,906,000.54	\$642,488.93	\$2,548,489.47

Per the above break down in cost, ODOT has invoiced the City of Enid for the additional amount of \$642,488.93. This item is presented to approve payment to ODOT.

Upon receive of payment, ODOT is scheduled to place the Willow Road project on a July bid letting.

RECOMMENDATION:

Approve and authorize additional payment to ODOT.

PRESENTER:

Jomara Ortiz, Project Engineer.

Fiscal Impact

Budgeted Y/N: Y

Amount: \$642,488.93.

Funding Source:

Capital Improvement Fund.

City Commission Special Meeting

3.

Meeting Date: 05/26/2016

Submitted By: Ashley Keim, Executive Assistant

SUBJECT:

DISCUSS AND TAKE NECESSARY ACTION FOR ENTRY WAY SIGNAGE.

BACKGROUND:

On May 17th, 2016 study session, the Enid Regional Development Alliance (ERDA) and First Team made a Wayfinding signage presentation with Corbin Design. They also showed their design concepts for the entry way signage and stated their design cost estimate would be \$40,000.00 each.

ERDA is working with Corbin Design to accelerate the bid specification package to enable the City to solicit bids. City staff anticipates receiving that on June 1st, and will make every effort to solicit bids and present to the Commission by the end of June 2016 at a Special Meeting. This process normally takes a minimum of 30 days, and will be extraordinarily difficult to accomplish in that short time frame. If for any reason this cannot be done by the end of June, this will be brought to the Commission in July with any required budget amendment.

Corbin Design will look at two locations for the east entry sign; one at the existing location near 30th St. and another being near 66th St.

RECOMMENDATION:

Discuss and take necessary action.

PRESENTER:

Jerald Gilbert, City Manager.
Brent Kisling, ERDA Director.

City Commission Special Meeting

4.

Meeting Date: 05/26/2016

Submitted By: Ashley Keim, Executive Assistant

SUBJECT:

CONSIDER CONVENING INTO EXECUTIVE SESSION PURSUANT TO 25 O.S. §307(C)(10) TO DISCUSS MATTERS PERTAINING TO ECONOMIC DEVELOPMENT BECAUSE AN EXECUTIVE SESSION IS NECESSARY TO PROTECT THE CONFIDENTIALITY OF THE BUSINESS; AND TO RECONVENE INTO REGULAR SESSION TO TAKE ANY NECESSARY ACTION.

BACKGROUND:

The City Attorney recommends the Mayor and Board of Commissioners go into Executive Session pursuant to 25 O.S. §307(C)(10), to confer “on matters pertaining to economic development, including the transfer of property, financing, or the creation of a proposal to entice a business to remain or to locate...” within Enid because public disclosure of the matter to be discussed would violate the confidentiality of the business.

Upon conclusion of the Executive Session, the Commission will reconvene into Special Session to take any necessary action.

RECOMMENDATION:

Convene into Executive Session.

PRESENTER:

Andrea L. Chism, City Attorney.
