



City of Enid
401 W. Owen K. Garriott Road
Enid, Oklahoma 73701
580-234-0400

BOARD OF COMMISSIONERS

NOTICE OF MEETINGS

Mayor and Board of Commissioners of the City of Enid, Oklahoma, the Trustees of the Enid Municipal Authority, a Public Trust, the Trustees of the Enid Economic Development Authority, a Public Trust, and the Trustees of the Enid Public Transportation Authority, a Public Trust

Notice is hereby given that the Mayor and Board of Commissioners of the City of Enid, Oklahoma, the Trustees of the Enid Municipal Authority, a Public Trust, the Trustees of the Enid Economic Development Authority, a Public Trust, and the Trustees of the Enid Public Transportation Authority, a Public Trust will meet in regular session at 6:30 p.m. on the 2nd day of August, 2016, in the Council Chambers of the City Administration Building, located at 401 W. Owen K. Garriott Road in said city, and the agenda for said meeting is as follows:

- AGENDA -

MAYOR AND BOARD OF COMMISSIONERS REGULAR MEETING

1. CALL TO ORDER/ROLL CALL.
2. INVOCATION.
3. FLAG SALUTE.
4. CONSIDER APPROVAL OF MINUTES OF THE REGULAR COMMISSION MEETING OF JULY 7, 2016.
5. AWARDS, PRESENTATIONS, PROCLAMATIONS, AND ORGANIZATIONAL BUSINESS.
 1. PRESENT PET AVAILABLE FOR ADOPTION AT THE CITY ANIMAL SHELTER.
6. HEARINGS.
 1. CONDUCT A HEARING REZONING PROPERTY DESCRIBED AS THE SOUTH 40 1/2 FEET OF LOTS 1-5, BLOCK 43, KENWOOD ADDITION AND THE NORTH 6-FEET OF VACATED ALLEY ON THE SOUTH AND ADJOINING SAID LOTS LOCATED AT 316 NORTH ADAMS FOR GENE LONG FROM "R-2" RESIDENTIAL SINGLE-FAMILY DISTRICT TO "R-4A" FOUR-FAMILY DWELLING DISTRICT.

7. COMMUNITY DEVELOPMENT.

- 1. CONSIDER AN ORDINANCE REZONING PROPERTY DESCRIBED AS THE SOUTH 40 1/2 FEET OF LOTS 1-5, BLOCK 43, KENWOOD ADDITION AND THE NORTH 6-FEET OF VACATED ALLEY ON THE SOUTH AND ADJOINING SAID LOTS LOCATED AT 316 NORTH ADAMS FOR GENE LONG FROM "R-2" RESIDENTIAL SINGLE-FAMILY DISTRICT TO "R-4A" FOUR-FAMILY DWELLING DISTRICT.**

8. ADMINISTRATION.

- 1. CONSIDER A RESOLUTION AUTHORIZING THE ENID MUNICIPAL AUTHORITY (EMA) TO PURCHASE A LETTER OF CREDIT FOR THE PURPOSE OF LANDFILL FINANCIAL ASSURANCE AS REQUIRED BY THE OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY.**
- 2. CONSIDER A RESOLUTION AMENDING THE 2016-2017 AIRPORT FUND BUDGET BY APPROPRIATING ADDITIONAL FUNDS IN THE AMOUNT OF \$50,000.00 TO INCREASE THE 2016-2017 APPROPRIATED AMOUNTS FOR THE AIRPORT DEPARTMENT.**

9. CONSENT.

- 1. ACCEPT PAVING (R-1507), SANITARY SEWER (S-1503), AND WATER (W-1515) IMPROVEMENT PROJECTS TO SERVE STONEBRIDGE FIRST ADDITION, BLOCKS 1 & 2.**
- 2. ACCEPT WATER IMPROVEMENT PROJECT TO SERVE STONEBRIDGE DEVELOPMENT LOT 1, BLOCK 5, PROJECT NO. W-1604.**
- 3. ACCEPT WATER LINE (W-1604) AND SANITARY SEWER (S-1601A) IMPROVEMENT PROJECTS TO SERVE TARA ESTATES – BLOCKS 7 AND 8, ENID, OKLAHOMA.**
- 4. ACCEPT THE WATER LINE IMPROVEMENT PROJECT TO SERVE SCHLOTZSKY'S BAKERY CAFE, ENID, OKLAHOMA, PROJECT NO. W-1612A.**
- 5. APPROVE CHANGE ORDER NO.1, IN THE AMOUNT OF \$53,751.10, AND ACCEPT THE PROJECT WITH L.D. KEMP EXCAVATING, INC., FORT WORTH, TEXAS FOR THE CONSTRUCTION OF CELLS 9A, 9B, 10A, AND 10B AT THE ENID MUNICIPAL LANDFILL, PROJECT NO. M-1508C.**
- 6. ACCEPT OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY (ODEQ) PERMIT TO CONSTRUCT A WATER LINE REPLACEMENT TO SERVE 8TH STREET/BROADWAY TO ELM, GARFIELD COUNTY, ENID, OKLAHOMA, PROJECT NO. W-1703A.**
- 7. ACCEPT A 35-FOOT WATER AND SEWER UTILITY EASEMENT AND RIGHT-OF-WAY, FROM BOBSFARM INC., AN OKLAHOMA CORPORATION, AT NO COST TO THE CITY OF ENID.**

8. APPROVE AMENDMENT NO.1 WITH BOCKUS PAYNE ASSOCIATES ARCHITECTS, OKLAHOMA CITY, OKLAHOMA, INCREASING THE CONTRACT AMOUNT BY \$13,014.58 FOR ADDITIONAL CONSTRUCTION ADMINISTRATION AND REIMBURSEMENT FOR ADDITIONAL MILLWORK RELATED TO THE CONSTRUCTION OF THE ENID FIRE STATION 4, PROJECT NO. M-1408.
9. AWARD CONTRACT TO CONSTRUCT APRON AT WOODRING REGIONAL AIRPORT TO CONTECH CONSTRUCTION COMPANY INC., BROKEN ARROW, OKLAHOMA, IN THE AMOUNT OF \$413,214.00, AND AUTHORIZE THE MAYOR TO EXECUTE ALL CONTRACT DOCUMENTS AFTER REVIEW BY THE CITY ATTORNEY.
10. APPROVAL OF CLAIMS IN THE AMOUNT OF \$404,799.24.
10. RECESS TO CONVENE AS THE ENID MUNICIPAL AUTHORITY.
11. TRUSTEES OF THE ENID MUNICIPAL AUTHORITY REGULAR MEETING.
12. ENID MUNICIPAL AUTHORITY REGULAR MEETING.
1. APPROVE PURCHASE OF A LETTER OF CREDIT WITH SECURITY NATIONAL BANK, ENID, OKLAHOMA FOR LANDFILL FINANCIAL ASSURANCE AS REQUIRED BY OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY IN THE AMOUNT OF \$24,631.38.
2. APPROVAL OF CLAIMS IN THE AMOUNT OF \$187,499.98.
13. ADJOURN TO CONVENE AS THE ENID ECONOMIC DEVELOPMENT AUTHORITY.
14. TRUSTEES OF THE ENID ECONOMIC DEVELOPMENT AUTHORITY REGULAR MEETING.
15. ENID ECONOMIC DEVELOPMENT AUTHORITY REGULAR MEETING.
1. APPROVAL OF CLAIMS IN THE AMOUNT OF \$6,000.00.
16. ADJOURN TO CONVENE AS THE ENID PUBLIC TRANSPORTATION AUTHORITY.
17. TRUSTEES OF THE ENID PUBLIC TRANSPORTATION AUTHORITY REGULAR MEETING.
18. ENID PUBLIC TRANSPORTATION AUTHORITY REGULAR MEETING.
1. APPROVAL OF CLAIMS IN THE AMOUNT OF \$12,243.73.
19. ADJOURN TO RECONVENE AS THE ENID CITY COMMISSION.
20. PUBLIC COMMENTS.

21. **CONSIDER AND EXECUTE AN EMPLOYMENT AGREEMENT WITH ANDREA CHISM FOR THE POSITION OF CITY ATTORNEY FOR THE CITY OF ENID.**

22. **CONSIDER CONVENING INTO EXECUTIVE SESSION PURSUANT TO 25 O.S. §307(B)(1), EMPLOYMENT, HIRING, APPOINTMENT, PROMOTION, DEMOTION, DISCIPLINING, OR RESIGNATION OF ANY INDIVIDUAL SALARIED EMPLOYEE, TO DISCUSS THE TERMS OF EMPLOYMENT OF ANDREA L. CHISM AS CITY ATTORNEY FOR THE CITY OF ENID, AND TO RECONVENE INTO REGULAR SESSION TO TAKE ANY NECESSARY ACTION.**

23. **ADJOURN.**

City Commission Meeting

4.

Meeting Date: 08/02/2016

SUBJECT:

CONSIDER APPROVAL OF MINUTES OF THE REGULAR COMMISSION MEETING OF JULY 7, 2016.

Attachments

7/7 Minutes

MINUTES OF REGULAR MEETING OF THE
MAYOR AND BOARD OF COMMISSIONERS OF THE CITY OF ENID, OKLAHOMA,
TRUSTEES OF THE ENID MUNICIPAL AUTHORITY, A PUBLIC TRUST,
TRUSTEES OF THE ENID ECONOMIC DEVELOPMENT AUTHORITY, A PUBLIC TRUST,
AND TRUSTEES OF THE ENID PUBLIC TRANSPORTATION AUTHORITY, A PUBLIC TRUST
HELD ON THE 7TH DAY OF JULY 2016

The Mayor and Board of Commissioners of the City of Enid, County of Garfield, State of Oklahoma, the Trustees of the Enid Municipal Authority, a Public Trust, the Trustees of the Enid Economic Development Authority, a Public Trust, and the Trustees of the Enid Public Transportation Authority, a Public Trust, met in regular session at 6:30 P.M. on the 7th day of July 2016, in the Council Chambers of the Administration Building of the City of Enid, located at 401 West Owen K. Garriott Road in said city, pursuant to notice given by December 15, 2015 to the Clerk of the City of Enid, and pursuant to notice thereof displayed at the entrance to the Administration Building of said city, in prominent view and which notice was posted prior to 5:00 P.M. on the 6th day of July 2016.

-MAYOR AND BOARD OF COMMISSIONERS-

Mayor Shewey called the meeting to order with the following members present and absent:

PRESENT: Commissioners Janzen, Brownlee, Ezzell, Wilson and Mayor Shewey.

ABSENT: Commissioners Timm and Vanhooser.

Staff present were City Manager Jerald Gilbert, City Attorney Andrea Chism, Assistant City Clerk Alissa Lack, Director of Engineering Services Christopher Gdanski, Chief Financial Officer Erin Crawford, Public Utilities Director Louis Mintz, Planning Administrator Chris Bauer, Police Chief Brian O'Rourke, Director of Marketing and Public Relations Steve Kime, Human Resources Director Sonya Key, and Ex-Officio Member Col. Darrell Judy.

Pastor Noah Bailey from Enid Reformed Church gave the Invocation, and Colonel Darrell Judy led the Flag Salute.

Motion was made by Commissioner Janzen and seconded by Commissioner Brownlee to approve the minutes of the regular Commission meeting of June 21, 2016, and the vote was as follows:

AYE: Commissioners Janzen, Brownlee, Ezzell, Wilson and Mayor Shewey.

NAY: None.

Officer Jerad Free presented “Lucy,” a six-month old female Staffordshire Terrier, available for adoption at the Enid Animal Shelter.

Library Director Jenny Regier was presented a Certificate from the State of Oklahoma Historical Society, officially listing the Public Library of Enid and Garfield County in the National Register of Historic Places.

Mr. Frank “Watermelon” Campbell was also presented a Certificate from the State of Oklahoma Historical Society, officially listing the Railroad Museum of Oklahoma Santa Fe Freight Depot in the National Register of Historic Places.

A quarterly update was provided by Mr. Mike Cooper, Vance Development Consultant.

Mr. Cooper stated that earlier in the day, he had met with the new Wing Commander at Vance Air Force Base (Base), Col. Darrell Judy, during which time he had briefed Col. Judy on the Vance Development Authority, how it was organized, its purpose, and how it partnered with Base, City and community officials to work on issues that hopefully would increase mission capability and reduce costs for the Air Force.

Mr. Cooper spoke regarding the State of Oklahoma's budget crisis as it pertained to the Oklahoma Strategic Military Planning Commission (OSMPC). He stated that he had worked with the Governor, and the Senate and House leadership to ensure that the OSMPC continued to receive the maximum level of funding possible, noting that it would receive approximately \$1 million in the current year to assist Oklahoma communities with military facilities with protection and enhancement efforts. He also spoke regarding the pending apron project at Enid Woodring Regional Airport, stating that approximately \$166,666.00 of that project cost would be funded by the OSMPC.

Mr. Cooper spoke regarding the annual Association of Defense Communities Conference, attended by him and Mayor Shewey. Meetings had been held with military, Department of Defense, and Congressional leaders to discuss the Federal budget, sequestration, Base Realignment and Closure issues, and excess capacity issues.

In closing, Mr. Cooper stated that all of the services were conducting an analysis to determine the military value of each of their installations. He stated that airspace, facilities, and infrastructure were all important as they pertained to military value. However, the most critical issue now was water, and the access to water. He applauded the Commission for its actions to resolve Enid's long-term water issues, stating that the Department of Defense was looking at that issue heavily, and it was critical to have that resource long-term if facilities remained open.

A hearing was held regarding a proposed ordinance amending Sections 11-13-1 through 11-13-9 in Title 11, Chapter 13 of the Enid Municipal Code, 2014, entitled "Sign Regulations."

Assistant City Attorney William Gill explained that if approved, the ordinance would amend, remove, and add definitions, classify election signs as temporary signs, double signage allowed, classify ground signs as freestanding signs, and eliminate regulation of window signs and special event signs.

Commissioner Janzen had questions regarding the size limitation of A-Frame signs, and whether those types of signs were currently being displayed around town.

City Attorney Andrea Chism acknowledged that there were businesses in town that utilized those types of signs, and explained that there were specific requirements, such as size, impeding walkways, and removal of the signs at the close of business, when displaying those signs.

There being no further comments, the hearing concluded.

Motion was made by Commissioner Wilson and seconded by Commissioner Brownlee to adopt an ordinance amending Sections 11-13-1 through 11-13-9 in Title 11, Chapter 13 of the Enid Municipal Code, 2014, entitled "Sign Regulations," and the vote was taken as follows:

AYE: Commissioners Janzen, Brownlee, Ezzell, Wilson and Mayor Shewey.

NAY: None.

ORDINANCE NO. 2016-14

AN ORDINANCE AMENDING THE ENID MUNICIPAL CODE, 2014, TITLE 11, ENTITLED "ZONING," CHAPTER 13, ENTITLED "SIGN REGULATIONS," CORRECTING GRAMMAR AND CAPITALIZATION THROUGHOUT; AMENDING TITLE 11, ENTITLED "ZONING," CHAPTER 13, ENTITLED "SIGN REGULATIONS," SECTION 11-13-2, ENTITLED "DEFINITIONS," TO ADD AND CLARIFY DEFINITIONS; AMENDING TITLE 11, ENTITLED "ZONING," CHAPTER 13, ENTITLED "SIGN REGULATIONS," SECTION 11-13-3, ENTITLED "BONDING AND LICENSING OF CONTRACTORS," TO PROVIDE A MAXIMUM HEIGHT; AMENDING TITLE 11, ENTITLED "ZONING," CHAPTER 13, ENTITLED "SIGN REGULATIONS," SECTION 11-13-4, ENTITLED "PERMITS AND INSPECTIONS," TO CLARIFY THE EXCEPTION FOR ART; AMENDING TITLE 11, ENTITLED "ZONING," CHAPTER 13, ENTITLED "SIGN REGULATIONS," SECTION 11-15-5, ENTITLED "GENERAL REGULATIONS," TO REMOVE THE REQUIREMENT TO IDENTIFY SIGNS BY PERMIT NUMBER AND TO DOUBLE THE SQUARE FOOTAGE OF SIGNS, ELIMINATE REGULATION OF WINDOW SIGNS, AND ALLOW CERTAIN PARAPET AND ROOF SIGNS; AMENDING TITLE 11, ENTITLED "ZONING," CHAPTER 13, ENTITLED "SIGN REGULATIONS," SECTION 11-15-6, ENTITLED "ALLOWANCES BY ZONING DISTRICT OR SPECIAL AREA," TO CLARIFY TYPES OF SIGNS ALLOWED BY ZONING DISTRICT, PROVIDE A MAXIMUM HEIGHT AND ELIMINATE REGULATION OF WINDOW SIGNS; AMENDING TITLE 11, ENTITLED "ZONING," CHAPTER 13, ENTITLED "SIGN REGULATIONS," SECTION 11-13-7, ENTITLED "SIZE, LOCATION AND OTHER RESTRICTIONS," TO ALLOW MULTIPLE FREESTANDING SIGNS, LIMIT THE PERMIT FEE FOR TEMPORARY COMMERCIAL SIGNS, PROVIDE MAXIMUM SIZE FOR TEMPORARY COMMERCIAL SIGNS AND PROVIDE REGULATION OF FEATHER FLAGS; PROVIDING FOR REPEALER, SAVINGS CLAUSE, SEVERABILITY AND CODIFICATION.

Motion was made by Commissioner Wilson and seconded by Commissioner Ezzell to adopt an ordinance amending Sections 1-15-1 through 1-15-13 in Chapter 15, Title 1 of the Enid Municipal Code, 2014, entitled “Special Events,” which will amend the intent and purpose, amend and add definitions, require operators to coordinate with the City on advertisement of events, make operators responsible for violations, allow operators to submit insurance separately from applications, add a review of the application for ADA compliance, require appeals to be filed at least 10 days prior to planned events, and require beer, alcohol and food vendors to comply with State, County and local laws, and the vote was taken as follows:

AYE: Commissioners Janzen, Brownlee, Ezzell, Wilson and Mayor Shewey.

NAY: None.

ORDINANCE NO. 2016-15

AN ORDINANCE AMENDING THE ENID MUNICIPAL CODE, 2014, TITLE 1, ENTITLED “ADMINISTRATION,” CHAPTER 15, ENTITLED “SPECIAL EVENTS,” TO CORRECT CAPITALIZATION THROUGHOUT; AMENDING TITLE 1, ENTITLED “ADMINISTRATION,” CHAPTER 15, ENTITLED “SPECIAL EVENTS,” SECTION 1-15-1, ENTITLED “INTENT AND PURPOSE,” TO REMOVE UNNECESSARY LANGUAGE AND CLARIFY THE CITY’S PURPOSE; AMENDING TITLE 1, ENTITLED “ADMINISTRATION,” CHAPTER 15, ENTITLED “SPECIAL EVENTS,” SECTION 1-15-2, ENTITLED “DEFINITIONS,” TO CLARIFY THE DEFINITIONS OF SPECIAL EVENT AND SPECIAL EVENT AREA AND ADD THE DEFINITION OF MOBILE FOOD VENDOR, ATTENDEE, AND PARTICIPANT; AMENDING TITLE 1, ENTITLED “ADMINISTRATION,” CHAPTER 15, ENTITLED “SPECIAL EVENTS,” SECTION 1-15-3, ENTITLED “PERMIT APPLICATION AND APPROVAL PROCESS,” TO REMOVE CERTAIN PERMIT REQUIREMENTS, SIMPLIFY THE NOTIFICATION REQUIREMENT, AND ALLOW INSURANCE TO BE SUBMITTED SEPARATELY FROM THE APPLICATION; AMENDING TITLE 1, ENTITLED “ADMINISTRATION,” CHAPTER 15, ENTITLED “SPECIAL EVENTS,” SECTION 1-15-4, ENTITLED “POLICE AND FIRE APPROVALS,” TO REQUIRE THE USE OF OFF-DUTY POLICE OFFICERS AS SECURITY IN CERTAIN CIRCUMSTANCES; AMENDING TITLE 1, ENTITLED “ADMINISTRATION,” CHAPTER 15, ENTITLED “SPECIAL EVENTS,” SECTION 1-15-6, ENTITLED “APPEAL OF DENIAL OF APPLICATION,” TO REQUIRE APPEALS TO BE FILED TEN DAYS PRIOR TO THE EVENT; AMENDING TITLE 1, ENTITLED “ADMINISTRATION,” CHAPTER 15, ENTITLED “SPECIAL EVENTS,” SECTION 1-15-9, ENTITLED “SAFETY REQUIREMENTS,” TO RENAME THE SECTION, PROVIDE THAT SALES OF ALCOHOL AND/OR LOW POINT BEER BE MADE THOSE WITH PROPER LICENSES AND TO DISALLOW ANY ADDITIONAL FEE; AMENDING TITLE 1, ENTITLED “ADMINISTRATION,” CHAPTER 15, ENTITLED “SPECIAL EVENTS,” SECTION 1-15-10, ENTITLED “HEALTH REQUIREMENTS,” TO RENAME THE SECTION, REQUIRE THAT SALES OF FOOD AND BEVERAGES BE MADE BY THOSE WITH PROPER

LICENSES AND TO DISALLOW ANY ADDITIONAL FEE; AMENDING TITLE 1, ENTITLED "ADMINISTRATION," CHAPTER 15, ENTITLED "SPECIAL EVENTS," SECTION 1-15-11, ENTITLED "VENDOR PERMIT PROCESS," TO RENAME AND REORGANIZE CERTAIN REQUIREMENTS; AMENDING TITLE 1, ENTITLED "ADMINISTRATION," CHAPTER 15, ENTITLED "SPECIAL EVENTS," SECTION 1-15-12, ENTITLED "EXEMPTION FOR THE CITY OF ENID," TO CORRECT GRAMMAR AND CLARIFY LANGUAGE REGARDING PARTICIPATION FEES; AMENDING TITLE 1, ENTITLED "ADMINISTRATION," CHAPTER 15, ENTITLED "SPECIAL EVENTS," SECTION 1-15-13, ENTITLED "OFFENSE AND PENALTY," TO PLACE RESPONSIBILITY FOR VIOLATIONS ON THE OPERATOR; PROVIDING FOR REPEALER, SAVINGS CLAUSE, SEVERABILITY AND CODIFICATION.

Motion was made by Commissioner Ezzell and seconded by Commissioner Brownlee to approve staff recommendations on the following Consent items as listed, and the vote was as follows:

AYE: Commissioners Janzen, Brownlee, Ezzell, Wilson and Mayor Shewey.

NAY: None.

- (1) Acceptance of the following described Public Highway Dedication Deed from Mr. Leroy Markes located in the N.E./4 of Section 6-22-6, to allow for site improvements at the corner of Grand Avenue and Willow Road, at no cost to the City:

(Copy Description)

- (2) Acceptance of Project No. F-1307, Rolling Oaks Detention Facility and Drive Realignment, as completed by the contractor, P.P.S. Trucking, LLC;
- (3) Approval of Change Order No. 1 with Parathon Construction, LLC for Project No. F-1403A, Moore Avenue and Van Buren Street Drainage, which will adjust bid quantities to quantities delivered in place for the replacement of sod in disturbed areas, at an additional cost of \$825.00, for a total revised contract amount of \$121,768.20;
- (4) Approval of Change Order No. 1 with C-P Integrated Services, Inc. for Project No. M-1601, Randolph Avenue Sidewalk from Cleveland Street to Oakwood Road, which will provide for the removal and replacement of existing sidewalk on Randolph Avenue near Adams School to comply with ADA accessibility, at an additional cost of \$17,385.39, for a total revised contract amount of \$303,032.41;
- (5) Acceptance of work in Project R-0806A, paving improvements to serve Belle Crossing, Blocks 1-4;
- (6) Approval of Change Order No. 1 with Cummins Construction Company for Project No. R-1502A, 2015 Street Resurfacing Program and Signal Modifications, which will add electrical conduit pull boxes necessary for pedestrian signal modifications and wheel stops at designated ADA parking spaces, at an additional cost of \$4,350.00, for a revised contract amount of \$789,528.23;

- (7) Approval of contract awards for Mowing and Cleaning the City of Enid's Rights-of-Way for Fiscal Year 2016-2017, to the lowest, responsible bidders, Patterson Mowing and CLM Mowing, Enid, Oklahoma, and HRT Service Company, LLC, Drummond, Oklahoma;

and

- (8) Allowance of the following claims for payment as listed:

(List Claims)

Mayor Shewey recessed the meeting to convene as the Enid Municipal Authority.

- TRUSTEES OF THE ENID MUNICIPAL AUTHORITY -

PRESENT: Trustees Janzen, Brownlee, Ezzell, Wilson, Chairman Shewey, Trust Manager Jerald Gilbert, Trust Attorney Andrea Chism, and Assistant Secretary Alissa Lack.

ABSENT: Trustees Timm and Vanhooser.

Motion was made by Trustee Brownlee and seconded by Trustee Janzen to renew a lease agreement with Community National Bank of Okarche for the lease/purchase of a 2015 Bomag Compactor for the City of Enid Landfill through June 30, 2017, and the vote was as follows:

AYE: Trustees Janzen, Brownlee, Ezzell, Wilson and Chairman Shewey.

NAY: None.

Motion was made by Trustee Ezzell and seconded by Trustee Wilson to renew a lease agreement with Community National Bank of Okarche for the lease/purchase of a 2016 John Deere Dozer for the City of Enid Landfill through June 30, 2017, and the vote was as follows:

AYE: Trustees Janzen, Brownlee, Ezzell, Wilson and Chairman Shewey.

NAY: None.

Motion was made by Trustee Ezzell and seconded by Trustee Wilson to award a blanket purchase order to Brenntag Southwest, Inc., Dallas, Texas, for the purchase of chlorine gas for the Wastewater Plant Management Department, for the period July 1, 2016 to June 30, 2017, in an amount not to exceed \$68,000.00, and the vote was as follows:

AYE: Trustees Janzen, Brownlee, Ezzell, Wilson and Chairman Shewey.

NAY: None.

Motion was made by Trustee Ezzell and seconded by Trustee Janzen to allow the following claims for payment as listed, and the vote was as follows:

AYE: Trustees Janzen, Brownlee, Ezzell, Wilson and Chairman Shewey.

NAY: None.

(List Claims)

Chairman Shewey adjourned the meeting to convene as the Enid Economic Development Authority.

- TRUSTEES OF THE ENID ECONOMIC DEVELOPMENT AUTHORITY -

PRESENT: Trustees Janzen, Brownlee, Ezzell, Wilson, Chairman Shewey, General Manager Jerald Gilbert, Trust Attorney Andrea Chism, and Assistant Secretary Alissa Lack.

ABSENT: Trustees Timm and Vanhooser.

Motion was made by Trustee Janzen and seconded by Trustee Ezzell to allow the following claims for payment as listed, and the vote was as follows:

AYE: Trustees Janzen, Brownlee, Ezzell, Wilson and Chairman Shewey.

NAY: None.

(List Claims)

Chairman Shewey adjourned the meeting to convene as the Enid Public Transportation Authority.

- TRUSTEES OF THE ENID PUBLIC TRANSPORTATION AUTHORITY –

PRESENT: Trustees Janzen, Brownlee, Ezzell, Wilson, Chairman Shewey, General Manager Jerald Gilbert, Trust Attorney Andrea Chism, and Assistant Secretary Alissa Lack.

ABSENT: Trustees Timm and Vanhooser.

Motion was made by Trustee Wilson and seconded by Trustee Ezzell to allow the following claims for payment, and the vote was as follows:

AYE: Trustees Janzen, Brownlee, Ezzell, Wilson and Chairman Shewey.

NAY: None.

(List Claims)

Chairman Shewey adjourned the meeting to reconvene as the Enid City Commission.

- MAYOR AND BOARD OF COMMISSIONERS –

Ms. Diane Levesque, 1324 West Oak Avenue, addressed commissioners. She expressed continued concerns regarding declining sales tax revenues and the possibility that dollars were being

spent in other communities, resulting in a loss of revenue for Enid. She questioned why there were new businesses in town, but no increase in sales tax revenues. She also questioned how the Kaw Pipeline project could be justified if sales tax receipts showed that Enid was not growing.

Ms. Levesque also expressed concerns regarding gentrification, occurring as the result of businesses bringing in employees from out of town rather than providing jobs to citizens who lived in the community. She also stated that the senior citizen and minority communities felt slighted because of those circumstances, indicating that gentrification was relative to that issue.

In closing, Ms. Levesque spoke regarding ethics and ethics guidelines, and called for the immediate resignation of Commissioner Brownlee for abuse of office, and the resignation of City Attorney Andrea Chism.

Motion was made by Commissioner Ezzell and seconded by Commissioner Brownlee to convene into Executive Session pursuant to 25 O.S §307(B)(4) to discuss current litigation, because disclosure will seriously impair the ability of the public body to process the claim or conduct pending litigation in the public interest, and pursuant to 25 O.S. §307(B)(3) to discuss the purchase of real property, and the vote was as follows:

AYE: Commissioners Janzen, Brownlee, Ezzell, Wilson and Mayor Shewey.

NAY: None.

The meeting convened into Executive Session at 7:12 P.M.

In Executive Session, the Commission discussed current litigation and the purchase of real property.

Motion was made by Commissioner Ezzell and seconded by Commissioner Wilson to reconvene into regular session, and the vote was as follows:

AYE: Commissioners Brownlee, Ezzell, Wilson and Mayor Shewey.

NAY: None.

Commissioner Janzen absent from vote.

The meeting reconvened into regular session at 7:36 P.M.

There being no further business to come before the Board at this time, motion was made by Commissioner Ezzell and seconded by Commissioner Wilson that the meeting adjourn, and the vote was as follows:

AYE: Commissioners Janzen, Brownlee, Ezzell, Wilson and Mayor Shewey.

NAY: None.

The meeting adjourned at 7:36 P.M.

City Commission Meeting

6. 1.

Meeting Date: 08/02/2016

Submitted By: Karla Ruther, Planning Assistant

SUBJECT:

CONDUCT A HEARING REZONING PROPERTY DESCRIBED AS THE SOUTH 40 1/2 FEET OF LOTS 1-5, BLOCK 43, KENWOOD ADDITION AND THE NORTH 6-FEET OF VACATED ALLEY ON THE SOUTH AND ADJOINING SAID LOTS LOCATED AT 316 NORTH ADAMS FOR GENE LONG FROM "R-2" RESIDENTIAL SINGLE-FAMILY DISTRICT TO "R-4A" FOUR-FAMILY DWELLING DISTRICT.

BACKGROUND:

This is a companion item to 7.1. 316 North Adams is a Colonial Revival contributing structure located in the Kenwood Historic District. This structure was built in 1921 as a single-family residence and was converted into four apartments in 1937. Sometime prior to the adoption of the 1986 zoning ordinance the property was zoned "C-3" General Commercial. In 1986 when the Kenwood Historic District was established it was rezoned to "R-2" Single-Family making the four apartments a non-conforming use. A non-conforming use is allowed to continue until its normal operation is stopped for a period of one year. According to the City of Enid utility records the account was inactive for fifteen (15) months from July 2013 to October 2014. Therefore, the existing four apartments are not a permitted use in the "R-2" zoning district.

The zoning ordinance defines a multiple-family dwelling as a three or more families living independently of each other. Therefore applicant is seeking "R-4A" Four-Family Residential zoning to accommodate the existing four apartments established inside 316 North Adams.

316 North Adams was converted to four apartments 79 years ago and remains apartments today. "R-4A" is the appropriate zoning district that permits a maximum of four apartments.

The Metropolitan Area Planning Commission unanimously recommended approval at their July 18, 2016 regular meeting.

RECOMMENDATION:

Consider the rezoning.

PRESENTER:

Chris Bauer, Planning Administrator.

Attachments

Location Map
316 N Adams



R-7

HP

R-2

C-1

Kenwood Blvd.

N Adams St.

316 N. Adams- Harter, Christian & Mary, House, c.1921, CONTRIBUTING-This two-story Colonial Revival home features wooden siding and a composite-shingled hipped roof. The very plain façade has an asymmetrical entrance with a small portico porch with a curved pediment and turned wooden supports.



City Commission Meeting

7. 1.

Meeting Date: 08/02/2016

Submitted By: Karla Ruther, Planning Assistant

SUBJECT:

CONSIDER AN ORDINANCE REZONING PROPERTY DESCRIBED AS THE SOUTH 40 1/2 FEET OF LOTS 1-5, BLOCK 43, KENWOOD ADDITION AND THE NORTH 6-FEET OF VACATED ALLEY ON THE SOUTH AND ADJOINING SAID LOTS LOCATED AT 316 NORTH ADAMS FOR GENE LONG FROM "R-2" RESIDENTIAL SINGLE-FAMILY DISTRICT TO "R-4A" FOUR-FAMILY DWELLING DISTRICT.

BACKGROUND:

This is a companion item to 6.1.

RECOMMENDATION:

Consider the ordinance.

PRESENTER:

Chris Bauer, Planning Administrator.

Attachments

Ordinance

ORDINANCE NO. _____

AN ORDINANCE AMENDING TITLE 11 CHAPTER 2, SECTION 11-2-1 OF THE ENID MUNICIPAL CODE, 2014, BY CHANGING THE ZONING ON A CERTAIN PROPERTY AND DESCRIBING THE SAME, AMENDING THE ZONING MAP ACCORDINGLY.

BE IT ORDAINED BY THE MAYOR AND BOARD OF COMMISSIONERS OF THE CITY OF ENID, OKLAHOMA;

Section I. That Title 11, Chapter 2, Section 11-2-1, of the City of Enid, Oklahoma, is hereby amended by adding the following:

The zoning of;

South forty and one-half (40 ½) feet of lots 1, 2, 3, 4 and 5, block 43, Kenwood Addition and the north six (6) feet of vacated alley on the south and adjoining said lots.

is changed to R-4A Four Family District and the boundaries of the zones on the "Zoning Map, Enid, Oklahoma" are hereby changed accordingly.

PASSED AND APPROVED this _____ day of _____, 2016.

William E. Shewey, Mayor

(Seal)

ATTEST:

City Clerk

APPROVED AS TO FORM AND LEGALITY THIS _____ DAY OF _____, 2016.

City Attorney

City Commission Meeting

8. 1.

Meeting Date: 08/02/2016

Submitted By: Erin Crawford, Chief Financial Officer

SUBJECT:

CONSIDER A RESOLUTION AUTHORIZING THE ENID MUNICIPAL AUTHORITY (EMA) TO PURCHASE A LETTER OF CREDIT FOR THE PURPOSE OF LANDFILL FINANCIAL ASSURANCE AS REQUIRED BY THE OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY.

BACKGROUND:

This is a companion to item 12.1. The Oklahoma Department of Environmental Quality (ODEQ) requires all landfill sites to comply with all ODEQ regulations, including annual submittal of closure and post-closure plans and associated cost estimates. The cost estimates require Enid Municipal Authority's landfill, under solid waste permit 3524006 to have a financial assurance mechanism in place. The mechanism secures funding to complete the required ODEQ closing and monitoring processes when the landfill site has reached capacity.

EMA's current financial assurance mechanism is a local government guarantee established by meeting requirements of the local government test. EMA no longer meets those requirements, and must establish an alternative financial assurance mechanism.

The current ODEQ approved post closure cost estimate is \$3,577,914.41 and the post-closure maintenance cost estimate is \$1,348,362.45. The total amount of \$4,926,276.86 is required to be covered with financial assurance. Staff has reviewed all available financial assurance mechanisms listed below:

Cash Deposit	Surety Bond
Certificate of Deposit	Letter of Credit
Trust Fund	Insurance
Escrow Account	Local Government Guarantee

Staff has deemed the letter of credit to be the most viable and lowest cost option at a rate of \$24,631.38 to assure the \$4,926,276.86 cost estimate.

Additionally, the newly constructed landfill cells 9A, 9B, 10A and 10B may not be placed in use until this mechanism is in place.

RECOMMENDATION:

Discuss and take necessary action.

PRESENTER:

Erin Crawford, Chief Financial Officer.

Attachments

Resolution

RESOLUTION

A RESOLUTION APPROVING THE INCURRENCE OF INDEBTEDNESS BY THE ENID MUNICIPAL AUTHORITY (THE "AUTHORITY") ISSUING ITS LETTER OF CREDIT IN THE AMOUNT OF \$4,926,276.86 FOR THE PURPOSE OF FINANCIAL ASSURANCE ON SOLID WASTE PERMIT 3524006 (THE "NOTE"); PROVIDING THAT THE ORGANIZATIONAL DOCUMENT CREATING THE AUTHORITY IS SUBJECT TO THE PROVISIONS OF THE NOTE INDENTURE AUTHORIZING THE ISSUANCE OF SAID NOTE; WAIVING COMPETITIVE BIDDING WITH RESPECT TO THE SALE OF SAID NOTE AND APPROVING THE PROCEEDINGS OF THE AUTHORITY PERTAINING TO THE SALE OF SAID NOTE; AND CONTAINING OTHER PROVISIONS RELATING THERETO.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSIONERS OF THE CITY OF ENID, OKLAHOMA:

SECTION 1. INDEBTEDNESS AUTHORIZED. The Enid Municipal Authority (the "Authority") is hereby authorized to incur an indebtedness by the issuance of its Letter of Credit, in the amount of \$4,926,276.86 (the "Note"), according to the terms and conditions of a Note Indenture by and among the Authority, Security National Bank, as Issuer of the Note, provided that said Note shall never constitute a debt of the City.

SECTION 2. ORGANIZATIONAL DOCUMENT SUBJECT TO NOTE INDENTURE. The organizational document creating the Authority, is hereby made subject to the terms of the Note Indenture authorizing the issuance and securing the payment of the Note as more fully described in Section 1 hereof.

SECTION 3. WAIVING COMPETITIVE BIDDING; APPROVAL OF SALE PROCEEDINGS. The waiving of competitive bidding for the purchase of the Note by the Authority to Security National Bank is hereby approved.

SECTION 4. AUTHORIZING EXECUTION. The Mayor or Vice Mayor and City Clerk or Deputy City Clerk of the City representing the City at the closing of the above-referenced note

issue are hereby authorized to approve and make any changes to the documents approved by this Resolution, for and on behalf of the City, the execution and delivery of such documents being conclusive as to the approval of any changes contained therein by the City; and to execute and deliver on behalf of the City any and all certifications and documentation necessary or attendant to the delivery of the Note, as directed by Bond Counsel.

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PASSED AND APPROVED THIS 2ND DAY OF AUGUST, 2016.

ENID MUNICIPAL AUTHORITY

By: _____
Chairman

(SEAL)

ATTEST:

By: _____
Secretary

City Commission Meeting

8. 2.

Meeting Date: 08/02/2016

Submitted By: Kristin Martin, Executive Assistant

SUBJECT:

CONSIDER A RESOLUTION AMENDING THE 2016-2017 AIRPORT FUND BUDGET BY APPROPRIATING ADDITIONAL FUNDS IN THE AMOUNT OF \$50,000.00 TO INCREASE THE 2016-2017 APPROPRIATED AMOUNTS FOR THE AIRPORT DEPARTMENT.

BACKGROUND:

This is a companion item to 9.9. A budget appropriation is necessary to approve the contract with Contech Construction Inc to build a new aircraft parking apron at Woodring Regional Airport along with engineering and testing. Original 2016-2017 Airport Budget included \$402,000 for this project. Contract with Contech plus anticipated engineering fees will exceed that by \$50,000. Higher than anticipated cost is due to FAA requirement to test for and mitigate possible Alkali-Silica reaction in the Portland cement. Sufficient funds are available in the Airport Fund to accommodate the additional funds for a budget appropriation in the amount of \$50,000.

RECOMMENDATION:

Approve Resolution.

PRESENTER:

Erin Crawford, Chief Financial Officer.

Fiscal Impact

Budgeted Y/N: N
Amount: \$50,000.00
Funding Source:
Airport Fund

Attachments

Airport Resolution 8-2-16

RESOLUTION

A RESOLUTION AMENDING THE 2016-2017 AIRPORT FUND BUDGET BY APPROPRIATING ADDITIONAL FUNDS IN THE AMOUNT OF \$50,000.00 TO INCREASE THE 2016-2017 APPROPRIATED AMOUNTS FOR THE AIRPORT DEPARTMENT.

WHEREAS, the appropriated amounts for the 2016-2017 Airport Fund must be increased by \$50,000.00 to award a contract with Contech Construction Company Inc., to construct an apron at Woodring Regional Airport;

WHEREAS, funds are available in the Airport Fund Airport Department to provide the necessary funding;

AND NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND BOARD OF COMMISSIONERS OF THE CITY OF ENID, OKLAHOMA, THAT THE CITY OF ENID 2015-2016 BUDGET BE AMENDED TO INCREASE THE APPROPRIATIONS FOR THE AIRPORT FUND AIRPORT DEPARTMENT:

FUND 20 AIRPORT	
Airport Department	\$50,000.00

Adopted this 2nd day of August 2016.

Mayor

(Seal)

ATTEST:

City Clerk

City Commission Meeting

9. 1.

Meeting Date: 08/02/2016

Submitted By: Ashley Keim, Executive Assistant

SUBJECT:

ACCEPT PAVING (R-1507), SANITARY SEWER (S-1503), AND WATER (W-1515) IMPROVEMENT PROJECTS TO SERVE STONEBRIDGE FIRST ADDITION, BLOCKS 1 & 2.

BACKGROUND:

These privately funded projects have been constructed in accordance with City standards and as-built drawings have been received.

The developer has completed all work and the projects are presented for acceptance. The 1-year material and workmanship guarantee on these projects will commence upon approval of this item.

RECOMMENDATION:

Accept improvements.

PRESENTER:

Robert Hitt, P.E., City Engineer.

City Commission Meeting

9. 2.

Meeting Date: 08/02/2016

Submitted By: Ashley Keim, Executive Assistant

SUBJECT:

ACCEPT WATER IMPROVEMENT PROJECT TO SERVE STONEBRIDGE DEVELOPMENT LOT 1, BLOCK 5, PROJECT NO. W-1604.

BACKGROUND:

This privately funded project has been constructed in accordance with City standards and as-built drawings have been received.

The development consists of installation of 340 LF of 8-inch PVC.

The developer has completed all work and the project is presented for acceptance. The 1-year material and workmanship guarantee on this project will commence upon approval of this item.

RECOMMENDATION:

Accept improvement.

PRESENTER:

Robert Hitt, P.E., City Engineer.

City Commission Meeting

9. 3.

Meeting Date: 08/02/2016

Submitted By: Ashley Keim, Executive Assistant

SUBJECT:

ACCEPT WATER LINE (W-1604) AND SANITARY SEWER (S-1601A) IMPROVEMENT PROJECTS TO SERVE TARA ESTATES – BLOCKS 7 AND 8, ENID, OKLAHOMA.

BACKGROUND:

These privately funded projects have been constructed in accordance with City standards and as-built drawings have been received.

The sub division, when complete, will adds 29 lots along North Oakwood Road .

This development consists of 1,246 LF of 8-inch Waterline; 1,173 LF 8-inch Sanitary Sewer line and 0.45 Lane miles of street.

The 1-year maintenance period will commence upon approval of these items.

RECOMMENDATION:

Accept improvement.

PRESENTER:

Murali Katta, P.E., Project Engineer.

City Commission Meeting

9. 4.

Meeting Date: 08/02/2016

Submitted By: Ashley Keim, Executive Assistant

SUBJECT:

ACCEPT THE WATER LINE IMPROVEMENT PROJECT TO SERVE SCHLOTZSKY'S BAKERY CAFE, ENID, OKLAHOMA, PROJECT NO. W-1612A.

BACKGROUND:

This privately funded project has been constructed in accordance with City standards and as-built drawings have been received. The work involved extending a water line across Garland Road to provide fire protection.

The 1-year maintenance period will commence upon approval of this item.

RECOMMENDATION:

Accept improvement.

PRESENTER:

Murali Katta, P.E., Project Engineer.

City Commission Meeting

9. 5.

Meeting Date: 08/02/2016

Submitted By: Ashley Keim, Executive Assistant

SUBJECT:

APPROVE CHANGE ORDER NO.1, IN THE AMOUNT OF \$53,751.10, AND ACCEPT THE PROJECT WITH L.D. KEMP EXCAVATING, INC., FORT WORTH, TEXAS FOR THE CONSTRUCTION OF CELLS 9A, 9B, 10A, AND 10B AT THE ENID MUNICIPAL LANDFILL, PROJECT NO. M-1508C.

BACKGROUND:

The Enid Municipal Landfill is a permitted facility for disposal of municipal solid waste. Solid waste is disposed of in a multi-layered lined cell constructed to Oklahoma Department of Environment Quality (ODEQ) regulations. This item considers acceptance a new 2.5 acre cell to cover a 2-year anticipated demand.

The project required the uncovering of the existing liner and welding the new liner to make a complete sealed system. Addition excavation was required to locate exiting liner and the additional cost is covered in the Change Order.

The anticipated permit approval by ODEQ was delayed resulting in delays in starting construction. This Change Order also includes remobilization cost incurred by the contractor.

Change Order No.1 increase the contract amount by \$53,751.10 to a total \$829,034.26.

The contractor has completed all work and the project is presented for acceptance. There is a 3-year maintenance bond included on this project.

RECOMMENDATION:

Approve Change Order No. 1 and accept project.

PRESENTER:

Robert Hitt, P.E., City Engineer.

Fiscal Impact

Budgeted Y/N: Y

Amount: \$829,034.26.

Funding Source:

Capaital Improvement Fund.

City Commission Meeting

9. 6.

Meeting Date: 08/02/2016

Submitted By: Ashley Keim, Executive Assistant

SUBJECT:

ACCEPT OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY (ODEQ) PERMIT TO CONSTRUCT A WATER LINE REPLACEMENT TO SERVE 8TH STREET/BROADWAY TO ELM, GARFIELD COUNTY, ENID, OKLAHOMA, PROJECT NO. W-1703A.

BACKGROUND:

ODEQ approved a permit for the construction of 1,157 linear feet of 12-inch, twenty linear feet of ten 10-inch, and 20 LF of 6-inch linear feet of PVC potable waterline and all appurtenances to serve the City of Enid, Garfield County, Oklahoma.

This project supports the systematic replacement and upgrade of older infrastructure across the City.

Upon acceptance of Permit No. WL000024160536 by the Commission, it will be recorded as permanent record.

RECOMMENDATION:

Accept ODEQ Permit.

PRESENTER:

Murali Katta, P.E., Project Engineer.

City Commission Meeting

9. 7.

Meeting Date: 08/02/2016

Submitted By: Ashley Keim, Executive Assistant

SUBJECT:

ACCEPT A 35-FOOT WATER AND SEWER UTILITY EASEMENT AND RIGHT-OF-WAY, FROM BOBSFARM INC., AN OKLAHOMA CORPORATION, AT NO COST TO THE CITY OF ENID.

BACKGROUND:

This item accepts a 35-foot water and sewer utility easement to allow for installation of sanitary sewer relief line on South Oakwood Road. The easement will allow for placing a 12" relief line just west of the Oakwood Road right-of-way starting south of Oakwood Mall and running to the half section line approximately 830 LF. This utility easement is provided at no direct cost to the City of Enid.

The exiting 12" sanitary sewer line in Oakwood Road has reached it's design capacity, this easement will allow for expanding the system capacity and provide for continued grow on Garriott between Oakwood Road and Garland Road.

Plans will be completed for the relief line and presented for Commission approval and funding in future agenda.

RECOMMENDATION:

Accept water and sewer utility easement.

PRESENTER:

Robert Hitt, P.E., City Engineer.

City Commission Meeting

9. 8.

Meeting Date: 08/02/2016

Submitted By: Kristin Martin, Executive Assistant

SUBJECT:

APPROVE AMENDMENT NO.1 WITH BOCKUS PAYNE ASSOCIATES ARCHITECTS, OKLAHOMA CITY, OKLAHOMA, INCREASING THE CONTRACT AMOUNT BY \$13,014.58 FOR ADDITIONAL CONSTRUCTION ADMINISTRATION AND REIMBURSEMENT FOR ADDITIONAL MILLWORK RELATED TO THE CONSTRUCTION OF THE ENID FIRE STATION 4, PROJECT NO. M-1408.

BACKGROUND:

This Amendment reflects the additional amount of \$10,777.58 for additional construction administration time and services provided due to the delay in completion of the project past the August 21, 2015 deadline. This Amendment also adds the amount of \$ 2,237.00 for additional millwork provided that was outside the original scope of the contract.

The original contracted amount was \$82,600 and with the approval of this amendment that amount is increased to \$95,614.58.

Amendment No.1 will increase the contract amount by \$13,014.58.

RECOMMENDATION:

Approve Amendment No.1

PRESENTER:

Joe Jackson, Fire Chief

Fiscal Impact

Budgeted Y/N: N

Amount: \$13,014.58

Funding Source:

Fire Fund

City Commission Meeting

9. 9.

Meeting Date: 08/02/2016

Submitted By: Kristin Martin, Executive Assistant

SUBJECT:

AWARD CONTRACT TO CONSTRUCT APRON AT WOODRING REGIONAL AIRPORT TO CONTECH CONSTRUCTION COMPANY INC., BROKEN ARROW, OKLAHOMA, IN THE AMOUNT OF \$413,214.00, AND AUTHORIZE THE MAYOR TO EXECUTE ALL CONTRACT DOCUMENTS AFTER REVIEW BY THE CITY ATTORNEY.

BACKGROUND:

This is a companion item to 8.2. Project to build new parking apron at Woodring Regional Airport was advertised for competitive bids. Three (3) bids were received shown high to low:

Company	Total Base Bid
Tri-City Seal Co., Inc	\$826,125.25
GCC Enterprises, Inc.	\$523,013.50
Contech, Inc.	\$413,214.00
<i>Engineer's Estimate</i>	<i>\$370,877.00</i>

Contech Construction Company Inc. provided the lowest responsible bid of \$413,214.00. The higher than anticipated cost is due to FAA requirement to test for and mitigate possible Alkali-Silica reaction in the Portland cement. Total revised cost estimate for entire project including engineering fees is now \$516,000.00. FAA grant of \$300,000.00 is available to help fund the project along with \$166,066.00 from the Oklahoma Strategic Military Planning Commission. The difference is \$49,934 which will be covered by the Airport fund.

RECOMMENDATION:

Award project to Contech Construction Company Inc. in the amount of \$413,214 and authorize mayor to execute all contract documents after review by city attorney.

PRESENTER:

Dan Ohnesorge, Airport Director.

Fiscal Impact

Budgeted Y/N: Y

Amount: \$413,214.00

Funding Source:

FAA, OSMPC grants and Airport fund.

Attachments

Bid Tabulation

TABULATION OF BIDS

Construct Apron
AIP No. 3-40-0028-027-2016
Enid Woodring Regional Airport

7/21/2016
Bids Opened: 2:10 PM
City Hall
Enid, Oklahoma

Item Description		Quantity		Tri-City Seal Co., Inc		GCC Enterprises, Inc		Contech, Inc		Engineer's Estimate	
				Unit Price \$	Amount \$	Unit Price \$	Amount \$	Unit Price \$	Amount \$	CEC	
				Unit Price \$	Amount \$	Unit Price \$	Amount \$	Unit Price \$	Amount \$	Unit Price \$	Amount \$
Base Bid											
1	Mobilization	1	LS	\$ 98,240.00	\$ 98,240.00	\$ 43,200.00	\$ 43,200.00	\$ 25,000.00	\$ 25,000.00	\$ 20,000.00	\$ 20,000.00
2	Low Profile Flag Flasher Barricades	1	LS	\$ 4,725.00	\$ 4,725.00	\$ 9,000.00	\$ 9,000.00	\$ 4,000.00	\$ 4,000.00	\$ 2,500.00	\$ 2,500.00
3	Construction Staking	1	LS	\$ 3,850.00	\$ 3,850.00	\$ 12,000.00	\$ 12,000.00	\$ 3,000.00	\$ 3,000.00	\$ 4,000.00	\$ 4,000.00
4	Temporary Erosion Control	1	LS	\$ 3,800.00	\$ 3,800.00	\$ 4,500.00	\$ 4,500.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
5	Concrete Pavement Removal	30	LS	\$ 35.65	\$ 1,069.50	\$ 30.00	\$ 900.00	\$ 35.00	\$ 1,050.00	\$ 30.00	\$ 900.00
6	Utility Adjustment	1	LF	\$ 5,134.25	\$ 5,134.25	\$ 600.00	\$ 600.00	\$ 1,000.00	\$ 1,000.00	\$ 3,000.00	\$ 3,000.00
7	Remove, Stockpile, Replace and Waste Topsoil	1,118	LF	\$ 39.50	\$ 44,161.00	\$ 14.00	\$ 15,652.00	\$ 9.00	\$ 10,062.00	\$ 10.00	\$ 11,180.00
8	Excavation and Embankment	2,000	LF	\$ 104.75	\$ 209,500.00	\$ 14.00	\$ 28,000.00	\$ 8.00	\$ 16,000.00	\$ 10.00	\$ 20,000.00
9	8" Soil Cement Base Course	6,110	LF	\$ 15.25	\$ 93,177.50	\$ 6.35	\$ 38,798.50	\$ 4.00	\$ 24,440.00	\$ 5.10	\$ 31,161.00
10	Portland Cement	126	LF	\$ 246.75	\$ 31,090.50	\$ 175.00	\$ 22,050.00	\$ 175.00	\$ 22,050.00	\$ 170.00	\$ 21,420.00
11	6" P.C. Concrete Surface Course	5,950	LF	\$ 51.50	\$ 306,425.00	\$ 57.00	\$ 339,150.00	\$ 49.00	\$ 291,550.00	\$ 40.00	\$ 238,000.00
12	Install Tie Down Anchors	36	LF	\$ 328.75	\$ 11,835.00	\$ 175.00	\$ 6,300.00	\$ 200.00	\$ 7,200.00	\$ 275.00	\$ 9,900.00
13	Solid Slab Sodding	954	LF	\$ 13.75	\$ 13,117.50	\$ 3.00	\$ 2,862.00	\$ 3.00	\$ 2,862.00	\$ 4.00	\$ 3,816.00
14	Third Party Insurance	1	EA	\$ -	\$ -	\$ 1.00	\$ 1.00	\$ -	\$ -	\$ -	\$ -
Total Base Bid				\$826,125.25		\$523,013.50		\$413,214.00		\$370,877.00	

City Commission Meeting

9. 10.

Meeting Date: 08/02/2016

SUBJECT:

APPROVAL OF CLAIMS IN THE AMOUNT OF \$404,799.24.

Attachments

Claimslist

JP Morgan Claimslist

PURCHASE ORDER CLAIMS LIST

8/2/2016

FUND 10 DEPT 000 - N.A.

01-01472	STAPLES ADVANTAGE	PO0136312	PAPER/BATTERIES/PADS/ST	\$74.08
01-03620	MATOUSEK VETERINARY CLINIC	PO0136227	REIMB/SPAY/NEUTER	\$556.00
01-04656	CENTERPOINT ENERGY SERVICES, INC.	PO0136314	MONTHLY SERVICE 6/16	\$210.45
01-04687	EARNHEART OIL, INC.	PO0136307	DIESEL/ST	\$11,284.48
01-04687	EARNHEART OIL, INC.	PO0136309	UNLEADED/ST	\$10,868.88
01-05041	ENID PET HOSPITAL	PO0136228	REIMB/SPAY/NEUTER	\$262.00
01-06041	FARMERS GRAIN COMPANY-POND CREEK	PO0136163	UNLEADED/ST	\$11,271.58
01-15125	OK GAS & ELECTRIC	PO0136296	MONTHLY SERVICE 6/16	\$1,902.49
01-15125	OK GAS & ELECTRIC	PO0136323	MONTHLY SERVICE 6/16	\$46,728.69
01-15125	OK GAS & ELECTRIC	PO0136317	MONTHLY SERVICE 7/16	\$649.90
01-15125	OK GAS & ELECTRIC	PO0136433	MONTHLY SERVICE 6/16	\$11,809.67
01-15125	OK GAS & ELECTRIC	PO0136432	MONTHLY SERVICE 7/16	\$992.92
01-15127	OK NATURAL GAS	PO0136306	MONTHLY SERVICE 6/16	\$543.60
01-15127	OK NATURAL GAS	PO0136315	MONTHLY SERVICE 6/16	\$556.92
01-15127	OK NATURAL GAS	PO0136316	MONTHLY SERVICE 7/16	\$783.67
01-19047	AT & T	PO0136346	MONTHLY SERVICE 7/16	\$2,441.43
01-33090	CAT CLINIC, INC.	PO0136225	REIMB/SPAY/NEUTER	\$30.00
01-33090	CAT CLINIC, INC.	PO0136243	REIMB/EXAMS	\$30.00
01-53300	ANIMAL CARE OF ENID, INC.	PO0136229	REIMB/SPAY/NEUTER	\$455.00
01-53300	ANIMAL CARE OF ENID, INC.	PO0136242	REIMB/SPAY/NEUTER	\$110.00
01-57310	PURCHASE POWER	PO0136160	POSTAGE RESERVE	\$4,000.00
01-80343	FENTRESS OIL COMPANY, INC.	PO0136188	OIL/ST	\$1,223.77
01-80343	FENTRESS OIL COMPANY, INC.	PO0136310	OIL/ST	\$1,521.90
01-80343	FENTRESS OIL COMPANY, INC.	PO0136380	OIL/ST	\$1,578.57
			<u>N.A. TOTAL</u>	<u>\$109,886.00</u>

FUND 10 DEPT 100 - ADM. SERVICES

01-01783	JP MORGAN CHASE	PO0136396	CHASE PAYMENT	\$1,063.79
01-05112	BOX TALENT, INC.	PO0136162	2016 HOLIDAY PARTY	\$1,775.00
			<u>ADM. SERVICES TOTAL</u>	<u>\$2,838.79</u>

FUND 10 DEPT 110 - HUMAN RESOURCES

01-03053	NORTHWEST SHREDDERS, LLC	PO0136343	SECURITY CONSOLE 6/16	\$20.00
01-03469	OKLAHOMA EMPLOYMENT SECURITY	PO0136338	UNEMPLOYMENT 2ND QTR 2016	\$4,630.79
01-03611	ICIMS, INC.	PO0136420	QTR RENEWAL 7/16-10/16	\$3,621.72
01-05017	ENID TYPEWRITER CO., INC.	PO0136412	INK CARTRIDGES (2)	\$290.00
01-16145	PETTY CASH	PO0136413	REIMB/RETIREMENT GIFT CARD	\$353.00
01-18022	RUSCO PLASTICS	PO0136410	RETIREMENT PLAQUE/S PAINTER	\$32.95
			<u>HUMAN RESOURCES TOTAL</u>	<u>\$8,948.46</u>

FUND 10 DEPT 120 - LEGAL SVCS.

01-01783	JP MORGAN CHASE	PO0136396	CHASE PAYMENT	\$769.32
01-02131	LEXISNEXIS	PO0136233	PROFESSIONAL SERVICE 6/16	\$1,033.00
01-02154	OAKTREE MEDICAL CENTER, PC	PO0136351	WC/MEDICAL	\$337.08
01-02425	MCGEE EYE INSTITUTE	PO0136336	WC/MEDICAL	\$67.50
01-03053	NORTHWEST SHREDDERS, LLC	PO0136343	SECURITY CONSOLE 6/16	\$80.00
01-03902	MCGIVERN & GILLIARD A PROFESSIONAL	PO0136337	WC/ATTORNEY FEES	\$1,619.96
01-03921	EXPRESS SCRIPTS, INC.	PO0136372	WC/MEDICAL	\$855.23

01-04020	PAIN MANAGEMENT OF TULSA	PO0136352	WC/MEDICAL	\$88.74
01-04834	MOGG, RODNEY R	PO0136374	WC/MILEAGE REIMB	\$97.20
01-05113	SUPREME COURT OF THE STATE OF OKLA	PO0136197	FILING FEES	\$200.00
01-05117	MATRIX NETWORK	PO0136378	WC/MEDICAL	\$100.00
01-16145	PETTY CASH	PO0136415	REIMB/FILING FEES	\$300.00
01-16145	PETTY CASH	PO0136416	REIMB/COPIES	\$2.00
01-33380	OPFER, DAVID	PO0136161	WC/MEDICAL	\$317.36
01-33380	OPFER, DAVID	PO0136268	WC/MEDICAL	\$317.36
01-44890	EMERGENCY MEDICAL SERVICES INC	PO0136330	WC/MEDICAL	\$79.86
01-76490	ENID EYE CLINIC	PO0136332	WC/MEDICAL	\$55.00
			<u>LEGAL SVCS. TOTAL</u>	<u>\$6,319.61</u>

FUND 10 DEPT 140 - SAFETY

01-01227	AUTRY VO-TECH CENTER	PO0136293	SAFETY TRAINING 6/16	\$125.00
01-01783	JP MORGAN CHASE	PO0136396	CHASE PAYMENT	\$287.83
01-04865	ENTERO SERVICES, LLC	PO0136222	DRUG SCREENING	\$45.00
01-32760	INTEGRIS BASS OCCUP. MEDICINE	PO0136224	HEP B VACCINATIONS (5)	\$250.00
			<u>SAFETY TOTAL</u>	<u>\$707.83</u>

FUND 10 DEPT 150 - PR/MARKETING

01-01783	JP MORGAN CHASE	PO0136396	CHASE PAYMENT	\$71.98
01-02421	SUDDENLINK	PO0136244	MONTHLY SERVICE 7/16	\$401.21
			<u>PR/MARKETING TOTAL</u>	<u>\$473.19</u>

FUND 10 DEPT 200 - GENERAL GOVERNMENT

01-01783	JP MORGAN CHASE	PO0136396	CHASE PAYMENT	\$493.39
01-15007	OK MUNICIPAL LEAGUE, INC.	PO0136430	CONF REGISTRATION/R JANZEN	\$85.00
01-16145	PETTY CASH	PO0136418	REIMB/FILING FEES	\$36.00
01-23053	WESTERN ENTERPRISES INC	PO0135016	FIREWORKS DISPLAY 7/16	\$15,000.00
01-36830	MAIN STREET ENID, INC.	PO0135965	LOCAL PROGRAM FUNDING	\$6,250.00
01-39700	GARFIELD CO. LEGAL NEWS	PO0136104	PUBLICATIONS	\$829.55
01-39700	GARFIELD CO. LEGAL NEWS	PO0136348	PUBLICATIONS	\$681.90
			<u>GENERAL GOVERNMENT TOTAL</u>	<u>\$23,375.84</u>

FUND 10 DEPT 210 - ACCOUNTING

01-01472	STAPLES ADVANTAGE	PO0135816	SHELVING UNITS (5)	\$549.95
01-01783	JP MORGAN CHASE	PO0136396	CHASE PAYMENT	\$236.42
01-03053	NORTHWEST SHREDDERS, LLC	PO0136343	SECURITY CONSOLE 6/16	\$20.00
01-03053	NORTHWEST SHREDDERS, LLC	PO0136343	LARGE TOTES (10)	\$650.00
			<u>ACCOUNTING TOTAL</u>	<u>\$1,456.37</u>

FUND 10 DEPT 250 - INFORMATION TECHNOLOGY

01-01768	AT&T INTERNET SERVICES, INC.	PO0129608	INTERNET SERVICE 6/16	\$1,062.00
01-01783	JP MORGAN CHASE	PO0136396	CHASE PAYMENT	\$105.14
01-02047	CHICKASAW TELECOM, INC.	PO0135938	WARRANTY RENEWAL 7/16-6/17	\$22,824.17
01-03370	KRONOS INCORPORATED	PO0136270	ANNUAL SUPPORT/LICENSES	\$17,626.94
01-67150	DLT SOLUTIONS, LLC	PO0135937	ARCHIVE MANAGER 7/16-6/17	\$3,607.00
			<u>INFORMATION TECHNOLOGY TOTAL</u>	<u>\$45,225.25</u>

FUND 10 DEPT 300 - COMMUNITY DEVELOPMENT

01-02615	JAMIE'S BARNSTORMERS	PO0136275	MEAL (15)/MAPC MTG	\$134.85
			<u>COMMUNITY DEVELOPMENT TOTAL</u>	<u>\$134.85</u>

FUND 10 DEPT 350 - CODE ENFORCEMENT

01-02082	AT&T MOBILITY	PO0136231	MONTHLY SERVICE 6/16	\$1,134.69
01-03053	NORTHWEST SHREDDERS, LLC	PO0136343	SECURITY CONSOLE 6/16	\$20.00
01-04732	DEAL LAWN CARE	PO0136297	MOW/2604 N QUINCY	\$120.00
01-04732	DEAL LAWN CARE	PO0136285	MOW/1319 E OKLAHOMA	\$60.00
01-04732	DEAL LAWN CARE	PO0136297	MOW/713 N INDEPENDENCE	\$60.00
01-04732	DEAL LAWN CARE	PO0136303	MOW/1501 E RANDOLPH	\$60.00
01-04732	DEAL LAWN CARE	PO0136303	MOW/1605 S JEFFERSON	\$60.00
01-04732	DEAL LAWN CARE	PO0136320	MOW/2321 E OAK	\$120.00
01-04732	DEAL LAWN CARE	PO0136320	MOW/1505 E MAPLE	\$60.00
01-04732	DEAL LAWN CARE	PO0136320	MOW/2421 E OAK	\$120.00
01-04732	DEAL LAWN CARE	PO0136320	MOW/1022 N 11TH	\$60.00
01-04732	DEAL LAWN CARE	PO0136320	MOW/2411 E OAK	\$120.00
01-04732	DEAL LAWN CARE	PO0136320	MOW/710 E CHESTNUT	\$60.00
01-04732	DEAL LAWN CARE	PO0136320	MOW/729 N 15TH	\$60.00
01-04766	CLM MOWING	PO0136165	MOW/1402 E PARK	\$75.00
01-04766	CLM MOWING	PO0136165	MOW/1609 S GRAND AVE	\$300.00
01-04766	CLM MOWING	PO0136325	MOW/1218 E CYPRESS	\$150.00
01-05033	DREWKE & SON'S LAWN CARE	PO0136164	MOW/1702 N WASHINGTON	\$60.00
01-05033	DREWKE & SON'S LAWN CARE	PO0136164	MOW/1906 E BROADWAY	\$60.00
01-05033	DREWKE & SON'S LAWN CARE	PO0136181	MOW/402 W POPLAR	\$150.00
01-05033	DREWKE & SON'S LAWN CARE	PO0136286	MOW/824 E GARRIOTT	\$60.00
01-05033	DREWKE & SON'S LAWN CARE	PO0136286	MOW/329 S 20TH	\$60.00
01-05033	DREWKE & SON'S LAWN CARE	PO0136409	MOW/1132 E GARRIOTT	\$90.00
01-05118	CUSTOM CUTTERS LAWN CARE	PO0136426	MOW/522 E ASH	\$60.00
01-16145	PETTY CASH	PO0136415	REIMB/COPIES/FILING FEES	\$18.00
01-16145	PETTY CASH	PO0136417	REIMB/FILING FEES	\$273.00
			<u>CODE ENFORCEMENT TOTAL</u>	<u>\$3,470.69</u>

FUND 10 DEPT 400 - ENGINEERING

01-01783	JP MORGAN CHASE	PO0136396	CHASE PAYMENT	\$32.40
01-02923	BENCHMARK GPS, LLC	PO0136266	POWER SUPPLY	\$65.00
			<u>ENGINEERING TOTAL</u>	<u>\$97.40</u>

FUND 10 DEPT 700 - PUBLIC WORKS MGMT

01-01783	JP MORGAN CHASE	PO0136396	CHASE PAYMENT	\$312.63
01-02082	AT&T MOBILITY	PO0136177	MONTHLY SERVICE 6/16	\$99.78
01-16145	PETTY CASH	PO0136376	REIMB/MEAL/B MCBRIDE	\$15.00
			<u>PUBLIC WORKS MGMT TOTAL</u>	<u>\$427.41</u>

FUND 10 DEPT 710 - FLEET MAINTENANCE

01-01783	JP MORGAN CHASE	PO0136396	CHASE PAYMENT	\$11.05
01-01783	JP MORGAN CHASE	PO0136396	CHASE PAYMENT	\$159.94
01-01783	JP MORGAN CHASE	PO0136396	CHASE PAYMENT	\$242.26

01-01783	JP MORGAN CHASE	PO0136396	CHASE PAYMENT	\$309.85
01-80246	ATWOODS	PO0136358	BOOTS/B MILLER	\$99.99
01-80343	FENTRESS OIL COMPANY, INC.	PO0136380	DRUM DEPOSIT	\$80.00
			<u>FLEET MAINTENANCE TOTAL</u>	<u>\$903.09</u>

FUND 10 DEPT 730 - PARKS & RECREATION

01-01338	J & P SUPPLY, INC.	PO0136211	TISSUE	\$60.03
01-01783	JP MORGAN CHASE	PO0136396	CHASE PAYMENT	\$3,033.40
01-02082	AT&T MOBILITY	PO0136177	MONTHLY SERVICE 6/16	\$101.28
01-03107	CHEM-CAN SERVICES, INC.	PO0136356	PORTABLE TOILET RENTAL 5/16-6/16	\$1,553.00
01-03107	CHEM-CAN SERVICES, INC.	PO0136425	PORTABLE TOILET RENTAL 7/16	\$165.00
01-03107	CHEM-CAN SERVICES, INC.	PO0136404	PORTABLE TOILET RENTAL 7/16	\$1,205.00
01-03658	AQUA PRODUCTS K.C.	PO0136393	PLUG ADAPTER	\$41.60
01-04157	CONSOLIDATED ELECTRICAL DISTRIBUTOR	PO0136213	AC VOLTAGE SENSOR	\$10.00
01-04899	LASER TECH SERVICES	PO0136208	POOL PUMP ALIGNMENT	\$267.50
01-05006	ENID ELECTRIC MOTOR	PO0136251	POOL MOTOR REPAIR	\$624.21
01-05012	ENID WINNELSON COMPANY, INC.	PO0136363	RESTROOM REPAIR/PVC FITTINGS	\$21.23
01-05012	ENID WINNELSON COMPANY, INC.	PO0136377	FAUCET/VALVES/SEALANT/GLUE/FITTINGS	\$275.60
01-05023	G&K SERVICES	PO0136217	UNIFORM RENTALS (15)	\$68.47
01-05023	G&K SERVICES	PO0136249	UNIFORM RENTALS (15)	\$68.47
01-05023	G&K SERVICES	PO0136424	UNIFORM RENTALS (15)	\$68.47
01-09006	INDUSTRIAL MATERIAL CORP.	PO0136212	VANDALISM REPAIR/DOOR/FRAME	\$689.93
01-13223	M&M SUPPLY COMPANY	PO0136218	COUPLING/CAP/FITTINGS	\$132.19
01-30830	LOCKE SUPPLY, INC.	PO0136214	WRENCHES (2)	\$74.59
01-30830	LOCKE SUPPLY, INC.	PO0136375	FOUNTAIN CARTRIDGE	\$64.42
01-30830	LOCKE SUPPLY, INC.	PO0136395	FLUSH VALVE	\$85.71
01-33210	P & K EQUIPMENT, INC.	PO0136394	V590 BLADES/LIFT LINK	\$607.14
01-35300	UNIFIRST, INC.	PO0136253	SHOP TOWEL SERVICE	\$54.00
01-51190	JACK'S OUTDOOR POWER EQUIPMENT	PO0136216	EDGER FILTERS (12)	\$28.02
01-51190	JACK'S OUTDOOR POWER EQUIPMENT	PO0136216	V508/V509 BLADE NUTS/BOLTS	\$7.80
01-51190	JACK'S OUTDOOR POWER EQUIPMENT	PO0136254	EDGER BLADES (50)/SPARK PLUG	\$213.91
01-51190	JACK'S OUTDOOR POWER EQUIPMENT	PO0136265	BACKPACK BLOWERS (4)/TRIM STRING	\$3,679.13
01-51190	JACK'S OUTDOOR POWER EQUIPMENT	PO0136379	V508 BELT	\$18.94
01-51190	JACK'S OUTDOOR POWER EQUIPMENT	PO0136379	EDGER PARTS	\$35.03
01-59360	FASTENAL COMPANY	PO0136360	RECIPROCATING SAW/NUTS/BOLTS	\$180.75
01-59360	FASTENAL COMPANY	PO0136399	DRILL BITS/SCREWS	\$17.26
01-80153	KINNUNEN, INC.	PO0136250	GLOVES (400)	\$98.16
01-80246	ATWOODS	PO0136248	BOTTLED WATER/COFFEE/HOSES	\$87.84
01-80246	ATWOODS	PO0136400	GREASE CARTRIDGE/WATER	\$57.81
01-80312	DAN CORNFORTH LOCK & SAFE	PO0136209	LOCK RE-KEY (2)	\$33.00
01-80473	ACE HARDWARE-SOUTHERN HARDLINES	PO0136215	DRILL BITS/SHIMS	\$20.57
01-80473	ACE HARDWARE-SOUTHERN HARDLINES	PO0136247	SPRAYER/STENCIL/PAINT BRUSH	\$20.96
01-80473	ACE HARDWARE-SOUTHERN HARDLINES	PO0136398	LIGHT BULB/SOCKET ADAPTER	\$22.16
01-80473	ACE HARDWARE-SOUTHERN HARDLINES	PO0136392	BULBS (5)	\$14.99
			<u>PARKS & RECREATION TOTAL</u>	<u>\$13,807.57</u>

FUND 10 DEPT 740 - STRMWTR & ROADWAY MAINT.

01-00878	BROWN'S SHOE FIT COMPANY	PO0136301	BOOTS/D JOHNSON	\$125.00
01-01783	JP MORGAN CHASE	PO0136396	CHASE PAYMENT	\$369.89
01-02082	AT&T MOBILITY	PO0136219	MONTHLY SERVICE 6/16	\$69.78
01-04116	DOWNTOWN THREADS	PO0136381	LOGO CAPS (25)	\$234.00
01-04209	PATTERSON MOWING	PO0135963	MOW/CLEAN/RIGHT OF WAY	\$3,250.00
01-05005	ENID CONCRETE CO., INC.	PO0136220	CONCRETE	\$2,350.00
01-05005	ENID CONCRETE CO., INC.	PO0136357	CONCRETE	\$284.25
01-05005	ENID CONCRETE CO., INC.	PO0136397	CONCRETE	\$209.50

01-05023	G&K SERVICES	PO0136249	UNIFORM RENTALS (26)	\$122.88
01-30830	LOCKE SUPPLY, INC.	PO0136375	FITTINGS	\$9.36
01-33220	ZALOUDEK, F. W.	PO0136255	MOWER BLADES (26)	\$410.65
01-76250	LOGAN COUNTY ASPHALT COMPANY	PO0136318	PROLINE COLD PATCH	\$1,558.55
01-80153	KINNUNEN, INC.	PO0136250	STOP/SLOW PADDLES (2)	\$58.98
01-80153	KINNUNEN, INC.	PO0136252	SAFETY GLASSES (12)/VESTS (7)/GLOVES	\$193.63
01-80246	ATWOODS	PO0136174	RAKES (5)	\$89.95
01-80246	ATWOODS	PO0136210	GREASE GUNS (3)/GLOVES	\$65.94
01-80246	ATWOODS	PO0136245	BOOTS/R FREE	\$125.00
01-80246	ATWOODS	PO0136327	COVERALLS/B WRIGHT	\$10.00
			<u>STRMWTR & ROADWAY MAINT. TOTAL</u>	<u>\$9,537.36</u>

FUND 10 DEPT 750 - TECHNICAL SERVICES

01-01783	JP MORGAN CHASE	PO0136396	CHASE PAYMENT	\$6,469.62
01-05023	G&K SERVICES	PO0136249	UNIFORM RENTALS (36)	\$217.04
01-13145	MID-AMERICA WHOLESAL, INC.	PO0136423	BOTTLED WATER (84 CASES)	\$340.20
			<u>TECHNICAL SERVICES TOTAL</u>	<u>\$7,026.86</u>

FUND 10 DEPT 900 - LIBRARY

01-00793	ONESOURCE MANAGED SERVICES	PO0136168	COPIER USAGE 7/16	\$99.38
01-00793	ONESOURCE MANAGED SERVICES	PO0136304	PRINTER MAINTENANCE 7/16	\$553.68
01-01163	ADVANCED WATER SOLUTIONS	PO0136166	BOTTLED WATER	\$13.30
01-01338	J & P SUPPLY, INC.	PO0136180	DEODORIZER	\$35.46
01-01338	J & P SUPPLY, INC.	PO0136284	RAGS	\$17.30
01-01472	STAPLES ADVANTAGE	PO0136312	KEYBOARD SHELF	\$34.99
01-01783	JP MORGAN CHASE	PO0136396	CHASE PAYMENT	\$2,714.02
01-03053	NORTHWEST SHREDDERS, LLC	PO0136343	SECURITY CONSOLE 6/16	\$40.00
01-03454	OCLC ONLINE COMPUTER LIBRARY CENTER	PO0136234	MONTHLY CATALOGING SUBSCRIPTION 6/16	\$1,176.68
01-04785	READING HOUSE, LLC	PO0136371	ANNUAL SUBSCRIPTION	\$2,800.00
01-05105	RECORDED BOOKS, INC.	PO0136267	ANNUAL SUBSCRIPTION	\$1,500.00
01-05105	RECORDED BOOKS, INC.	PO0136287	ANNUAL ONLINE SERVICE	\$1,700.00
01-07015	GALE GROUP THE	PO0136283	BOOKS (2)	\$42.74
01-07015	GALE GROUP THE	PO0136388	BOOKS (9)	\$223.51
01-16004	PDQ PRINTING	PO0136167	BUSINESS CARDS/K BOARDMAN	\$20.00
01-55120	QUILL CORPORATION, INC.	PO0136171	CUPS	\$64.90
01-55120	QUILL CORPORATION, INC.	PO0136238	LABELS	\$44.96
01-80335	MAGAZINE SUBSCRIPTION SERVICE	PO0135817	ANNUAL MAGAZINE SUBSCRIPTION	\$3,774.03
			<u>LIBRARY TOTAL</u>	<u>\$14,854.95</u>

FUND 14 DEPT 145 - HEALTH FUND

01-01869	DEARBORN LIFE INSURANCE CO.	PO0136405	INSURANCE PREMIUMS 8/16	\$2,720.18
01-25008	YMCA	PO0136342	WELLNESS DOLLARS (2)	\$200.00
01-64810	WORKSITE BENEFIT PLANS, INC.	PO0136411	125 PLAN FEES 7/16	\$511.00
01-70870	FOCUS INSTITUTE, INC.	PO0136406	EAP SERVICES 8/16	\$1,233.33
			<u>HEALTH FUND TOTAL</u>	<u>\$4,664.51</u>

FUND 20 DEPT 205 - AIRPORT

01-00540	SIMONS PETROLEUM, LLC	PO0136187	DIESEL/UNLEADED	\$905.77
01-01338	J & P SUPPLY, INC.	PO0136180	CLEANER	\$41.38
01-01338	J & P SUPPLY, INC.	PO0136276	TOWELS	\$71.84
01-01783	JP MORGAN CHASE	PO0136396	CHASE PAYMENT	\$131.45

01-02712	FARMER BROS. CO.	PO0136186	COFFEE	\$43.77
01-03122	CROWN PRODUCTS, INC.	PO0136367	EPOXY	\$48.98
01-04038	OK DEPT OF ENVIRONMENTAL QUALITY	PO0136368	STORMWATER PERMIT	\$347.71
01-04684	OROSCO, NANCY	PO0136169	JANITORIAL SERVICES 7/16	\$187.50
01-23076	WING AERO PRODUCTS, INC.	PO0136302	CHARTS/SECTIONALS	\$248.63
01-35300	UNIFIRST, INC.	PO0136305	CUSTODIAL SUPPLIES	\$100.45
01-80203	CARRIER OKLAHOMA	PO0136236	THERMOSTAT	\$117.28
01-80343	FENTRESS OIL COMPANY, INC.	PO0136256	OIL/ST	\$276.00
			<u>AIRPORT TOTAL</u>	<u>\$2,520.76</u>

FUND 22 DEPT 225 - GOLF

01-01783	JP MORGAN CHASE	PO0136396	CHASE PAYMENT	\$1,642.16
01-02674	P & K EQUIPMENT, INC. STILLWATER	PO0136259	MOWER TIRES (4)/THROTTLE CABLE	\$808.94
01-03107	CHEM-CAN SERVICES, INC.	PO0136369	PORTABLE TOILET RENTAL 7/16	\$77.00
01-03735	PNC EQUIPMENT FINANCE	PO0136362	TURF MOWER LEASE 7/16	\$550.69
01-04713	SIMPLOT PARTNERS	PO0136288	GROWTH REGULATOR	\$789.50
01-04926	HAMPEL OIL DISTRIBUTORS, INC.	PO0136258	UNLEADED FUEL	\$502.82
01-04926	HAMPEL OIL DISTRIBUTORS, INC.	PO0136258	DIESEL	\$481.29
01-13017	MUNN SUPPLY, INC.	PO0136257	CYLINDER RENTAL	\$6.90
01-50210	LOWE'S HOME CENTERS, INC.	PO0136366	MULCH	\$119.10
01-65460	ACTSHON PEST CONTROL	PO0136260	PEST CONTROL 7/16	\$75.00
01-66210	YAMAHA MOTOR CORPORATION USA	PO0136431	GOLF CART LEASE 8/16	\$2,649.00
			<u>GOLF TOTAL</u>	<u>\$7,702.40</u>

FUND 30 DEPT 305 - STREET & ALLEY

01-04033	DOLESE BROTHERS CO., INC.	PO0136194	CRUSHER RUN	\$5,843.09
			<u>STREET & ALLEY TOTAL</u>	<u>\$5,843.09</u>

FUND 31 DEPT 230 - UTILITY BILLING

01-02750	AQUA EXPRESS NORTH, LLC	PO0136183	V373/V375 TRUCK WASH (3)	\$27.00
01-03053	NORTHWEST SHREDDERS, LLC	PO0136343	SECURITY CONSOLE 6/16	\$20.00
01-16018	POSTMASTER	PO0136429	POSTAGE	\$20,000.00
			<u>UTILITY BILLING TOTAL</u>	<u>\$20,047.00</u>

FUND 31 DEPT 315 - E.M.A.

01-01373	OKLAHOMA WATER RESOURCES BOARD	PO0136401	ORF-99-0016-CW PRINCIPAL 8/16	\$29,601.04
01-01373	OKLAHOMA WATER RESOURCES BOARD	PO0136401	ORF-99-0016-CW ADMIN FEE 8/16	\$673.42
01-01373	OKLAHOMA WATER RESOURCES BOARD	PO0136402	ORF-02-0012-CW PRINCIPAL 8/16	\$27,692.31
01-01373	OKLAHOMA WATER RESOURCES BOARD	PO0136402	ORF-02-0012-CW ADMIN FEE 8/16	\$840.00
01-01373	OKLAHOMA WATER RESOURCES BOARD	PO0136403	ORF-98-0006-CW PRINCIPAL 8/16	\$47,650.00
01-01373	OKLAHOMA WATER RESOURCES BOARD	PO0136403	ORF-98-0006-CW ADMIN FEE 8/16	\$602.24
01-02891	BANK OF OKLAHOMA, N.A.	PO0136421	2010 CWSRF TRUSTEE FEE	\$500.00
			<u>E.M.A. TOTAL</u>	<u>\$107,559.01</u>

FUND 31 DEPT 760 - SOLID WASTE SERVICES

01-00103	WARREN CAT, INC.	PO0130310	FRONT LOADER LEASE 6/16	\$2,999.70
01-00159	UNITED STATES GYPSUM COMPANY	PO0136172	CRUSHER RUN	\$1,407.98
01-01178	ACCURATE, INC.	PO0136319	SAMPLE ANALYSIS	\$90.00
01-01783	JP MORGAN CHASE	PO0136396	CHASE PAYMENT	\$723.74
01-02243	BB MACHINE & SUPPLY, INC.	PO0136184	V197 HOSE/COUPLINGS	\$70.09
01-03110	VERMEER GREAT PLAINS	PO0136182	V252 CLIPS	\$18.54

01-03110	VERMEER GREAT PLAINS	PO0136271	V252 ELECTRICAL REPAIR	\$1,295.65
01-03253	YELLOWHOUSE MACHINERY COMPANY	PO0135941	LOADER RENTAL 7/16	\$3,300.00
01-04560	DOCUGUARD	PO0129549	RECYCLING SERVICE 6/16	\$1,947.15
01-04705	EVERBRIDGE, INC.	PO0134829	ANNUAL SOFTWARE SERVICE/NIXLE	\$10,500.00
01-05023	G&K SERVICES	PO0136249	UNIFORM RENTALS (10)	\$103.59
01-05023	G&K SERVICES	PO0136355	UNIFORM RENTALS (19)	\$85.36
01-05023	G&K SERVICES	PO0136424	UNIFORM RENTALS (10)	\$68.95
01-44890	EMERGENCY MEDICAL SERVICES INC	PO0136330	WC/MEDICAL	\$150.55
01-80343	FENTRESS OIL COMPANY, INC.	PO0136188	GREASE	\$289.82
01-80473	ACE HARDWARE-SOUTHERN HARDLINES	PO0136185	BITS	\$5.97
01-80473	ACE HARDWARE-SOUTHERN HARDLINES	PO0136364	RIVETS/BIT	\$7.18
			SOLID WASTE SERVICES TOTAL	\$23,064.27

FUND 31 DEPT 785 - PUBLIC UTILITIES MGMT

01-01783	JP MORGAN CHASE	PO0136396	CHASE PAYMENT	\$20.58
01-16145	PETTY CASH	PO0136416	REIMB/ODEQ LIC RENEW/L MINTZ	\$92.00
			PUBLIC UTILITIES MGMT TOTAL	\$112.58

FUND 31 DEPT 790 - WATER PRODUCTION

01-01005	ALFALFA ELECTRIC COOPERATIVE	PO0136196	MONTHLY SERVICE 7/16	\$18,951.60
01-01178	ACCURATE, INC.	PO0136170	SAMPLE ANALYSIS	\$1,237.50
01-01178	ACCURATE, INC.	PO0136176	SAMPLE ANALYSIS	\$75.00
01-01178	ACCURATE, INC.	PO0136246	SAMPLE ANALYSIS	\$577.50
01-01178	ACCURATE, INC.	PO0136319	SAMPLE ANALYSIS	\$160.00
01-01783	JP MORGAN CHASE	PO0136396	CHASE PAYMENT	\$1,597.95
01-02082	AT&T MOBILITY	PO0136177	MONTHLY SERVICE 6/16	\$92.28
01-02525	PAGE PLUS, INC.	PO0136191	MONTHLY SERVICE 7/16	\$17.94
01-04033	DOLESE BROTHERS CO., INC.	PO0136221	CONCRETE SAND	\$67.76
01-04033	DOLESE BROTHERS CO., INC.	PO0136370	CRUSHER RUN	\$263.08
01-04183	LANDRUSH CONSTRUCTION, LLC	PO0136361	GRADER LEASE	\$517.50
01-05005	ENID CONCRETE CO., INC.	PO0136220	CONCRETE	\$2,135.00
01-05023	G&K SERVICES	PO0136179	UNIFORM RENTALS (10)	\$46.69
01-05023	G&K SERVICES	PO0136249	UNIFORM RENTALS (10)	\$46.69
01-08031	HACH COMPANY, INC.	PO0136359	CHLORINE	\$475.24
01-19047	AT & T	PO0136192	MONTHLY SERVICE 7/16	\$346.40
01-44890	EMERGENCY MEDICAL SERVICES INC	PO0136330	WC/MEDICAL	\$150.55
01-79980	PIONEER BUSINESS SOLUTION	PO0136261	MONTHLY SERVICE 7/16	\$204.63
01-80246	ATWOODS	PO0136358	POSTS/GATE/STAPLES	\$330.92
01-80473	ACE HARDWARE-SOUTHERN HARDLINES	PO0136247	DOOR KNOBS/LOCKS	\$63.43
			WATER PRODUCTION TOTAL	\$27,357.66

FUND 31 DEPT 795 - WATER RECLAMATION SERVICES

01-01783	JP MORGAN CHASE	PO0136396	CHASE PAYMENT	\$40.22
01-01783	JP MORGAN CHASE	PO0136396	CHASE PAYMENT	\$16.99
01-04033	DOLESE BROTHERS CO., INC.	PO0136189	ROCK	\$252.53
01-05005	ENID CONCRETE CO., INC.	PO0136173	CONCRETE	\$200.00
01-05005	ENID CONCRETE CO., INC.	PO0136357	CONCRETE	\$600.00
01-05005	ENID CONCRETE CO., INC.	PO0136428	CONCRETE	\$250.00
01-05012	ENID WINNELSON COMPANY, INC.	PO0136178	PRESSURE GAUGES (2)	\$20.40
01-05023	G&K SERVICES	PO0136355	UNIFORM RENTALS (13)	\$60.96
01-08022	HUGHES LUMBER CO., LLC	PO0136175	CEMENT	\$40.80
01-80246	ATWOODS	PO0136174	T-SHIRTS (6)	\$89.94
			WATER RECLAMATION SERVICES TOTAL	\$1,571.84

FUND 31 DEPT 799 - WASTEWATER PLANT MGMT

01-01178	ACCURATE, INC.	PO0136176	SAMPLE ANALYSIS	\$270.00
01-01178	ACCURATE, INC.	PO0136308	PHOSPHORUS/AMMONIA TESTS	\$994.44
01-01178	ACCURATE, INC.	PO0136319	AMMONIA/STOPPERS/LAB SUPPLIES	\$1,085.04
01-01783	JP MORGAN CHASE	PO0136396	CHASE PAYMENT	\$535.84
01-04899	LASER TECH SERVICES	PO0136208	BLOWER ALIGNMENTS (2)	\$936.70
01-80258	BRENNTAG SOUTHWEST, INC.	PO0135945	CHLORINE	\$3,383.60
<u>WASTEWATER PLANT MGMT TOTAL</u>				<u>\$7,205.62</u>

FUND 31 DEPT 956 - E.M.A CAPITAL REPLACEMENT

01-01783	JP MORGAN CHASE	PO0136396	CHASE PAYMENT	\$582.00
<u>E.M.A. CAPITAL REPLACEMENT TOTAL</u>				<u>\$582.00</u>

FUND 32 DEPT 325 - E.E.D.A.

01-02687	RETAIL ATTRACTIONS, LLC	PO0136054	CONSULTING SERVICE 8/16	\$6,000.00
<u>E.E.D.A. TOTAL</u>				<u>\$6,000.00</u>

FUND 33 DEPT 335 - V.D.A.

01-00223	COOPER, MICHAEL G.	PO0136199	CONSULTING SERVICE 7/16	\$10,000.00
01-00223	COOPER, MICHAEL G.	PO0136422	REIMB/AFA CONF	\$307.82
01-00223	COOPER, MICHAEL G.	PO0136422	REIMB/ECON ADJ MTG	\$921.52
01-01227	AUTRY VO-TECH CENTER	PO0136434	TUITION ASSISTANCE/B WILLIAMS	\$300.00
<u>V.D.A. TOTAL</u>				<u>\$11,529.34</u>

FUND 40 DEPT 405 - CAPITAL IMPROVEMENT

01-03863	YOUNG CONTRACTING, LLC	PO0136295	M-1702A CONCRETE RAMP/INSTALL	\$1,537.00
01-05050	ENVIROTECH	PO0129609	M-1508B PROFESSIONAL SERVICE	\$9,639.80
01-15156	OK DEPT. OF TRANSPORTATION	PO0136193	STPG-024B (207) UR SIGNALS	\$3,738.94
01-15156	OK DEPT. OF TRANSPORTATION	PO0136193	STP-024B (206) UR ROADWAY	\$2,496.91
<u>CAPITAL IMPROVEMENT TOTAL</u>				<u>\$17,412.65</u>

FUND 42 DEPT 425 - SANITARY SEWER FUND

01-05050	ENVIROTECH	PO0136340	S-1506 FENCE REMOVAL	\$1,755.00
<u>SANITARY SEWER FUND TOTAL</u>				<u>\$1,755.00</u>

FUND 43 DEPT 435 - STORMWATER FUND

01-05050	ENVIROTECH	PO0136232	F-1603B PROFESSIONAL SERVICE	\$3,390.00
<u>STORMWATER FUND TOTAL</u>				<u>\$3,390.00</u>

FUND 44 DEPT 445 - WATER CAP. IMPROVEMENT FUND

01-00046	AUTOMATION DIRECT, INC.	PO0134834	W-1512 WP SCADA SYSTEM/AMES	\$1,832.50
01-01783	JP MORGAN CHASE	PO0136396	CHASE PAYMENT	\$997.50
01-01921	WIRELESS DATA COMMUNICATIONS	PO0134835	W-1512 RADIOS (5)/ANTENNAS (5)	\$5,662.60
01-03707	DOERNER, SAUNDERS, DANIEL & ANDERS	PO0136322	W-1304B WATER RIGHTS	\$7,659.45
01-05050	ENVIROTECH	PO0136294	W-1412C PROFESSIONAL SERVICE	\$2,200.00

01-05057	BLAINE COUNTY DISTRICT COURT	PO0136235	W-1304A WATER ROYALTIES 2016	\$100.00
01-73760	MACAULAY CONTROLS CO	PO0133515	W-1615A WATER METERS	\$6,250.00
			WATER CAP. IMPROVEMENT FUND TOTAL	\$24,702.05

FUND 50 DEPT 505 - 911

01-01783	JP MORGAN CHASE	PO0136396	CHASE PAYMENT	\$10.21
01-04661	OKLAHOMA COPIER SOLUTIONS, LLC	PO0136282	COPIER LEASE/USAGE 7/16	\$157.73
01-66190	AT&T	PO0136274	MONTHLY SERVICE 7/16	\$1,085.14
			911 TOTAL	\$1,253.08

FUND 51 DEPT 515 - POLICE

01-01783	JP MORGAN CHASE	PO0136396	CHASE PAYMENT	\$340.60
01-02018	BASS BAPTIST HEALTH CENTER - DALLAS	PO0136373	WC/MEDICAL/M HAINLEY	\$1,126.36
01-02750	AQUA EXPRESS NORTH, LLC	PO0136241	CAR WASHES (106)	\$424.00
01-03053	NORTHWEST SHREDDERS, LLC	PO0136343	SECURITY CONSOLE 6/16	\$100.00
01-03274	CLEET	PO0136239	LODGING (2)/FAI TRAINING	\$260.00
01-03274	CLEET	PO0136269	MEAL (3)/CLEET TRAINING 8/16-9/16	\$1,512.00
01-04157	CONSOLIDATED ELECTRICAL DISTRIBUTOR	PO0136280	BULBS (25)	\$152.51
01-04661	OKLAHOMA COPIER SOLUTIONS, LLC	PO0136282	COPIER LEASE/USAGE 7/16	\$571.21
01-04792	EMERGENCY SERVICES OF OKLAHOMA, PC	PO0136331	WC/MEDICAL/J MCKINLEY	\$150.55
01-04949	APS FIRECO OKLAHOMA CITY, LLC	PO0136240	FIRE ALARM REPAIR	\$480.00
01-04974	LEAGUE MOBILE VET SERVICE	PO0136226	REIMB/EXAMS	\$350.00
01-04974	LEAGUE MOBILE VET SERVICE	PO0136264	REIMB/EXAMS	\$35.00
01-05115	CHAVEZ LAWN SERVICE	PO0136328	LANDSCAPING SERVICE	\$3,100.00
01-13145	MID-AMERICA WHOLESAL, INC.	PO0136237	COFFEE	\$185.68
01-16004	PDQ PRINTING	PO0136278	TIME CARDS	\$188.00
01-16145	PETTY CASH	PO0136416	REIMB/NOTARY FEE/W WILSON	\$20.00
01-30420	OLSON ANIMAL HOSPITAL, INC.	PO0136230	REIMB/EXAMS	\$155.00
01-30420	OLSON ANIMAL HOSPITAL, INC.	PO0136263	REIMB/EXAMS	\$95.00
01-46560	GROOM CLOSET	PO0136279	DOG FOOD	\$71.04
01-50210	LOWE'S HOME CENTERS, INC.	PO0136281	DOOR SWEEP	\$31.98
01-51430	ENID P T PROFESSIONALS	PO0136333	WC/MEDICAL/A MORRIS	\$241.62
01-51430	ENID P T PROFESSIONALS	PO0136333	WC/MEDICAL/J ALLISON	\$99.81
01-53300	ANIMAL CARE OF ENID, INC.	PO0136229	REIMB/EXAMS	\$225.00
01-53300	ANIMAL CARE OF ENID, INC.	PO0136242	REIMB/EXAMS	\$35.00
01-79090	ST MARYS REGIONAL MEDICAL CENTER	PO0136353	WC/MEDICAL/J MCKINLEY	\$427.56
			POLICE TOTAL	\$10,377.92

FUND 60 DEPT 605 - E.E.C.C.H.

01-15127	OK NATURAL GAS	PO0136324	MONTHLY SERVICE 6/16	\$494.33
01-15127	OK NATURAL GAS	PO0136316	MONTHLY SERVICE 7/16	\$18.95
01-49880	DELL MARKETING, LP	PO0135974	COMPUTER	\$1,234.67
01-80045	CHISHOLM TRAIL EXPO CENTER	PO0136341	HOTEL TAX 6/16	\$44,159.00
			E.E.C.C.H. TOTAL	\$45,906.95

FUND 65 DEPT 655 - FIRE

01-00838	SUMMIT TRUCK GROUP OF OKLAHOMA	PO0136414	V1044 PULLEY/FAN BELT/SWITCH	\$271.01
01-01227	AUTRY VO-TECH CENTER	PO0136407	EMT TRAINING (3)	\$2,697.00
01-01227	AUTRY VO-TECH CENTER	PO0136407	PULMONARY FUNCTION TEST (3)	\$200.00
01-01783	JP MORGAN CHASE	PO0136396	CHASE PAYMENT	\$890.34
01-02053	BAKERS ALTERNATOR-STARTER, INC.	PO0136389	V1044 SOLENOID	\$24.79
01-02295	MURDOCK, INC.	PO0136419	V1040 HOSE/FITTINGS	\$48.81
01-03099	CHIEF FIRE & SAFETY CO., INC.	PO0136350	HOSE/COVER	\$570.00

01-03469	OKLAHOMA EMPLOYMENT SECURITY	PO0136338	UNEMPLOYMENT 2ND QTR 2016	\$2,631.34
01-03921	EXPRESS SCRIPTS, INC.	PO0136372	WC/MEDICAL/R BEAN	\$37.15
01-03921	EXPRESS SCRIPTS, INC.	PO0136372	WC/MEDICAL/S BARTLEY	\$80.07
01-04030	WELDON PARTS, INC.	PO0136390	V1044 AC COMPRESSOR/MOTOR/BELT	\$923.44
01-04406	DOBBS, JO	PO0136387	UNIFORM ALTERATIONS/S HENDERSON	\$9.00
01-04563	XPRESS WELLNESS, LLC	PO0136354	WC/MEDICAL/S BARTLEY	\$242.75
01-04584	MCBRIDE ORTHOPEDIC HOSPITAL	PO0136335	WC/MEDICAL/J MILACEK	\$88.74
01-04661	OKLAHOMA COPIER SOLUTIONS, LLC	PO0136382	COPIER MAINTENANCE 7/16	\$77.92
01-12007	LUCKINBILL, INC.	PO0136347	ANNUAL SPRINKLER SYSTEM INSP	\$300.00
01-15132	O'REILLY AUTO PARTS, INC.	PO0136344	COOLANT TAPE	\$19.99
01-15132	O'REILLY AUTO PARTS, INC.	PO0136391	V1044 AC COMPRESSOR/MOTOR/BELT	\$80.57
01-15132	O'REILLY AUTO PARTS, INC.	PO0136391	V2102 ALTERNATOR	\$169.14
01-19004	SHERWIN-WILLIAMS CO., INC.	PO0136386	HYDRANT PAINT	\$475.92
01-20108	TOTAL COM, INC.	PO0136384	KNOX BOX PROGRAMMING	\$142.50
01-50210	LOWE'S HOME CENTERS, INC.	PO0136385	MAILBOX POST	\$28.47
01-55160	BOUND TREE MEDICAL, LLC	PO0136383	SEALS (6)	\$91.38
01-56880	CHIEF SUPPLY	PO0136349	GATE VALVE	\$232.49
01-58530	INTEGRIS OCC. EMPLOYEE HEALTH	PO0136339	PENSION BOARD PHYSICALS (3)	\$1,425.00
01-58660	FERRARA FIREFIGHTING EQUIPMENT	PO0136408	BOOTS (4)	\$1,027.02
			FIRE TOTAL	\$12,784.84

FUND 99 DEPT 995 - EPTA

01-01783	JP MORGAN CHASE	PO0136396	CHASE PAYMENT	\$721.84
01-02594	PIONEER TELEPHONE-MAINE	PO0136311	MONTHLY SERVICE 7/16	\$20.86
01-03469	OKLAHOMA EMPLOYMENT SECURITY	PO0136338	UNEMPLOYMENT 2ND QTR 2016	\$5,762.17
01-03765	SMOKIN OKIE DIESEL	PO0136205	V8571 TRANS REBUILD/INSTALL	\$4,705.47
01-05092	BLUE STAR MEDICAL GROUP, PLLC	PO0136329	WC/MEDICAL	\$347.56
01-16145	PETTY CASH	PO0136376	REIMB/TRAVEL/M WILLIAMS	\$414.49
01-19047	AT & T	PO0136300	MONTHLY SERVICE 7/16	\$271.34
			EPTA TOTAL	\$12,243.73

FUND 70 DEPT 705 - CDBG

70-49130	BOOKER-T WASHINGTON CENTER	PO0131898	B-15 (407) TUTORING SERVICES	\$5,465.13
			CDBG TOTAL	\$5,465.13

COMBINED BREAKDOWN OF TOTALS

EMA	\$187,499.98
EEDA	\$6,000.00
EPTA	\$12,243.73
REMAINING FUNDS	\$404,799.24
TOTAL CLAIMS	\$610,542.95

PURCHASING CARD CLAIMS LIST

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FUND 10 DEPT 100 - ADMINISTRATIVE SERVICES

AT&T*PREMIER EBIL	PO0136396	IPAD DATA PLAN 7/16	135.05
BB MACHINE & SUPPLY	PO0136396	BELTS (3)	53.46
BRADFORD INDUSTRIAL	PO0136396	CONTACTOR/FILTERS (6)	46.88
INDUSTRIAL MATERIALS	PO0136396	BUSHINGS	30.22
LAMPS PLUS - 52	PO0136396	LIGHT FIXTURES	599.97
PLANTREX	PO0136396	FLORAL ARRANGEMENT	122.95
STAPLES 00106633	PO0136396	PROCLAMATION FOLDERS	75.26
ADMINISTRATIVE SERVICES TOTAL			1,063.79

FUND 10 DEPT 120 - LEGAL SERVICES

AMERICAN BAR ASSOCIATION	PO0136396	ANNUAL ABA DUES/A CHISM	314.00
OFFICE DEPOT #1079	PO0136396	COFFEE/BOND PAPER/TISSUES/CLEANER	318.32
SHI INTERNATIONAL CORP	PO0136396	ACROBAT PRO UPGRADE	137.00
LEGAL SERVICES TOTAL			769.32

FUND 10 DEPT 140 - SAFETY

AT&T*BILL PAYMENT	PO0136396	IPAD DATA PLAN 7/16	30.76
IN *APS FIRECO	PO0136396	FIRE EXTINGUISHER/INSPECTION TAGS	102.85
OREILLY AUTO 00001883	PO0136396	WHEEL COVER/SUNSHADE/TIRE GAUGE/TOWELS	51.23
PARADISE DONUTS	PO0136396	MEAL (10)/DEPT MEETING	16.99
SQ *D W LOCK & KEY	PO0136396	REKEY LOCK	78.00
WEST WILLOW CAR WASH	PO0136396	V1004 CAR WASH	8.00
SAFETY TOTAL			287.83

FUND 10 DEPT 150 - PR/MARKETING

AT&T*PREMIER EBIL	PO0136396	IPAD DATA PLAN 7/16	27.01
B&H PHOTO, 800-606-69	PO0136396	MICROPHONE STANDS	44.97
PR/MARKETING TOTAL			71.98

FUND 10 DEPT 200 - GENERAL GOVERNMENT

CHICK-FIL-A #02804	PO0136396	MEAL/COMMISSION MEETING	307.00
JUMBO FOODS	PO0136396	BOTTLED WATER/COFFEE/SODA	58.39
PHILS BARBEQUE	PO0136396	MEAL/COMMISSION MEETING	128.00
GENERAL GOVERNMENT TOTAL			493.39

FUND 10 DEPT 210 - ACCOUNTING

090 BRAUMS STORE	PO0136396	MEAL (3)/GOV ACCT SEMINAR	9.17
AT&T*PREMIER EBIL	PO0136396	IPAD DATA PLAN 7/16	27.26
WWW.NEWEGG.COM	PO0136396	PRINTER	199.99
ACCOUNTING TOTAL			236.42

FUND 10 DEPT 250 - INFORMATION TECHNOLOGY

AMAZON MKTPLACE PMTS	PO0136396	ADJUSTABLE DESKTOP TRAY/COUPLER	81.88
AT&T*PREMIER EBIL	PO0136396	IPAD DATA PLAN 7/16	23.26
INFORMATION TECHNOLOGY TOTAL			105.14

FUND 10 DEPT 400 - ENGINEERING

AMAZON MKTPLACE PMTS	PO0136396	LAPTOP BATTERY	32.40
ENGINEERING TOTAL			32.40

PURCHASING CARD CLAIMS LIST

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FUND 10 DEPT 700 - PUBLIC WORKS MGMT

AMAZON MKTPLACE PMTS	PO0136396	PHONE CASE	44.58
BRADFORD INDUSTRIAL	PO0136396	BLOWER MOTOR/DIGITAL STAT/CAPACITOR	131.84
IN *DOWNTOWN KITCHEN	PO0136396	MANDOLIN	79.99
JUMBO FOODS	PO0136396	MEAL/EMPLOYEE APPRECIATION	16.99
PARADISE DONUTS	PO0136396	MEAL (21)/DEPT MEETING	39.23
PUBLIC WORKS MGMT TOTAL			312.63

FUND 10 DEPT 710 - FLEET MGMT

AMAZON MKTPLACE PMTS	PO0136396	PHONE CASE	16.90
ENID IRON & METAL CO	PO0136396	PIPE	138.60
LOCKE SUPPLY WHC ENID	PO0136396	CAPACITOR	11.05
LOWES #00205*	PO0136396	HOSE REELS (2)	103.66
STAPLES 00106633	PO0136396	INK CARTRIDGE/PAPER	234.93
WAL-MART #0499	PO0136396	TELEVISION	217.96
FLEET MGMT TOTAL			723.10

FUND 10 DEPT 730 - PARKS & RECREATION

2000 CED	PO0136396	LED LIGHT FIXTURE	480.00
ADOLPH KIEFER AND ASSOC	PO0136396	SWIM SUIT	45.65
ALBRIGHT STEEL WIRE	PO0136396	ROD (10)	101.80
AMAZON MKTPLACE PMTS	PO0136396	WEED EATER REPAIR PARTS	150.78
AMAZON.COM	PO0136396	RECEPTACLES (5)/SURGE PROTECTORS	540.52
JUMBO FOODS	PO0136396	MEAL/RETIREMENT RECEPTION	125.45
LITTLE CAESARS 0129 00	PO0136396	MEAL (9)/DEPT MEETING	22.16
LOWES #00205*	PO0136396	AC UNIT/HOSE/HYDRANT/MULCH/FITTINGS	769.00
SEARS HHO INC 1382	PO0136396	RATCHETS/FITTINGS/OIL	172.75
SPRINKLERWAREHOUSE	PO0136396	IRRIGATION CONTROLLER	30.73
WAL-MART #0499	PO0136396	POOL CONCESSIONS	234.48
WM SUPERCENTER #4390	PO0136396	MEAL/RETIREMENT RECEPTION	293.30
WM SUPERCENTER #4390	PO0136396	POOL CONCESSIONS	66.78
PARKS & RECREATION TOTAL			3,033.40

FUND 10 DEPT 740 - STRMWTR & ROADWAY MAINT

ALBRIGHT STEEL WIRE ENID	PO0136396	RODS (10)/FIBERBOARD/REBAR	281.72
LOWES #00205*	PO0136396	GLUE/CLEANER/PVC PIPE/PVC FITTING	14.58
STAPLES 00106633	PO0136396	PAPER	31.96
WW STARR LUMBER ENID	PO0136396	CONCRETE MIX	41.63
STRMWTR & ROADWAY MAINT TOTAL			369.89

FUND 10 DEPT 750 - TECHNICAL SERVICES

2000 CED	PO0136396	BALLASTS/LIGHTS/SIGNALS/PHOTO CONTROL	834.38
A1 SURVEILLANCE SYSTEM	PO0136396	SECURITY CAMERAS (2)	936.00
ALLIED ELECTRONICS INC	PO0136396	TOOLS	35.83
AMAZON MKTPLACE PMTS	PO0136396	SHIRTS (132)/STRAPS	589.43
AMAZON.COM	PO0136396	V446/V657/V685 TIRES (6)	829.62
AT&T O519 8327	PO0136396	PHONE CASE/CHARGER/SD CARD	106.00
AT&T*BILL PAYMENT	PO0136396	IPAD DATA PLAN 7/16	213.36
BB MACHINE & SUPPLY	PO0136396	AIR HANDLER BELTS	56.10
DOWNTOWN THREADS	PO0136396	SHIRTS (5)/HATS (24)	336.77

PURCHASING CARD CLAIMS LIST

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FASTENAL COMPANY01	PO0136396	SCREWS	30.58
HUGHES LUMBER COMPANY	PO0136396	CONCRETE/PADLOCKS (2)/BUNGEE CORDS	64.80
IRONWORKER LLC	PO0136396	CENTER NOTCHER BLADE	520.36
JACK'S OUTDOOR POWER	PO0136396	REPAIR PACKER	136.83
KINNUNEN SALES & RENT	PO0136396	TRAFFIC CONES (10)/DRILL BITS	374.63
LOCKE SUPPLY WE ENID	PO0136396	RECEPTICALS (10)	20.20
LOWES #00205*	PO0136396	LOCK CUTTER/TAPE MEASURES/BROOMS/BITS	281.48
M&M SUPPLY CO.	PO0136396	NEOPRENE ROLL	442.40
PARTMASTER	PO0136396	SPECIALIZED STEP BITS	399.02
RAMSEYS WHAT EVER	PO0136396	SCREWDRIVERS/NUTDRIVERS	20.59
SHERWIN WILLIAMS 70718	PO0136396	PAINT THINNER	80.28
STUART C IRBY	PO0136396	FISHTAPE LEADER/WIRE STRIPPERS	64.38
STUART C IRBY	PO0136396	V602 TAPE	58.67
WALGREENS #5531	PO0136396	REMOTE BATTERY	6.79
WW STARR LUMBER ENID	PO0136396	CONCRETE	31.12
		TECHNICAL SERVICES TOTAL	6,469.62

FUND 10 DEPT 900 - LIBRARY

AMAZON MKTPLACE PMTS	PO0136396	SUMMER READING PROGRAM SUPPLIES	111.72
AMC OAKWOOD MALL 8	PO0136396	SUMMER READING PROGRAM SUPPLIES	220.00
AMERICAN LIBRARY ASSOC	PO0136396	ALA MEMBERSHIPS (2)	524.00
BAKER & TAYLOR - BOOKS	PO0136396	BOOKS (52)	765.65
BRADFORD INDUSTRIAL	PO0136396	FILTERS (29)	68.05
DART/TARTAN/MCNAUGH	PO0136396	BOOKS (7)	120.58
ERINCONDREN.COM	PO0136396	PLANNER/NOTEBOOKS	106.00
HASTINGS 9675 ENID	PO0136396	BOOK	11.98
HOBBY-LOBBY #0008	PO0136396	LETTERS/MODGE PODGE	22.41
JUMBO II LLC	PO0136396	SUMMER READING PROGRAM SUPPLIES	4.59
LOCKE SUPPLY - ENID	PO0136396	WATER HEATER/INSULATED UNIONS	311.95
LOWES #00205*	PO0136396	CLEANER/MOP HANDLE	76.75
ORIENTAL TRADING CO	PO0136396	SUMMER READING PROGRAM SUPPLIES	68.86
PAPA JOHN'S #02122	PO0136396	MEAL (10)/SRP VOLUNTEERS	75.00
STAPLES 00106633	PO0136396	SUMMER READING PROGRAM SUPPLIES	60.00
STUART C IRBY	PO0136396	BULBS (30)	112.50
TEACHERSPAYTEACHERS.CO	PO0136396	SUMMER READING PROGRAM SUPPLIES	10.00
WAL-MART #0499	PO0136396	SUMMER READING PROGRAM SUPPLIES	43.98
		LIBRARY TOTAL	2,714.02

FUND 20 DEPT 205 - AIRPORT

WAL-MART #0499	PO0136396	PILOTS SNACKS/CLEANING SUPPLIES	131.45
		AIRPORT TOTAL	131.45

FUND 22 DEPT 225 - GOLF

BB MACHINE & SUPPLY	PO0136396	HYDRAULIC HOSE/FITTING	30.58
HIBU INC. - WEST	PO0136396	ADVERTISING 7/16	36.00
HUGHES LUMBER COMPANY	PO0136396	GARDEN HOSE/SAND	39.73
IN *UNDERHILL INTERNAT	PO0136396	HOSE/ROLLER BASE/COUPLER/FITTINGS/GASKET	854.97
JACK'S OUTDOOR POWER	PO0136396	WEEDEATER/CUTTING SPOOL/OIL	434.93
KINNUNEN SALES & RENT	PO0136396	WATER JUGS (2)/PROBE/SPIGOTS (4)	166.13
OREILLY AUTO 00001883	PO0136396	CARB CLEANER	10.98
STAPLES 00106633	PO0136396	STAPLER/PAPER/TAPE/HIGHLIGHTERS	68.84
		GOLF TOTAL	1,642.16

PURCHASING CARD CLAIMS LIST

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FUND 31 DEPT 760 - SOLID WASTE

ALBRIGHT STEEL WIRE ENID	PO0136396	SHEET METAL/ANGLE IRON	119.58
ATWOOD 01 ENID	PO0136396	BOLT BARREL	12.66
ENID IRON & METAL CO	PO0136396	PIPE	100.00
JMB ENTERPRISES	PO0136396	BAGS/RECYCLE CART	99.99
LOCKE SUPPLY WHC ENID	PO0136396	CLEANER	12.22
MUNN SUPPLY	PO0136396	WIRE/GRINDING DISC	294.34
RAINBOW SPORTS INC	PO0136396	V537 BELT	53.95
WM SUPERCENTER #4390	PO0136396	BOTTLED WATER	21.00
WW STARR LUMBER ENID	PO0136396	CONCRETE ANCHORS	10.00
SOLID WASTE TOTAL			723.74

FUND 31 DEPT 785 - PUBLIC UTILITIES MGMT

MERRIFIELD OFFICE SUPPLY	PO0136396	FILE FOLDERS	6.79
PARADISE DONUTS	PO0136396	MEAL (7)/SUPERVISOR MEETING	13.79
PUBLIC UTILITIES MGMT TOTAL			20.58

FUND 31 DEPT 790 - WATER PRODUCTION

ALLIED ELECTRONICS INC	PO0136396	OVERLOAD	172.72
LOWES #00205*	PO0136396	DOORS/LUMBER	727.76
STUART C IRBY	PO0136396	MONITORS/OUTLET BOXES	697.47
WATER PRODUCTION TOTAL			1,597.95

FUND 31 DEPT 795 - WATER RECLAMATION SVS

LOCKE SUPPLY WHC ENID	PO0136396	CLEANER	12.22
MARCOS PIZZA - ENID	PO0136396	MEAL (4)/EMPLOYEE APPRECIATION	16.99
MUNN SUPPLY	PO0136396	CYLINDER RENTAL	28.00
WATER RECLAMATION SVS TOTAL			57.21

FUND 31 DEPT 799 - WASTEWATER PLANT MGMT

ALLIED ELECTRONICS INC	PO0136396	CONTROLLER	535.84
WASTEWATER PLANT MGMT TOTAL			535.84

FUND 31 DEPT 956 - EMA CAPITAL REPLACEMENT

SHI INTERNATIONAL CORP	PO0136396	SERVER LICENSE	582.00
EMA CAPITAL REPLACEMENT TOTAL			582.00

FUND 44 DEPT 445 - WATER CAPITAL REPLACEMENT

AUTOMATIONDIRECT.COM	PO0136396	W-1601A SCADA BOXES/BACKPLATES (AMES)	997.50
WATER CAPITAL REPLACEMENT TOTAL			997.50

FUND 50 DEPT 505 - 911

UPS (800) 811-1648	PO0136396	SHIPPING FEES	10.21
911 TOTAL			10.21

FUND 51 DEPT 515 - POLICE

CIMMARON STEAK HOUSE	PO0136396	MEAL (5)/OKC/UNIFORMS	80.07
JACK IN THE BOX #6100	PO0136396	MEAL (3)/CLEET TRAINING	14.76
JUMBO II LLC	PO0136396	SODA/WATER	71.78

PURCHASING CARD CLAIMS LIST

8/02/16

LOVE S COUNTRY00000521	PO0136396	V2185 FUEL/CLEET TRAINING	34.00
MCDONALD'S F6972	PO0136396	MEAL (3)/CLEET TRAINING	19.36
PHILLIPS 66 - CTS 555	PO0136396	V2049 FUEL/CLEET TRAINING	26.60
SAN REMOS PIZZARIA	PO0136396	MEAL (6)/CLEET TRAINING	34.89
SUBWAY 00107193	PO0136396	MEAL (3)/CLEET TRAINING	24.14
WHEAT CAPITAL COMMUNICATION	PO0136396	ANTENNA	35.00
		POLICE TOTAL	340.60

FUND 65 DEPT 655 - FIRE

ACTION TRAINING-TERMIN	PO0136396	TRAINING SOFTWARE USER LICENSE (3)	60.00
AMAZON MKTPLACE PMTS	PO0136396	FIRST AID PACKETS (6)	35.58
AMAZON.COM	PO0136396	PEN LIGHTS (6)	8.68
BRADFORD INDUSTRIAL	PO0136396	GAUGES (2)	34.64
ENID WINNELSON CO	PO0136396	FITTINGS/BOILER DRAIN/TEE	42.58
HOTELS.COM131065466398	PO0136396	LODGING/EMS CONF/J RIDGE	327.96
LOWES #00205*	PO0136396	TARP/HANDLES/PUMICE STONE	49.84
MOO.COM	PO0136396	BUSINESS CARDS (2)	234.73
STAPLES 00106633	PO0136396	NOTE PADS/BINDER CLIPS/PAPER CLIPS	74.39
WM SUPERCENTER #499	PO0136396	BATTERIES	21.94
		FIRE TOTAL	890.34

FUND 99 DEPT 995 - EPTA

AT&T*BILL PAYMENT	PO0136396	MONTHLY SERVICE 7/16	291.84
OKLAHOMA CENTER	PO0136396	FOUNDATIONS/GRANTS TRAINING	50.00
SAFECAR SERVICES	PO0136396	DRIVER PASS TRAINING	30.00
SMOKIN OKIE DIESEL	PO0136396	V77 RAMP REPAIR	350.00
		EPTA TOTAL	721.84

JP MORGANCHASE CLAIMS LIST TOTAL **\$ 24,934.35**

City Commission Meeting

12. 1.

Meeting Date: 08/02/2016

Submitted By: Erin Crawford, Chief Financial Officer

SUBJECT:

APPROVE PURCHASE OF A LETTER OF CREDIT WITH SECURITY NATIONAL BANK, ENID, OKLAHOMA FOR LANDFILL FINANCIAL ASSURANCE AS REQUIRED BY OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY IN THE AMOUNT OF \$24,631.38.

BACKGROUND:

This is a companion to item 8.1. The Oklahoma Department of Environmental Quality (ODEQ) requires all landfill sites to comply with all ODEQ regulations, including annual submittal of closure and post-closure plans and associated cost estimates. The cost estimates require Enid Municipal Authority's landfill, under solid waste permit 3524006 to have a financial assurance mechanism in place. The mechanism secures funding to complete the required ODEQ closing and monitoring processes when the landfill site has reached capacity.

EMA's current financial assurance mechanism is a local government guarantee established by meeting requirements of the local government test. EMA no longer meets those requirements, and must establish an alternative financial assurance mechanism.

The current ODEQ approved post closure cost estimate is \$3,577,914.41 and the post-closure maintenance cost estimate if \$1,348,362.45. The total amount of \$4,926,276.86 is required to be covered with financial assurance. Staff has reviewed all available financial assurance mechanisms listed below:

Cash Deposit	Surety Bond
Certificate of Deposit	Letter of Credit
Trust Fund	Insurance
Escrow Account	Local Government Guarantee

Staff has deemed the letter of credit to be the most viable and lowest cost option at a rate of \$24,631.38 to assure the \$4,926,276.86 cost estimate.

Additionally, the newly constructed landfill cells 9A, 9B, 10A and 10B may not be placed in use until this mechanism is in place.

RECOMMENDATION:

Approve purchase of a letter of credit with Security National Bank in the amount of \$24,631.38.

PRESENTER:

Erin Crawford, Chief Financial Officer.

Fiscal Impact

Budgeted Y/N: N

Amount: \$24,631.83.

Funding Source:

Enid Municipal Authority.

Attachments

Security National Bank Offer Letter

ODEQ Permit 3524006



**SECURITY
NATIONAL BANK**

Box 1272, Enid, OK 73702
(580) 234-5151
SNBee-Line (580) 237-6233
www.snbenid.com

July 27, 2016

Erin Crawford, CFO
City of Enid
P.O. Box 1768
Enid, OK 73702

Re: EMA Landfill Assurance

Dear Erin,

Thank you very much for your inquiry to Security National Bank, concerning a letter of credit for EMA Landfill Assurance. The City is a valued customer of SNB, and we always look forward to any opportunity to offer you our services.

We were able to approve the request for the letter of credit in the amount of \$4,926,276.86. We are also able to offer you a fee that we believe is under the normal market rates. That fee will be \$24,631.38, or ½ of 1 percent of the commitment.

Thank you again for offering us the opportunity to be of service.

Sincerely,

Ernie Currier
Sr. Vice President



SCOTT A. THOMPSON
Executive Director

OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY

MARY FALLIN
Governor

July 22, 2016

CERTIFIED MAIL RETURN RECEIPT REQUESTED

Mr. Barry Brummit
City of Enid Municipal Landfill
1500 W. Poplar
Enid, OK 73703

Subject: Closure and Post-Closure Maintenance Cost Update for Cells 9A, 9B, 10A and 10B
City of Enid Municipal Landfill
Garfield County
Solid Waste Permit No.: 3524006

Dear Mr. Brummit:

On June 6, 2016, the Department of Environmental Quality (DEQ) approved a closure cost estimate of \$3,289,788.25 and a post-closure maintenance cost estimate of \$1,322,970.08 for the City of Enid Municipal Landfill. On July 21, 2016, DEQ approved the Liner Installation and Testing Report (LIT) for the construction of Cells 9A, 9B, 10A and 10B. The approved cost estimates did not include the cost estimates for Cells 9A, 9B, 10A and 10B. Prior to placing waste in Cells 9A, 9B, 10A and 10B the City of Enid is required to update cost estimates for closing and conducting post-closure maintenance for Cells 9A, 9B, 10A and 10B.

On July 21, 2016, DEQ received updated Closure and Post-Closure Costs that included cost estimates for closing and conducting post-closure maintenance for the 3.11 acre Cells 9A, 9B, 10A and 10B.

DEQ approves the updated closure cost estimate of \$3,577,914.41 and the updated post-closure maintenance cost estimate of \$1,348,362.45. Please finance a financial assurance mechanism for the new approved costs as soon as possible. When the financial assurance mechanism is fully funded, the City of Enid may request approval from DEQ to place waste in Cells 9A, 9B, 10A and 10B.

Should you have any questions or require additional information, please contact Ms. Cindy Hailes of my staff at (405) 702-5114.

Sincerely,

Hillary Young, P. E.
Chief Engineer
Land Protection Division

HY/ckh

cc: Jeff A. Shepherd, P.E., Shepherd Engineering Design Co., Inc.

File Copy: Permit No. 3524006



City Commission Meeting

12. 2.

Meeting Date: 08/02/2016

SUBJECT:

APPROVAL OF CLAIMS IN THE AMOUNT OF \$187,499.98.

Attachments

Claimslist

JP Morgan Claimslist

City Commission Meeting

15. 1.

Meeting Date: 08/02/2016

SUBJECT:

APPROVAL OF CLAIMS IN THE AMOUNT OF \$6,000.00.

Attachments

Claimslist

JP Morgan Claimslist

City Commission Meeting

18. 1.

Meeting Date: 08/02/2016

SUBJECT:

APPROVAL OF CLAIMS IN THE AMOUNT OF \$12,243.73.

Attachments

Claimslist

JP Morgan Claimslist

City Commission Meeting

21.

Meeting Date: 08/02/2016

Submitted By: Kristin Martin, Executive Assistant

SUBJECT:

CONSIDER AND EXECUTE AN EMPLOYMENT AGREEMENT WITH ANDREA CHISM FOR THE POSITION OF CITY ATTORNEY FOR THE CITY OF ENID.

BACKGROUND:

On July 19, 2017, the Commission voted to continue Andrea Chism's employment as City Attorney. This item, if approved, will provide for the execution of the agreement as written.

RECOMMENDATION:

Execute agreement.

PRESENTER:

Andrea L. Chism, City Attorney

Attachments

Employment Agreement

**EMPLOYMENT AGREEMENT BETWEEN
THE CITY OF ENID AND ANDREA CHISM**

This Employment Agreement is made and entered into by and between the City of Enid, an Oklahoma Municipal Corporation, hereinafter referred to as the “City,” and Andrea Chism, hereinafter referred to as “Chism,” and supersedes any previous agreement between the parties.

W I T N E S S E T H

WHEREAS, the City desires to continue the employment of Chism as City Attorney for the City of Enid, Oklahoma; and,

WHEREAS, Chism desires to continue to serve as City Attorney for the City of Enid;

NOW THEREFORE, in consideration of the mutual promises, covenants and conditions herein stated and in consideration of the mutual benefits which will accrue to each of the parties hereto, the sufficiency of which are hereby acknowledged by the parties, it is agreed by and between the parties as follows:

1. Employment. Effective July 1, ~~2015~~2016, the City of Enid hereby employs, engages, and hires Chism. Chism hereby accepts and agrees to such hiring, engagement, and employment.
2. Scope of Duties. During the term of employment, Chism shall be employed as the City Attorney for the City of Enid, Oklahoma, subject to the general supervision and pursuant to the orders, advice, and direction of the City of Enid through its Mayor and Board of Commissioners. Such duties shall be rendered at 401 W. Owen K. Garriott Road, Enid, Oklahoma, and at such other places as the City shall, in good faith, require or as the interests, needs, business, or opportunity of the City shall require.
3. Outside Employment. Chism shall not perform legal work for any other municipalities during the term of this Agreement.
4. Good Faith and Best Efforts. Chism agrees that she will, at all times, diligently and in good faith, perform all the duties that may be required of her, pursuant to the express and implicit terms herein, to the best of her ability, experience, education, and talents.
5. Qualification and Code of Ethics. Chism shall, at all times during the term of this agreement, be a member in good standing of the Oklahoma Bar Association. Chism shall also comply with and be bound by all rules and codes which regulate the conduct of attorneys in this state, including, but not limited to, the Oklahoma Rules of Professional Conduct and the Oklahoma Bar Association Standards of Professionalism.

6. Term of Employment. Chism shall serve at the pleasure of the Mayor and Board of Commissioners and her employment may be terminated at any time with or without cause. This Agreement shall begin on the effective date above and shall remain in effect unless terminated in one of the following manners:
 - A. Modified or superseded by mutual consent of the parties; or
 - B. The City of Enid terminates this Agreement in writing; or
 - C. Chism terminates this Agreement in writing.

7. Compensation and Benefits. The City shall pay Chism and Chism shall accept from the City for her services hereunder, annual compensation at the rate of One Hundred ~~Four Thousand Six Hundred and Fifty~~ Twenty-Five Thousand Dollars (~~\$104,650~~ 125,000.00) to be paid in equal bi-weekly installments beginning ~~with the first pay period after the execution of~~ on the effective date this Agreement. ~~Additionally, the City shall pay to Chism a performance incentive of Five Thousand Dollars (\$5,000.00) to be paid on the first pay period in July, 2015.~~ The City shall provide Chism during the term of such employment the benefits listed below:
 - A. Retirement and pension benefits as provided for all other Management/Confidential employees of the City.
 - ~~B. The City shall pay Chism an annual cell phone allowance in the amount of One Thousand Nine Hundred and Fifty Dollars (\$1,950.00), payable in equal bi-weekly installments.~~
 - B. The City shall pay the annual premium on a One Hundred Thousand Dollar (\$100,000.00) renewable term life insurance policy.
 - ~~C.~~ D. Chism shall accrue and utilize leave and all other benefits, other than vacation, in the same manner as other Management/Confidential employees. Chism shall retain the sick and vacation leave accrued on or before the date of this Agreement. Chism shall accrue vacation leave at the rate of fifteen (15) eight (8) hour days per year. Chism may retain up to forty-five (45) eight (8) hour days of vacation. All vacation hours accrued over the maximum accrual shall be paid to Chism at her hourly wage on her bi-weekly paychecks.
 - ~~E.~~ D. Chism shall receive Workers' Compensation coverage as provided to other Management/Confidential employees of the City.
 - ~~F.~~ E. The City shall pay the professional dues of Chism for membership in the Oklahoma Association of Municipal Attorneys, American Bar Association, Federal Bar Association, Oklahoma Bar Association, Garfield County Bar Association, and the Bars of the State and Federal Courts within Oklahoma.

~~GG. The City shall pay Chism an annual car allowance in the amount of Six Thousand Five Hundred Dollars (\$6,500.00), payable in equal bi-weekly installments. All mode of Travel outside Enid's city limits on City business, other than mileage, shall be compensated as provided for by the Enid Purchasing Manual.~~

~~H. The City shall pay Chism an annual student loan/education allowance in the amount of Six Thousand Five Hundred Dollars (\$6,500.00), payable in equal bi-weekly installments.~~

~~I. The City shall pay Chism a clothing allowance in the amount of Five Thousand Dollars (\$5,000.00). This allowance shall be a reimbursable allowance. Requests for reimbursement in amounts less than Three Hundred Dollars (\$300.00) shall be paid through a request for petty cash. Other requests for reimbursement shall be paid through the normal purchase order procedure.~~

8. Evaluation and Raises. Chism shall be reviewed annually by the Mayor and Board of Commissioners. During such a review, changes in compensation, benefits, and bonuses may be considered.
9. Additional Compensation. The Mayor and Board of Commissioners may, but shall not be required, to pay additional compensation to Chism by reason of any service that she may perform as attorney for any of the City's trusts, non-profit corporations, or associations, which comprise the activity of the City.
10. Applicability of City Charter and Other Policies and Procedures. All provisions of the City Charter, Personnel Manual, and any other regulations or rules of the City relating to employee benefits and working conditions as now exist or hereinafter may be amended shall also apply to Chism as they would to other Management/Confidential employees of the City except where they are in direct conflict with the express provisions of this agreement, in which case, this Agreement shall prevail.
11. Indemnification. The City shall indemnify Chism from all acts taken by her while acting within the course and scope of her employment. Such indemnification shall not include liability for malicious acts or punitive damages.
12. Termination and Severance Pay. If this Agreement is terminated by the City for cause, no severance shall be paid. If this Agreement is terminated by either party for any other reason, the City agrees to pay Chism a lump sum cash payment equal to two (2) months' salary. Such severance pay shall be paid on the next following pay date after separation from the City occurs. Chism agrees that she will make herself available for the first two months of her separation from the City as a consultant attorney. Nothing in this agreement prevents the City and Chism from entering a separate agreement for specific legal services after termination of this employment agreement.

13. Cause Defined. Cause shall be defined as:
 - A. Any willful or intentional act having the effect of injuring the reputation or business relationships with the City.
 - B. Conviction of any felony, or conviction of a misdemeanor involving moral turpitude.
 - C. Substantial or material breach of covenants contained in this agreement.
 - D. Violation of the City Charter, Personnel Manual, or other regulations or rules of the City, if the violation would be a terminable offense under such rule or regulation.
14. Severability. All agreements and covenants contained herein are severable, and in the event one of them shall be held to be invalid by any competent Court, this Agreement shall be interpreted as if such invalid agreement or covenant were not contained herein.
15. Integration and Amendments. This Agreement constitutes the entire agreement between the parties and may not be amended, altered, modified, or changed in any way except in writing signed by all parties to this Agreement and which specifically references this Agreement. There are no other agreements, representations or warranties, whether oral or written, regarding the subject matter of this contract. No course of dealings involving the parties hereto and no usage of trade shall be relevant or admissible to interpret, supplement, explain, or in any way vary any of the terms expressly set forth in this Agreement. Any amendment to this Agreement shall be attached to this Agreement and all the terms in this Agreement not addressed in the amendment shall remain in full force and effect.
16. Construction. Captions and other headings contained in this Agreement are for reference and identification purposes only and in no way alter, modify, amend, limit, or restrict the contractual obligations of the parties hereto.
17. Assignment. This contract is for services which are considered unique. Neither party shall assign this Agreement or any interest herein. Any attempted assignment or subcontracting shall be null and void.
18. Interpretation of Law. This Agreement shall be deemed to have been made in the State of Oklahoma and shall be construed and interpreted in accordance with the laws of the State of Oklahoma.
19. Jurisdiction. Any action or proceeding initiated to enforce any provision of, or based on any right arising out of, this Agreement may be brought against any of the parties in the courts of the State of Oklahoma, County of Garfield, or, if it has or can acquire jurisdiction, in the United States District Court for the Western District of Oklahoma, and each of the parties consents to the jurisdiction of such courts (and of the appropriate

appellate courts) in any such action or proceeding and waives any objection to venue laid therein.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed the day and year last written below.

Date Signed: _____

“City”
The City of Enid,
An Oklahoma Municipal Corporation

William E. Shewey, Mayor

[SEAL]

ATTEST:

Linda Parks, City Clerk

Date Signed: _____

“Chism”

Andrea L. Chism

City Commission Meeting

22.

Meeting Date: 08/02/2016

Submitted By: Kristin Martin, Executive Assistant

SUBJECT:

CONSIDER CONVENING INTO EXECUTIVE SESSION PURSUANT TO 25 O.S. §307(B)(1), EMPLOYMENT, HIRING, APPOINTMENT, PROMOTION, DEMOTION, DISCIPLINING, OR RESIGNATION OF ANY INDIVIDUAL SALARIED EMPLOYEE, TO DISCUSS THE TERMS OF EMPLOYMENT OF ANDREA L. CHISM AS CITY ATTORNEY FOR THE CITY OF ENID, AND TO RECONVENE INTO REGULAR SESSION TO TAKE ANY NECESSARY ACTION.

BACKGROUND:

The City Attorney recommends the Mayor and Board of Commissioners go into Executive Session pursuant to 25 O.S. §307(B)(1), employment, hiring, appointment, promotion, demotion, disciplining, or resignation of any individual salaried employee.

Upon conclusion of the Executive Session, the Commission will reconvene into Regular Session to take any necessary action.

RECOMMENDATION:

Convene into Executive Session.

PRESENTER:

Andrea L. Chism, City Attorney
