



City of Enid
401 W. Owen K. Garriott Road
Enid, Oklahoma 73701
580-234-0400

BOARD OF COMMISSIONERS

NOTICE OF MEETINGS

Mayor and Board of Commissioners of the City of Enid, Oklahoma, the Trustees of the Enid Municipal Authority, a Public Trust, the Trustees of the Enid Economic Development Authority, a Public Trust, and the Trustees of the Enid Public Transportation Authority, a Public Trust

Notice is hereby given that the Mayor and Board of Commissioners of the City of Enid, Oklahoma, the Trustees of the Enid Municipal Authority, a Public Trust, the Trustees of the Enid Economic Development Authority, a Public Trust, and the Trustees of the Enid Public Transportation Authority, a Public Trust will meet in regular session at 6:30 p.m. on the 8th day of September, 2016, in the Council Chambers of the City Administration Building, located at 401 W. Owen K. Garriott Road in said city, and the agenda for said meeting is as follows:

- AGENDA -

MAYOR AND BOARD OF COMMISSIONERS REGULAR MEETING

1. CALL TO ORDER/ROLL CALL.
2. INVOCATION.
3. FLAG SALUTE.
4. CONSIDER APPROVAL OF MINUTES OF THE REGULAR COMMISSION MEETING OF AUGUST 16, 2016.
5. AWARDS, PRESENTATIONS, PROCLAMATIONS, AND ORGANIZATIONAL BUSINESS.
 1. PRESENT PET AVAILABLE FOR ADOPTION AT THE CITY ANIMAL SHELTER.
 2. "4RKIDS FOUNDATION 'WALK 4RKIDS' DAY" PROCLAMATION".
6. HEARINGS.
 1. CONDUCT A HEARING REGARDING THE SUBMISSION OF THE CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT (CAPER) FOR THE 2015 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM YEAR.

2. **CONDUCT A PUBLIC HEARING REGARDING THE PROPOSED TERMINATION OF INCREMENT DISTRICT NO. 2, CITY OF ENID (OKLAHOMA ETHANOL PROJECT), INCREMENT DISTRICT NO. 3, CITY OF ENID (ORION ETHANOL PROJECT), AND INCREMENT DISTRICT NO. 6, CITY OF ENID (NORTHSTAR CANOLA PROJECT).**
3. **CONDUCT A PUBLIC HEARING REGARDING THE PROPOSED CREATION OF INCREMENT DISTRICT NO. 7, CITY OF ENID AND THE TP&L ECONOMIC DEVELOPMENT PROJECT PLAN.**
7. **COMMUNITY DEVELOPMENT.**
 1. **CONSIDER APPROVAL OF FINAL PLAT FOR LAND RUN TOWN CENTER LOCATED IN THE SOUTHEAST QUARTER OF SECTION 10, TOWNSHIP 22 NORTH, RANGE 7 WEST, INDIAN MERIDIAN.**
8. **ADMINISTRATION.**
 1. **ACCEPT THE FINAL ASSESSMENT AMOUNT FOR A CAPITAL RECOVERY FOR SANITARY SEWER IMPROVEMENT BY THE CITY OF ENID KNOWN AS SOUTHWEST ENID, BASIN 2F SSD NO. 1506.**
 2. **CONSIDER A RESOLUTION INCREASING THE CITY OF ENID'S 2016-2017 CAPITAL IMPROVEMENT FUND BUDGET BY APPROPRIATING ADDITIONAL FUNDS IN THE AMOUNT OF \$39,310.00.**
 3. **AWARD A CONTRACT TO G&S SIGN SERVICES, LLC, OKLAHOMA CITY, OKLAHOMA, IN THE AMOUNT OF \$39,310.00, FOR ENID'S GATEWAY/WELCOME SIGNS, PROJECT NO. M-1607A, AND AUTHORIZE THE MAYOR TO EXECUTE ALL CONTRACT DOCUMENTS AFTER REVIEW BY THE CITY ATTORNEY.**
 4. **APPROVE A RESOLUTION AUTHORIZING THE SUBMISSION OF THE CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT (CAPER) FOR THE 2015 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM YEAR.**
 5. **CONSIDER AN ORDINANCE AMENDING THE ENID MUNICIPAL CODE, 2014, TITLE 7, ENTITLED "PUBLIC WAYS AND PROPERTY," CHAPTER 11, ENTITLED "ART IN PUBLIC PLACES," SECTIONS 7-11-1 THROUGH 7-11-14, TO RENAME THE ARTS COMMISSION AND CORRECT CAPITALIZATION THROUGHOUT; SECTION 7-11-2, ENTITLED "DEFINITIONS," TO ADD AND AMEND DEFINITIONS; SECTION 7-11-5, ENTITLED "MEMBERSHIP OF THE ARTS COMMISSION" TO RENAME THE SECTION; SECTION 7-11-7, ENTITLED "POLICIES AND PROCEDURES FOR PROCESSING ARTWORK PURCHASES" TO CLARIFY DIVISION OF MATCHING FUNDS; SECTION 7-11-10, ENTITLED "DEDICATION FOR ART," TO REQUIRE UP TO ONE PERCENT (1%) OF THE COST OF MAJOR CONSTRUCTION PROJECTS BE SET ASIDE FOR ART; SECTION 7-11-11, ENTITLED "ADMINISTRATION, INSTALLATION, MAINTENANCE AND REPAIR," TO ALLOW THE PUBLIC ARTS COMMISSION OF ENID TO CONTRACT WITH OUTSIDE AGENCIES FOR THE ADMINISTRATION AND MAINTENANCE OF AN ART PROJECT; PROVIDING FOR REPEALER, SAVINGS CLAUSE, SEVERABILITY AND CODIFICATION.**

6. **ACCEPT PROJECT FROM RURAL ELECTRIC, MESA, ARIZONA, TO REPLACE RUNWAY 35 INSTRUMENT LANDING SYSTEM (ILS), MEDIUM INTENSITY APPROACH LIGHTS SYSTEM (MALSR), AND PRECISION APPROACH PATH INDICATOR (PAPI) IN CONJUNCTION WITH THE RUNWAY 17/35 EXTENTION PROJECT AT ENID WOODRING REGIONAL AIRPORT, AND TRANSFER ERECTED EQUIPMENT AND THE ASSOCIATED INFRASTRUCTURE TO THE FEDERAL AVIATION ADMINISTRATION (FAA) AS PREVIOUSLY AGREED TO IN REIMBURSABLE AGREEMENT AJW-FN-CSA-14-2141, AND AUTHORIZE THE MAYOR TO SIGN ALL OTHER CONTRACT DOCUMENTS AFTER REVIEW BY THE CITY ATTORNEY.**
7. **CONSIDER A RESOLUTION AUTHORIZING ACCEPTANCE OF FEDERAL AVIATION ADMINISTRATION (FAA) GRANT IN THE AMOUNT OF \$300,000.00 TO ASSIST WITH FUNDING THE CONSTRUCT APRON PROJECT AT ENID WOODRING REGIONAL AIRPORT, PROJECT NO. A.I.P. 3-40-0028-027-2016, AND AUTHORIZE THE MAYOR TO EXECUTE GRANT AGREEMENT DOCUMENTS AFTER REVIEW BY THE CITY ATTORNEY.**
9. **CONSENT.**
 1. **ACCEPT ACCESS EASEMENT AND RIGHT-OF-WAY FROM AC DEVELOPMENTS, LLC, WAUKOMIS, OKLAHOMA, FOR DEVELOPMENT AT 1018 N. CLEVELAND STREET.**
 2. **ACCEPT ACCESS EASEMENT AND RIGHT-OF-WAY FROM STONEBRIDGE APARTMENTS ENID L.P., TULSA, OKLAHOMA, FOR DEVELOPMENT AT 1120 N. CLEVELAND STREET.**
 3. **ACCEPT EASEMENT FOR PUBLIC HIGHWAY FROM DALE AND DEBRA DENTON, ENID, OKLAHOMA, FOR CLEVELAND STREET AND CHESTNUT AVENUE INTERSECTION, PROJECT R-1311A, AND AUTHORIZE PAYMENT IN THE AMOUNT OF \$6,980.00 FOR SAID RIGHT-OF-WAY.**
 4. **ACCEPT HIGHWAY EASEMENTS AND TEMPORARY CONSTRUCTION EASEMENTS FROM CARL AND PHYLLIS KELLEY, ENID, OKLAHOMA, FOR CLEVELAND STREET AND CHESTNUT AVENUE INTERSECTION IMPROVEMENTS, PROJECT R-1311A, AND AUTHORIZE PAYMENT IN THE AMOUNT OF \$10,185.00.**
 5. **ACCEPT WATER LINE (PROJECT NO. W-1604) AND SANITARY SEWER (PROJECT NO. S-1601A) IMPROVEMENT PROJECTS TO SERVE TARA ESTATES, BLOCKS 7 AND 8.**
 6. **EXECUTE AGREEMENT WITH THE UNITED STATES GEOLOGICAL SURVEY (USGS) FOR STREAM MONITORING AT A LOCAL COST OF \$19,500.00.**
 7. **APPROVE AND EXECUTE A COLLECTIVE BARGAINING AGREEMENT BETWEEN THE CITY OF ENID AND INTERNATIONAL ASSOCIATION OF FIRE FIGHTERS (IAFF) LOCAL 3722.**
 8. **CONSIDERATION AND DENIAL OF TORT CLAIM OF GARY COBB.**

9. APPROVE AMENDMENT NO. 9 TO THE OWNER-ENGINEER AGREEMENT DATED APRIL 2013 WITH CEC CORPORATION (FORMERLY COBB ENGINEERING), OKLAHOMA CITY, OKLAHOMA, FOR CONSTRUCTION ADMINISTRATION AND INSPECTION, AND CONSTRUCTION MATERIALS TESTING IN SUPPORT OF THE CONSTRUCT APRON PROJECT AT ENID WOODRING REGIONAL AIRPORT, PROJECT NO. A.I.P. 3-40-0028-027-2016.
10. APPROVAL OF CLAIMS IN THE AMOUNT OF \$1,318,583.81.
10. RECESS TO CONVENE AS THE ENID MUNICIPAL AUTHORITY.
11. TRUSTEES OF THE ENID MUNICIPAL AUTHORITY REGULAR MEETING.
12. ENID MUNICIPAL AUTHORITY REGULAR MEETING.
 1. CONSIDER A RESOLUTION INCREASING THE CITY OF ENID'S 2016-2017 FISCAL FINANCIAL PLAN FOR THE ENID MUNICIPAL AUTHORITY IN THE AMOUNT OF \$39,310.00.
 2. AWARD LEASE AGREEMENT WITH UNITED ENGINES COMPANY, OKLAHOMA CITY, OKLAHOMA, IN THE AMOUNT OF \$145,191.50, TO LEASE TWO SIDE-LOAD TRASH TRUCKS AND ONE FRONT-LOAD TRASH TRUCK FOR THE SOLID WASTE DEPARTMENT FOR UP TO THREE YEARS WITH AN OPTION TO PURCHASE.
 3. APPROVAL OF CLAIMS IN THE AMOUNT OF \$381,406.22.
13. ADJOURN TO CONVENE AS THE ENID ECONOMIC DEVELOPMENT AUTHORITY.
14. TRUSTEES OF THE ENID ECONOMIC DEVELOPMENT AUTHORITY REGULAR MEETING.
15. ENID ECONOMIC DEVELOPMENT AUTHORITY REGULAR MEETING.
 1. APPROVAL OF CLAIMS IN THE AMOUNT OF \$35,835.41.
16. ADJOURN TO CONVENE AS THE ENID PUBLIC TRANSPORTATION AUTHORITY.
17. TRUSTEES OF THE ENID PUBLIC TRANSPORTATION AUTHORITY REGULAR MEETING.
18. ENID PUBLIC TRANSPORTATION AUTHORITY REGULAR MEETING.
 1. CONSIDER A RESOLUTION AUTHORIZING THE ACCEPTANCE OF THE AGREEMENT BETWEEN THE OKLAHOMA DEPARTMENT OF TRANSPORTATION, TRANSIT PROGRAMS DIVISION AND THE ENID PUBLIC TRANSPORTATION AUTHORITY, FOR A GRANT UNDER 49 U.S.C. SECTION 5311, NON-URBANIZED AREA FORMULA PROGRAM.
 2. APPROVAL OF CLAIMS IN THE AMOUNT OF \$2,287.58.

19. **ADJOURN TO RECONVENE AS THE ENID CITY COMMISSION.**
20. **PUBLIC COMMENTS.**
21. **CONSIDER CONVENING INTO EXECUTIVE SESSION PURSUANT TO 25 O.S. §307(B)(3) TO DISCUSS THE PURCHASE OF REAL PROPERTY AND PURSUANT TO 25 O.S. §307(C)(10) TO DISCUSS MATTERS PERTAINING TO ECONOMIC DEVELOPMENT BECAUSE AN EXECUTIVE SESSION IS NECESSARY TO PROTECT THE CONFIDENTIALITY OF THE BUSINESS, AND TO RECONVENE INTO REGULAR SESSION TO TAKE ANY NECESSARY ACTION.**
22. **ADJOURN.**

City Commission Meeting

4.

Meeting Date: 09/08/2016

SUBJECT:

CONSIDER APPROVAL OF MINUTES OF THE REGULAR COMMISSION MEETING OF AUGUST 16, 2016.

Attachments

Minutes

MINUTES OF REGULAR MEETING OF THE
MAYOR AND BOARD OF COMMISSIONERS OF THE CITY OF ENID, OKLAHOMA,
TRUSTEES OF THE ENID MUNICIPAL AUTHORITY, A PUBLIC TRUST,
TRUSTEES OF THE ENID ECONOMIC DEVELOPMENT AUTHORITY, A PUBLIC TRUST,
AND TRUSTEES OF THE ENID PUBLIC TRANSPORTATION AUTHORITY, A PUBLIC TRUST
HELD ON THE 16TH DAY OF AUGUST 2016

The Mayor and Board of Commissioners of the City of Enid, County of Garfield, State of Oklahoma, the Trustees of the Enid Municipal Authority, a Public Trust, the Trustees of the Enid Economic Development Authority, a Public Trust, and the Trustees of the Enid Public Transportation Authority, a Public Trust, met in regular session at 6:30 P.M. on the 16th day of August 2016, in the Council Chambers of the Administration Building of the City of Enid, located at 401 West Owen K. Garriott Road in said city, pursuant to notice given by December 15, 2015 to the Clerk of the City of Enid, and pursuant to notice thereof displayed at the entrance to the Administration Building of said city, in prominent view and which notice was posted prior to 5:00 P.M. on the 15th day of August 2016.

-MAYOR AND BOARD OF COMMISSIONERS-

Mayor Shewey called the meeting to order with the following members present and absent:

PRESENT: Commissioners Janzen, Brownlee, Ezzell, Timm, Vanhooser and Mayor Shewey.

ABSENT: Commissioner Wilson.

Staff present were City Manager Jerald Gilbert, Assistant City Attorney William Gill, City Clerk Linda Parks, Chief Financial Officer Erin Crawford, Public Services Director Billy McBride, Public Utilities Director Louis Mintz, Planning Administrator Chris Bauer, Fire Chief Joe Jackson, Director of Marketing and Public Relations Steve Kime, Human Resources Director Sonya Key, and Ex-Officio Member Col. Darrell Judy.

Associate Pastor Mike Sturgeon from World Harvest Church gave the Invocation, and Fire Chief Joe Jackson led the Flag Salute.

It was noted that Commissioner Wilson arrived at 6:32 P.M. and sat in for the remainder of the proceedings.

Motion was made by Commissioner Vanhooser and seconded by Commissioner Brownlee to approve the minutes of the special Commission meetings of March 25th, 26th, and July 19, 2016, and the regular Commission meeting of August 2, 2016, and the vote was as follows:

AYE: Commissioners Janzen, Brownlee, Ezzell, Wilson, Vanhooser and Mayor Shewey.

NAY: Commissioner Timm.

Officer David Handley presented “Knock-Knock,” a five-year old male Chihuahua, available for adoption at the Enid Animal Shelter.

Letters of Commendation were presented to Emergency Medical Technicians Chris Winn and Jake Winn, employees of Life EMS, for winning Gold Medals in the Health Occupations Students of America Emergency Medical Technician competition in Nashville, Tennessee.

A hearing was held regarding a request to close portions of West Chestnut Avenue, North Madison Street, the alley between North Madison Street and North Jefferson Street, North Jefferson Street, the alley between North Jefferson Street and North Adams Street, and North Adams Street, all located in Dunbarton Heights and Kenwood additions, adjacent to Johnson Seed Company, Inc. It was

noted that the Metropolitan Area Planning Commission voted unanimously to approve the proposed closings at its meeting on July 18, 2016.

City Engineer Robert Hitt explained that the intent to close the referenced streets had been approved by past action, but recorded legal descriptions did not clearly cover the intent of the closings. Approval of this request would clarify the intent of the closings as currently fenced, and allow Johnston Seed Company to expand its existing packaging and warehouse and manufacturing facility, and its product security.

Commissioner Wilson stated that she had received calls from many residents who were concerned with the number of trucks going in and out of the facility, and the impact that the traffic had on their streets, specifically Jefferson Street.

Mr. Hitt stated that the trucks had public access to Chestnut Avenue, which was the main entrance, as well as Jefferson, Madison and Adams streets. He also stated that under the City's truck route ordinance, trucks were required to use the shortest route possible to get to an arterial street, which in this case would be Chestnut Avenue. He went on to say that officials from Johnston Seed Company had indicated that Chestnut Avenue would be used as the primary access, but there could be times when other streets might be the shortest access.

There being no further comments, the hearing concluded.

A hearing was held to consider an appeal by Mr. Rodney Phillips regarding the revocation of his livestock registration.

Assistant City Attorney William Gill explained that per the City's livestock ordinance, the keeping of livestock in the city limits was not allowed except on property zoned "A" Agriculture, "R-1" Residential Estates, lots one acre or larger, or if livestock operations were in existence prior to August 2007. He stated that a livestock registration could be revoked upon recommendation of the Livestock

Board, upon three violations of any state, federal or local law, upon one egregious violation of any state, federal or local law, if the livestock registrant ceased livestock operations for a period of six months, or upon the death of the registrant. He stated that the City was required to give notice to the registrant upon revocation of a livestock registration. Within thirty days of the notice, the registrant had thirty days to remove all livestock from the premises, and also had the right to appeal the decision to revoke the registration by filing written notice with the City Clerk within ten days of the denial or revocation.

Mr. Gill stated that Mr. Phillips had been cited 29 times for livestock violations since 2009. He also stated that the inability of Mr. Phillips to keep his livestock (goats) contained within his properties, located at 209 East Illinois, 210 East Illinois, and 1600 South Independence Street, had caused problems with his neighbors due to the animals destroying or damaging their properties, running up and down the railroad off the property on Independence, causing hazards to the railway, and had also created issues for the Animal Control Department having to deal with the animals rather than focusing on other priorities in the city.

Mr. Gill advised commissioners that Mr. Phillips had filed a written appeal on July 18, 2016, after receiving notice on July 8, 2016 that his livestock registration was being revoked. Because the appeal had been filed, upholding or overturning the revocation of Mr. Phillips' livestock revocation was now a decision of the Commission.

Mr. Rodney Phillips, 210 East Illinois, addressed the Commission. He stated that he had had many problems with his neighbors. Each time he repaired the fence, they would destroy it and let the goats out. He had intended to remove the goats, but they were already gone.

There being no further comments, the hearing concluded.

Motion was made by Commissioner Vanhooser and seconded by Commissioner Ezzell to adopt an ordinance closing portions of West Chestnut Avenue, North Madison Street, the alley between North

Madison Street and North Jefferson Street, North Jefferson Street, the alley between North Jefferson Street and North Adams Street, and North Adams Street, all located in Dunbarton Heights and Kenwood additions, and the vote was as follows:

AYE: Commissioners Janzen, Brownlee, Ezzell, Timm, Wilson, Vanhooser and Mayor Shewey.

NAY: None.

ORDINANCE NO. 2016-17

AN ORDINANCE CLOSING TO THE PUBLIC PORTIONS OF WEST CHESTNUT AVENUE, NORTH MADISON STREET, ALLEY BETWEEN NORTH MADISON STREET AND NORTH JEFFERSON STREET, NORTH JEFFERSON STREET, ALLEY BETWEEN NORTH JEFFERSON STREET AND NORTH ADAMS STREET, AND NORTH ADAMS STREET, ALL LOCATED IN DUNBARTON HEIGHTS ADDITION AND KENWOOD ADDITION TO THE CITY OF ENID, SOUTHWEST QUARTER OF SECTION SIX, TOWNSHIP TWENTY-TWO NORTH, RANGE SIX WEST OF THE INDIAN MERIDIAN, GARFIELD COUNTY, OKLAHOMA.

Motion was made by Commissioner Vanhooser to uphold the revocation of Mr. Rodney Phillips' livestock registration.

Motion was seconded by Commissioner Wilson, and the vote was as follows:

AYE: Commissioners Janzen, Brownlee, Ezzell, Timm, Wilson, Vanhooser and Mayor Shewey.

NAY: None.

City Manager Jerald Gilbert asked that Item 8.3, Consider A Resolution Authorizing The City Of Enid To Take Any And All Actions Necessary To Accept Grant Funds From The Oklahoma Department Of Tourism & Recreation Department For The Recreational Trails Program Grant Funded By The Federal Highway Administration For A Trail Head Facility At Government Springs South Park, And Authorize The Mayor To Execute A Notice Of Intent And Submit One to The Oklahoma Historical Preservation Office And One To The Oklahoma Archeological Survey For Their Review Of The Project Site, be

removed from the agenda from consideration. He stated that because of discussion during the Study Session prior to the regular meeting, staff would continue to research a site for the project for consideration at a later date.

Commissioner Vanhooser asked if Government Springs Park South could be omitted from the grant application so that the City could receive the funding and proceed with the project once a site was selected.

Grant Administrator Stephanie Carr responded, stating that if a location other than Government Springs Park was selected for the project, the application would have to be rewritten.

Following brief discussion, motion was made by Commissioner Vanhooser to table said resolution.

Motion was seconded by Commissioner Wilson and the vote was as follows:

AYE: Commissioners Janzen, Brownlee, Ezzell, Timm, Wilson, Vanhooser and Mayor Shewey.

NAY: None.

Commissioner Vanhooser asked that Item 9.9, Approve And Execute Local Program Funding Contract With The Enid Metropolitan Area Human Service Commission, be removed from the list of consent items.

Motion was made by Commissioner Ezzell and seconded by Commissioner Vanhooser to approve staff recommendations on the following consent items as listed.

Motion was seconded by Commissioner Vanhooser, and the vote was as follows:

AYE: Commissioners Janzen, Brownlee, Ezzell, Timm, Wilson, Vanhooser and Mayor Shewey.

NAY: None.

- (1) Acceptance of permit from the Oklahoma Department of Environmental Quality for Project No. W-1406D, water line to serve North Cleveland Street;

- (2) Acceptance of permit from the Oklahoma Department of Environmental Quality for Project No. W-1406B, water line to serve North Cleveland Street and West Chestnut Avenue;
- (3) Acceptance of the following described easements and rights-of-way from ZBest Enid Holdings, LLC, located in the N.W./4 of Section Fifteen, Township Twenty-Two North, Range Seven West of the Indian Meridian (Bobsfarm 8th Addition), for development at 5229 West Owen K. Garriott Road, at no cost to the City:

(Copy Descriptions)

- (4) Acceptance of the following described Access Easement and Right-Of-Way and Utility Easement from Kronseder Farms, Inc., located in the S.E./4 of Section Ten, Township Twenty-Two North, Range Six West of the Indian Meridian, for development at 4005 East Owen K. Garriott Road, at no cost to the City:

(Copy Descriptions)

- (5) Acceptance of the following described Public Access for Sidewalk and Utility Easement from Pam Love, located in the N.E./4 of Section Eleven, Township Twenty-Two North, Range Seven West of the Indian Meridian, for Project No. M-1602, sidewalk improvements in the area of Waller School, and authorize payment in the amount of \$2,450.00 for said easement:

(Copy Description)

- (6) Approval of Funding Approval/Agreement with the U.S. Department of Housing and Urban Development, for FY-2016 Community Development Block Grant funding in the amount of \$387,471.00;
- (7) Denial of tort claim submitted by David Perigo for alleged property damage in an unspecified amount;
- (8) Award the purchase of an Airless Truck Mounted Striping Machine to the only bidder, EZ-Liner Industries, Orange City, Iowa, in the amount of \$185,300.00;

and

- (9) Allowance of the following claims for payment as listed:

(List Claims)

Discussion was held on Item 9.9, Approve And Execute Local Program Funding Contract With The Enid Metropolitan Area Human Service Commission.

Motion was made by Commissioner Ezzell to approve said contract as presented.

Motion was seconded by Commissioner Janzen.

Commissioner Vanhooser stated that he had asked that this item be removed from the Consent agenda because commissioners had voted on this exact same issue at the July 19, 2016 Commission meeting, and it had been denied. The item had now reappeared on the agenda which was not appropriate. He stated that it had nothing to do with the validity of the organization, or the request, but the Commission had been clear at that meeting that they wanted to have a discussion on those items as a group rather than approving them individually.

Commissioner Janzen stated that he had asked that the item be placed on the agenda. He had assumed, when they had denied the Local Program Funding contracts, that if they wanted to approve them individually, they would have to be brought back for further action. It wasn't his understanding that the vote against them was rejecting all of the items.

Commissioner Wilson stated that it wasn't rejecting all of the items. It was just that the Commission hadn't had a chance to sit down as a group and discuss the entities they wanted on the Local Program Funding list, and which ones would receive that money.

Mr. John Little, Chairman of the Enid Metropolitan Area Human Service Commission (Metro Commission), addressed commissioners. He provided an overview of the Metro Commission, stating that its mission was to identify and meet human service needs through a collaboration of community people. He stated that the Metro Commission's budget, on an annual basis, had been \$16,000.00 for the past several years. That budget was funded by \$9,000.00 from the United Way, and \$7,000.00 from the City of Enid, and typically used for professional staff services that were provided by the Community Development Support Association. In addition, those funds were also used to conduct a Community Needs Assessment every two years to determine what was going on in the community from a human service perspective.

Mr. Little spoke of two projects currently being conducted by the Metro Commission to address human service needs: 1) A baby diaper bank; and 2) Crib boxes to promote safe sleeping conditions for babies.

In closing, Mr. Little asked that the Commission approve the agreement for \$7,000.00 so that the Metro Commission could continue addressing the community's needs.

Commissioner Vanhooser stated that Mr. Little's passion for the Metro Commission and its value to the community was without question. However, this was exactly what the Commission had decided, as a majority, to avoid. What this did was put every organization in competition with every other organization, thinking that they were the most important organization in the community. They were all important, and this illustrated exactly the issue commissioners were trying to avoid. The hurt feelings, the hard feelings, and the difficulty. He went on to say that he would vote NO on this item. Not because he didn't believe in the Metro Commission, but because this was not the way the Commission had decided they wanted to handle these issues.

Commissioner Ezzell stated that it was unrealistic to think that the Commission would come up with a way where someone didn't end up with hurt feelings. He stated that there was money in the budget for Local Program Funding. The Commission could spend it or not. They could piece-mill it or not. But someone would get their feelings hurt one way or another. He went on to say that in this instance, they had an organization that wasn't asking for a lot of money. It did good work with very little, and there was no reason it shouldn't be approved.

Commissioner Wilson stated that all commissioners had asked for from the beginning, was that they, as a group, make the decision on how that money was spent. She stated they were all wonderful programs for the community. She wasn't saying they didn't want to give them the money. All they wanted was to have that discussion, and it had been ignored over and over again.

Commissioner Janzen stated that this issue was discussed during the budget process. Those were budgeted items. He didn't mind having another session, but to him, it made more sense to bring them up individually and deal with them, rather than to try to deal with them as a group.

Commissioner Vanhooser asked why Commissioner Ezzell didn't just modify his motion and give the entire \$40,000.00 to the Metro Commission. He would vote for it, and this discussion would be over.

Commissioner Ezzell then modified his original motion accordingly.

Motion was seconded by Commissioner Janzen.

Further discussion ensued.

Commissioner Brownlee stated that he would like to compromise and approve the \$7,000.00 for the Metro Commission. The Commission could then sit down and really talk through the rest of the entities as a group.

Following further discussion, the vote on the modified motion was as follows:

AYE: Commissioners Janzen, Brownlee, Ezzell and Vanhooser.

NAY: Commissioners Timm, Wilson and Mayor Shewey.

Mayor Shewey recessed the meeting to convene as the Enid Municipal Authority.

- TRUSTEES OF THE ENID MUNICIPAL AUTHORITY -

PRESENT: Trustees Janzen, Brownlee, Ezzell, Timm, Wilson, Vanhooser, Chairman Shewey, Trust Manager Jerald Gilbert, Assistant Trust Attorney William Gill, and Secretary Linda Parks.

ABSENT: None.

Motion was made by Trustee Ezzell and seconded by Trustee Vanhooser to allow the following claims for payment as listed, and the vote was as follows:

AYE: Trustees Janzen, Brownlee, Ezzell, Wilson, Vanhooser and Chairman Shewey.

NAY: Trustee Timm.

(List Claims)

Chairman Shewey adjourned the meeting to convene as the Enid Economic Development Authority.

- TRUSTEES OF THE ENID ECONOMIC DEVELOPMENT AUTHORITY -

PRESENT: Trustees Janzen, Brownlee, Ezzell, Timm, Wilson, Vanhooser, Chairman Shewey, General Manager Jerald Gilbert, Assistant Trust Attorney William Gill, and Secretary Linda Parks.

ABSENT: None.

Motion was made by Trustee Vanhooser and seconded by Trustee Ezzell to allow the following claims for payment as listed, and the vote was as follows:

AYE: Trustees Brownlee, Ezzell, Wilson, Vanhooser and Chairman Shewey.

NAY: Trustees Janzen and Timm.

It was noted that there were no claims listed for payment by the Enid Economic Development Authority on the August 16, 2016 Claims List.

Chairman Shewey adjourned the meeting to convene as the Enid Public Transportation Authority.

- TRUSTEES OF THE ENID PUBLIC TRANSPORTATION AUTHORITY -

PRESENT: Trustees Janzen, Brownlee, Ezzell, Timm, Wilson, Vanhooser, Chairman Shewey, General Manager Jerald Gilbert, Assistant Trust Attorney William Gill, and Secretary Linda Parks.

ABSENT: None.

Motion was made by Trustee Ezzell and seconded by Trustee Wilson to authorize submission of the Fiscal Year 2017 Public Transit Revolving Funds Grant Application to the Oklahoma Department of Transportation, and authorize the Chairman to sign all necessary documents in support of the application.

The vote was taken as follows:

AYE: Trustees Janzen, Brownlee, Ezzell, Timm, Wilson, Vanhooser and Chairman Shewey.

NAY: None.

Motion was made by Trustee Ezzell and seconded by Trustee Vanhooser to allow the following claims for payment, and the vote was as follows:

AYE: Trustees Janzen, Brownlee, Ezzell, Wilson, Vanhooser and Chairman Shewey.

NAY: Trustee Timm.

(List Claims)

Chairman Shewey adjourned the meeting to reconvene as the Enid City Commission.

- MAYOR AND BOARD OF COMMISSIONERS -

Mr. George Bland, 114 North Rimrock Road, addressed commissioners regarding Meadowlake Golf Course. He stated that he was in charge of the local Shriner's Club golf tournament which was

currently held on Sunday's at the golf course, and it would be hard to keep that tournament going if tournaments were discontinued on weekends. He went on to say that he hoped to see the golf course continue to grow the way it had the past few years, stating that he would hate to see a good thing come to an end.

Ms. Diane Levesque, 1324 West Oak Avenue, addressed commissioners regarding recent discussions she had had with the Code Department regarding the mowing of milkweeds on her property, which were a natural habitat for Monarch butterflies. She asked that the City's maintenance department refrain from pulling out the honey vine in front of City Hall as that was also a weed that Monarch butterflies doted on. She also spoke regarding the Open Meeting Act, and asked that her objections to retreats taken by the Commission be made a part of the record.

Motion was made by Commissioner Ezzell and seconded by Commissioner Janzen to convene into Executive Session pursuant to 25 O.S. §307(B)(3) to discuss the purchase of real property; pursuant to 25 O.S. §307(C)(10) to discuss matters pertaining to economic development, because an Executive Session is necessary to protect the confidentiality of the business; and pursuant to 25 O.S. §307(B)(2) to discuss IAFF negotiations for Fiscal Year 2016-2017, and the vote was as follows:

AYE: Commissioners Janzen, Brownlee, Ezzell, Timm, Wilson, Vanhooser and Mayor Shewey.

NAY: None.

The meeting convened into Executive Session at 7:32 P.M.

In Executive Session, the Commission discussed the purchase of real property, matters pertaining to economic development, and IAFF negotiations for Fiscal Year 2016-2017.

Motion was made by Commissioner Timm and seconded by Commissioner Ezzell to reconvene into regular session, and the vote was as follows:

AYE: Commissioners Janzen, Brownlee, Ezzell, Timm, Wilson, Vanhooser and Mayor Shewey.

NAY: None.

The meeting reconvened into special session at 8:19 P.M.

There being no further business to come before the Board at this time, motion was made by Commissioner Ezzell and seconded by Commissioner Wilson that the meeting adjourn, and the vote was as follows:

AYE: Commissioners Janzen, Brownlee, Ezzell, Timm, Wilson, Vanhooser and Mayor Shewey.

NAY: None.

The meeting adjourned at 8:19 P.M.

City Commission Meeting

6. 1.

Meeting Date: 09/08/2016

Submitted By: Stephanie Carr, Grants Administrator

SUBJECT:

CONDUCT A HEARING REGARDING THE SUBMISSION OF THE CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT (CAPER) FOR THE 2015 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM YEAR.

BACKGROUND:

This is a companion item to 8.4. The City of Enid, as an entitlement city, is required to submit a CAPER to the Department of Housing and Urban Development (HUD) within 90 days of the close of the program year. The CAPER has been prepared and made available for public inspection. The 15-day comment period will expire on September 9, 2016 at 9:00 A.M. and the City of Enid will submit the report to HUD along with a narrative of public comments received during the comment period, and from tonight's public hearing. The CAPER is due to HUD on or before September 30, 2016.

RECOMMENDATION:

Conduct hearing.

PRESENTER:

Stephanie Carr, Grants Administrator.

City Commission Meeting

6. 2.

Meeting Date: 09/08/2016

Submitted By: Kristin Martin, Executive Assistant

SUBJECT:

CONDUCT A PUBLIC HEARING REGARDING THE PROPOSED TERMINATION OF INCREMENT DISTRICT NO. 2, CITY OF ENID (OKLAHOMA ETHANOL PROJECT), INCREMENT DISTRICT NO. 3, CITY OF ENID (ORION ETHANOL PROJECT), AND INCREMENT DISTRICT NO. 6, CITY OF ENID (NORTHSTAR CANOLA PROJECT).

BACKGROUND:

This hearing is the first public hearing regarding the proposed termination of Tax Increment District Number 2 (Oklahoma Ethanol Project), Tax Increment District Number 3 (Orion Ethanol Project), and Tax Increment District Number 6 (Northstar Canola Project) by the City of Enid. The proposed action would terminate these three old Tax Increment Financing (TIF) District projects.

RECOMMENDATION:

Conduct hearing.

PRESENTER:

Nate Ellis, Public Law Finance Group LLC Attorney.

City Commission Meeting

6. 3.

Meeting Date: 09/08/2016

Submitted By: Kristin Martin, Executive Assistant

SUBJECT:

CONDUCT A PUBLIC HEARING REGARDING THE PROPOSED CREATION OF INCREMENT DISTRICT NO. 7, CITY OF ENID AND THE TP&L ECONOMIC DEVELOPMENT PROJECT PLAN.

BACKGROUND:

This hearing is the first public hearing regarding the proposed creation of Tax Increment District Number 7 between the City of Enid and the Transportation Partners and Logistics (TP&L) company. The project involves TP&L constructing and operating a transload facility in the City to accommodate the logistic requirements for large industrial developments, including but not limited to proposed wind energy projects. The incremental ad valorem tax revenue would be used to re-construct 66th street from US highway 412 north to the intersection of 66th and Willow road from the real and personal property improvements TP&L has made or will make in the future. Also the ad valorem inventory tax is proposed to be split 65% to TP&L and 35% to the taxing entities. The Tax Increment Financing District would expire in ten years (December 31, 2026).

RECOMMENDATION:

Conduct hearing.

PRESENTER:

Nate Ellis, Public Law Finance Group LLC Attorney.

City Commission Meeting

7. 1.

Meeting Date: 09/08/2016

Submitted By: Karla Ruther, Planning Assistant

SUBJECT:

CONSIDER APPROVAL OF FINAL PLAT FOR LAND RUN TOWN CENTER LOCATED IN THE SOUTHEAST QUARTER OF SECTION 10, TOWNSHIP 22 NORTH, RANGE 7 WEST, INDIAN MERIDIAN.

BACKGROUND:

This item involves the commercial plat which includes Academy Sports & Outdoors. This is the final plat of three lots located at 4406 West Owen K. Garriott Road. The lots have access to Owen K. Garriott Road. Public water and sewer are available to each lot. The property is zoned "C-3" General Commercial District.

The Metropolitan Area Planning Commission unanimously recommended approval at their August 15, 2016 regular meeting.

RECOMMENDATION:

Approve final plat.

PRESENTER:

Chris Bauer, Planning Administrator.

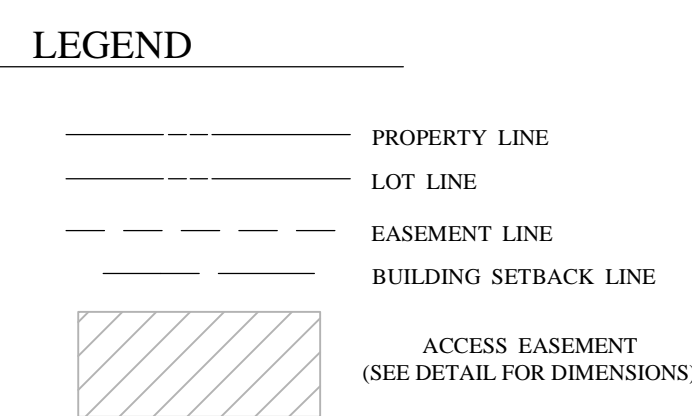
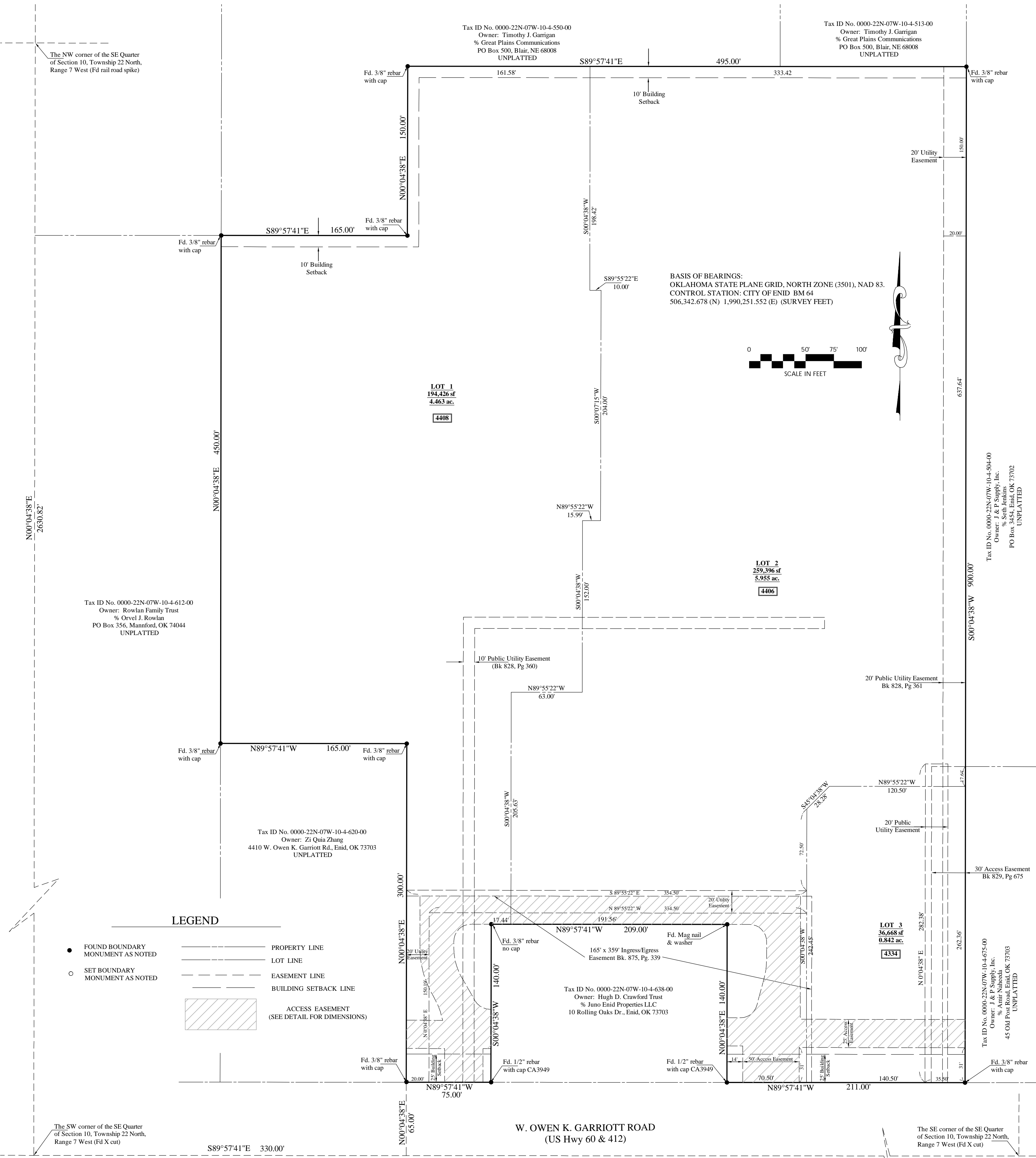
Attachments

Final plat

Location map

FINAL PLAT LAND RUN TOWN CENTER

Part of the Southeast Quarter of Section 10, Township 22 North, Range 7 West, Indian Meridian,
City of Enid, Garfield County, Oklahoma.



OWNERS CERTIFICATE AND DEDICATION

KNOW ALL MEN BY THESE PRESENTS That ENID INVESTMENT PARTNERS, L.L.C., a Tennessee limited liability company is the sole owner in fee simple of the following described property:

Part of the Southeast Quarter of Section 10, Township 22 North, Range 7 West of the Indian Meridian, City of Enid, Garfield County, Oklahoma, further described as follows: Commencing at a found X cut at the Southwest corner of said Southeast Quarter; thence South 89°57'41" East, 330.00 feet along the South line of said Southeast Quarter to a point on the North right of way of W. Owen K. Garrriott Road (US Highways 60 & 412), said point also being the point of beginning; thence continuing North 0°04'38" East, 300.00 feet; thence North 89°57'41" West, 165.00 feet; thence North 0°04'38" East, 450.00 feet; thence South 89°57'41" East, 165.00 feet; thence North 0°04'38" East, 150.00 feet; thence South 89°57'41" East, 495.00 feet; thence South 0°04'38" West, 900.00 feet to a point on said North right of way of W. Owen K. Garrriott Road; thence North 89°57'41" West, 211.00 feet along said North right of way; thence North 0°04'38" East, 140.00 feet; thence North 89°57'41" West, 209.00 feet; thence South 0°04'38" West, 140.00 feet to a point on said North right of way; thence North 89°57'41" West, 75.00 feet along said North right of way to the point of beginning. Contains 490.490 square feet or 11.260 acres of land, more or less.

The above named owner further certifies that it has caused said tract of land to be surveyed into lots, blocks and easements and has caused the accompanying plat to be made, which it hereby adopts as "LAND RUN TOWN CENTER" in the City of Enid, Garfield County, Oklahoma. It hereby dedicates all easements shown within the boundaries of said plat to the public. It guarantees a clear title of the land so dedicated from its self, its heirs and assigns and has caused the same to be released from all encumbrances so that the title is clear.

Given under my hand this _____ day of _____, 2016.

Enid Investment Partners, L.L.C., a Tennessee limited liability company

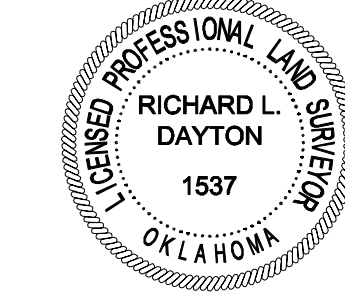
BY: _____
George B. Tomlin, Manager

State of _____ }
County _____ } ss

Be it remembered that on this _____ day of _____, 2016, before me, a Notary Public in and for said County and State, came George B. Tomlin, Manager, Enid Investment Partners, L.L.C. to me personally known to be the same person who executed the foregoing instrument of writing and duly acknowledged the execution of the same. In testimony whereof, I have hereto set my hand and affixed my notarial seal the day and year last written above.

Notary Public _____
My Commission Expires: _____

Certificate of Surveyor:
I, Richard L. Dayton, a Registered Professional Land Surveyor in the State of Oklahoma, do hereby certify that the above described tract of land was accurately surveyed, subdivided and platted under my direct supervision, and that the accompanying plat designated herein as LAND RUN TOWN CENTER, a subdivision in the City of Enid, Garfield County, Oklahoma, is a representation of the survey made on the ground using generally accepted practices and meets or exceeds the Oklahoma Minimum Standards for the Practice of Land Surveying.



Richard L. Dayton
Oklahoma Registered Professional Land Surveyor No. 1537
State of Arkansas }
County of Benton }

The foregoing Certificate of Survey was acknowledged before me on this _____ day of _____, 2016, by Richard L. Dayton.

Notary Public _____
My commission expires _____

COUNTY TREASURERS CERTIFICATE

I do hereby certify that I have examined the Tax Rolls of Garfield County and to the best of my knowledge there are no due or delinquent taxes on the above described property.

Dated this _____ day of _____, 2016.

County Treasurer _____

ENID PLANNING COMMISSION APPROVAL

This plat of LAND RUN TOWN CENTER has been submitted to and approved by the Enid Planning Commission this _____ day of _____, 2016.

Chairman _____ Secretary _____

ENID CITY COUNCIL APPROVAL

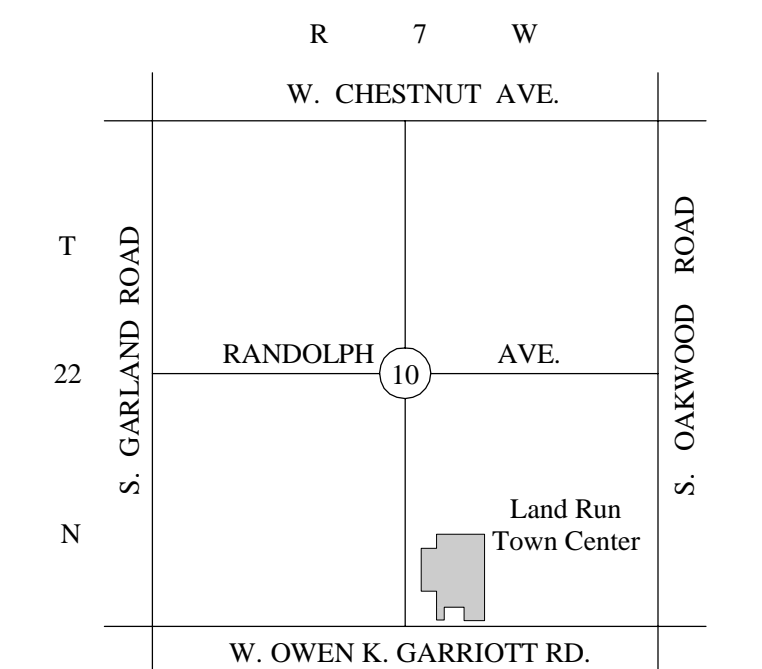
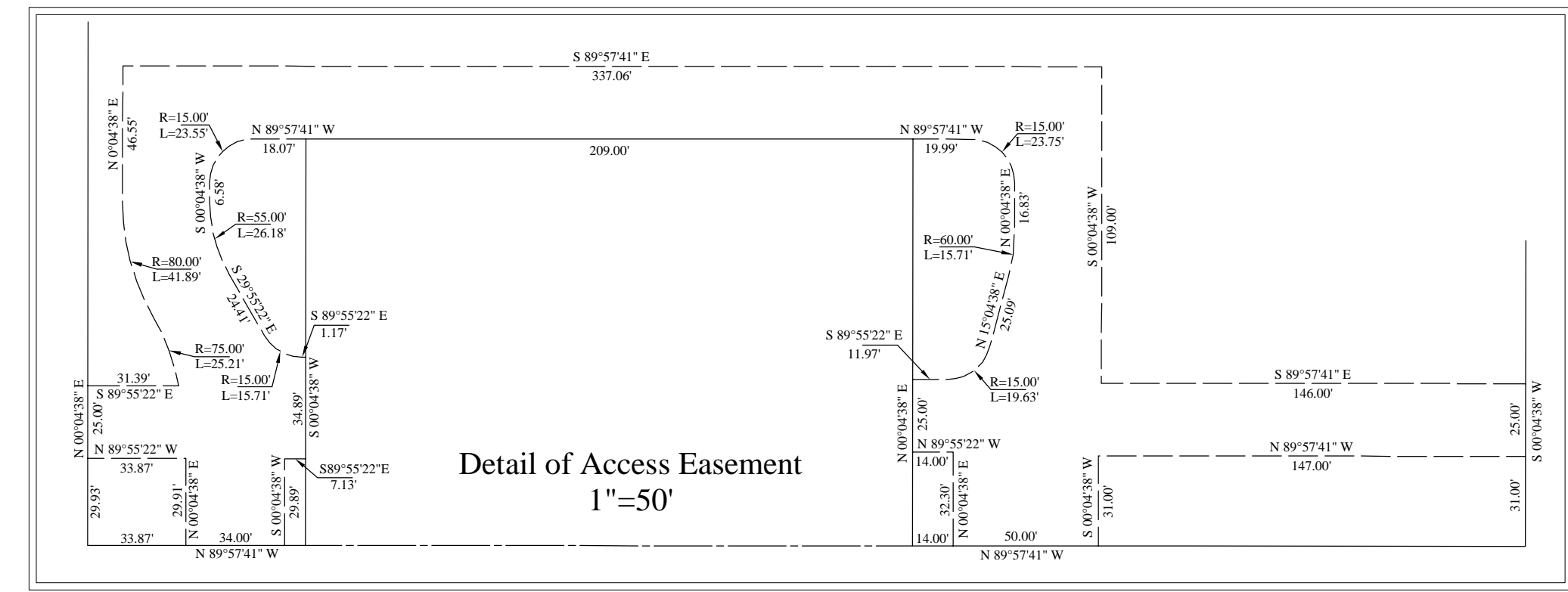
Be it resolved by the City Council of Enid, Oklahoma, that any dedication shown on this plat is hereby accepted and that the plat is approved this _____ day of _____, 2016.

Mayor _____ City Clerk _____

ENID CITY ENGINEER APPROVAL

This plat is approved on this _____ day of _____, 2016.

Robert Hitt, City Engineer



zark
Civil Engineering Inc.

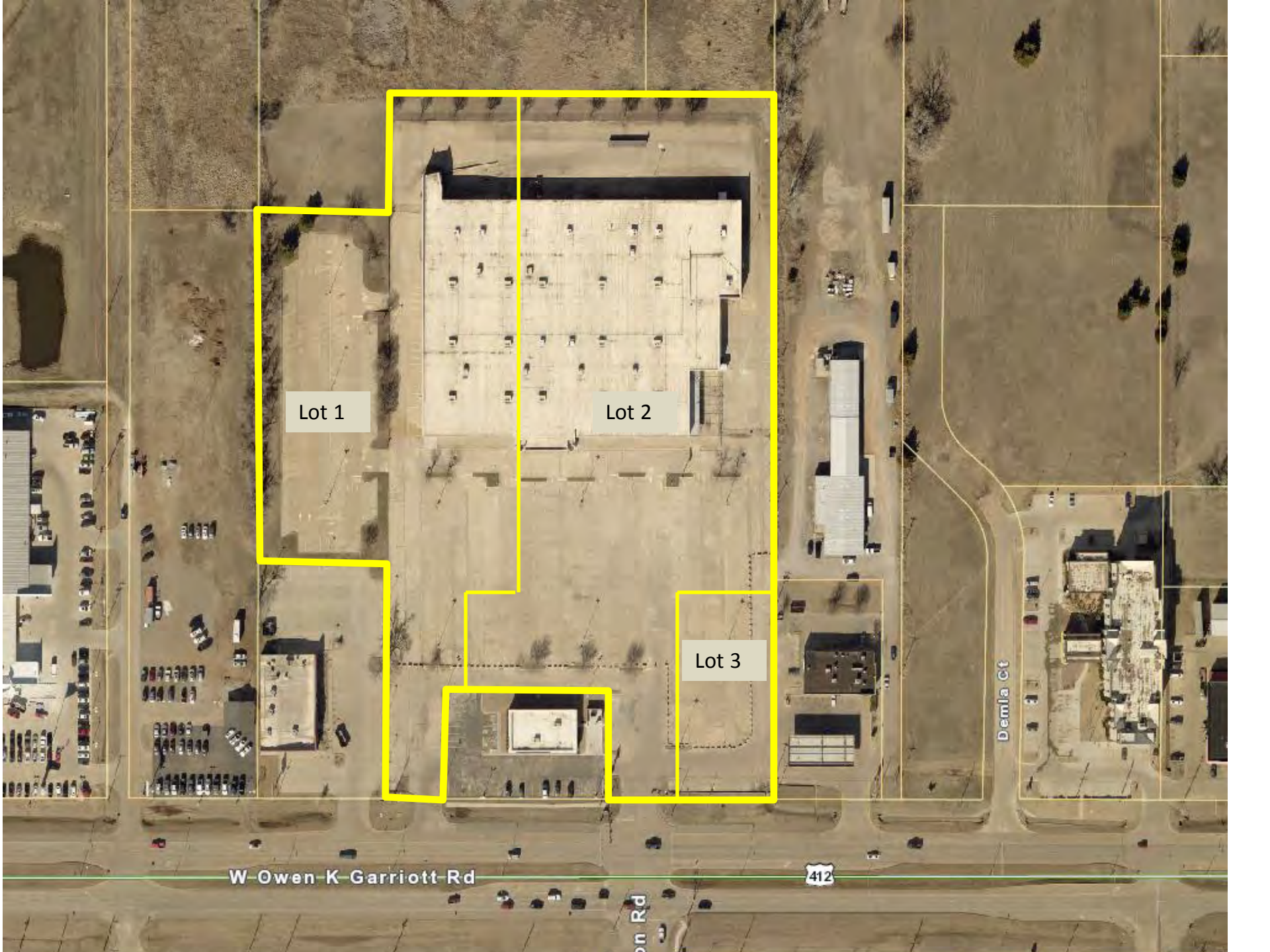
3214 N.W. AVIGNON WAY, SUITE 4
BENTONVILLE, AR 72712
479.464.8850 | OFFICE 479.464.9040 | FAX

Oklahoma Certificate of Authorization No. 3435, Expires 6-30-17

DATE OF FIELD SURVEY - December 3, 2015

SCALE: 1"=50'

DRAWN BY: RD	DATE: December 10, 2015
FIELD CREW: INDIAN CREEK	DRAWING NO. S150395
CHECKED BY: RLD	SHEET 1 OF 1



Lot 1

Lot 2

Lot 3

W Owen-K Garriott Rd

Demlia Ct

412

on Rd

City Commission Meeting

8. 1.

Meeting Date: 09/08/2016

Submitted By: Ashley Keim, Executive Assistant

SUBJECT:

ACCEPT THE FINAL ASSESSMENT AMOUNT FOR A CAPITAL RECOVERY FOR SANITARY SEWER IMPROVEMENT BY THE CITY OF ENID KNOWN AS SOUTHWEST ENID, BASIN 2F SSD NO. 1506.

BACKGROUND:

The City has constructed a new 12" sanitary sewer line from approximately 1/4 mile east of Garland Road and 1/2 mile south of Owen K. Garriott Road west, approximately 6500 feet, under the Capital Recovery Program. The Program requires the Commission to accept the established assessment amount once the improvements have been completed. Key information of the project is as follows:

The line will provide a peak hourly capacity of 558.61 per gallon per minute (GPM) for an approximate 27.22 acre area, east of Garland Road and south of Lowes store, and approximately 341.37 acres west of Garland Road east of Wheatridge Road, south of Owen K. Garriott Road and north of a line 1321 feet north, of Rupe Avenue.

The initial estimated cost of improvements, rights-of-way and engineering was shown at \$497,920.00. The initial estimated excess capacity fee was \$891.36 GPM.

The final project cost is \$454,243.15 and is approximately 8.8% under the estimate in the application. The final excess capacity fee is established at \$813.17 per GPM. Future users of the sanitary sewer capacity will be required to pay their proportional share based on their peak discharge in GPM and the excess capacity fee. The cost for a single family residence is calculated at \$536.69.

RECOMMENDATION:

Approve Excess Capacity Fee established at \$813.17 per GPM.

PRESENTER:

Robert Hitt, P.E., City Engineer.

City Commission Meeting

8. 2.

Meeting Date: 09/08/2016

Submitted By: Kristin Martin, Executive Assistant

SUBJECT:

CONSIDER A RESOLUTION INCREASING THE CITY OF ENID'S 2016-2017 CAPITAL IMPROVEMENT FUND BUDGET BY APPROPRIATING ADDITIONAL FUNDS IN THE AMOUNT OF \$39,310.00.

BACKGROUND:

This is a companion item to 8.3 and 12.1. This appropriation provides funding to construct and install new entryway signs entering the City of Enid from the south and east.

RECOMMENDATION:

Approve resolution.

PRESENTER:

Erin Crawford, Chief Financial Officer.

Fiscal Impact

Budgeted Y/N: N

Amount: \$39,310.00.

Funding Source:

Enid Municipal Authority.

Attachments

CIP Resolution

RESOLUTION

A RESOLUTION AMENDING THE 2016-2017 CAPITAL IMPROVEMENT FUND BUDGET BY APPROPRIATING ADDITIONAL FUNDS IN THE AMOUNT OF \$39,310.00 TO INCREASE THE 2016-2017 APPROPRIATED AMOUNTS FOR THE CAPITAL IMPROVEMENT DEPARTMENT.

WHEREAS, the City Commission approved the construction and installation of new entryway signs entering the City of Enid from the South and East; and

WHEREAS, the appropriated amounts for the 2016-2017 Capital Improvement Department in the Capital Improvement Fund must be increased by an additional \$39,310.00 to provide funding for these new entryway signs; and

WHEREAS, funds will be transferred from the Enid Municipal Authority to the Capital Improvement Department to provide the necessary funding;

AND NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND BOARD OF COMMISSIONERS OF THE CITY OF ENID, OKLAHOMA, THAT THE CITY OF ENID 2016-2017 BUDGET BE AMENDED TO INCREASE THE APPROPRIATIONS FOR THE CAPITAL IMPROVEMENT FUND CAPITAL IMPROVEMENT DEPARTMENT:

FUND 40 CAPITAL IMPROVEMENT FUND	
Revenues	\$39,310.00
Capital Improvement Department	\$39,310.00

Adopted this 8th day of September 2016.

Mayor

(Seal)

ATTEST:

City Clerk

City Commission Meeting

8. 3.

Meeting Date: 09/08/2016

Submitted By: Ashley Keim, Executive Assistant

SUBJECT:

AWARD A CONTRACT TO G&S SIGN SERVICES, LLC, OKLAHOMA CITY, OKLAHOMA, IN THE AMOUNT OF \$39,310.00, FOR ENID’S GATEWAY/WELCOME SIGNS, PROJECT NO. M-1607A, AND AUTHORIZE THE MAYOR TO EXECUTE ALL CONTRACT DOCUMENTS AFTER REVIEW BY THE CITY ATTORNEY.

BACKGROUND:

This is a companion item to 8.2 and 12.1. This project will construct and install new entryway signs entering the City of Enid from the south and east. Option A provides for the construction of the sign on South U.S. 81 Highway; Option B constructs a sign on U.S. Highway 412 at 30th Street; Option C constructs a sign on U.S. Highway 412 at 66th Street; and Option D adds photovoltaic lighting to the sign in Option C.

Four (4) responsive bids were received, base bids shown low to high:

G&S Sign Services, LLC	Option A: \$17,910.00 Option B: \$14,900.00 Option C: \$14,900.00 Option D: \$6,500.00
Capital Sign Associates	Option A: \$39,740.00 Option B: \$30,980.00 Option C: \$30,980.00 Option D: \$4,500.00
Vital Signs of Oklahoma	Option A: \$50,200.00 Option B: \$44,300.00 Option C: \$44,300.00 Option D: \$4,500.00
Image Manufacturing Group	Option A: \$56,680.00 Option B: \$44,180.00 Option C: \$44,180.00 Option D: \$12,000.00
Engineer's Estimate	Option A: \$76,000.00 Option B: \$60,000.00 Option C: \$70,000.00 Option D: \$10,000.00

G&S Sign Services, LLC submitted the lowest, responsible bid in the amount of \$39,310.00.

RECOMMENDATION:

Award a contract to G&S Sign Services, LLC in the amount of \$39,310.00, and authorize the Mayor to execute all contract documents after review by the City Attorney.

PRESENTER:

Lucky Airehrour, Project Engineer.

Attachments

Canvass of Bids

FROM: Ashley Keim
DATE: September 15, 2016

PAGE 1 OF 1

CANVASS OF BIDS
for
Enid's Gateway/Welcome Signs
Project Number M-1607A

<u>FIRM NAME AND ADDRESS</u>	<u>PRODUCT/SERVICE BID</u>	<u>PRICE</u>
G&S Sign Services, LLC 1019 E. Grand Oklahoma City, OK 73129	Option A	\$ 17,910.00
	Option B	\$ 14,900.00
	Option C	\$ 14,900.00
	Option D	\$ 6,500.00

Bid meets or exceeds all major specifications: X YES NO
Bid meets or exceeds all minor specifications: X YES NO

DEVIATIONS: **Did meet the specifications.**

Capital Sign Associates 100 N. FM 3083 Rd. W. Conroe, TX 77303	Option A	\$ 39,740.00
	Option B	\$ 30,980.00
	Option C	\$ 30,980.00
	Option D	\$ 4,500.00

Bid meets or exceeds all major specifications: X YES NO
Bid meets or exceeds all minor specifications: X YES NO

DEVIATIONS: **Did meet the specifications.**

Vital Signs of Oklahoma 3728 E. 2 nd St., Suite A Edmond, OK 73034	Option A	\$ 50,200.00
	Option B	\$ 44,300.00
	Option C	\$ 44,300.00
	Option D	\$ 4,500.00

Bid meets or exceeds all major specifications: X YES NO
Bid meets or exceeds all minor specifications: X YES NO

DEVIATIONS: **Did meet the specifications.**

Image Manufacturing Group 5405 Buford Hwy Ste 270 Norcross, GA 30071	Option A	\$ 56,680.00
	Option B	\$ 44,180.00
	Option C	\$ 44,180.00
	Option D	\$ 12,000.00

Bid meets or exceeds all major specifications: X YES NO
Bid meets or exceeds all minor specifications: X YES NO

DEVIATIONS: **Did meet the specifications.**

RECOMMENDATION: Award contract to G&S Sign Services, LLC, in the amount of \$39,310.00.

City Commission Meeting

8. 4.

Meeting Date: 09/08/2016

Submitted By: Stephanie Carr, Grants Administrator

SUBJECT:

APPROVE A RESOLUTION AUTHORIZING THE SUBMISSION OF THE CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT (CAPER) FOR THE 2015 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM YEAR.

BACKGROUND:

This is a companion item to 6.1. The City of Enid, as an entitlement city, is required to submit a CAPER to the U.S. Department of Housing and Urban Development (HUD) within 90 days of the close of the program year. The report has been prepared and made available for public inspection. The 15-day comment period will expire September 9, 2016 at 9:00 A.M. With the approval of the resolution, the City of Enid will submit the report to HUD.

RECOMMENDATION:

Approve resolution.

PRESENTER:

Stephanie Carr, Grants Administrator.

Attachments

CAPER Resolution

**RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE THE
COMMUNITY DEVELOPMENT BLOCK GRANT CONSOLIDATED
ANNUAL PERFORMANCE EVALUATION REPORT FOR THE 2014
CDBG FUNDING YEAR AFTER ALLOWING FOR A FIFTEEN DAY
TIME PERIOD FOR PUBLIC COMMENT.**

RESOLUTION

WHEREAS, the City of Enid is an Entitlement Community for Community Development Block Grant (“CDBG”) Program and, under this program, receives funding from the United States Department of Housing and Urban Development; and,

WHEREAS, the City of Enid is required to annually report accomplishments of grant funded activities to the United States Department of Housing and Urban Development in the form of a Consolidated Annual Performance Evaluation Report (“CAPER”). The CAPER must be submitted within ninety (90) days of the end of the program year and the City of Enid must provide a fifteen (15) day period for public comment on the CAPER; and,

WHEREAS, notice of the availability of the CAPER was published in the Enid News & Eagle on August 22, 2016; and,

WHEREAS, copies of the CAPER have been made available for public review at Booker T. Washington Community Center, the Enid Public Library, the Community Development Support Association (CDSA), and the City of Enid CDBG office; and,

WHEREAS, a public hearing was conducted during the September 6, 2016 regularly scheduled meeting of the Mayor and Board of Commissioners and any comments received will be published in the report.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Board of Commissioners of the City of Enid, Oklahoma, that the Mayor of the City of Enid shall have full authority to execute the CAPER for the 2015 CDBG project year on September 8, 2016 after allowing for a fifteen (15) day comment period from the date of the August 22, 2016 publication date and submit the CAPER report to the United States Department of Housing and Urban Development prior to the September 30, 2016 due date.

PASSED AND APPROVED this 8th day of September 2016.

William E. Shewey, Mayor

(SEAL)

ATTEST:

Linda Parks, City Clerk

City Commission Meeting

8. 5.

Meeting Date: 09/08/2016

Submitted By: Andrea Chism, City Attorney

SUBJECT:

CONSIDER AN ORDINANCE AMENDING THE ENID MUNICIPAL CODE, 2014, TITLE 7, ENTITLED "PUBLIC WAYS AND PROPERTY," CHAPTER 11, ENTITLED "ART IN PUBLIC PLACES," SECTIONS 7-11-1 THROUGH 7-11-14, TO RENAME THE ARTS COMMISSION AND CORRECT CAPITALIZATION THROUGHOUT; SECTION 7-11-2, ENTITLED "DEFINITIONS," TO ADD AND AMEND DEFINITIONS; SECTION 7-11-5, ENTITLED "MEMBERSHIP OF THE ARTS COMMISSION" TO RENAME THE SECTION; SECTION 7-11-7, ENTITLED "POLICIES AND PROCEDURES FOR PROCESSING ARTWORK PURCHASES" TO CLARIFY DIVISION OF MATCHING FUNDS; SECTION 7-11-10, ENTITLED "DEDICATION FOR ART," TO REQUIRE UP TO ONE PERCENT (1%) OF THE COST OF MAJOR CONSTRUCTION PROJECTS BE SET ASIDE FOR ART; SECTION 7-11-11, ENTITLED "ADMINISTRATION, INSTALLATION, MAINTENANCE AND REPAIR," TO ALLOW THE PUBLIC ARTS COMMISSION OF ENID TO CONTRACT WITH OUTSIDE AGENCIES FOR THE ADMINISTRATION AND MAINTENANCE OF AN ART PROJECT; PROVIDING FOR REPEALER, SAVINGS CLAUSE, SEVERABILITY AND CODIFICATION.

BACKGROUND:

This ordinance was reviewed by the Commission at the July 7, 2016, Study Session. The ordinance changes the name of the Arts Commission to the "Public Arts Commission" of Enid. It also amends and adds definitions and requires that up to one percent (1%) of major public construction projects, defined as construction projects costing between two hundred and fifty thousand (\$250,000.00) and ten million (\$10,000,000.00), be set aside for public art projects.

RECOMMENDATION:

Approve ordinance.

PRESENTER:

Andrea L. Chism, City Attorney.

Attachments

Arts Commission Ordinance

ORDINANCE NO. 2016-____

AN ORDINANCE AMENDING THE ENID MUNICIPAL CODE, 2014, TITLE 7, ENTITLED "PUBLIC WAYS AND PROPERTY," CHAPTER 11, ENTITLED "ART IN PUBLIC PLACES," SECTIONS 7-11-1 THROUGH 7-11-14, TO RENAME THE ARTS COMMISSION AND CORRECT CAPITALIZATION THROUGHOUT; AMENDING TITLE 7, ENTITLED "PUBLIC WAYS AND PROPERTY," CHAPTER 11, ENTITLED "ART IN PUBLIC PLACES," SECTION 7-11-2, ENTITLED "DEFINITIONS," TO ADD AND AMEND DEFINITIONS; AMENDING TITLE 7, ENTITLED "PUBLIC WAYS AND PROPERTY," CHAPTER 11, ENTITLED "ART IN PUBLIC PLACES," SECTION 7-11-5, ENTITLED "MEMBERSHIP OF THE ARTS COMMISSION" TO RENAME THE SECTION; AMENDING TITLE 7, ENTITLED "PUBLIC WAYS AND PROPERTY," CHAPTER 11, ENTITLED "ART IN PUBLIC PLACES," SECTION 7-11-7, ENTITLED "POLICIES AND PROCEDURES FOR PROCESSING ARTWORK PURCHASES" TO CLARIFY DIVISION OF MATCHING FUNDS; AMENDING TITLE 7, ENTITLED "PUBLIC WAYS AND PROPERTY," CHAPTER 11, ENTITLED "ART IN PUBLIC PLACES," SECTION 7-11-10, ENTITLED "DEDICATION FOR ART," TO REQUIRE UP TO ONE PERCENT (1%) OF THE COST OF MAJOR CONSTRUCTION PROJECTS BE SET ASIDE FOR ART; AMENDING TITLE 7, ENTITLED "PUBLIC WAYS AND PROPERTY," CHAPTER 11, ENTITLED "ART IN PUBLIC PLACES," SECTION 7-11-11, ENTITLED "ADMINISTRATION, INSTALLATION, MAINTENANCE AND REPAIR," TO ALLOW THE PUBLIC ARTS COMMISSION OF ENID TO CONTRACT WITH OUTSIDE AGENCIES FOR THE ADMINISTRATION AND MAINTENANCE OF AN ART PROJECT; PROVIDING FOR REPEALER, SAVINGS CLAUSE, SEVERABILITY AND CODIFICATION.

ORDINANCE

BE IT ORDAINED BY THE MAYOR AND BOARD OF COMMISSIONERS OF THE CITY OF ENID, OKLAHOMA:

Section I: That Title 7, Chapter 11, Section 7-11-1 of the Enid Municipal Code, 2014, is hereby amended to read as follows:

7-11-1: PURPOSE:

The purpose of this chapter is:

- A. To provide a means to fund the acquisition of works of art by the [cityCity](#), which art shall become the [cityCity](#)'s collection, to create an arts commission, to provide a means to

select works of art for the collection, to provide for the display of the collection and to provide for the maintenance and repair of the works of art in the collection.

- B. To provide a means for each major [cityCity](#) construction project to have an appropriate display of art integrated into the project, to provide for dedication of art, and to provide for administration of funds and to provide for ownership of artwork.
- C. To provide a procedure by which works of art may be displayed on [cityCity](#) sidewalks and rights of way. (Ord. 2015-16, 4-7-2015)

Section II: That Title 7, Chapter 11, Section 7-11-2 of the Enid Municipal Code, 2014, is hereby amended to read as follows:

7-11-2: DEFINITIONS:

For purposes of this chapter the following words or phrases shall be defined as set out below:

ART IN PUBLIC PLACES: Any "work of art", as defined herein, displayed for two (2) weeks or more in an open [cityCity](#) owned area, or the exterior of any [cityCity](#) owned facility, inside any [cityCity](#) owned facility and areas designated as public areas, or on noncity property if the work of art is installed or financed, either wholly or in part, with [cityCity](#) funds or grants procured by the [cityCity](#).

~~**ARTS COMMISSION:** The arts commission created by section 7-11-4 of this chapter.~~

CITY CONSTRUCTION PROJECT: All [cityCity](#) buildings, gateways, parks, plazas, medians, roads, excluding road overlay projects, and other public areas except service facilities not normally visited by the public.

CONSTRUCTION COSTS: Any costs related to public work projects, such as the estimated construction costs of projects proposed for the capital improvement plan.

CONSTRUCTION OR ALTERATION: Construction, rehabilitation, renovation, remodeling or improvement as it relates to public works projects.

FUND: The art in public places fund established by this chapter.

MAJOR CITY CONSTRUCTION PROJECT: A [cityCity](#) construction project or [cityCity](#) alteration project where the [cityCity](#)'s construction cost is between two hundred fifty thousand dollars (\$250,000.00) ~~or more~~ and ten million dollars (\$10,000,000.00).

PARK: Any greenbelt area acquired by the [cityCity](#) of Enid or any public park acquired by the [cityCity](#) of Enid.

PUBLIC ARTS COMMISSION OF ENID: The arts commission created by section 7-11-4 of this chapter.

WORK OF ART: Includes, but is not limited to, a sculpture, fountain, monument, mural, fresco, relief, painting, carving, stained glass installation and permanently installed musical instruments. Work of art would normally not include landscaping, paving, architectural ornamentation or signs. (Ord. 2015-16, 4-7-2015)

Section III: That Title 7, Chapter 11, Section 7-11-3 of the Enid Municipal Code, 2014, is hereby amended to read as follows:

7-11-3: FUND ESTABLISHED:

At the ~~mayor and board of commissioners~~Mayor and Board of Commissioners' discretion an art in public places fund may be set up. Said fund may be credited with donations from individuals, corporations, civic clubs, ~~city~~City of Enid funds, grants or other charitable contributions, investment earnings, voluntary contributions from utility customers through the utility billing department, and such other funds as determined by the ~~city commission~~Mayor and Board of Commissioners. Said funds shall be administered by the ~~arts commission~~Public Arts Commission of Enid solely for purposes set out in this chapter. Monies credited to such account shall be expended only in connection with acquisition of works of art, maintenance and repair of works of art and direct and indirect expenses of administration of this chapter.

A. Art ~~In~~in Public Places Fund:

1. This Chapter Establishes ~~The~~the Fund: Monies received under this chapter, grants, donations and other sources to be utilized for projects can be pooled for larger projects or designated to a specific project.
2. Funds Shall Accumulate: All Unexpended funds ~~received through donations~~ shall be carried over and rebudgeted in the next fiscal year.

B. Eligible Expenditures:

1. Projects: All ~~arts commission~~Public Arts Commission of Enid contracts shall require the artist to design, produce, deliver, and install a work of art for a guaranteed maximum cost. The cost may include the cost of the work itself and any associated costs which may be required or are inherently related to the implementation of the project. The following costs are eligible for fund monies included in the total ~~arts commission~~ contract:
 - a. The work of art itself, including, but not limited to: artists design fee, artists operating expenses related to the project, travel expenses related to the project, transportation of the work of art to the site, design, preparation and construction of the site, and installation of work of art, identification

plaques and labels, mountings, anchorages, containments, pedestals, materials necessary for installation, location or security of artwork, photographs or slides of the completed work for the purpose of routine documentation of the project, permits or fees necessary for installation, landscaping, engineering, lighting, electrical work, audio, and legal cost related to the project and such other costs as may be necessary and prudent.

2. Selection, Acquisition ~~And~~ and Maintenance: Fund monies are to be used for the selection, acquisition, maintenance of commission, purchase, or produced works of art or art spaces. The following are eligible expenses:
 - a. Administrative fees directly associated with the selection and acquisition of artwork, selection panel, honoraria and travel expenses, payment of proposal stipends to artists invited to submit maquettes for a project, and substantial structural repair, ongoing maintenance, and insurance for works of art. (Ord. 2015-16, 4-7-2015)

Section IV: That Title 7, Chapter 11, Section 7-11-4 of the Enid Municipal Code, 2014, is hereby amended to read as follows:

7-11-4: ~~ADMINISTRATION~~ CREATION OF PUBLIC ARTS COMMISSION OF ENID:

~~At the mayor and board of commissioners' discretion, the arts commission may be~~ The Public Arts Commission of Enid is hereby created to administer the provisions of this chapter relating to acquisition of works of art and display. The ~~arts commission~~ Public Arts Commission of Enid shall submit to the ~~city commission~~ Mayor and Board of Commissioners, not later than March of each year, a report of its activities for the prior year. (Ord. 2015-16, 4-7-2015)

Section V: That Title 7, Chapter 11, Section 7-11-5 of the Enid Municipal Code, 2014, is hereby amended to read as follows:

7-11-5: DUTIES; MEMBERSHIP OF THE ARTS COMMISSION:

A. Duties ~~And~~ and Functions:

1. The duties and functions of the ~~arts commission~~ Public Arts Commission of Enid shall be to administer the provisions of this chapter, to develop guidelines and standards for the selection, display, and maintenance of art for the ~~city~~ City's collection and to acquire, by purchase or donation, works of art for the ~~city~~ City's collection.
2. The ~~arts commission~~ Public Arts Commission of Enid shall hold one regular meeting per quarter, to be determined by the ~~arts commission~~ Public Arts Commission of Enid annually. It will be a requirement of the ~~arts commission~~ Public Arts Commission of Enid to give notice, in writing, to the ~~city~~ City's

~~clerk~~City Clerk no later than December 14 of each calendar year of the schedule showing the date, time and place of the regularly scheduled meetings for the following calendar year.

B. Members:

1. The ~~arts-commission~~Public Arts Commission of Enid shall consist of a total of seven (7) members: six (6) members to be appointed by the ~~mayor and board of commissioners~~Mayor and Board of Commissioners and at least one member to be a member of the ~~city-commission~~Mayor and Board of Commissioners.
 - a. Three (3) additional advisory members may be appointed by the ~~mayor and board of commissioners~~Mayor and Board of Commissioners to serve as ex officio members without voting privilege, one advisory member may be an Enid youth. Advisory members can be members of the art community or have a special interest in the arts and serving on this commission.
2. The term for each ~~arts-commission~~Public Arts Commission of Enid member shall be for three (3) years. Any person who has served two (2) full consecutive terms on the ~~arts-commission~~Public Arts Commission of Enid shall not be eligible for consecutive reappointment to the ~~arts-commission~~Public Arts Commission of Enid. A partial term shall not count toward the term limit.
3. Whenever a vacancy shall occur, either by death, resignation, removal, change of residency, impending expiration of term or for any other cause, the ~~city-commission~~Mayor and Board of Commissioners shall appoint a person to fill the remainder of the unexpired term.
4. The effective operation of a board depends upon regular attendance of the members at meetings. As a result, a member who misses more than half of all of the meetings held in any four (4) month period will forfeit membership on the ~~arts-commission~~Public Arts Commission of Enid immediately.
5. Special meetings shall be held upon the call of the chairperson or vice chairperson or upon written request of three (3) members of the ~~arts-commission~~Public Arts Commission of Enid. Notice shall be in compliance with Oklahoma ~~open meetings act~~Open Meetings Act.
6. All meetings of the ~~arts-commission~~Public Arts Commission of Enid shall be conducted in accordance with the provisions of Oklahoma ~~open meetings act~~Open Meetings Act.
7. The quorum for the conduct of business at any meeting shall be the majority of all the members of the ~~arts-commission~~Public Arts Commission of Enid. No action shall be taken in the absence of a quorum, except to adjourn the meeting to a

subsequent date. The ~~arts-commission~~Public Arts Commission of Enid shall consider all matters properly brought before it as set forth on the agenda.

8. In all matters coming before the ~~arts-commission~~Public Arts Commission of Enid, the affirmative vote of a majority of those present and voting shall be the action of the ~~arts-commission~~Public Arts Commission of Enid, provided that a quorum is present, except that the following actions shall require the affirmative vote of five (5) members of the ~~arts-commission~~Public Arts Commission of Enid: expenditures of funds; acceptance of gifts and determination of the terms and conditions of acceptance thereof; place of display and removal of works of art; and amendment of the bylaws. Ex officio members shall not be entitled to vote.
9. In the event any member shall have a personal interest of any kind in a matter then before the ~~arts-commission~~Public Arts Commission of Enid, they shall disclose their interest to the ~~arts-commission~~Public Arts Commission of Enid. The ~~city-attorney~~City Attorney shall advise on any conflicts of interest and the ~~city-attorney~~City Attorney's opinion shall be final.
10. The agenda for regular meetings will be prepared by the chairperson of ~~arts-commission~~Public Arts Commission of Enid. The agenda must be sent to the ~~city-clerk~~City Clerk for review and posting no later than forty eight (48) hours in advance of the meeting, after which time no changes to the agenda shall be authorized.
11. Generally, meetings can be conducted in any manner that assures an orderly and focused discussion, and facilitates the input of all members of the ~~arts-commission~~Public Arts Commission of Enid. When necessary, in order to effectively conduct business, as determined by a majority of those present, "Robert's Rules Of Order" shall be in effect.
12. Members of the ~~arts-commission~~Public Arts Commission of Enid must reside within or have substantial ties within the city limits of the ~~city~~City, whether as a resident or a business owner, or, where the ~~city-commission~~Mayor and Board of Commissioners determines that the duties and functions of ~~a board of the arts-commission~~the Public Arts Commission of Enid impact, or are likely to impact, areas beyond the city limits, such person resides within or has substantial ties to the affected area.
13. The chairperson, with the concurrence of the ~~arts-commission~~Public Arts Commission of Enid, may establish such committees as may be necessary for the conduct of the business of the ~~arts-commission~~Public Arts Commission of Enid. The chairperson shall appoint the members of such committees.
14. All members of the ~~arts-commission~~Public Arts Commission of Enid shall be entitled to attend meetings of committees of the ~~arts-commission~~Public Arts

Commission of Enid and all such committee meetings shall be held in compliance with the Oklahoma ~~open-meetings-act~~Open Meetings Act.

15. The bylaws may be amended at any regular meeting of the ~~arts-commission~~Public Arts Commission of Enid, provided that the proposed amendment has been introduced at a prior regular meeting of the ~~arts-commission~~Public Arts Commission of Enid. Amendment of the bylaws shall require the affirmative vote of five (5) of the members of the ~~arts-commission~~Public Arts Commission of Enid. (Ord. 2015-16, 4-7-2015)

Section VI: That Title 7, Chapter 11, Section 7-11-6 of the Enid Municipal Code, 2014, is hereby amended to read as follows:

7-11-6: GUIDELINES:

- A. The ~~arts-commission~~Public Arts Commission of Enid shall adopt guidelines in accordance with the collection policy:
 1. To identify suitable art objects for ~~city~~City buildings;
 2. To facilitate the preservation of art objects and artifacts that may be displayed in public places;
 3. To prescribe a method or methods for competitive selection of art objects for display;
 4. To prescribe procedures for the selection, acquisition and display of art in public places; and
 5. To set forth any other matter appropriate to the administration of this chapter. (Ord. 2015-16, 4-7-2015)

Section VII: That Title 7, Chapter 11, Section 7-11-7 of the Enid Municipal Code, 2014, is hereby amended to read as follows:

7-11-7: POLICIES AND PROCEDURES FOR PROCESSING ARTWORK PURCHASES:

- A. The application for artwork must be completed with the following information attached and given to chairperson prior to being considered as an agenda item:
 1. Biography of artist;
 2. Photograph or sketch of artwork with the total cost of the artwork;
 3. Detailed description of location of artwork placement;

4. A contract for commissioned artwork must accompany application;
5. Matching If the artwork is purchased with a partner, matching funds (at least 1/2 of total amount), of which eighty percent (80%) shall be used for acquisition of the art, ten percent (10%) set aside for maintenance of art, and ten percent (10%) shall be used for administration of projects;
6. Two (2) invoices (1 for half upon order and another invoice for the remaining balance upon delivery);
7. Proposed signage for the monument (if applicable);

These items are then to be placed on the agenda for the next regular meeting for discussion and action.

- B. Once all documentation has been received the item will be placed on the agenda for review. The ~~arts commission~~ Public Arts Commission of Enid will review the application; if the committee recommends approval for the purchase of the artwork, then the item will be forwarded to the ~~mayor and board of commissioners~~ Mayor and Board of Commissioners for final approval.
- C. The ~~arts commission~~ Public Arts Commission of Enid chairperson will give the staff liaison all documentation and the ~~arts commission~~ Public Arts Commission of Enid recommendation to take to the ~~mayor and board of commissioners~~ Mayor and Board of Commissioners for final review and approval. If the ~~mayor and board of commissioners~~ Mayor and Board of Commissioners approves of the purchase of the artwork, then the following procedure is to be followed:
 1. If the artwork is purchased with a partner, ~~C~~check from partner for one-half (1/2) purchase price shall be given to the ~~city~~ City liaison at the meeting who will, in turn, give to the purchasing agent for deposit.
 2. A purchase order will be made for the total price of the artwork, with the notation that one-half (1/2) of purchase price will be paid when the invoice is received. Balance of payment to be paid on delivery of artwork.
 3. The artist is notified and a copy of the purchase order is sent with the request for an invoice for the total price, showing one-half (1/2) payment will be paid on receipt of invoice and the remaining upon delivery.
 4. Upon receipt of the total price of the artwork, the ~~city~~ City liaison, will request a check for one-half (1/2) of the total price. Net thirty (30) days by terms for payment in accordance with the ~~city~~ City of Enid purchasing procedures. Check will be mailed from the ~~purchasing~~ Accounting department once processed.

5. Artwork will be delivered to the ~~city of Enid service center at 1500 W. Poplar~~ location designated by the Public Arts Commission of Enid. Upon delivery of artwork, park staff will notify the ~~city~~City liaison. Artwork will be inspected so final payment can be made. If accepted, the ~~city~~City liaison will request final payment and arrange for installation. ~~Net thirty (30) days by terms for payment in accordance with the city of Enid purchasing procedures. Check~~ The final check will be mailed from the ~~purchasing department~~Accounting Department ~~once processed~~after the artwork is installed and the invoice is processed.
6. Artwork is now added to the master list maintained by the ~~city manager~~City Manager or his designee and ~~put~~placed on the ~~parks department~~Parks and Recreation Department cleaning schedule. (Ord. 2015-16, 4-7-2015)

Section VIII: That Title 7, Chapter 11, Section 7-11-8 of the Enid Municipal Code, 2014, is hereby amended to read as follows:

7-11-8: SELECTION AND DISPLAY STANDARDS:

- A. In performing its duties with respect to art in public places, the ~~arts commission~~Public Arts Commission of Enid shall give special attention to the following matters:
 1. Conceptual compatibility of the design with the immediate environment of the site;
 2. Appropriateness of the design to the function of the site;
 3. Compatibility of the design and location with a unified design character or historical character of the site;
 4. Creation of an internal sense of order and a desirable environment for the general community by the design and location of the work of art;
 5. Preservation and integration of natural features for the project;
 6. Appropriateness of the materials, textures, colors and design to the expression of the design concept; and
 7. Representation of a broad variety of tastes within the community and the provision of a balanced inventory of art in public places to ensure a variety of style, design and media throughout the community. (Ord. 2015-16, 4-7-2015)

Section IX: That Title 7, Chapter 11, Section 7-11-9 of the Enid Municipal Code, 2014, is hereby amended to read as follows:

7-11-9: DISPLAY OF ART IN PUBLIC PLACES:

- A. Works of art selected and implemented pursuant to the provisions of this chapter may be placed in, on or about any public place or, by agreement with the owner thereof, any private property with substantial public exposure in and around the ~~city~~City of Enid. Works of art owned by the ~~city~~City may also be loaned for exhibition elsewhere, upon such terms and conditions as deemed necessary by the ~~city-commission~~Mayor and Board of Commissioners. City officials responsible for the design and construction of public improvements in the ~~city~~City shall make appropriate space available for the placement of works of art, in consultation with the ~~arts-commission~~Public Arts Commission of Enid. The ~~arts-commission~~Public Arts Commission of Enid shall advise the ~~city-manager~~City Manager of the ~~arts-commission~~Public Arts Commission of Enid's decision regarding the design, execution and placement of work(s) of art in connection with such project. For any proposed work of art requiring an extraordinary operation or maintenance expenses, the ~~arts-commission~~Public Arts Commission of Enid shall obtain prior written approval of the ~~city-manager~~City Manager before approving the same.
- B. All art in public places shall receive the prior review and approval of the ~~arts-commission~~Public Arts Commission of Enid. None shall be removed, altered or changed without the prior review of the ~~arts-commission~~Public Arts Commission of Enid and the approval of the ~~city-commission~~Mayor and Board of Commissioners.
- C. It is anticipated that the ~~arts-commission~~Public Arts Commission of Enid will receive requests to fund portions of public art projects from schools, civic clubs, businesses or individuals. On such occasions, funds from the art in public places fund may be used to fund up to fifty percent (50%) of art in public places directly financed by such group and individuals and placed on privately owned land. The criteria for participating in such ventures shall be the same as for art in public places funded wholly by the fund. Where the ~~arts-commission~~Public Arts Commission of Enid has approved a private donation or private property purchase, the ~~arts-commission~~Public Arts Commission of Enid may contribute up to one-half ($1/2$) of the cost of the piece of art not to exceed thirty thousand dollars (\$30,000.00) toward purchase of said artwork.
1. No work of art financed or installed either wholly or in part from the arts in public places fund shall be installed on privately owned property without a written agreement between the ~~arts-commission~~Public Arts Commission of Enid, acting on behalf of the ~~city~~City, and the property owner, specifying the proprietary interests in the work of art and specifying other provisions deemed necessary or desirable by the ~~city-attorney~~City Attorney, including maintenance and ownership of the art being titled to the ~~city~~City of Enid. In addition, such written agreements shall specify that the private property owner shall assure:
 - a. That the installation of the work of art will be done in a manner which will protect the work of art and the public;
 - b. That the work of art will be maintained in good condition; and
 - c. That insurance and indemnification will be provided as is appropriate.

- D. Installation, maintenance, alteration, refinishing and moving of art in public places shall be done in consultation with the artist whenever feasible.
- E. The ~~city manager~~City Manager or his designee shall maintain a detailed record of all art in public places, including site drawings, photographs, designs, names of artists, and names of architects whenever feasible, and said records shall be housed by and maintained by the ~~city~~City of Enid. The chairman of the commission shall attempt to give appropriate recognition to the artists and publicity and promotion regarding art in public places. (Ord. 2015-16, 4-7-2015)

Section X: That Title 7, Chapter 11, Section 7-11-10 of the Enid Municipal Code, 2014, is hereby amended to read as follows:

7-11-10: DEDICATION FOR ART:

At the ~~city commission~~Mayor and Board of Commissioners's discretion, up to one percent (1%) of the construction cost of a major ~~city~~City construction project ~~may~~shall be set aside for the inclusion of public art. Of the one percent (1%), eighty ~~five~~eighty percent (~~85%~~80%) of said sum may be used for acquisition of public art, ~~thirteen~~ten percent (~~13%~~10%) may be placed in a revolving fund for maintenance, repair and installation and ~~two~~ten percent (~~2%~~10%) may be used for administration of projects established under this code. The art shall be displayed in, upon, adjacent to or in close proximity to the city facility that is the subject of the project. If it would be inappropriate to display art at that location, the one percent (1%) may be used for the acquisition of art for the display in, upon, adjacent to or in close proximity to other city projects. The cost of the public art shall include the administrative costs in implementing this chapter. (Ord. 2015-16, 4-7-2015)

Section XI: That Title 7, Chapter 11, Section 7-11-11 of the Enid Municipal Code, 2014, is hereby amended to read as follows:

7-11-11: ADMINISTRATION, INSTALLATION, MAINTENANCE AND REPAIR:

- A. The ~~arts commission~~Public Arts Commission of Enid shall develop methods of selection of artists, criteria for selection, final recommendation of site projects, maintenance and repair works of art, and periodic evaluation of the program.
- B. Funds budgeted for public art pursuant to this chapter may be used for acquisitions, installation, maintenance, repair, landscaping, engineering, lighting, electrical work, audio, permitting, ~~and~~ administration of this program and other such costs as may be necessary and prudent. Funds may be outlined in the percentages set out in section 7-11-10 of this chapter, or at the ~~city commission~~Mayor and Board of Commissioners's discretion. These funds and this program shall be reviewed by the ~~arts commission~~Public Arts Commission of Enid and art selection shall be reviewed by the ~~arts commission~~Public Arts Commission of Enid, pursuant to guidelines adopted by the ~~arts commission~~Public Arts Commission of Enid. Final determination of use of funds and art

selection shall be the discretion of the ~~city commission~~ Mayor and Board of Commissioners. (Ord. 2015-16, 4-7-2015)

C. The Public Arts Commission shall have the option of contracting with an outside agency for the administration and maintenance of artwork. Should the Public Arts Commission exercise this option, it shall seek prior approval from the Mayor and Board of Commissioners. Any such contract shall be reviewed by the City Attorney and approved by the Mayor and Board of Commissioners.

Section XII: That Title 7, Chapter 11, Section 7-11-12 of the Enid Municipal Code, 2014, is hereby amended to read as follows:

7-11-12: OWNERSHIP:

Except for projects administered and maintained by an outside agency, All art acquired pursuant to this chapter shall be acquired in the name of the ~~city~~ City of Enid and shall vest in the ~~city~~ City of Enid. (Ord. 2015-16, 4-7-2015)

Section XIII: That Title 7, Chapter 11, Section 7-11-13 of the Enid Municipal Code, 2014, is hereby amended to read as follows:

7-11-13: WORKS OF ART ON CITY SIDEWALKS AND RIGHTS OF WAY:

Works of art may be installed on ~~city~~ City owned sidewalks only where permitted in advance and when the following criteria are met:

- A. Permit application must be made to the code administration department. Such application shall include, but not be limited to, the following information:
 1. Name, home and business address and telephone number of the applicant and the name and address of the business.
 2. Proof of current liability insurance, issued by an insurance company licensed to do business in the state of Oklahoma, protecting the owner against all claims for damage to property and bodily injury, including death, which may arise from operation under or in connection with the permit. Such insurance shall name the ~~city~~ City of Enid as additional insured and shall provide that the policy shall not terminate or be canceled prior to the expiration date without thirty (30) days' advance written notice to the ~~city~~ City. The general liability insurance policy shall be in the minimum aggregate amount of five hundred thousand dollars (\$500,000.00) total limits. The policy renewal shall be received by the ~~city~~ City annually.
 3. A sketch, to scale, of the proposed location, showing the layout and dimensions of the existing public area and adjacent private property, including all appurtenances.

4. Photographs, drawings or manufacturers' brochures fully describing the appearance of the proposed work of art.
- B. No permittee may block or restrict the passageway to less than six feet (6') in width, or block ingress or egress to or from any building. No work of art shall be placed in a manner as to block any driveway, crosswalk, parking space or bus stop.
- C. No permittee may place objects around the perimeter of the area which would act as a physical or visual barrier.
- D. No permittee may use, operate, or allow to be used or operated, any loudspeaker, public address system, radio, sound amplifier or other device in violation of the noise regulations contained in [title 5, chapter 8](#) of this code.
- E. The area in which the work of art is installed must comply with the Americans with disabilities act (ADA), the ADA accessibility guidelines for buildings and facilities (ADAAG) or regulations promulgated by the department of justice for ramps. (Ord. 2015-16, 4-7-2015)

Section XIV: That Title 7, Chapter 11, Section 7-11-14 of the Enid Municipal Code, 2014, is hereby amended to read as follows:

7-11-14: CITY COMMISSION REVIEW:

The ~~mayor and board of commissioners~~ [Mayor and Board of Commissioners](#) as needed shall review the provisions of this chapter to determine if the financial conditions of the ~~city~~ [City](#) necessitate a revision or elimination of the public art requirement for major ~~city~~ [City](#) construction projects. (Ord. 2015-16, 4-7-2015)

Section XV: Repealer. All ordinances or parts thereof, which are inconsistent with this ordinance, are hereby repealed.

Section XVI: Savings Clause. Nothing in this ordinance hereby adopted shall be construed to affect any suit or proceedings now pending in any court, or any rights acquired or liability incurred, nor any cause or causes of action accrued or existing, under any act or ordinance repealed hereby. Nor shall any right or remedy of any character be lost, impaired or affected by this ordinance.

Section XVII: Severability. If any one or more of the sections, sentences, clauses or parts of this ordinance, chapter or section shall, for any reason, be held invalid, the invalidity of such section, clause or part shall not affect or prejudice in any way the applicability and validity of any other provision of this ordinance. It is hereby declared to be the intention of the City Commission of the City of Enid that this section of the Enid Municipal Code would have been adopted had such unconstitutional, illegal or invalid sentence, clause, section or part not been included.

Section XVIII: Codification. This ordinance shall be codified as Title 7, Chapter 11, Section 7-11-1 through 7-11-14 of the Enid Municipal Code, 2014.

PASSED AND APPROVED by the Mayor and Board of Commissioners of the City of Enid, Oklahoma, on this 8th day of September, 2016.

CITY OF ENID, OKLAHOMA

William E. Shewey, Mayor

(SEAL)

ATTEST:

Linda S. Parks, City Clerk

Approved as to Form and Legality:

Andrea L. Chism, City Attorney

City Commission Meeting

8. 6.

Meeting Date: 09/08/2016

Submitted By: Kristin Martin, Executive Assistant

SUBJECT:

ACCEPT PROJECT FROM RURAL ELECTRIC, MESA, ARIZONA, TO REPLACE RUNWAY 35 INSTRUMENT LANDING SYSTEM (ILS), MEDIUM INTENSITY APPROACH LIGHTS SYSTEM (MALSR), AND PRECISION APPROACH PATH INDICATOR (PAPI) IN CONJUNCTION WITH THE RUNWAY 17/35 EXTENTION PROJECT AT ENID WOODRING REGIONAL AIRPORT, AND TRANSFER ERECTED EQUIPMENT AND THE ASSOCIATED INFRASTRUCTURE TO THE FEDERAL AVIATION ADMINISTRATION (FAA) AS PREVIOUSLY AGREED TO IN REIMBURSABLE AGREEMENT AJW-FN-CSA-14-2141, AND AUTHORIZE THE MAYOR TO SIGN ALL OTHER CONTRACT DOCUMENTS AFTER REVIEW BY THE CITY ATTORNEY.

BACKGROUND:

All above referenced NAVAIDs have been installed and tested good. Inspections by both CEC engineers and FAA have passed. Project is ready for acceptance by the City of Enid and transfer of erected equipment and associated infrastructure to the FAA who will assume all maintenance and operations requirements thereof.

RECOMMENDATION:

Accept project and authorize the Mayor to sign all other contract documents after review by the City Attorney.

PRESENTER:

Dan Ohnesorge, Airport Director.

Attachments

Agreement

Reimbursable Agreement Sponsor Cost and Transfer Certification Form

(v5)

7-Apr-14

Agreement #	AJW-FN-CSA-14-2137 & AJW-FN-CSA-14-2141
Agreement Title	Enid, OK RWY 17/35 Runway Extension & RWY 35 Procurement of MARK 20A ILS System Equipment Only, GS Shelter, and MALSR Shelter
FAA JCN	1498450 (GS & MALSR Shelters) & 1399028
Airport	Enid Woodring Regional Airport (WDG)
City/State	Enid, Oklahoma

Item	LOC ID	FAC TYPE	Description (including type and dimensions)	Total Cost	Sign Off Date				FOR FAA USE ONLY	
					Sponsor		FAA PIM		JAI #	JAI Date
					Initials	Date	Initials	Date		
1	EIU	MALSR	RWY 35 (MALSR) Equip Repl: Const EMT Lt Sta, fndns, poles, pads, walkways, all cabling, duct banks, hand & man holes& LPGBS. Misc matl & fixtures. (TOO - JCN 1303729)	\$368,196.24						
2	EIU	MALSR Shelter	RWY 35 (MALSR Shelter 8' x 16') - All site prep, fndn, LPGBS, access road Procured via RA # AJW-FN-CSA-14-2137 - JCN 1498450	\$102,029.89						
3	EIU	ALS Fencing	RWY 35 (MALSR Fencing) Stations located outside of the Airport - Installation on Stations 12, 14, 16, 18, 20, 22,and 24.	\$38,868.00						
4	EIU	GS	RWY 35 (MARK 20A GS) Equip Repl: All site prep, fndns, all cabling & LPGBS.Misc matl & fixtures. Equip procured via RA # AJW-FN-CSA-14-2137 - JCN 1498450	\$39,700.00						
5	EIU	GS Shelter	RWY 35 (GS Shelter 10' x 16') - All site prep, fndn, LPGBS, access road Procured via RA # AJW-FN-CSA-14-2137 - JCN 1498450	\$82,796.01						
6	EIU	LOC	RWY 35 (MARKS 20A LOC, 14 Element Antenna Array) All Site prep, fndn, all cabling & LPGBS. Misc matl & fixtures. Equip procured via RA # AJW-FN-CSA-14-2137 - JCN 1498450	\$99,935.00						
Non-Asset Producing Cost - Info Only										
7	EIU	PAPI	RWY 35 (PAPI) Reloc Only - Site prep, fndns, LPBGS, misc matl & fixtures	\$38,700.00						
8	EIU	LOC Shelter	RWY 35 (LOC Shelter) Reloc Only - Site prep, fndn, misc matl & fixtures	\$14,000.00						
Total				\$784,255.14						

Notes

- 1: Sponsor to provide costs incurred over and above those noted in Article 7 of the Reimb Agrmng. FAA will provide data for costs incurred under the reimbursable agreement.
- 2: Building/Shelter cost will include foundation and attached stoops, porches, patios and walkways.
- 3: Fence cost includes cost of gates, tie-downs, foundations, mounting fixtures, etc.

Signatures

Project Sponsor

I hereby attest that I am the _____ (title) of _____ (Organization). I hereby certify that I have the authority to transfer the above listed real and personal property assets on behalf of _____ (Organization) and that the subject property transferred on the date of the final inspection.

Signature	Date

FAA Program Implementation Manager (PIM)

On behalf of the FAA, I hereby attest that the work associated with the assets listed above has been completed and have been transferred.

Signature	Date

FAA Contracting Officer (CO)

On behalf of FAA, I hereby accept the transfer of the above listed real and personal property assets.

Signature	Date

This document will be used to update the inventory of real and personal property assets.

City Commission Meeting

8. 7.

Meeting Date: 09/08/2016

Submitted By: Kristin Martin, Executive Assistant

SUBJECT:

CONSIDER A RESOLUTION AUTHORIZING ACCEPTANCE OF FEDERAL AVIATION ADMINISTRATION (FAA) GRANT IN THE AMOUNT OF \$300,000.00 TO ASSIST WITH FUNDING THE CONSTRUCT APRON PROJECT AT ENID WOODRING REGIONAL AIRPORT, PROJECT NO. A.I.P. 3-40-0028-027-2016, AND AUTHORIZE THE MAYOR TO EXECUTE GRANT AGREEMENT DOCUMENTS AFTER REVIEW BY THE CITY ATTORNEY.

BACKGROUND:

FAA grant funds are available to assist with funding the construction of a new parking apron at Enid Woodring Regional Airport. This, combined with a grant from Oklahoma Strategic Military Planning Commission in the amount of \$166,066.00, will cover the bulk of the total project cost of \$507,814.00, with the remaining balance of \$41,748.00 to be funded by the City.

RECOMMENDATION:

Approve resolution and authorize the Mayor to execute grant agreement documents after review by the City Attorney.

PRESENTER:

Dan Ohnesorge, Airport Director.

Attachments

Resolution

City Commission Meeting
Meeting Date: 09/08/2016
Submitted by: Dan Ohnesorge, Airport Director

RESOLUTION

RESOLUTION AUTHORIZING THE MAYOR OF THE CITY OF ENID TO ACCEPT FAA GRANT AIP 3-40-0028-027-2016 TO HELP FUND THE CONSTRUCT APRON PROJECT AT ENID WOODRING REGIONAL AIRPORT.

WHEREAS, FAA grant funds are available to support various construction projects at the Enid Woodring Regional Airport; and,

WHEREAS, Airport management has identified a project to construct a new parking apron and,

WHEREAS, numerous tasks are/have been required to complete the project including: grant administration, field survey, engineering plans and specifications, update of our disadvantaged business enterprise (DBE) goals, inspection, testing and project construction; and,

WHEREAS, the FAA grant will provide \$300,000 from our Non-Primary Entitlement funds to aide in funding the project. .

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the City of Enid, Oklahoma that the Mayor of the City of Enid is authorized to accept FAA grant and execute any and all grant documents relating to this project

PASSED AND APPROVED on this 8th day of September 2016.

Mayor

(SEAL)

ATTEST:

City Clerk

City Commission Meeting

9. 1.

Meeting Date: 09/08/2016

Submitted By: Ashley Keim, Executive Assistant

SUBJECT:

ACCEPT ACCESS EASEMENT AND RIGHT-OF-WAY FROM AC DEVELOPMENTS, LLC, WAUKOMIS, OKLAHOMA, FOR DEVELOPMENT AT 1018 N. CLEVELAND STREET.

BACKGROUND:

This item accepts a 10-foot access easement and right-of-way to allow for placement of a sidewalk between Stonebridge Apartments and the Stonebridge Commercial site and crosses the green area/storm water detention site. AC Developments, LLC at 1018 N. Cleveland Street is providing the easement at no cost to the City of Enid.

RECOMMENDATION:

Accept access easement and right-of-way.

PRESENTER:

Robert Hitt, PE, City Engineer.

City Commission Meeting

9. 2.

Meeting Date: 09/08/2016

Submitted By: Ashley Keim, Executive Assistant

SUBJECT:

ACCEPT ACCESS EASEMENT AND RIGHT-OF-WAY FROM STONEBRIDGE APARTMENTS ENID L.P., TULSA, OKLAHOMA, FOR DEVELOPMENT AT 1120 N. CLEVELAND STREET.

BACKGROUND:

This item accepts a 17.5-foot access easement and right-of-way from Stonebridge Apartments Enid L.P. of 1120 N. Cleveland Street at no cost to the City. This access easement and right-of-way allows for placement of a sidewalk between the Stonebridge apartments and Stonebridge commercial site. The sidewalk will be placed of the existing right-of-way and easement will provide for public use.

RECOMMENDATION:

Accept easement.

PRESENTER:

Robert Hitt, PE, City Engineer.

City Commission Meeting

9. 3.

Meeting Date: 09/08/2016

Submitted By: Ashley Keim, Executive Assistant

SUBJECT:

ACCEPT EASEMENT FOR PUBLIC HIGHWAY FROM DALE AND DEBRA DENTON, ENID, OKLAHOMA, FOR CLEVELAND STREET AND CHESTNUT AVENUE INTERSECTION, PROJECT R-1311A, AND AUTHORIZE PAYMENT IN THE AMOUNT OF \$6,980.00 FOR SAID RIGHT-OF-WAY.

BACKGROUND:

This easement will provide additional right-of-way on the south side of Chestnut Avenue west of Cleveland Street, and it is required for the improvements at the Cleveland Street and Chestnut Avenue intersection. The owner has accepted an offer to acquire 0.04 acres of public highway easement in the amount of \$6,980.00. The offer is based on payment of \$4,495.00 for the property and \$2,485.00 for compensation of damages.

RECOMMENDATION:

Accept easement and authorize payment in the amount of \$6,980.00.

PRESENTER:

Robert Hitt, PE, City Engineer

Fiscal Impact

Budgeted Y/N: Y

Amount: \$6,980.00.

Funding Source:

Capital Improvement Fund.

City Commission Meeting

9. 4.

Meeting Date: 09/08/2016

Submitted By: Ashley Keim, Executive Assistant

SUBJECT:

ACCEPT HIGHWAY EASEMENTS AND TEMPORARY CONSTRUCTION EASEMENTS FROM CARL AND PHYLLIS KELLEY, ENID, OKLAHOMA, FOR CLEVELAND STREET AND CHESTNUT AVENUE INTERSECTION IMPROVEMENTS, PROJECT R-1311A, AND AUTHORIZE PAYMENT IN THE AMOUNT OF \$10,185.00.

BACKGROUND:

These easements will provide additional right-of-way on the east side of Cleveland Street north of the intersection with Chestnut Avenue, and are required for the road improvements at the Cleveland Street and Chestnut Avenue intersection. The owner has accepted an offer to acquire easements as follows:

- Parcel 6.0 - Offer in the amount of \$1,614.00 for acquiring 0.01 acres of public highway easement and 0.02 acres of temporary construction easement. The offer is based on payment of \$1,574.00 for the land and \$40.00 for compensation of damages.
- Parcel 7.0 – Offer in the amount of \$2,414.00 for acquiring 0.01 acres of public highway easement and 0.02 acres of temporary construction easement. The offer is based on \$1,574.00 for the land and \$840.00 for compensation of damages.
- Parcel 8.0 -Offer in the amount of \$6,157.00 for acquiring 0.01 acres of public highway easement and 0.02 acres of temporary construction easement. The offer is based on \$1,574.00 for the land and \$4,583.00 for compensation of damages.

RECOMMENDATION:

Accept easements and authorize payment in the amount of \$10,185.00.

PRESENTER:

Robert Hitt, PE, City Engineer

Fiscal Impact

Budgeted Y/N: Y

Amount: \$10,185.00.

Funding Source:

Capital Improvement Fund.

City Commission Meeting

9. 5.

Meeting Date: 09/08/2016

Submitted By: Ashley Keim, Executive Assistant

SUBJECT:

ACCEPT WATER LINE (PROJECT NO. W-1604) AND SANITARY SEWER (PROJECT NO. S-1601A) IMPROVEMENT PROJECTS TO SERVE TARA ESTATES, BLOCKS 7 AND 8.

BACKGROUND:

These privately funded projects have been constructed in accordance with City standards and as-built drawings have been received. This development consists of 1,246 LF of 8-inch waterline and 1,173 LF 8-inch sanitary sewer line. The sub division will add 29 lots along north Oakwood Road.

A one-year maintenance period will commence upon approval of these items.

RECOMMENDATION:

Accept improvements.

PRESENTER:

Murali Katta, P.E., Project Engineer.

City Commission Meeting

9. 6.

Meeting Date: 09/08/2016

Submitted By: Ashley Keim, Executive Assistant

SUBJECT:

EXECUTE AGREEMENT WITH THE UNITED STATES GEOLOGICAL SURVEY (USGS) FOR STREAM MONITORING AT A LOCAL COST OF \$19,500.00.

BACKGROUND:

This is the annual renewal of an agreement with the USGS to participate with the operating cost of a stream monitoring station and water quality monitor on Skeleton Creek southeast of the City of Enid and downstream of the Koch Nitrogen Company Plant. The station provides information on stream conditions, including certain information used directly by the Koch Nitrogen Company Plant.

The cost of operating the station is \$24,500.00 per year. The USGS provides \$5,000.00 but requires a local government match to keep the station operating. Koch Nitrogen receives the benefit of the monitoring station and advances the local share cost to the City.

This item will approve the agreement with the USGS to continue the stream monitoring station and authorize payment in the amount of \$19,500.00.

This agreement covers the period from October 1, 2016, through June 30, 2017.

RECOMMENDATION:

Approve agreement.

PRESENTER:

Robert Hitt, P.E., City Engineer.

Fiscal Impact

Budgeted Y/N: Y

Amount: \$19,500.00

Funding Source:

General Fund.

City Commission Meeting

9.7.

Meeting Date: 09/08/2016

Submitted By: Andrea Chism, City Attorney

SUBJECT:

APPROVE AND EXECUTE A COLLECTIVE BARGAINING AGREEMENT BETWEEN THE CITY OF ENID AND INTERNATIONAL ASSOCIATION OF FIRE FIGHTERS (IAFF) LOCAL 3722.

BACKGROUND:

The City Manager and his selected team began negotiating with the IAFF Union in April, 2016. After months of negotiating, the parties have finalized a one-year collective bargaining agreement which is retroactive to July 1, 2016, and is effective through June 30, 2017.

RECOMMENDATION:

Approve and execute agreement.

PRESENTER:

Andrea L. Chism, City Attorney.

Attachments

Draft Agreement

**FISCAL YEARS 2016-2017
COLLECTIVE BARGAINING AGREEMENT**

BETWEEN

**THE CITY OF ENID, OKLAHOMA,
AN OKLAHOMA MUNICIPAL CORPORATION**

AND

**INTERNATIONAL ASSOCIATION
OF FIRE FIGHTERS
LOCAL 3722**

TABLE OF CONTENTS

TITLE	PAGE
PURPOSE OF AGREEMENT	4
RECOGNITION	4
TERM OF AGREEMENT	4
MANAGEMENT RIGHTS	5
PREVAILING RIGHTS	6
HOURS OF WORK.....	6
AVERAGE DUTY DAY FOR SHIFT PERSONNEL.....	7
SENIORITY	8
GRIEVANCE PROCEDURE.....	8
DRUG AND ALCOHOL TESTING.....	12
PERFORMANCE FILES & PERSONNEL MANUAL	24
LEAVES	24
RETURN TO WORK/FITNESS FOR DUTY.....	27
BULLETIN BOARDS.....	27
REDUCTIONS IN FORCE.....	28
UNION OR FIRE SERVICE BUSINESS	29
CERTIFIED WORKPLACE MEDICAL PLAN.....	29
INTERNET USE	29
UNIFORMS.....	31
PERSONAL PROPERTY	32
PAYROLL DEDUCTIONS.....	32
REGULAR AND SPECIAL MEETINGS.....	34
PROMOTIONS.....	34
MANAGEMENT – UNION COMMITTEE	35
JOB ASSIGNMENTS	36
UNION MEAL PROGRAM.....	36
PROHIBITION OF STRIKES.....	37
OKLAHOMA STATE FIREFIGHTERS ASSOCIATION	37
TRAINING	37
DINING OUT	38
INCENTIVE PAYS	38

INSURANCE.....	40
COMPENSATION	41
PHYSICAL FITNESS	42
COMPENSATORY TIME	43
TUITION SCHOLARSHIPS	43
SUCCESSORS AND ASSIGNS	43
WAIVER CLAUSE	44
SAVINGS CLAUSE.....	44
COPIES OF AGREEMENT	44
APPENDIX “A”	46
FIRE DEPARTMENT PAY PLAN	46
APPENDIX “B”	47
LONGEVITY PAY	47

DRAFT

ARTICLE 1

PURPOSE OF AGREEMENT

It is the intent and purpose of this Agreement, entered into by and between the City of Enid, an Oklahoma Municipal Corporation, hereinafter referred to as City, and International Association of Fire Fighters Local 3722, hereinafter referred to as Union, to achieve and maintain harmonious relations between the City and the Union.

ARTICLE 2

RECOGNITION

The City recognizes the Union as the exclusive bargaining agent for full time paid firefighters of the Enid Fire Department, except the Fire Chief and an administrative assistant, to the extent required by the Fire and Police Arbitration Act ("FPAA").

ARTICLE 3

TERM OF AGREEMENT

Section 1. The City and the Union have, by these presents, reduced to writing the collective bargaining agreement resulting from negotiations entered into by the City and the Union.

Section 2. This agreement shall be effective as of July 1, ~~2013-2016~~ and shall remain effective until June 30, ~~2015~~2017. This agreement shall thereafter continue from year to year and be automatically extended for one-year terms unless written notice of request for bargaining is given by either the City or the Union at least thirty (30) days before the anniversary date of this Agreement. However, should either the City or the Union intend to negotiate monetary issues, such notice shall be given at least one hundred and twenty (120) days before the anniversary date of this agreement. Should a notice of request for bargaining be given by either party, this agreement shall continue until a new agreement is reached.

Section 3. Before the beginning of each fiscal year during the term of this agreement, the City Commission shall determine whether to appropriate funds for expenditures under this Agreement for the fiscal year, as is required under the City's budgetary authority, and the Oklahoma Constitution and statutes. Should the City Commission fail to appropriate funds for expenditures under this agreement, either the City or the Union may elect to reopen negotiations on monetary issues only.

ARTICLE 4

MANAGEMENT RIGHTS

Section 1. The Union recognizes the prerogative of the City to operate and manage its affairs in all respects and in accordance with its responsibilities under law and to the citizens of the City, and all rights, powers and authority the City had prior to the signing of this Agreement are retained by the City and remain exclusively without limitation with the City.

Section 2. Except as, and only to the extent that, specific provisions of this Agreement expressly provide otherwise, the City retains its rights in accordance within the Constitution and Laws of the State of Oklahoma and the rights, responsibilities and duties contained in the Charter of the City of Enid, and the ordinances, regulations, and policies promulgated thereunder. Such rights include, but are not limited to, the following rights:

- A. To determine Fire Department policy and operations, including the rights to manage the affairs of the Fire Department in all aspects;
- B. To assign and determine working hours, including overtime, and to allocate and assign work or duties to members of the Fire Department;
- C. To manage and direct the members of the Fire Department, including the right to hire, evaluate, assign, schedule, examine, classify, train, promote, transfer or lay off, or to discharge, suspend, demote or discipline any member of the Fire Department, whether probationary or non-probationary, as provided in the Charter;
- D. To determine the table of organization of the Fire Department, including the right to organize and reorganize the Fire Department, to determine job classifications and ranks, to determine the number of employees to be employed by the Fire Department, to determine the manning of shifts in the Fire Department, and to determine the standards of performance of members of the Fire Department;
- E. To determine the safety, health and property protection measures for the Fire Department;
- F. To be the sole judge of the qualifications of applicants and training of new employees;
- G. To establish and enforce City and Fire Department rules, regulations, policies, procedures, directives and orders;
- H. To determine the methods, means, procedures, location and personnel by which the operations of the Fire Department are to be conducted;
- I. To introduce new, improved, or different methods and techniques of operation of the Fire Department, or change or eliminate existing methods and techniques;
- J. To maintain the efficiency of operation of the Fire Department;

- K. To determine the amount of supervision necessary;
- L. To control the departmental and City budgets;
- M. To take whatever actions may be necessary to carry out the mission of the City in situations of emergencies; and
- N. The Fire Chief has the sole authority to determine the purpose, mission, duties and responsibilities of the Fire Department.

Section 3. The rights, responsibilities and prerogatives listed in this Article are inherent to the City, the Fire Chief and/or the FCSC by virtue of constitutional, statutory and charter provisions.

ARTICLE 5

PREVAILING RIGHTS

All rules, regulations, fiscal procedures, working conditions, departmental practices and manner of conducting the operation and administration of the Enid Fire Department currently in effect on the effective date of this Agreement shall be deemed a part of this Agreement, unless and except as modified or changed by the specific terms of this Agreement.

ARTICLE 6

HOURS OF WORK

Section 1. Employees assigned to twenty-four (24) hour shifts will work a three (3) platoon system consisting of A, B and C platoons. A work shift shall consist of twenty-four (24) consecutive hours. The work schedule will consist of two (2) work shifts of twenty-four (24) hours on duty, each followed by twenty-four (24) hours off duty, and a third (3rd) twenty-four (24) hour shift followed by ninety-six (96) consecutive hours off duty (24 on - 24 off, 24 on - 24 off, 24 on - 96 off). Shift employees shall work a twenty-seven (27) day work cycle (two hundred and four (204) hours).

Section 2. Time of shift change will be 0700 hours.

Section 3. Trading Shifts

- A. Employees on shifts may trade shifts, provided the employees are within one (1) rank of each other. Probationary firefighters must be certified to drive before they may trade shifts with drivers.

- B. All shift trading must be documented by the employees involved and submitted to the Shift Commander.

Section 4. Staff personnel will normally be scheduled for work from 0800 to 1700 hours with one (1) hour for lunch Monday-Friday, but it is recognized that the duties of staff personnel may require such personnel to work in excess of these hours and/or outside these hours.

- A. The Fire Chief may change the work schedules of staff personnel when their duties necessitate a change in their work schedules. The Fire Chief must provide twenty-four (24) hours advance notice of such changes.
- B. The Fire Chief may permit staff personnel to adjust their work schedules for other reasons when appropriate.

Section 5. Unit members called back to work by the Shift Commander on an "emergency basis", e.g. to respond to an ongoing fire or natural disaster, shall be paid a minimum of two (2) hours at time-and-a-half. If such members work more than two (2) hours after being called back to respond to an emergency, unit members shall be paid only for actual time worked.

ARTICLE 7

AVERAGE DUTY DAY FOR SHIFT PERSONNEL

Section 1. Shift exchange shall take place at 0700 hours.

Section 2. From 0700 hours to 0800 hours every day, shift personnel shall perform emergency equipment checks, and other related tasks as required.

Section 3. From 0800 hours to 1100 hours and from 1300 hours to 1700 hours Monday through Friday, and from 0800 hours to 1100 hours on Saturday, shift personnel shall perform assigned duties and tasks as determined by the Fire Chief.

Section 4. Other time will generally be considered stand down time, except as provided in Section 5, with the proviso that all shift personnel are subject to responding to calls and to perform other fire suppression duties at all times.

Section 5. Mechanics and inspectors also may be required to perform work assigned to them in the evenings and on weekends as determined by the Shift Commander.

Section 6. Suppression personnel who are not mechanics or inspectors also may be required to perform other duties which they have performed in the past, such as community awareness programs, safety seminars, public relations activities and station maintenance and clean up, as assigned by the Fire Chief or his designee. Such assignments will normally be limited to one per shift per month.

ARTICLE 8

SENIORITY

Section 1. Seniority shall mean the length of continuous service in the Fire Department, unless otherwise expressly stated in other specific sections of this Agreement. Seniority shall commence from the date on which the unit member becomes a regular employee upon satisfactory completion of a one-year probationary period. Upon completion of the one-year probationary period, the unit member's seniority will be computed retroactively to date of hire.

Section 2. Seniority shall be lost on the occurrence of any of the following:

- A. Discharge, if not reinstated;
- B. Resignation, unless an application to withdraw a resignation is made within thirty (30) days after the Fire Civil Service Commission (FCSC) receives the report of resignation from the Fire Chief, if reinstatement is recommended by the Fire Chief and consented to by the Fire Civil Service Commission;
- C. Unexcused failure to return to work upon the expiration of a formal leave of absence;
- D. Retirement.

Section 3. The City will maintain a seniority list, consisting of the unit member's name, position and date of employment.

ARTICLE 9

GRIEVANCE PROCEDURE

Section 1. Any dispute between the City, the Union or any non-probationary employee, concerning the interpretation or application of any provision of this Agreement over any of the terms or conditions of employment contained in this Agreement (except disciplinary actions covered by Section 8) shall be adjusted as set forth in this section.

Section 2.

- A. The Union, through an officer, or any non-probationary employee covered under this Agreement may file a grievance with the Union Grievance Committee within fifteen (15) calendar days of the date of an alleged violation of this Agreement occurs or becomes known to the Union, if it is a Union grievance, or to the employee, if it is an individual grievance.

- B. Within thirty (30) calendar days, the Union Grievance Committee shall determine, in their sole discretion and judgment, whether or not a grievance exists within the terms and conditions of this Section.
- (1) If the Union Grievance Committee finds a grievance does not exist, no further proceedings will be had.
 - (2) If the Union Grievance Committee finds a grievance does exist, the procedure of Section 2.C. shall apply.
- C. If the Union Grievance Committee finds that a grievance does exist, the Committee shall submit the grievance, in writing, to the Fire Chief. The Fire Chief will sign and date two (2) copies of the grievance, one (1) copy for his file and one (1) copy for the Union to place in its file. If the Fire Chief is not at work on the date the Committee wishes to file the grievance, the Committee may submit the grievance to the City Attorney's office to be date stamped. The City Attorney's office will date stamp two (2) copies of the grievance, one (1) copy to be submitted to the Fire Chief and one (1) copy for the Union to place in its file. The City Attorney's office will transmit the grievance to the Fire Chief on the Chief's first day to return to work for the Chief's consideration.
- D. The Fire Chief shall have sixteen (16) business days from the date of his receipt of the grievance in which to submit his answer in writing to the Union Grievance Committee.
- E. The grievance shall be considered resolved unless the Union Grievance Committee, within thirty (30) calendar days requests arbitration by sending for a list of nine (9) arbitrators from the Federal Mediation and Conciliation Service (FMCS) and notifying the Fire Chief of such request.

Section 3.

- A. Prior to the initiation of arbitration, either party or the parties jointly may request mediation from the FMCS. If the grievance remains unresolved after mediation, the Union may request arbitration by sending a written request to the FMCS. Such request for arbitration shall be for a list of nine (9) arbitrators from the region in which Oklahoma is located, and shall be made within fifteen (15) calendar days of the date the mediation is completed. The Union shall also provide a copy of its request to the FMCS to the City.
- B. Within ten (10) calendar days from the receipt of the list of arbitrators from the FMCS, a representative of the Union and a representative of the City shall confer and alternately strike names until one (1) arbitrator remains who will serve as the arbitrator in the grievance. The parties will alternate in striking lists of arbitrators, with the Union striking first on all odd numbered grievances and the City striking first on all even numbered grievances.
- C. Upon notification to the Federal Mediation and Conciliation Service of the selection of the arbitrator and notification to the arbitrator of his selection, the date for arbitration shall be set

in consultation with the arbitrator, and taking into consideration the schedules of the arbitrator, the parties hereto and any employee involved.

Section 4.

- A. Within thirty (30) calendar days, if possible, after the conclusion of the hearing and submission of post-hearing briefs, the arbitrator shall issue a written opinion and decision with respect to the issue or issues presented. A copy of the decision shall be mailed or delivered to the Union and the City.
- B. The arbitration hearing shall be informal. The parties shall have the right to: cross-examine all witnesses; be represented by counsel; present evidence and argument; and submit briefs.
- C. The arbitrator shall have the right to: apply or not apply the rules of evidence as recognized by law; exclude irrelevant, incompetent, immaterial and repetitious evidence; and be the final authority as to the admissibility and relevance of evidence.
- D. The arbitrator shall have the power to administer oaths and require by subpoena the attendance and testimony of witnesses, the production of books, documents and other records.

Section 5.

- A. With respect to the interpretation or application of the provisions of this Agreement, the decisions and opinion of the arbitrator shall be final and binding upon the parties to this Agreement to the extent such decision and opinion are consistent with Oklahoma and/or federal law, as decided by a court of competent jurisdiction.
- B. The arbitrator's authority shall be limited to the interpretation and application of the terms of this Agreement or any supplement thereto. The arbitrator shall have no jurisdiction to establish provisions of a new Agreement or variation of the present Agreement, or to arbitrate away, in whole or in part, any provisions or amendments thereof.
- C. The arbitrator shall only consider the specific issue or issues submitted to him by the parties and shall have no authority to make any decision on any issue not so submitted.

Section 6. The cost of the impartial arbitrator shall be split equally between the parties. If a transcript of the proceedings is requested, then the party so requesting a transcript shall pay for it.

Section 7. All time limits in this Article may be extended or reduced by mutual agreement, in writing, but if not so extended or reduced, shall be strictly observed. It is agreed that if the last date of any time limit in this Article falls on a Saturday, Sunday or a legal holiday recognized by the City, that the time limit will be extended to the next regular City business days.

Section 8. The foregoing provisions govern all grievances with the exception of grievances pertaining to disciplinary actions against any employee(s). For the removal from service of a

probationary employee, the provisions of Article VII, Section B.7.5 of the Fire Department Civil Service Amendment shall apply. Arbitration of a termination of a probationary employee is not available under this agreement. Disciplinary action taken against non-probationary employees shall be for good cause pursuant to the provisions of the Fire Department Civil Service Amendment to the Enid City Charter. For the removal from service of a non-probationary employee the provisions of Article IX of the Fire Department Civil Service Amendment shall apply. Said provisions of Article IX state:

- A. Charges against any person holding an office or place of employment in the Fire Department Service of the City of Enid, may be filed by the Chief or head of the department in which the person against whom such charges are made is employed, or by any other person. Such charges shall be investigated by or before the Civil Service Commission. All charges must be in writing, signed and duly verified by the person making the same. No member of the Fire Department can be dismissed from service until proven guilty of charges previously brought, in the manner hereinafter provided.
- B. The Civil Service Commission shall cause notice in writing, together with a copy of all charges to be considered, to be personally served upon the accused or to be mailed to him at his address as shown by the records in the office of the Civil Service Commission, such notice to state the time, which shall not be less than ten (10) days after the serving or mailing of such notice, and place at which such charges will be investigated. The accused shall be given an opportunity for a public hearing in his defense at such investigation.
- C. The findings and decision of the Civil Service Commission shall be certified to the Chief of the Fire Department and shall be forthwith enforced by him.
- D. The Chief of the Fire Department may, for good cause, suspend, without pay, a subordinate for a period not to exceed thirty (30) days. In such case he must forthwith notify the Civil Service Commission in writing of the suspension and the reason therefor.
- E. Upon notification to the employee(s) involved of the decision of the Civil Service Commission, the employee(s) will have ten (10) calendar days to notify the Fire Chief of his intent to appeal the Civil Service Commission decision to arbitration. The employee(s), through the Union, shall request a list of arbitrators from the Federal Mediation and Conciliation Service within five (5) days after notice to the Fire Chief, as referenced in the preceding sentence. Such request for arbitration shall be for a list of nine (9) arbitrators from the region in which Oklahoma is located. The Union shall also provide a copy of its request to the FMCS to the City.
- F. Upon receipt of the list of arbitrators, the parties shall follow the provisions of Section 3.B. through 7 of this Article.

Section 9. It is expressly understood that the filing of a grievance under this Article which has as its last step final and binding arbitration, constitutes an election of remedies and a waiver of any rights the parties have to litigate the last answer rendered through the grievance procedure in any court or other appeal forum.

ARTICLE 10

DRUG AND ALCOHOL TESTING

Section 1. Purpose of Article.

A. The Union and the City recognize the desirability of maintaining a uniform policy for administering drug and alcohol testing for bargaining unit members in accordance with state and federal law.

The parties agree that the use and abuse of drugs and alcohol while in the workplace constitute a violation of the law, and represent a threat to personal and public safety and property and the ability of employees to perform their jobs. Unit members' work directly affects the safety of the public and other fire fighters. Having a substance abuse problem renders an employee unfit for duty. Such behavior shall not be tolerated and the City will administer a program to educate employees regarding the hazards of substance abuse and to eliminate such abuse. The City's program shall include efforts to rehabilitate employees suffering from substance abuse problems.

The parties agree that the City and the Union have a joint interest in workplace safety, and the elimination of substance abuse. The parties recognize that an effective means to reduce and hopefully eliminate drug and alcohol abuse by employees is drug and alcohol testing.

B. Definitions.

1. "Alcohol" means ethyl alcohol or ethanol;
2. "Confirmation test" means a drug or alcohol test on a sample to substantiate the results of a prior drug or alcohol test on the same sample and which uses different chemical principles and is of equal or greater accuracy than the prior drug or alcohol test;
3. "Drug" means amphetamines, cannabinoids, cocaine, phencyclidine (PCP), hallucinogens, methaqualone, opiates, barbiturates, benzodiazepines, synthetic narcotics, or a metabolite of any of the substances listed herein;
4. "Drug or alcohol test" means a chemical test administered for the purpose of determining the presence or absence of a drug or its metabolites or alcohol in a person's bodily tissue, fluids or products;
5. "Random selection basis" means a mechanism for selecting employees for drug or alcohol testing that:
 - a. results in an equal probability that any employee from a group of employees subject to the selection mechanism will be selected, and

- b. does not give an employer discretion to waive the selection of any employee selected under the mechanism;
6. "Reasonable suspicion" means a belief that an employee is using or has used drugs or alcohol in violation of the employer's written policy drawn from specific objective and articulable facts and reasonable inferences drawn from those facts in light of experience, and may be based upon, among other things:
- a. observable phenomena, such as:
 - (1) the physical symptoms or manifestations of being under the influence of a drug or alcohol while at work or on duty, or
 - (2) the direct observation of drug or alcohol use while at work or on duty,
 - b. a report of drug or alcohol use while at work or on duty, provided by reliable and credible sources and which has been independently corroborated,
 - c. evidence that an individual has tampered with a drug or alcohol test during his employment with the current employer, or
 - d. evidence that an employee is involved in the use, possession, sale, solicitation or transfer of drugs while on duty or while on the employer's premises or operating the employer's vehicle, machinery or equipment;
7. "Review officer" means a person, qualified by the State Board of Health, who is responsible for receiving results from a testing facility which have been generated by an employer's drug or alcohol testing program, and who has knowledge and training to interpret and evaluate an individual's test results together with the individual's medical history and any other relevant information;
8. "Sample" means tissue, fluid or product of the human body chemically capable of revealing the presence of drugs or alcohol in the human body;
9. "Testing facility" means any person, including any laboratory, hospital, clinic or facility, either off or on the premises of the employer, which provides laboratory services to test for the presence of drugs or alcohol in the human body.

Section 2. City of Enid Fire Department Policy Against Substance Abuse.

A. Alcohol.

1. Unit members are not permitted to consume alcohol within the four (4) hours just prior to beginning work;
2. Unit members are not allowed to purchase, sell, distribute or possess alcohol while at work;
3. Unit members are not allowed to consume alcohol while on duty, and are not permitted to be or remain on duty while under the influence of alcohol or with the odor of alcohol on their breath; and
4. Unit Members are prohibited from consuming alcohol immediately following any motor vehicle accident that occurs while on the job until the employee is tested or a decision is made not to test the employee.

B. Drugs.

1. Unit members are not allowed to perform their regular duties when using any prescription drug except if the use is pursuant to the instructions of a physician who has advised the unit member that the drug does not adversely affect the unit member's ability to safely perform fire duties;
2. Unit members are required to inform their supervisors when they are taking or have taken drugs which may induce drowsiness or otherwise impair their ability to operate equipment safely; and
3. Unit members are not permitted to use, possess, sell, or distribute illegal drugs.

Section 3. Testing Circumstances.

The City of Enid may require an employee to undergo drug or alcohol testing in the following circumstances: reasonable suspicion testing; post-accident testing; random testing; and post-rehabilitation testing.

- A. Failure to cooperate in such testing by the unit member, or refusal or inability to provide a requisite sample or specimen for a drug or alcohol test will subject the unit member to discipline, up to and including termination.

Section 4. Reasonable Suspicion Testing.

- A. The City may request or require a unit member to undergo drug or alcohol testing when the City has a reasonable suspicion that the unit member has violated the City of Enid Fire Department substance abuse policy, as stated in Section 2 above.
- B. The affected employee shall be given the opportunity to explain alternative reasons for the physical symptoms or articulable phenomena before any drug or alcohol testing shall be undertaken.

- C. A written record of the observations leading to a drug or alcohol test shall be created, documenting all bases upon which testing was initiated, and signed by the individual who made such observations. Supervisors are required to detail in writing on the Observation of Impairment Report, the specific facts, symptoms and observations which form the basis for their determination that reasonable suspicion exists to warrant the testing of an employee. This report shall be forwarded to the assistant city manager or his designee. The facts underlying the determination of reasonable suspicion shall be verbally disclosed to the employee at the time the demand for a sample is made, and the employee will be provided with copies of the documents referenced in this subsection.
- D. The City shall provide a program of training to assist supervisory personnel in identifying employees with substance abuse problems. Such training will be directed toward helping supervisors recognize the conduct and behavior giving rise to a reasonable suspicion of substance abuse. Supervisors must annually attend at least one (1) hour of training on alcohol misuse and substance abuse.

Section 5. Post-Accident Testing.

The City may require a unit member to undergo drug or alcohol testing if the unit member or another person has sustained a work-related injury or the City's property has been damaged, including damage to equipment, in an amount reasonably estimated at the time of the accident to exceed five hundred dollars (\$500.00). The employee shall remain on duty following an accident until released from duty by the City.

Section 6. Random Testing

- A. The City may request or require unit members to undergo drug and/or alcohol testing on a random selection basis.
- B. Unit employees shall be randomly tested at the following test rates:
 - 1. Up to fourteen (14) employees selected for drug and alcohol testing per quarter.
 - 2. An employee, already randomly selected twice within any one (1) fiscal year shall be excluded from further random selection testing for the fiscal year.
 - 3. Notwithstanding subsections B.1-3, all unit members shall be subject to a second random selection pool in which 10% of unit members may be tested for drugs and/or alcohol during the fiscal year.
- C. The City shall strive to ensure that random alcohol and controlled substances tests, conducted pursuant to this article, are unannounced.
- D. Every unit member who is selected for random drug and/or alcohol testing shall proceed to the test site immediately upon notification, unless the unit member is actively performing a

safety sensitive function at the time of notification which will not reasonably allow his replacement. In such cases, the unit member's supervisor shall ensure that the unit member proceeds to the testing site as soon as possible.

- E. Unit members will be informed that they have been selected to submit samples after they have arrived at work on the day of collection. Specimen collections shall occur as soon as possible after the unit member is selected to minimize the opportunities for a unit member to take any action that could invalidate or distort test results. Unit members shall be tested only during working hours as instructed by the Fire Chief and his designee.
- F. Fire department employees shall be considered a separate pool of employees for purposes of random testing.

Section 7. Post-Rehabilitation Testing.

- A. The City may request or require a unit member to undergo drug or alcohol testing without prior notice to the unit member for a period up to two (2) years commencing with the unit member's return to work, following a confirmed positive test, if the employee is permitted by the City to retain employment, or following participation in a drug or alcohol dependency treatment program under an employee benefit plan or at the request of the City.. Such unit members will be subject to follow-up testing which will include at least six (6) unannounced drug/alcohol tests during the first year following the rehabilitation and/or the positive test.
- B. Post-rehabilitation testing shall be conducted in addition to any other testing the employee is subject to under this policy.

Section 8. Substances, which may be tested for (including the appropriately related metabolites).

- A. The City of Enid may only test for drugs and alcohol as defined in the Standards for Workplace Drug and Alcohol Testing Act, including any controlled substances approved for testing by rule by the State Commissioner of Health, including the following substances:
 - 1. Ethyl alcohol or ethanol (beer, liquor, etc.)
 - 2. Cannabinoids
 - 3. Cocaine
 - 4. Amphetamines
 - 5. Opiates
 - 6. Phencyclidine
 - 7. Hallucinogens
 - 8. Methaqualone
 - 9. Barbiturates
 - 10. Benzodiazepines
 - 11. Semi-Synthetic and Synthetic narcotics

Section 9. Testing Levels for Drugs.

- A. A field screening test shall be used as the initial test for drugs. Any positive field screening test must be confirmed by the laboratory testing methods set out below.
- B. Urine or saliva shall be used for the initial test for all drugs. The following initial cut-off levels shall be used when screening specimens to determine whether they are negative for drugs or their metabolites:

<u>Substance</u>	<u>Test Level (ng/nl)</u>
Marijuana Metabolites	50
Cocaine Metabolites	300
Opiate and Metabolites	2,000
Semi-synthetic and Synthetic Narcotics	300
Phencyclidine	25
Amphetamines	1,000
Barbiturates	300
Benzodiazepines	300
Methaqualone	300.

- C. Urine shall be used for the confirmation test for all drugs. All specimens identified as positive on the initial screen test shall be confirmed using gas chromatography-mass spectrometry (GC/MS) techniques at the following cutoff levels for these drugs or their metabolites:

<u>Substance</u>	<u>Confirmatory Levels (ng/ml)</u>
Marijuana metabolites	15
Cocaine metabolites	150
Opiates and Metabolites	2,000
Semi-synthetic and Synthetic Narcotics	300
Phencyclidine	25
Amphetamines	500
Barbiturates	300
Benzodiazepines	300
Methaqualone	300

- D. Unit members with a presumptive positive on a field screening test shall be placed on paid Administrative Leave until the confirmation test is received by the City.

Section 10. Testing Levels for Alcohol.

- A. A field screening test shall be used as the initial test for alcohol. Any positive field screening test must be confirmed by the laboratory testing methods set out below.
- B. Breath, saliva or urine samples will normally be used for the initial test for alcohol. Blood may be used for initial testing when an alcohol screening device, EBT, or appropriately

trained breath alcohol technician is not readily available to conduct alcohol testing by breath or saliva. In the case of random alcohol testing, only breath, saliva or urine samples will be used.

1. An alcohol concentration of 0.02 or greater shall be considered a positive initial test for alcohol.
2. An alcohol concentration of 0.02 or greater shall be considered a positive confirmation test for alcohol.

Section 11. Drug or Alcohol Testing Methods and Documentation

- A. All collection, storage, transportation, and testing procedures shall be conducted in accordance with the rules established by the Oklahoma Board of Health at the time the testing is performed and any applicable federal statutes and regulations, including, but not limited to, the following:
1. All samples shall be collected and tested only by individuals deemed qualified by the State Board of Health, including qualified City employees, and may be collected on the premises of the employer with a qualified field test kit or at a testing facility. If City personnel collect the sample, they shall keep the initial field test results strictly confidential and only release information about the collection or sample to the testing laboratory and to the applicant or employee furnishing the sample.
 2. Testing facilities shall provide laboratory services that meet the qualifications established for testing facilities pursuant to Section 7 of the *Oklahoma Standards for Workplace Drug and Alcohol Testing Act* and standards of and be licensed by the State Board of Health to perform such tests.
 3. Only samples deemed appropriate by the State Board of Health for drug and alcohol testing shall be collected and appropriately labeled to preclude the possibility of erroneous identification of test results.
 4. The collection of samples shall be performed under reasonable and sanitary conditions.
 5. A sample shall be collected in sufficient quantity (at least 60 milliliters) for splitting into two separate specimens, pursuant to rules of the State Board of Health, to provide for any subsequent independent analysis in the event of challenge of the test results of the main specimen.
 6. If the unit member is unable to provide 60 milliliters of urine, the employee, at the direction of the collection site person, shall drink fluids and after a reasonable time again try to provide a complete sample using a fresh collection container. The unit member has a maximum of two hours in which to provide a complete sample.

7. Samples shall be collected with due regard to the privacy of the unit member being tested. In the instances of urinalysis, no employer or representative, agent or designee of the employer shall directly observe an applicant or employee in the process of producing a urine sample, except for retesting where there is reason to believe that the unit member altered or substituted the specimen provided.
 8. Sample collection, storage and transportation to the testing facility shall be performed so as to reasonably preclude the probability of sample contamination or adulteration.
 9. Sample testing shall conform to scientifically accepted analytical methods and procedures. Testing shall include confirmation of any positive test result by gas chromatography-mass spectroscopy or an equivalent scientifically accepted method of equal or greater accuracy, at the cutoff levels approved by the State Board of Health.
 10. A written record of the chain of custody form for each sample shall be maintained from the time of the collection of the sample until the sample is no longer required.
 11. Sample collection will be documented, including labeling of samples so as reasonably to preclude the probability of erroneous identification of test results.
 12. An opportunity shall be given to the unit member to provide notification of any information which the unit member considers relevant to the test, including identification of currently or recently used prescription or nonprescription drugs, or other relevant information.
 13. An employee who is found to have a confirmed positive drug test may request that the split sample be sent for a retest. Such testing facility shall also meet the standards set forth in this article.
- B. Upon demand that the employee submit a sample for testing, the employee shall receive a written description of his or her rights, obligations and options, as set forth in subsection 1 below. Thereafter, the employee will be escorted to a location on City property where a qualified City employee will collect a sample using a qualified field test kit. City shall not schedule random testing unless or until there are adequate testing supplies and employees to conduct the testing.
- C. Prior to testing, the employee shall sign a consent form authorizing: (1) the medical facility to take the specimen; and (2) authorizing the testing laboratory to release the test results to the medical review officer designated by the City to review an analysis of the samples and thereafter from the medical review officer to the designated substance abuse policy administrator. The consent forms shall provide space for the employee to acknowledge that he or she has been notified of the substance abuse policy. An employee's refusal to sign the consent form shall constitute a refusal to be tested.

D. Employee and Applicant Rights, Consent and Release Form.

EMPLOYEE AND APPLICANT RIGHTS

You, as an applicant or as an employee of the City of Enid, have been asked to give a sample for testing pursuant to the City of Enid's Drug and Alcohol Testing Policy, the Standards for Workplace Drug and Alcohol Testing Act, 40 O.S. § 551, et seq., and any applicable Collective Bargaining Agreement. You, as an applicant or employee, have the following rights:

1. The right to explain, in confidence, the result of your drug or alcohol test.
2. The right to refuse to provide a sample; however, refusal may result in the removal of your name from the list of applicants for a position, or if you are a current employee, refusal may result in disciplinary action up to and including termination.
3. The right to obtain a copy of all information and records related to your testing.
4. The right to confidentiality: The results of testing shall be the property of the employer and, upon the request of the applicant or employee tested, shall be made available for inspection and copying. The employer shall not release any testing records to any person other than the applicant, employee, or the employee's review officer, unless the applicant or employee, in writing, following the receipt of the test results, has expressly granted permission for the employer to release such records. A testing facility shall release the results of the drug or alcohol test, and any analysis and information related thereto, to the individual tested upon request.
5. The right to receive compensation and receive benefits, if applicable, that may accrue during the time taken for testing.
6. The right to request a retest of the sample in order to challenge a positive test result. If the employee demands a retest, he shall be responsible for the cost of such test unless the retest reverses the findings of the challenged positive result. If the retest reverses the challenged positive result, the City of Enid will reimburse the employee for the cost of the retest. A request for retesting must be made within twenty-four (24) hours of receiving notice of a positive result.

By signing below, I declare that I have read the foregoing information on my rights, or it has been read to me, and that I fully understand all of the information contained within this document.

Employee's Printed Name

Employee's Signature

Date

CONSENT AND RELEASE

Please mark one box with an "X" to indicate whether you will consent to a drug and/or alcohol test.

I voluntarily consent and agree to submit to the drug and/or alcohol test, which may include a urine test for controlled substances and/or evidential breath or blood test, or saliva test, by doctors or other qualified persons. I also consent to the results of my test being released to the City of Enid's Medical Review Officer.

OR

I do not consent or agree to submit a sample for testing. I understand that my refusal may result in the removal of my name from a list of applicants for a position, or, if I am a current employee, my refusal may result in disciplinary action up to and including termination.

Employee's Printed Name

Employee's Signature

Date

Section 12. Confidentiality of testing results and records.

- A. The City shall maintain all drug and alcohol test results and related information, including, but not limited to, interviews, reports, statements and memoranda, as confidential records, separate from other personnel records.
- B. Such records, including the records of the testing facility, shall not be used in any criminal proceeding, or any civil or administrative proceeding, except in administrative actions taken by the employer.
- C. The records described in paragraph A of Section 12 and maintained by the City shall be property of the employer and, upon request of the unit member, shall be made available for inspection and copying to the unit member.
- D. The City shall not release such records to any person other than the unit member or the City's medical review officer, unless the unit member, in writing following receipt of the test results, has expressly granted permission for the City to release such records or pursuant to a valid court order.
- E. A testing facility, or any agent, representative or designee of the facility, or any review officer, shall not disclose to any employer, based on the analysis of a sample collected from a unit member for the purpose of testing for the presence of drugs or alcohol, any information relating to:

1. the general health, pregnancy or other physical or mental condition of the unit member; or
 2. the presence of any drug other than the drug or its metabolites that the City requested to be identified and for which a medically acceptable explanation of the positive result, other than the use of drugs, has not been forthcoming from the unit member, provided however, a testing facility shall release the results of the drug or alcohol test, and any analysis and information related thereto, to the individual tested upon his request.
- F. If the test result is negative, the MRO shall only inform the City that the test was negative, without disclosing any other information.

Section 13. Costs.

- A. The City is responsible for the costs of testing for drugs or alcohol required by the City, provided however that if an employee requests a retest of a sample to challenge the findings of a positive test, the employee is responsible for all costs of the retest, unless that test reverses the findings of the previous test, in which case the City shall reimburse the unit member for the costs of the retest.
- B. Any drug or alcohol testing by the City shall occur during the regular work period of current unit members, and is deemed as work time for purposes of compensation and benefits for current employees.

Section 14. Refusal to Undergo Testing/Tampering with Sample.

- A. Unit members refusing to undergo testing according to the terms of this article may be subject to disciplinary action up to and including termination. A refusal to submit to a test includes: failing to provide an adequate sample for testing without a valid medical explanation; engaging in any conduct that obstructs the testing process or constitutes tampering or substitution; and refusal to sign the consent form discussed in this section.
- B. Employees found supplying or attempting to supply an altered sample or a substitute sample, not their own, by whatever means, may be subject to disciplinary action up to and including termination.

Section 15. Testing Procedure.

When the City deems it appropriate for a unit member to be required to undergo drug or alcohol testing, the unit member shall be escorted by the supervisor designated by the City from the time the employee is notified of testing, until being tested.

Section 16. Policy Posting procedures.

- A. A copy of this article shall be posted on the department's bulletin board. Each unit member shall be provided a copy of this article.

Section 17. Disciplinary Action.

- A. Any confirmed positive test result may result in discipline up to and including termination of employment.
- B. A violation of this article may result in discipline up to and including termination of employment.
- C. Unit members who are requested to undergo drug or alcohol testing shall have the opportunity to self refer into the employee assistance program. However, such self referral will not result in the unit member avoiding discipline, up to and including termination.

Section 18. Employee Assistance Program ("E.A.P.").

The City shall maintain either an in-house or contracted for "Employee Assistance Program," which at a minimum, provides for drug and alcohol dependency evaluation and referral services for substance abuse counseling, treatment or rehabilitation.

Section 19. Appeal Procedures, and Remedies.

- A. Unit members may appeal any discipline imposed as a result of drug or alcohol testing via the grievance procedure.
- B. The Oklahoma Standards for Workplace Drug and Alcohol Testing Act provides that any person aggrieved by a willful violation of the Act may institute a civil action for declaratory or injunctive relief and damages, and provides for misdemeanor penalties for knowing and willful violations of the Act.

Section 20. Consent.

- A. Unit members recognize and acknowledge that their consent for sample collection to determine the presence of alcohol and/or drugs is implicit in accordance with this policy.
- B. Unit members recognize and acknowledge that the designated collection site and/or testing facility may conduct appropriate initial screening tests and confirmation tests on blood, breath and/or urine samples when requested by the City in accordance with this policy. Unit members agree they will sign appropriate requisition/authorization form(s) provided by the collection site and/or testing facility, when necessary, to facilitate the collection of a test sample.
- C. Unit members authorize the designated testing facility to release test results to the City's Medical Review Officer ("MRO").

- D. Employees acknowledge that refusal to undergo testing according to the terms of this article shall cause them to be subject to discipline, up to and including termination.

ARTICLE 11

PERFORMANCE FILES & PERSONNEL MANUAL

Section 1. A unit member may review his or her performance file under the supervision of the Fire Chief or his designee at a reasonable time. If a unit member wishes to review his or her performance file, the unit member must make a request in writing in advance to schedule the time at which the unit member will be permitted to review his or her performance file.

Section 2. It is agreed that the City will notify the affected unit member of any documents concerning investigations, complaints, reprimands, counseling sessions for violations of any rules, regulations or policies that may be considered detrimental to the unit member's position, future or advancement with the Fire Department that the City places in the unit member's performance file.

Section 3. Performance records are available only to the following for official City purposes: the employee, the employee's supervisor, the Fire Civil Service Commission, and may be provided to the City Attorney, City Manager and anyone who has a legitimate business need in handling the file, at the discretion of the Fire Chief.

Section 4. An official Personnel File will be maintained in the Human Resources Department on each employee of the Enid Fire Department and will contain documents related to the person's employment with the City, such as applications for employment, personnel action forms and tax withholding information.

Section 5. It is agreed that the Fire Department will utilize the Personnel Manual in effect at the time of this contract unless the provisions of this agreement and/or the charter conflict with the manual. Should the City make changes to the Personnel Manual during the term of this contract, those changes shall not apply to the Union until the Union has had an opportunity for review and approval by MOU.

ARTICLE 12

LEAVES

Section 1. Members of the bargaining unit shall receive vacation time as follows:

<u>Years of Service</u>	<u>Shift Personnel</u>	<u>Staff Personnel</u>
1-4	7 shifts	13 days
5-9	8 shifts	15 days

10-14	9 shifts	18 days
15-19	11 shifts	22 days
20 or more	12 shifts	24 days

Section 2. Vacation leave for all personnel shall be scheduled with the approval of the Fire Chief or his designee. The Fire Chief has the authority to grant or deny any vacation leave. Once a vacation has been approved by the Fire Chief, the Fire Chief will not cancel an employee's vacation leave.

- A. During a bargaining unit member's scheduled vacation leave, that member shall be considered to be on vacation from the end of the member's last regularly scheduled shift prior to the members scheduled vacation, until the beginning of the shift that the member is scheduled to return to duty.
- B. Vacation leave shall be considered as hours worked for Fair Labor Standards Act (FLSA) purposes.

Section 3. Sick Leave.

- A. Sick leave is available to members of the bargaining unit only when such employees are unable to perform their duties due to personal sickness or injury, or for medical or dental appointments.
- B. A shift employee is required to make notification between 0630-0700 of his intention to use sick leave. A staff employee is required to notify the dispatcher on duty between 0730-0800 of his intention to use sick leave.
- C. Any sick leave granted for medical or dental appointments shall not exceed the actual time necessary for examination or treatment, and reasonable travel time.
- D. Members of the bargaining unit shall be charged sixteen (16) hours sick leave for each full shift of absence. Absences of less than a full shift will be charged to the nearest full hour, except that members of the bargaining unit will not be charged more than sixteen (16) hours sick leave for a full twenty-four (24) hour shift, nor more than eight (8) hours sick leave for a half shift (twelve (12) hours).
- E. Sick leave shall accrue at the rate of eight (8) hours per month, or 3.69 hours per pay period, with a maximum accrual and carryover of ninety (90) days (seven hundred and twenty (720) hours).
- F. Members of the bargaining unit who have accrued ninety (90) days (seven hundred and twenty (720) hours) of sick leave will be eligible for sick leave buy back not to exceed Fifty Dollars (\$50.00) per day and twelve (12) sick leave days per year. This sick leave buy back benefit shall only be paid for sick leave days accrued and not taken during the fiscal year. No employees shall be eligible to accrue or carry over more than ninety (90) days of sick leave. Sick leave buy back shall be completed by August 31st.

- G. Upon the retirement of any member of the bargaining unit after twenty (20) or more years of continuous service, or disability retirement in the line of duty, the City agrees to buy back up to ninety (90) days of a unit member's accrued and unused sick leave at Fifty Dollars (\$50.00) per day.
- H. The Fire Chief may require a release to return to work from a medical doctor before an employee may return to work after being off due to serious illness or injury.
- I. The Fire Chief may require a treating health care provider's written statement at any time the Fire Chief has reason to believe that personal sick leave is being abused. In such event, the Fire Chief shall put his reasons in writing and shall deliver a copy to the person involved. The Fire Chief may require a written statement from the treating health care provider before approving sick leave with pay of more than seventy-two (72) consecutive hours per occurrence.
- J. Bargaining unit members must use all available paid leave (sick leave and vacation leave) before the member is eligible to take leave without pay for sick leave purposes. Leave without pay for sick leave purposes must be approved by the Fire Chief.

Section 4. Funeral/Emergency Leave. When a member of an employee's immediate family dies or sustains a serious injury or illness or it is necessary to provide care and attendance for a member of the employee's family who resides with the employee or who is dependent on the employee to handle any critical illness or disease, the employee may be granted emergency leave. Emergency leave may not exceed three (3) shifts for shift personnel or a total of six (6) days for other personnel per fiscal year. Absences resulting from need to care for a family member not rising to the level of a critical injury or serious illness should be charged to emergency personal leave, vacation, or leave without pay.

- A. Funeral/emergency leave shall also be allowed for an employee to attend the funeral of, make funeral arrangements for, or perform other related activities involving an immediate family member, defined as spouse, children, parents, grandparents, grandchild, brother or sister (all to include step, half, and foster relationships), aunts, uncles, or any relative residing permanently with and dependent upon said employee. Funeral/emergency leave may also be used by an employee for situations involving his or her spouse's immediate family members, as defined above. The Chief does not have the discretion to allow a more lenient interpretation of this leave, except he may approve funeral/emergency leave in excess of the maximum stated above which will be charged in the following order: emergency personal leave, vacation and leave without pay. For funeral attendance of individuals not falling within this definition, the employee may request emergency personal leave, vacation, or leave without pay.
- B. Funeral/emergency leave shall be considered as hours worked for FLSA purposes.
- C. Emergency personal leave of twenty-four (24) hours for shift personnel shall also be allowed at the discretion of the Fire Chief or his designee for other extenuating

circumstances which may prevent an employee from normal attendance. Emergency personal leave of sixteen (16) hours for staff personnel shall also be allowed at the discretion of the Fire Chief or his designee for other extenuating circumstances which may prevent an employee from normal attendance. Emergency personal leave must be used within the fiscal year and may not be carried over to the next fiscal year.

- D. The amount of leave to be granted will be determined by the Fire Chief, taking into consideration the facts in each case. It shall not be automatic.

Section 5. Attendance Incentive Program.

- A. In cases where an employee does not use any sick leave during the fiscal year, the City will grant said employee twenty-four (24) hours leave if the employee is a shift employee and eight (8) hours leave if the employee is a staff employee.
- B. This leave time will be added to an employee's vacation leave, and will be scheduled in accordance the Fire Department's rules and regulations on scheduling vacation leave.
- C. If the employee does not use the time earned from the Attendance Incentive Program during the fiscal year, the employee shall be allowed to carry said time over for one (1) fiscal year.

ARTICLE 13

RETURN TO WORK/FITNESS FOR DUTY

Section 1. The City and the Union mutual recognize that the physical and mental health and the physical fitness of each employee are of paramount importance. Therefore, the parties agree as follows:

- A. The Union and the Fire Chief will appoint members to a committee to work out a proposal.
- B. Such proposal shall be finalized within six (6) months of the execution of this contract.

ARTICLE 14

BULLETIN BOARDS

Section 1. The City agrees to provide reasonable space in the main fire station and each substation, not to interfere with the normal operations of the Fire Department, for a bulletin board for the posting of notices limited to Union business, notice of meetings, seminars, workshops, legislative updates, safety bulletins and other like Union information. The existing bulletin boards are agreed to by both parties as to the size, type and location. The Union agrees that it is responsible for the cost of such bulletin boards. Should the Union wish to change any bulletin board, it is agreed that the City has the right to approve the size, type and location of each bulletin board for the

main fire station and each substation. No more than one Union bulletin board may be put up in each station.

Section 2. It is understood there shall be no material posted of a derogatory, libelous or inflammatory nature toward the City, its employees, its citizens, or others, or relating to any local political candidate, race or election.

Section 3. It shall be the Union's responsibility to maintain the material posted on the Union bulletin boards, including to ensure that the material posted is in conformity with this section and the material posted on the substation boards is the same as the material posted on the main station board. Further it is the Union's responsibility to ensure the prompt removal of outdated material and that the posting of material is limited only to the bulletin board. In the event information is posted that is not in accordance with this Section, the Fire Chief or his designee may immediately remove such information and thereafter notify the Union President.

ARTICLE 15

REDUCTIONS IN FORCE

Section 1. The application of seniority in reductions in force will be as follows:

- A. Unit members with the least seniority in the Enid Fire Department shall be laid off first. The City shall provide thirty (30) days notice to the affected employee(s) and the president of the Union.
- B. If after a reduction in force there is a vacancy in the Fire Department, the City shall reinstate a laid off employee to the same classification in which he was formerly employed. Reinstatement shall be done in the order of the person with the most seniority being recalled first. Leave time will not accrue during a period of lay off. Upon reinstatement, vacation leave, sick leave and seniority will be reinstated at the rate which is in effect on the date of reinstatement. Additionally, all leave not paid upon lay-off shall be restored to employee upon reinstatement.
- C. The City will place laid off individuals on a recall list. In case of a recall, contact will be made by certified mail to the individual and the Union president at the address on file in the personnel office. It is the individual's responsibility to keep the personnel office informed of his current address and telephone number. Each individual contacted will be given eighteen (18) days to notify the City of his intentions. The eighteen (18) day time frame begins from the date of mailing of the notice. If the individual fails to notify the City within this eighteen (18) day period, he will relinquish all recall rights. If the individual does notify the City of his intention to return to work, but fails to report to work on the agreed upon starting date, he will relinquish all recall rights.

ARTICLE 16

UNION OR FIRE SERVICE BUSINESS

Section 1. Union Business.

- A. The Union is granted up to two hundred and forty (240) hours off per fiscal year with pay for the purpose of conducting Union business. Such leave for Union business shall be limited to attending PFFO conventions, seminars or workshops, IAFF conventions, seminars or workshops, AFL-CIO conventions, seminars or workshops, preparation of grievances, preparation for negotiations, and preparation for and participation in arbitrations. The specific Union members who shall be allowed to take said time off with pay is to be determined by the Union President.
- B. Written request for Union business leave shall be forwarded to the Fire Chief at least three (3) days in advance for his approval. The Fire Chief may disapprove leave for Union business if such leave would adversely affect the operations of the Department.
- C. Leave for Union business shall be considered as hours worked for FLSA purposes as long as the leave coincides with the members regularly scheduled work hours.
- D. The members of the Union's negotiating team, not to exceed four (4), shall be allowed time while already on duty, subject to call, to attend negotiating sessions which shall be set by the City and the Union for the purposes of collective bargaining.

Section 2. Fire Service Business

Firefighters who serve on the Oklahoma Firefighters Association Committees (OSFA) or any other fire related committees or organizations that are specifically approved by the Fire Chief may be paid when they take off from scheduled work to attend such meetings. The Fire Chief may approve or disapprove such leave based upon operational efficiencies.

ARTICLE 17

CERTIFIED WORKPLACE MEDICAL PLAN

The City of Enid will utilize a certified workplace medical plan to provide medical care and case management for employees who have work related injuries.

ARTICLE 18

INTERNET USE

Policy on E-mail, Computer, Text Messages, Cell phones and Internet Use

Use of City provided computers or City provided cell phones for conversations, e-mailing, texting or access to Internet for any of these activities is prohibited:

- 1) Sending, downloading, displaying, printing, or otherwise disseminating or failing to delete material that is sexually inappropriate or explicit, profane, obscene, harassing, fraudulent, racially offensive, defamatory, or otherwise unlawful;
- 2) Accessing information to which employee is not authorized;
- 3) Disseminating or storing commercial or personal advertisements, solicitations, promotions, destructive programs (that is, virus or self-replicating code), political information, or any other unauthorized material;
- 4) Logging into the computer system at an unauthorized terminal;
- 5) Except when performing work-related duties, wasting time and computer resources by sending mass mailings or chain letters, retrieving on-line radio stations, playing games, engaging in online non-city related chat groups, viewing, downloading or sending material to U-Tube, viewing, chatting or creating My Space, Face Book or other social network pages, purchasing personal items via on-line auctions, forwarding jokes, pictures, videos, or web-links, or otherwise creating unnecessary network traffic;
- 6) Using or copying software in violation of a license agreement or copyright;
- 7) Violating any state, federal, or international law; or
- 8) Failing to report unauthorized computer use or for any prohibited activities.

Access to all sites on the Internet is recorded and will be periodically reviewed by the City. The City reserves the right to monitor and log all network activity including e-mail, Internet, texting and cell phone use, with or without notice. Users should have no expectation of privacy or confidentiality when using these resources.

Access to the Internet and the e-mail system is not confidential; and information produced either in hard copy or in electronic form is considered City property. As such, these systems should not be used for personal or confidential communications. Deletion of e-mail or other electronic information may not fully delete the information from the system.

Taxpayers have a right to expect wise and appropriate use of city owned equipment and technology. We need to be faithful stewards of this trust. Also, because this is City equipment and technology, provided to you by the City so you are better able to do the work you do, your supervisor, and management have the right to read anything that is on that computer, or cell phone, including any personal email. No one should perceive their personal computer use, or use of a City cell phone as “private” – ever.

All Internet, cell phone, and email use involving the City's computer system or City electronic communication devices are subject to the Open Records Act, which means that members of the public or the media may request and receive copies of employees' emails, text messages and other Internet activities. This fact further eliminates any expectation of privacy that employees might have in their email and Internet activity involving City computers or cell phones.

This policy does not prohibit "brief" personal communications or use during stand-down hours as long as it does not become time consuming or detract employees from their work for extended periods of time. It is understood that an occasional email may be used for personal correspondence as long as it does not interfere with City business, is done on break time, and does not otherwise violate this policy.

All employees are required to read this policy and sign acknowledgement that they understand and will adhere to this policy. Please return this policy to the Human Resources Department through your supervisor.

I, _____, acknowledge receipt of the above referenced policy. I have read this policy and understand its content.

ARTICLE 19

UNIFORMS

Section 1. Uniform standards shall be determined by a committee formed of two representatives of the Union and two representatives of the City. The committee will meet and unanimously agree on any changes to the current uniforms in the Fire Department. Until such time as the committee reaches a unanimous recommendation on changing the uniform standards, the current standards shall remain in place, and all employees shall be required to comply with the current uniform standards.

Section 2. Instead of separate allowances for the purchase and cleaning of uniforms as was provided in the collective bargaining agreement for fiscal year 1997-98, the City and the Union agreed in the collective bargaining agreement for fiscal year 1998-99 that the amounts previously paid separately as uniform purchase and cleaning allowances would be added to employees' base annual pay, and employees would not receive any separate uniform allowances. This practice will be continued for this fiscal year.

Section 3. All personal safety equipment approved and required by the City shall be provided by the City. Personal safety equipment does not include uniforms covered by Section 1. All personal safety equipment shall meet or exceed NFPA standards at the time said safety equipment is purchased.

Section 4. For newly hired employees only, the City will pay a new hire \$300.00 for the purchase of their uniforms. This payment will be made in the first paycheck the newly hired employees receive. The parties agree that this initial payment shall be deducted from the newly

hired employee's pay at a rate of twenty-five dollars (\$25.00) per month, (\$12.50 bi-weekly) for the newly-hired employee's first 12 months of employment.

ARTICLE 20

PERSONAL PROPERTY

Section 1. The City agrees to repair or replace eyeglasses, contact lenses, dentures and/or watches which are unexpectedly destroyed or damaged as a result of a unit member's on-the-job work duties, subject to the remaining sections of this Article.

Section 2. A unit member shall be required to notify the Fire Chief or Assistant Fire Chief, in writing, of a claim for repair or replacement of personal property within ten (10) days of the damage or destruction of the unit member's eyeglasses, contact lenses, dentures or watches. A unit member shall be required to provide the City with documentation to verify the claim, including a written estimate of repair or replacement of the items damaged or destroyed, and a receipt for the purchase of replacement personal property if the City agrees to replacement of the item. The City shall only be responsible for paying for repairs or replacements it approves.

Section 3. The maximum amount payable for any and all items damaged in a single occurrence shall be two hundred and fifty dollars (\$250.00) for glasses, contact lenses and dentures, and twenty-five dollars (\$25.00) for watches. If such an item of personal property is replaced, the replacement item must be of a similar type and quality. The City may require a statement from an individual experienced and qualified in the repair of the appropriate item as to the feasibility and practicability of repair of the item versus replacement of the item.

Section 4. This Article creates no property right for unit members, or responsibility or liability of the City to pay any claim which may arise from incidents in which personal property is damaged or destroyed.

Section 5. The City shall have no responsibility to repair or replace any eyeglasses, contact lenses, dentures or watches that are damaged or destroyed as a result of horseplay or other non-work activities.

ARTICLE 21

PAYROLL DEDUCTIONS

Section 1.

A. The City agrees to deduct regular monthly Union dues from earned wages of those employees who are in the Union. The deduction shall be made bi-weekly from each interested employee's paycheck in a uniform amount certified to be current by the treasurer of the Union. A check for the total deductions will be picked up by the treasurer or president of the Union and

signed for, no later than fifteen (15) calendar days after the deduction is made. Members of the Union desiring payroll deduction of Union dues shall individually sign an authorization card, provided by the Union and approved by the City, authorizing the stated monthly dues deduction be made. The City will retain the original authorization card, and make a copy for the Union. The payroll deduction shall be revocable by the employee notifying the City in writing. The Union shall be notified of any revocation.

B. The City agrees to deduct funds from earned wages of those IAFF L-3722 members who have filed an IAFF L-3722 COMMUNITY INVOLVEMENT FUND PAYROLL DEDUCTION AUTHORIZATION form. The deduction shall be made bi-weekly from each interested employee's paycheck in the amount specified on the individual's authorization card. A check for the total deductions will be mailed with a detailed listing of individual amounts deducted on one check with the IAFF dues no later than fifteen (15) calendar days after the deduction is made. Members of the Union desiring payroll deduction for this fund shall individually sign an authorization card, provided by the Union and approved by the City, authorizing the stated monthly deduction be made. The City will retain the original authorization card. The payroll deduction can be started at any time during the year, but changes shall only be made once per year between June 1st and June 15th of each year by the employee notifying the City using the authorization form.

Section 2. The City agrees to provide payroll deductions for Union members who wish to enroll in Pre-Paid Legal Services through the Union. A check for the total deductions will be picked up by the treasurer or president of the Union, and signed for, no later than fifteen (15) calendar days after the deduction is made. Members of the Union desiring payroll deductions for Pre-Paid Legal Services shall individually sign an authorization card, provided by the Union and approved by the City, authorizing the stated deduction to be made on a bi-weekly basis. The payroll deduction shall be revocable by the employee notifying the City in writing. The Union shall also be notified by the employee of any revocation. The City shall have no responsibility or obligation to participate in any way in the Pre-Paid Legal Services program.

Section 3. The City will deduct only Union dues, IAFF L-3722 Community Involvement Fund deductions and Pre-Paid Legal Services monthly payments from an employee's paycheck, and will not deduct initiation fees, special assessments, fines or any other deductions, absent court order. In the event of an increase or decrease in Union dues, the Union will give the City thirty (30) days notice in order to allow the City to make the proper changes in its accounting records. No deductions will be made when the salary, less all other deductions, to be paid an employee is not sufficient to cover the amount to be deducted.

Section 4. The City will provide the treasurer of the Union with a detailed monthly report showing individual employees' names and deduction amounts, at the time of payment.

Section 5. All deductions will be for the month in which they are taken. All deductions refundable at the time of termination or resignation will be refunded by the Union. The City shall not be responsible for errors. In the case an error or improper deduction is made by the City, a proper adjustment of the same will be made by the Union with the employee affected.

Section 6. The Union shall indemnify, defend and hold the City harmless against any and all claims, demands or charges made and against any and all suits instituted against the City related to payroll deductions on behalf of the Union or unit members.

ARTICLE 22

REGULAR AND SPECIAL MEETINGS

Section 1. The City agrees that the Union will be permitted to hold one (1) regular meeting per month at the Main Fire Station. The City and the Union agree that the Union also will be permitted to hold four (4) special meetings per year, and such additional special meetings, as are approved by the Fire Chief. The Union agrees that the Union President must first provide the Fire Chief with advance notice of the meetings, and that the time of such meetings must be approved by the Fire Chief prior to said meetings. If there arises any conflict between any special Union meeting, and any City or Fire Department meeting, training or function, the Union shall move its meeting to another date.

Section 2. The Union agrees that its meetings, whether regular or special, will be held only during stand down time. The Union agrees that its meetings shall not interfere with the operations of the Fire Department. Members who are on duty shall be allowed to attend meetings, but during such meetings shall remain subject to call.

Section 3. The Union agrees that it is responsible for putting the meeting room back in order and making sure that the room is returned to a clean state. If the Union does not return the room to its prior order and clean up the room, the Fire Chief may suspend the privilege of the Union to meet in the Fire Station.

ARTICLE 23

PROMOTIONS

Section 1. Promotions will be handled in accordance with the City's Charter as applicable to the Fire Department.

Section 2. In addition, the following provisions will apply:

Bibliographies will be posted thirty days prior to any examination.

Section 3. The parties agree that they will form an advisory committee regarding promotions. The committee will consist of two (2) individuals appointed by the City and two (2) by the Union. The committee will meet quarterly. The committee may discuss any aspect of the promotional process, and develop suggestions as to the promotional process. Any suggestions by the committee may be forwarded to the Fire Civil Service Commission (FCSC) for consideration. The

committee's suggestions are not binding on the FCSC, and the FCSC retains the right to determine all aspects of the promotional process in the Fire Department.

Section 4. The promoted employee shall receive an approximate five percent (5%) increase, but no less than four and one half percent (4.5 %) increase from his base pay.

Section 5. Line to staff promotions shall be handled in accordance with the City of Enid Charter and as determined by the FCSC. Staff positions include but are not limited to Fire Marshal, Assistant Fire Marshal, Training Officer and Assistant Training Officer.

A. Wage increases associated with line to staff promotions shall be determined by adding an approximate five percent (5%) increase, but no less than four and one half percent (4.5%) to the appointee's adjusted base pay, which includes base pay, scheduled overtime and holiday pay at the time of appointment before taxes are withheld, not to exceed the top step in the pay range for the staff position.

Section 6. Transfers to the Line.

A. An employee who transfers from a specialty officer or staff position to his previous line of command position, who served in that specialty officer or staff position less than three (3) years, will have his placement in the step plan adjusted as if he had never held the specialty officer or staff position. If the employee received merit pay increases while serving in the specialty officer or staff position, the employee's pay should advance the number of steps received, if the employee is not topped out. If the employee did not receive merit pay increases, the employee should be returned to the step he was in before he was promoted to the specialty officer or staff position.

B. An employee who transfers from a specialty officer or staff position to a new line of command position, who served in that specialty officer or staff position less than three (3) years, should have his pay adjusted in a two (2) step process. First, the procedure outlined in subparagraph A of this Section should be used, and then the formula found in Section 4 of this article should be applied to determine the promotional increase and the proper step the employee should be in.

Section 7. Promotions to the Line.

An employee who promotes from a specialty officer or staff position to a new line of command position, higher in pay plan, should have his pay adjusted pursuant to Section 4 of this Article regardless of the time served in the specialty officer or staff position.

ARTICLE 24

MANAGEMENT – UNION COMMITTEE

Section 1. The City and the Union agree to meet at least quarterly and no more often than monthly to discuss operations of the Fire Department. A Management - Union Committee shall be formed for such meetings and shall be comprised of the Fire Chief and one (1) management designee, and the Union President and one (1) union designee. The Committee shall meet at a time mutually agreeable to Committee members. Meetings may be called by either side.

Section 2. The Committee is intended to encourage more communication between the parties. The Committee may discuss any matters relating to the operations of the Fire Department, including how the sides may work together for the productive utilization of personnel and equipment to best secure for the citizens of Enid the maximum productivity for their tax dollars; pending or potential grievances by employees or the Union; and any other issues that may affect the parties.

Section 3. The Committee does not have any authority to restrict, limit or impair any management rights of the City.

Section 4. Meetings will be held while employees are on duty, between the hours of 0800 to 1700, without loss of pay.

ARTICLE 25

JOB ASSIGNMENTS

Section 1. The City shall not require members of the bargaining unit to perform any major maintenance or repairs on any equipment, vehicles or structures owned or leased by the City of Enid, Oklahoma, that is not normal to their job classification, with the exception of possible emergencies that would require such work for the safety of the Community.

- A. Duties that are normal to firefighters' duties include flowing hydrants, painting hydrants, trimming and/or mowing around hydrants, and yard maintenance at the fire stations.

ARTICLE 26

UNION MEAL PROGRAM

Members of the bargaining unit will be required to participate in an organized meal program while on duty. However, if any employee is on a special diet, he will not be required to participate for the time period he is on the special diet. The amount to be contributed to the meal program for each station for meals will be determined by the members of each duty station on each shift, but the amount shall not be less than Five Dollars (\$5.00) per shift per member. It is expressly agreed that this section of the Agreement is not subject to the grievance procedure of this Agreement. The City shall have no liability or responsibility for the Union's organized meal program.

ARTICLE 27

PROHIBITION OF STRIKES

Section 1. The Union agrees to a prohibition of any work stoppage, slowdown, strike or other job action, e.g., secondary boycott, sit-down, concerted refusal to perform work of any kind, mass absenteeism, or any other interruption or disruption of the operations of the Fire Department and the City of Enid. Members of the bargaining unit are prohibited from engaging in any work stoppage, slowdown, strike or other job action.

Section 2. The Union further agrees not to petition its affiliate, AFL-CIO, for legal sanction to strike during the term of this Agreement. The Union shall not aid or assist any person or parties engaging in the prohibitive conduct, by giving direction or guidance to such activities and conduct.

ARTICLE 28

OKLAHOMA STATE FIREFIGHTERS ASSOCIATION

Section 1. By January 15th of each year, the City shall pay the annual membership dues for each member of the bargaining unit to the Oklahoma State Firefighters Association.

Section 2. Members of the bargaining unit who are properly elected as delegates shall be given time off with pay, and be reimbursed for all allowable expenses, while attending the annual conference of the Oklahoma State Firefighters Association.

ARTICLE 29

TRAINING

Section 1. The Fire Chief will determine the training appropriate for the Fire Department, including, without limitation, the types of training, amounts of training, specific training courses, schools, workshops, seminars, etc., the locations of training, times of training, the job classifications eligible for the training, and the number of employees eligible from each shift, subject to budgetary limitations.

Section 2. When the Fire Chief determines that training will be offered, the Training Officer will post advance notice regarding such training.

- A. The notice will be posted on the bulletin board at station 1, and a copy will be placed in all substation out baskets. The notice shall state how many employees the Fire Chief has determined may attend the training. Notice will be posted for a minimum of five working days at each station. The Training Officer will also send an e-mail message on group e-mail regarding such training. (The only exception being a direct request to the Training Officer by the employee.)

- B. Employees in the job classifications designated by the Fire Chief may sign up for the training on the notice at Station 1. Only the employee interested in attending the training may sign his name to the notice.
- C. The most senior employees who sign up for the training slots will be sent to the training, unless they have already received such training within the last two years.

Section 3. Any employee who has been selected to attend training shall be allowed to attend training without loss of pay, if said training falls on the employee's regularly scheduled duty shift. However, if training is at a local site, then they may be considered on duty subject to call.

ARTICLE 30

DINING OUT

Section 1. Suppression division personnel, who are assigned to apparatus, shall be permitted to dine at public restaurants/eateries within the response area of their respective engine companies or crews during their regularly scheduled down time. Such personnel shall be subject to emergency call at all times.

- A. Personnel shall stay together as an engine company or crew.
- B. Personnel shall make prior arrangements with the management of the restaurant or eatery for payment of any bills by the personnel (not the City) in the event of dispatch to a call.
- C. All personnel shall be neat, courteous to the public and staff of the restaurant or eatery, and present a positive image and a sense of public accessibility to the Enid Fire Department when dining out in public.
- D. The response area may be expanded for purposes of this article by two (2) blocks with prior approval of the Fire Chief.

ARTICLE 31

INCENTIVE PAYS

Section 1. The City agrees to pay the following incentive pays.

- A. Any unit member who provides the Fire Chief proof of his certification as Emergency Medical Technician (EMT) will receive \$100.00 per month incentive pay.
- B. Any unit member who provides the Fire Chief proof of his certification as Hazardous Materials Technician (Haz Mat Tech) will receive one hundred dollars (\$100.00) per month incentive pay.

- C. Any unit member who provides the Fire Chief proof of his certification as an EMT Instructor I or II, by July 1 of the fiscal year, will receive incentive pay. Unit members certified as EMT Instructor I will receive one hundred and twenty-five dollars (\$125.00) per month incentive pay. Unit members certified EMT Instructor II will receive one hundred and fifty dollars (\$150.00) per month incentive pay. All EMT Instructors will be required to teach training classes in the Fire Department to receive EMT Instructor pay.
- D. Any unit member who is a Specialty Officer in the mechanics division may receive EVT incentive pay of one hundred dollars (\$100.00) per month for EVT I upon certification as an EVT I and upon certification as an EVT II they may receive an additional one hundred dollars (\$100.00) a month incentive pay. Assistant Mechanics that are promoted to their position after July 1, 2006 must be certified within three (3) years of their appointment to the level of EVT I to remain in their position. Master Mechanics that are promoted to their position after July 1, 2006 must be certified within three (3) years of their appointment to the level of EVT II to remain in their position. EVT I certification shall include ASE T-4, T-5, T-8 exams and EVT F-2 exams. EVT II certification shall include ASE T-2, T-3, T-6 and EVT F-3 and F-4 exams.
- E. Any unit member who provides the Fire Chief proof of his certification as a car seat installation technician will receive fifty dollars (\$50.00) per month as incentive pay.

Section 2. Inspector Incentive Pay.

- A. Six (6) members of the bargaining unit from the suppression division may elect to work as inspectors as specified in this Article, and if approved by the Chief, these unit members may receive inspector incentive pay of fifty dollars (\$50.00) per month. The unit members must agree to work as inspectors for the whole fiscal year to receive incentive pay and they cannot receive working out of classification pay at the same time.
- B. Two (2) unit members for each shift (A-shift, B-shift, and C-shift) may receive inspector assignment pay. Opportunities to receive this assignment pay will be based upon seniority by shift, but will be subject to approval by the Chief. Specialty officers and probationary firefighters will not be allowed to serve as inspectors.
- C. These unit members will serve in the inspection division between 8:00am to 5:00pm, or as night assignments require, when the suppression division is above minimum manning.

Section 3. Working Out of Classification Incentive Pay.

- A. Twenty seven (27) members of the bargaining unit may elect to work out of their regular classification for the term of this agreement. As specified in this article, these unit members may receive working out of classification assignment pay of fifty dollars (\$50.00) per month. The unit members must agree to work out of class for the whole fiscal year to receive the incentive pay.

- B. The following ranks are eligible to receive the pay specified in this section if they work up one classification:
1. A firefighter who works up one classification as a driver;
 2. A driver who works up one classification as a lieutenant;
 3. A lieutenant who works up one classification as a captain.
- C. Three (3) unit members of the appropriate rank for each shift (A-shift, B-shift, C-shift) may receive assignment pay. Opportunities to receive this assignment pay will be based upon seniority by shift and position. If three (3) persons do not sign up for the assignment pay for each position per shift, the Chief will assign the least senior qualified person per shift and per position until the positions are filled. Only firefighters who are certified on fire apparatus will be allowed to work out of classification. If additional persons are needed to work out of classification, those persons will do so without any additional pay, and will be selected pursuant to reverse seniority.
- D. Captains will be assigned to work up one (1) classification on a rotating basis but they will receive no assignment pay.
- E. The shift commander will select on a rotation basis from among those receiving incentive pay on his shift in the appropriate position when working out of class is needed.
- F. Time spent by a unit member working out of classification for which the member received working out of classification pay in the two (2) years prior to promotion to the higher classification shall be applied to the member's probation upon promotion up to a maximum of thirty (30) shifts.

ARTICLE 32

INSURANCE

Section 1. Health insurance, including dental coverage, will be provided by the City for ~~the fiscal years covered by this Agreement~~ Fiscal Year 2016-2017.

~~All health insurance benefit packages in effect in Fiscal Year 2014-2015 shall remain in effect for Fiscal Year 2015-2016.~~ Health Insurance ~~Bi~~-weekly premiums charged to employees for Fiscal Year ~~2015~~ 2016-2016-2017 shall be as follows:

Plan A

~~\$34.97~~ 38.47 Employee Only
~~\$39.79~~ 82.24 Employee + Spouse
~~\$24.40~~ 65.31 Employee + Child(ren)
~~\$49.48~~ 92.90 Employee+ Family

Plan B

\$40.54 Employee Only
~~\$44.74~~ 85.28 Employee + Spouse
~~\$26.41~~ 66.95 Employee + Child(ren)
~~\$78.85~~ 119.39 Employee + Family

~~All dental insurance benefit packages in effect in Fiscal Year 2014-2015 shall remain in effect for Fiscal Year 2015-2016. Dental Insurance~~ Bibi-weekly premiums charged to employees for Fiscal Year ~~2015-2016-2016-2017~~ shall be as follows:

\$5.35 Employee Only

\$15.68 Employee/Family

Section 2. Employees who participate in the City's health insurance are entitled to participate in the City's wellness program.

Section 3. Employees and their spouses who participate in the City's health insurance may participate in the City's health fair each spring, at which they are entitled to receive a wellness examination. The results of such wellness examination will be available only to the individual participating in the wellness examination.

Section 4. At the time of enrollment for health care, any member of the bargaining unit may opt out of the City health insurance plan if that member can show proof of major medical coverage on a spouse's group plan. Once the member has opted out, that member can only opt in during the subsequent enrollment period for health care the following year unless that member can establish loss of coverage through a life circumstance as defined in the City's health insurance plan.

ARTICLE 33

COMPENSATION

Section 1. The Fire Department Pay Plan is attached as Appendix "A," and is effective from July 1, ~~2015-2016~~ through June 30, ~~2016-2017~~. ~~A one thousand five hundred dollar (\$1,500.00) bonus shall be paid to all members that were in step eleven (11) on July 1, 2015. A five hundred dollar (\$500.00) bonus shall be paid to all members that were in steps two (2) through ten (10) on July 1, 2015. These bonuses shall be paid in two payments; the first half being paid on the first paycheck in August and the second half being paid on the first paycheck in November.~~ The Fire Department shall be compensated for eleven (11) holidays.

Section 2. The City agrees to continue current longevity pay to employees as reflected in Appendix "B." Longevity shall be calculated based on years of service as of June 1st and December 1st of each fiscal year. The amounts listed in Appendix "B" are the total amounts of longevity pay for the fiscal year. Longevity pay will be paid in two installments, one in December, and one in June of each fiscal year. An employee who retires from service with the City of Enid shall have the final longevity installment from their last six months of employment added to their last paycheck.

Section 3. Each employee will receive an annual performance evaluation during the fiscal year. The annual performance appraisal shall occur prior to the employee's merit date.

- A. An employee who receives an overall rating of satisfactory or better on his annual performance evaluation over the one-year period will receive a merit pay increase of one step in his pay range in the pay plan, unless the employee is in the top step in his pay range.
- B. An employee who receives less than a satisfactory rating on his annual performance evaluation over the one year merit period will remain at the pre-evaluation pay rate until the next merit date.
- C. This section regarding merit pay increases shall not apply to any other evaluation or performance evaluation other than the annual performance evaluation on the employee's merit date. Employees shall have no right to any merit pay increase in relation to any other sort of performance evaluation.
- D. Exceptions to Section 3:
 - 1. An employee that has received discipline equating to a written reprimand or higher level of discipline over the one-year period may be denied an annual merit increase.
 - 2. An employee that fails to maintain satisfactory monthly test score averages over the one-year period may be denied an annual merit increase.
 - 3. An employee that has been denied a merit increase due to receiving a written reprimand or higher level of discipline may, at the discretion of the Fire Chief, be re-evaluated six months from the employee's merit date.
 - 4. An employee that has been denied a merit increase for failing to maintain satisfactory monthly test score averages will be re-evaluated six months from the employee's merit date. The employee's merit will be reinstated if the employee has satisfactory monthly test score averages.

ARTICLE 34

PHYSICAL FITNESS

Section 1. The City and the Union recognize the benefits of employee physical fitness in reducing employee injuries, contributing to overall health and well-being, and resulting in safer employee working conditions. To that end, the City and the Union agree to form a committee to develop a proposal for a physical fitness program for employees.

Section 2. A joint Physical Fitness Committee, consisting of two members appointed by the City and two members appointed by the Union, shall continue its work. The goal of the committee is to recommend a physical fitness program for employees of the Fire Department. The committee shall consult the Fire Service Joint Labor Management Wellness-Fitness Initiative established by the International Association of Firefighters and the International Association of Fire Chiefs in developing its recommendations.

ARTICLE 35

COMPENSATORY TIME

Section 1. Compensatory time shall accrue to employees at time and one half (1.5) hours for entrance exam assistance, and court- required appearances off duty that are related to employees' job duties. The Fire Chief also may in his discretion permit compensatory time for other off duty assignments.

Section 2. Compensatory time opportunities for entrance exam assistance or other off-duty assignments will be posted at least five calendar days in advance, when possible. Selection for entrance exam assistance or other off-duty assignments will be made by seniority, except when seniority is inapplicable.

Section 3. At the employee's retirement or separation from employment, the employee has the option of selling his compensatory time back to the City if the employee applies for said compensatory time buy back 30 days before the employee's retirement or separation from employment.

Section 4. Employees with increments of 24 hours may add this time to their vacation leave during his shift's scheduled vacation draw. Once said leave has been approved, it shall be honored as scheduled.

Section 5. The City shall maintain records of all compensatory time for each employee.

Section 6. Compensatory time may be taken if it does not result in overtime use because of minimum manning requirements.

ARTICLE 36

TUITION SCHOLARSHIPS

Members shall be eligible to use the City's Tuition Scholarships for Non-Uniform Personnel as set out in Article 622 of the Personal Policies and Procedures Manual for the City of Enid.

ARTICLE 37

SUCCESSORS AND ASSIGNS

This Agreement shall be binding upon the successors and assignees of the parties hereto during the term of this Agreement.

ARTICLE 38

WAIVER CLAUSE

The City and the Local, for the duration of this Agreement, each voluntarily and unqualifiedly waive the right, and each agree that the other shall not be obligated, to further bargain collectively with respect to any subject or matter referred to, or covered in this Agreement, or with respect to any subject or matter not specifically referred to or covered in this Agreement, even though such subjects or matters may not have been within the knowledge or contemplation of either or both parties at the time they negotiated and signed this Agreement.

ARTICLE 39

SAVINGS CLAUSE

Section 1. If any provision of this Agreement or the application thereof to any person or circumstance is held invalid, the invalidity shall not affect other provisions or applications of this Agreement, which can be given effect without the invalid provisions or applications, and to this end, the provisions of this Agreement are severable.

Section 2. It is understood that the foregoing is a complete understanding of all the terms and conditions of employment to be governed by this Agreement during the contract period and it cannot be altered in any manner, save by the complete written concurrence of the parties subscribing hereto.

Section 3. Any appendices to this Agreement shall become a part of this Agreement as if specifically set forth herein.

Section 4. All time limits set forth in this Agreement may be extended or reduced by the written consent of both parties, but if not so extended or reduced, shall be strictly observed.

ARTICLE 40

COPIES OF AGREEMENT

The City agrees to post one copy of this Agreement in the City IT Network, accessible to all employees.

IN WITNESS WHEREOF, the parties hereto have executed this contract effective on the
1st day of July, ~~2015~~2016.

Date: _____

The City of Enid, Oklahoma,

an Oklahoma Municipal Corporation

William E. Shewey, Mayor

ATTEST:

(SEAL)

Linda Parks, City Clerk

Date: _____

The International Association of Fire
Fighters Local 3722

Signature

Printed Name

Title

ATTEST:

Lodge Secretary

APPENDIX "A"

FIRE DEPARTMENT PAY PLAN

DRAFT

APPENDIX "B"

LONGEVITY PAY

Years of Service	Annual Amount	Semi-Annual Amount
5	\$250	\$125
6	\$338	\$169
7	\$425	\$213
8	\$513	\$256
9	\$600	\$300
10	\$688	\$344
11	\$775	\$388
12	\$863	\$431
13	\$950	\$475
14	\$1,038	\$519
15	\$1,125	\$563
16	\$1,213	\$606
17	\$1,300	\$650
18	\$1,388	\$694
19	\$1,475	\$738
20	\$1,563	\$781
21	\$1,650	\$825
22	\$1,738	\$869
23	\$1,825	\$913
24	\$1,913	\$956
25 or more	\$2,000	\$1,000

City Commission Meeting

9. 8.

Meeting Date: 09/08/2016

Submitted By: Korina Crawford, Executive Assistant

SUBJECT:

CONSIDERATION AND DENIAL OF TORT CLAIM OF GARY COBB.

BACKGROUND:

On or about June 15, 2016, Gary Cobb submitted a tort claim for property damage in the amount of one hundred fifty dollars (\$150.00). The claim alleged that while working on a sewer blockage, City crews caused raw sewage to overflow his toilet, flooding the bathroom and hallway, causing damage to his shop vacuum and five (5) bath towels. The City forwarded that claim to its insurer, Oklahoma Municipal Assurance Group (OMAG), which opened an investigation of the claim. OMAG found no liability on the City's part and recommended that the City deny the claim.

RECOMMENDATION:

Deny tort claim.

PRESENTER:

Andrea L. Chism, City Attorney.

City Commission Meeting

9. 9.

Meeting Date: 09/08/2016

Submitted By: Kristin Martin, Executive Assistant

SUBJECT:

APPROVE AMENDMENT NO. 9 TO THE OWNER-ENGINEER AGREEMENT DATED APRIL 2013 WITH CEC CORPORATION (FORMERLY COBB ENGINEERING), OKLAHOMA CITY, OKLAHOMA, FOR CONSTRUCTION ADMINISTRATION AND INSPECTION, AND CONSTRUCTION MATERIALS TESTING IN SUPPORT OF THE CONSTRUCT APRON PROJECT AT ENID WOODRING REGIONAL AIRPORT, PROJECT NO. A.I.P. 3-40-0028-027-2016.

BACKGROUND:

This amendment will provide for construction administration and inspection and construction materials testing for the Construct Apron Project at Enid Woodring Regional Airport. Total fee for this amendment is \$40,500.00.

RECOMMENDATION:

Approve Amendment No. 9.

PRESENTER:

Dan Ohnesorge, Airport Director.

Fiscal Impact

Budgeted Y/N: Y
Amount: \$40,500.00
Funding Source:
Airport Fund.

City Commission Meeting

9. 10.

Meeting Date: 09/08/2016

SUBJECT:

APPROVAL OF CLAIMS IN THE AMOUNT OF \$1,318,583.81.

Attachments

Claimslist

JP Morgan Claimslist

PURCHASE ORDER CLAIMS LIST

9/8/2016

FUND 10**DEPT 000 - N.A.**

01-01472	STAPLES ADVANTAGE	PO0137109	PAPER/ST	\$559.80
01-02318	KRUEGER, DVM, KRISTY	PO0137022	REIMB/SPAY/NEUTER	\$195.00
01-03255	TRI-COUNTY VET, LLC	PO0136829	REIMB/SPAY/NEUTER	\$25.00
01-04340	STEINERT VETERINARY CLINIC, INC.	PO0136849	REIMB/SPAY/NEUTER	\$125.00
01-04656	CENTERPOINT ENERGY SERVICES, INC.	PO0137074	MONTHLY SERVICE 7/16	\$250.95
01-04687	EARNHEART OIL, INC.	PO0136797	UNLEADED/ST	\$11,350.85
01-05141	FORD, LISA	PO0137157	REIMB/SPAY/NEUTER	\$95.00
01-06041	FARMERS GRAIN COMPANY-POND CREEK	PO0137093	UNLEADED FUEL/ST	\$11,928.79
01-06041	FARMERS GRAIN COMPANY-POND CREEK	PO0137092	DYED DIESEL/ST	\$12,181.89
01-08123	HOLDINGS FOOD STORE, INC.	PO0136843	DIESEL/ST	\$10,444.46
01-15125	OK GAS & ELECTRIC	PO0136858	MONTHLY SERVICE 7/16	\$1,411.98
01-15125	OK GAS & ELECTRIC	PO0137073	MONTHLY SERVICE 8/16	\$243.43
01-15125	OK GAS & ELECTRIC	PO0137118	MONTHLY SERVICE 8/16	\$1,400.97
01-15125	OK GAS & ELECTRIC	PO0137123	MONTHLY SERVICE 8/16	\$5,969.15
01-15125	OK GAS & ELECTRIC	PO0137133	MONTHLY SERVICE 8/16	\$61,986.63
01-15125	OK GAS & ELECTRIC	PO0137089	MONTHLY SERVICE 8/16	\$162.00
01-15127	OK NATURAL GAS	PO0136774	MONTHLY SERVICE 7/16	\$439.53
01-15127	OK NATURAL GAS	PO0136882	MONTHLY SERVICE 7/16	\$487.00
01-15127	OK NATURAL GAS	PO0137075	MONTHLY SERVICE 8/16	\$222.18
01-15127	OK NATURAL GAS	PO0137088	MONTHLY SERVICE 7/16	\$625.01
01-15127	OK NATURAL GAS	PO0137090	MONTHLY SERVICE 8/16	\$596.96
01-19047	AT & T	PO0137132	MONTHLY SERVICE 8/16	\$2,586.86
01-30420	OLSON ANIMAL HOSPITAL, INC.	PO0137025	REIMB/SPAY/NEUTER	\$105.00
01-33090	CAT CLINIC, INC.	PO0136826	REIMB/SPAY/NEUTER	\$75.00
01-53300	ANIMAL CARE OF ENID, INC.	PO0137028	REIMB/SPAY/NEUTER	\$200.00
01-77580	FAIRVIEW ANIMAL CLINIC	PO0137029	REIMB/SPAY/NEUTER	\$100.00
01-80343	FENTRESS OIL COMPANY, INC.	PO0137105	OIL/ST	\$1,515.84
01-80343	FENTRESS OIL COMPANY, INC.	PO0137066	OIL/ST	\$675.84
N.A. TOTAL				\$125,960.12

FUND 10**DEPT 100 - ADM. SERVICES**

01-01472	STAPLES ADVANTAGE	PO0137109	INK CARTRIDGE	\$148.37
01-01783	JP MORGAN CHASE	PO0137153	CHASE PAYMENT	\$510.03
01-04319	NAPA AUTO PARTS-WAREHOUSE	PO0136893	WAREHOUSE PARTS 7/16	\$196.06
01-05109	GOLF CONVERGENCE, INC.	PO0136127	GOLF CONSULTANT	\$3,762.70
01-05124	ENID ROTARY CLUB, INC.	PO0136958	QTRLY DUES/J GILBERT	\$200.00
01-16004	PDQ PRINTING	PO0136913	DRY ERASE OVERSIZED CHECK	\$35.00
01-67860	KIWANIS TRUST FUND, INC	PO0136922	QTRLY DUES/MEALS/J GILBERT	\$89.07
ADM. SERVICES TOTAL				\$4,941.23

FUND 10**DEPT 110 - HUMAN RESOURCES**

01-01227	AUTRY VO-TECH CENTER	PO0137170	HR TRAINING 8/16	\$220.00
01-01783	JP MORGAN CHASE	PO0137153	CHASE PAYMENT	\$69.99
01-03053	NORTHWEST SHREDDERS, LLC	PO0137171	SECURITY CONSOLE 8/16	\$20.00
01-04129	OK DEPT. OF CORRECTIONS	PO0137172	INMATE COSTS/DOC VAN USAGE 7/16	\$856.97
01-04319	NAPA AUTO PARTS-WAREHOUSE	PO0136893	WAREHOUSE PARTS 7/16	\$176.17
01-04608	OK WORKERS COMP COMMISSION	PO0136815	WC/MEDICAL	\$140.00
01-05017	ENID TYPEWRITER CO., INC.	PO0137173	PRINTS	\$49.98
01-05127	WILLIAMS, REBECCA	PO0136762	REFUND PHYSICAL	\$150.00
01-16004	PDQ PRINTING	PO0137168	EXIT SURVEY CARDS (200)	\$80.00
01-18022	RUSCO PLASTICS	PO0137169	RETIREMENT PLAQUE	\$32.95
01-19194	OK TAX COMMISSION	PO0136814	WC/MEDICAL	\$373.07
01-33380	OPFER, DAVID	PO0136763	WC/MEDICAL	\$317.36
01-33380	OPFER, DAVID	PO0136811	WC/MEDICAL	\$317.36
01-33380	OPFER, DAVID	PO0137019	WC/MEDICAL	\$317.36
HUMAN RESOURCES TOTAL				\$3,121.21

FUND 10		DEPT 120 - LEGAL SVCS.		
01-01783	JP MORGAN CHASE	PO0137153	CHASE PAYMENT	\$1,212.19
01-02018	BASS BAPTIST HEALTH CENTER - DALLA	PO0137110	WC/MEDICAL	\$1,424.94
01-02131	LEXISNEXIS	PO0136935	PROFESSIONAL SERVICE 7/16	\$1,033.00
01-02154	OAKTREE MEDICAL CENTER, PC	PO0137047	WC/MEDICAL	\$249.08
01-02425	MCGEE EYE INSTITUTE	PO0137039	WC/MEDICAL	\$752.49
01-03053	NORTHWEST SHREDDERS, LLC	PO0137171	SECURITY CONSOLE 8/16	\$80.00
01-03701	TYLER TECHNOLOGIES, INC.	PO0137099	SUBSCRIPTION FEES 7/16	\$1,818.29
01-03902	MCGIVERN & GILLIARD A PROFESSIONAL	PO0137043	WC/ATTORNEY FEES	\$634.20
01-03921	EXPRESS SCRIPTS, INC.	PO0137041	WC/MEDICAL	\$81.38
01-03921	EXPRESS SCRIPTS, INC.	PO0137051	WC/MEDICAL	\$209.42
01-03921	EXPRESS SCRIPTS, INC.	PO0137052	WC/MEDICAL	\$191.67
01-03921	EXPRESS SCRIPTS, INC.	PO0137057	WC/MEDICAL	\$1,512.97
01-03921	EXPRESS SCRIPTS, INC.	PO0137111	WC/MEDICAL	\$1,284.41
01-04795	DEMOSS, MARK A.	PO0136955	APPRAISAL FEE/616 N CLEVELAND	\$350.00
01-05091	ELECTRODIAGNOSTIC MEDICINE OF TULS	PO0137056	WC/MEDICAL	\$25.16
01-15001	OK ASSOC. OF MUNICIPAL ATTORNEYS	PO0136775	ANNUAL MEMBERSHIP DUES (2)	\$480.00
01-16145	PETTY CASH	PO0137146	REIMB/TRAVEL/A CHISM	\$105.63
01-16145	PETTY CASH	PO0137146	REIMB/TRAVEL/C STEIN	\$230.37
01-39640	RADIOLOGY ASSOC. OF ENID	PO0137045	WC/MEDICAL	\$321.00
LEGAL SVCS. TOTAL				\$11,996.20

FUND 10		DEPT 140 - SAFETY		
01-01783	JP MORGAN CHASE	PO0137153	CHASE PAYMENT	\$160.51
01-04319	NAPA AUTO PARTS-WAREHOUSE	PO0136893	WAREHOUSE PARTS 7/16	\$52.72
01-04865	ENTERO SERVICES, LLC	PO0136863	DRUG SCREENING	\$25.00
01-19001	STANLEY'S WRECKER SERVICE	PO0137086	V1004 LIGHT	\$369.25
SAFETY TOTAL				\$607.48

FUND 10		DEPT 150 - PR/MARKETING		
01-01163	ADVANCED WATER SOLUTIONS	PO0136799	WATER COOLER RENTAL 8/16	\$8.50
01-01783	JP MORGAN CHASE	PO0137153	CHASE PAYMENT	\$1,158.67
01-02421	SUDDENLINK	PO0136823	MONTHLY SERVICE 8/16	\$401.31
PR/MARKETING TOTAL				\$1,568.48

FUND 10		DEPT 200 - GENERAL GOVERNMENT		
01-01783	JP MORGAN CHASE	PO0137153	CHASE PAYMENT	\$2,446.47
01-02846	UNITED WAY	PO0137134	CHILI COOKOFF ENTRY	\$40.00
01-04101	ALLEN, BRENDA	PO0137156	REFUND/PARK SHELTER PERMIT	\$45.00
01-05096	LONG, CLAYPOLE & BLAKLEY LAW, PLC	PO0136914	DISCIPLINARY HEARING	\$300.00
01-05126	CENTER FOR ECONOMIC DEVELOPMENT LA	PO0136982	PROFESSIONAL LEGAL SERVICE	\$1,000.00
01-05134	ENID NEWS & EAGLE	PO0137121	SPECIAL ELECTION PROCLAMATION	\$218.64
01-05134	ENID NEWS & EAGLE	PO0137167	PUBLICATIONS	\$468.36
01-05139	HOWARD, LARRY W	PO0136981	TORT CLAIM	\$2,844.77
01-05142	RICE, ELENA	PO0137158	REFUND/CHAMPLIN POOL RENTAL	\$135.00
01-05143	LOKEIJAK, CLANA	PO0137159	REFUND/PARK SHELTER PERMIT	\$45.00
01-16145	PETTY CASH	PO0137154	REIMB/FILING FEES	\$95.00
01-36830	MAIN STREET ENID, INC.	PO0135965	LOCAL PROGRAM FUNDING 9/16	\$6,250.00
01-39700	GARFIELD CO. LEGAL NEWS	PO0137082	PUBLICATION	\$160.00
01-39700	GARFIELD CO. LEGAL NEWS	PO0137166	PUBLICATION	\$57.75
01-41900	GARFIELD CO. ELECTION BOARD	PO0137106	ELECTION EXPENSES/KAW	\$3,833.80
01-50710	OK MUNICIPAL ASSURANCE GROUP	PO0137151	PUBLIC OFFICIAL BOND ENDORSEMENT	\$68.85
01-58150	MCAFFEE & TAFT	PO0137102	PROFESSIONAL LEGAL SERVICE 7/16	\$4,598.95
GENERAL GOVERNMENT TOTAL				\$22,607.59

FUND 10		DEPT 210 - ACCOUNTING		
01-01472	STAPLES ADVANTAGE	PO0137109	ENVELOPES	\$22.81
01-01783	JP MORGAN CHASE	PO0137153	CHASE PAYMENT	\$195.99

01-02403	ASSOCIATION OF PUBLIC TREASURERS	PO0136857	ANNUAL MEMBERSHIP DUES	\$100.00
01-03053	NORTHWEST SHREDDERS, LLC	PO0137171	SECURITY CONSOLE 8/16	\$20.00
01-55110	LEADERSHIP GREATER ENID	PO0136954	ANNUAL LGE DUES/E CRAWFORD	\$30.00
01-58430	CDW COMPUTER CENTER INC	PO0136917	MICR PRINTER/AP	\$617.09
ACCOUNTING TOTAL				\$985.89

FUND 10 DEPT 220 - RECORDS & RECEIPTS

01-01472	STAPLES ADVANTAGE	PO0137109	SORTKWIK	\$11.96
01-01783	JP MORGAN CHASE	PO0137153	CHASE PAYMENT	\$93.45
01-16145	PETTY CASH	PO0137154	REIMB/DRAWER SHORTAGE	\$38.06
RECORDS & RECEIPTS TOTAL				\$143.47

FUND 10 DEPT 250 - INFORMATION TECHNOLOGY

01-01768	AT&T INTERNET SERVICES, INC.	PO0129608	INTERNET SERVICE 8/16	\$1,062.00
01-01783	JP MORGAN CHASE	PO0137153	CHASE PAYMENT	\$1,514.19
01-04034	ISG TECHNOLOGY, LLC	PO0136548	VMWARE BACKUP LICENSE/MAINT	\$2,936.00
01-04034	ISG TECHNOLOGY, LLC	PO0136470	VMWARE LICENSE/SUPPORT/SUBSCRIPTION	\$2,524.00
01-04569	DESTINY SOFTWARE, INC.	PO0136890	ANNUAL RENEW/AGENDA MGR	\$6,200.00
01-16145	PETTY CASH	PO0137148	REIMB/TRAVEL/D WATKINS	\$203.04
INFORMATION TECHNOLOGY TOTAL				\$14,439.23

FUND 10 DEPT 350 - CODE ENFORCEMENT

01-00092	CONSTRUCTION INDUSTRIES BOARD	PO0136821	PROVISIONAL LICENSE/P ANSTEAD	\$35.00
01-01783	JP MORGAN CHASE	PO0137153	CHASE PAYMENT	\$370.58
01-03053	NORTHWEST SHREDDERS, LLC	PO0137171	SECURITY CONSOLE 8/16	\$20.00
01-04116	DOWNTOWN THREADS	PO0137067	LOGO SHIRTS (3)/P ANSTEAD	\$70.77
01-04319	NAPA AUTO PARTS-WAREHOUSE	PO0136893	WAREHOUSE PARTS 7/16	\$3.36
01-04706	BOEHM PLUMBING, INC.	PO0135972	SEWER REPAIR/905 E ELM	\$2,400.00
01-04732	DEAL LAWN CARE	PO0136794	CLEAN UP/1213 N 15TH	\$60.00
01-04732	DEAL LAWN CARE	PO0136794	MOW/1433 N 10TH	\$60.00
01-04732	DEAL LAWN CARE	PO0136794	MOW/2424 E PINE	\$60.00
01-04732	DEAL LAWN CARE	PO0136794	MOW/1559 N QUINCY	\$60.00
01-04732	DEAL LAWN CARE	PO0136794	MOW/VACANT LOT	\$120.00
01-04732	DEAL LAWN CARE	PO0136794	MOW/2217 N 4TH	\$450.00
01-04732	DEAL LAWN CARE	PO0136862	MOW/475 E ILLINOIS	\$60.00
01-04732	DEAL LAWN CARE	PO0136862	MOW/1205 E BROADWAY	\$60.00
01-04732	DEAL LAWN CARE	PO0136862	MOW/231 W STATE	\$60.00
01-04732	DEAL LAWN CARE	PO0136862	MOW/1718 E OKLAHOMA	\$300.00
01-04732	DEAL LAWN CARE	PO0136862	MOW/1209 E MAINE	\$60.00
01-04732	DEAL LAWN CARE	PO0136862	MOW/1402 S LEONA MITCHELL	\$120.00
01-04732	DEAL LAWN CARE	PO0136987	MOW/314 E ILLINOIS	\$60.00
01-04732	DEAL LAWN CARE	PO0136987	MOW/116 W GARRIOTT	\$120.00
01-04732	DEAL LAWN CARE	PO0137034	MOW/701 N 6TH	\$60.00
01-04732	DEAL LAWN CARE	PO0137034	MOW/1006 N 11TH	\$60.00
01-04732	DEAL LAWN CARE	PO0137062	MOW/2321 E OAK	\$120.00
01-04732	DEAL LAWN CARE	PO0137062	MOW/2421 E OAK	\$120.00
01-04732	DEAL LAWN CARE	PO0137062	MOW/2411 E OAK	\$120.00
01-04732	DEAL LAWN CARE	PO0137062	MOW/415 N JOHNSON	\$60.00
01-04732	DEAL LAWN CARE	PO0137062	MOW/1030 N DAVIS	\$60.00
01-04732	DEAL LAWN CARE	PO0137062	MOW/743 N MALONE	\$60.00
01-04732	DEAL LAWN CARE	PO0137084	MOW/717 W RUSH	\$60.00
01-04732	DEAL LAWN CARE	PO0137084	MOW/1318 W RANDOLPH	\$60.00
01-04766	CLM MOWING	PO0136861	MOW/406 E WABASH	\$75.00
01-04766	CLM MOWING	PO0137060	MOW/1105 N JEFFERSON	\$75.00
01-04766	CLM MOWING	PO0137060	MOW/1218 E CYPRESS	\$150.00
01-04766	CLM MOWING	PO0137060	MOW/720 N MALONE	\$75.00
01-04766	CLM MOWING	PO0137060	MOW/1702 N WASHINGTON	\$75.00
01-04766	CLM MOWING	PO0137083	MOW/809 E RANDOLPH	\$75.00
01-04766	CLM MOWING	PO0137083	MOW/1917 E RANDOLPH	\$75.00
01-04766	CLM MOWING	PO0137083	MOW/457 E IOWA	\$75.00

01-04766	CLM MOWING	PO0137083	MOW/3670 ANTELOPE	\$75.00
01-05033	DREWKE & SON'S LAWN CARE	PO0136805	MOW/2406 E CYPRESS	\$60.00
01-05033	DREWKE & SON'S LAWN CARE	PO0136805	MOW/1208 N 6TH	\$60.00
01-05033	DREWKE & SON'S LAWN CARE	PO0136805	MOW/1214 N 6TH	\$90.00
01-05033	DREWKE & SON'S LAWN CARE	PO0136988	MOW/1910 E BROADWAY	\$60.00
01-05033	DREWKE & SON'S LAWN CARE	PO0137059	MOW/1406 N 12TH	\$60.00
01-05033	DREWKE & SON'S LAWN CARE	PO0137059	MOW/402 W POPLAR	\$60.00
01-05118	CUSTOM CUTTERS LAWN CARE	PO0136990	MOW/218 E YORK	\$100.00
01-05118	CUSTOM CUTTERS LAWN CARE	PO0136990	MOW/317 E INDIANA	\$100.00
01-05118	CUSTOM CUTTERS LAWN CARE	PO0137035	MOW/2410 FRANKLIN	\$75.00
01-08022	HUGHES LUMBER CO., LLC	PO0137065	STAKES	\$60.76
01-16145	PETTY CASH	PO0137152	REIMB/FILING FEES	\$153.00
01-16145	PETTY CASH	PO0137155	REIMB/FILING FEES	\$52.00
01-16145	PETTY CASH	PO0137177	REIMB/FILING FEES	\$63.00
01-80177	ALVARADO'S QUALITY MOWING	PO0136783	MOW/530 N 5TH	\$69.00
01-80177	ALVARADO'S QUALITY MOWING	PO0136783	MOW/435 S BUCHANAN	\$69.00
01-80177	ALVARADO'S QUALITY MOWING	PO0136783	MOW/418 N 11TH	\$69.00
01-80177	ALVARADO'S QUALITY MOWING	PO0136800	MOW/1415 E OKLAHOMA	\$150.00
01-80177	ALVARADO'S QUALITY MOWING	PO0137061	MOW/419 S GARFIELD	\$110.00
01-80224	T & M PRINTING, INC.	PO0137068	BUSINESS CARDS/P ANSTEAD	\$29.95
CODE ENFORCEMENT TOTAL				\$7,570.42

FUND 10 DEPT 400 - ENGINEERING

01-01472	STAPLES ADVANTAGE	PO0137109	PEN REFILLS	\$6.87
01-01783	JP MORGAN CHASE	PO0137153	CHASE PAYMENT	\$241.00
01-02066	PROFESSIONAL ENG. CONSULTANTS	PO0135403	PROFESSIONAL SERVICE	\$29,766.00
01-04319	NAPA AUTO PARTS-WAREHOUSE	PO0136893	WAREHOUSE PARTS 7/16	\$89.35
01-05050	ENVIROTECH	PO0135015	PROFESSIONAL SERVICE	\$575.00
01-16145	PETTY CASH	PO0137149	REIMB/TRAVEL/M KATTA	\$203.04
01-16145	PETTY CASH	PO0137149	REIMB/TRAVEL/C GDANSKI	\$126.36
01-67730	OK FLOODPLAIN MANAGEMENT ASSOC.	PO0137069	ANNUAL MEMBERSHIP DUES (4)	\$1,325.00
ENGINEERING TOTAL				\$32,332.62

FUND 10 DEPT 700 - PUBLIC WORKS MGMT

01-01783	JP MORGAN CHASE	PO0137153	CHASE PAYMENT	\$276.57
01-04319	NAPA AUTO PARTS-WAREHOUSE	PO0136893	WAREHOUSE PARTS 7/16	\$52.60
01-13017	MUNN SUPPLY, INC.	PO0136996	CYLINDER RENTAL	\$102.30
01-13017	MUNN SUPPLY, INC.	PO0137032	CYLINDER RENTAL	\$26.57
PUBLIC WORKS MGMT TOTAL				\$458.04

FUND 10 DEPT 710 - FLEET MAINTENANCE

01-01783	JP MORGAN CHASE	PO0137153	CHASE PAYMENT	\$2,244.19
01-01908	DOUBLE CHECK COMPANY, INC.	PO0136999	FUEL PUMP REPAIR	\$408.83
01-02082	AT&T MOBILITY	PO0136879	MONTHLY SERVICE 7/16	\$30.76
01-04319	NAPA AUTO PARTS-WAREHOUSE	PO0136893	WAREHOUSE PARTS 7/16	\$2,128.87
01-05023	G&K SERVICES	PO0136878	UNIFORM RENTALS (7)	\$37.95
01-05023	G&K SERVICES	PO0137014	UNIFORM RENTALS (7)	\$37.95
01-05023	G&K SERVICES	PO0137076	UNIFORM RENTALS (7)	\$37.95
01-08018	HOTSYS OF OKLAHOMA, INC.	PO0137013	HOTSYS REPAIR	\$131.75
01-13218	MYERS TIRE SUPPLY, INC.	PO0137001	TIRE VALVES/VALVE CAPS/GAUGES	\$392.76
01-35300	UNIFIRST, INC.	PO0137012	SHOP TOWEL SERVICE	\$336.93
01-80246	ATWOODS	PO0137010	AIR CHUCK/REEL	\$113.97
01-80343	FENTRESS OIL COMPANY, INC.	PO0137016	GREASE GUN	\$603.00
FLEET MAINTENANCE TOTAL				\$6,504.91

FUND 10 DEPT 730 - PARKS & RECREATION

01-01783	JP MORGAN CHASE	PO0137153	CHASE PAYMENT	\$6,304.39
01-02123	BRADFORD INDUSTRIAL SUPPLY CORP.	PO0136788	HVAC FILTERS (12)/CLIPS	\$53.92
01-02539	BWI COMPANIES, INC.	PO0137175	FERTILIZER	\$988.04

01-03000	CARTER PAINT CO.	PO0136790	PAINT/BONDO/GLOVES	\$874.15
01-03107	CHEM-CAN SERVICES, INC.	PO0136796	WASTE DISPOSAL	\$400.00
01-04157	CONSOLIDATED ELECTRICAL DISTRIBUTOR	PO0136969	BALLAST	\$20.00
01-04157	CONSOLIDATED ELECTRICAL DISTRIBUTOR	PO0136791	BALLAST/TERMINAL KIT/BULBS	\$139.06
01-04291	REC1	PO0136899	ANNUAL SOFTWARE SERVICE	\$100.00
01-04319	NAPA AUTO PARTS-WAREHOUSE	PO0136893	WAREHOUSE PARTS 7/16	\$901.71
01-04372	BASS FIRE CO.	PO0136931	FIRE ALARM INSTALL/MONITORING	\$1,002.01
01-04707	PAVING MAINTENANCE SUPPLY	PO0136824	TRAFFIC CONES (120)	\$1,950.00
01-05005	ENID CONCRETE CO., INC.	PO0136806	CONCRETE	\$2,101.63
01-05012	ENID WINNELSON COMPANY, INC.	PO0137176	FITTINGS	\$453.20
01-05023	G&K SERVICES	PO0136971	UNIFORM RENTALS (16)	\$69.73
01-05023	G&K SERVICES	PO0136813	UNIFORM RENTALS (26)	\$154.28
01-05023	G&K SERVICES	PO0137147	UNIFORM RENTALS (16)	\$92.21
01-05034	PROTURF MANAGEMENT, LLC	PO0134573	HIGHWAY TREE MAINTENANCE	\$1,228.80
01-13017	MUNN SUPPLY, INC.	PO0136966	CYLINDER RENTAL	\$37.20
01-16004	PDQ PRINTING	PO0136959	BUSINESS CARDS (2)	\$90.00
01-18116	RAMSEY'S WHAT EVER STORE	PO0136978	FAUCETS (2)	\$59.00
01-30830	LOCKE SUPPLY, INC.	PO0136894	IRRIGATION REPAIR	\$74.31
01-30830	LOCKE SUPPLY, INC.	PO0136945	COUPLINGS/TAPE/FITTINGS	\$120.42
01-33220	ZALOUDEK, F. W.	PO0136902	V166/V539/V544 SWITCHES/CAPS	\$37.60
01-33220	ZALOUDEK, F. W.	PO0136947	V533 MOWER REPAIR/BELT/BOLTS	\$399.32
01-35300	UNIFIRST, INC.	PO0136900	SHOP TOWEL SERVICE	\$54.81
01-35300	UNIFIRST, INC.	PO0136960	SHOP TOWEL SERVICE	\$54.00
01-40180	WAY OUT WEST	PO0136909	BOOTS/J HAMBLIN	\$125.00
01-51190	JACK'S OUTDOOR POWER EQUIPMENT	PO0136844	V559 MOWING DECK REBUILD	\$941.68
01-51190	JACK'S OUTDOOR POWER EQUIPMENT	PO0136844	TRIMMER LINE/GAS CAP	\$121.37
01-58740	STUART C. IRBY	PO0136920	LIGHT BULBS (4)	\$9.28
01-58740	STUART C. IRBY	PO0136920	BULBS/FITTINGS/BRACKETS/LIGHT BULBS (4)	\$259.49
01-59360	FASTENAL COMPANY	PO0136809	SCREWS	\$6.15
01-59360	FASTENAL COMPANY	PO0136949	ELECTRICAL TAPE/SCREWS	\$17.82
01-80215	PROFESSIONAL TURF PRODUCTS, INC.	PO0136946	V511 SERVICE MANUAL	\$79.95
01-80246	ATWOODS	PO0136801	BOOTS/D RAKESTRAW	\$125.00
01-80246	ATWOODS	PO0136801	BOOTS/N DODGER	\$109.99
01-80246	ATWOODS	PO0136984	BOOTS/C GROOM	\$99.99
01-80312	DAN CORNFORTH LOCK & SAFE	PO0136792	LOCK RE-KEYS (23)	\$652.00
01-80312	DAN CORNFORTH LOCK & SAFE	PO0136977	KEYS (5)	\$7.50
01-80473	ACE HARDWARE-SOUTHERN HARDLINES	PO0136782	BATTERIES/LIGHT BULBS/PRIMER/CHAIN	\$64.19
01-80473	ACE HARDWARE-SOUTHERN HARDLINES	PO0136944	BATTERIES (16)	\$12.99
PARKS & RECREATION TOTAL				\$20,392.19

FUND 10 DEPT 740 - STRMWTR & ROADWAY MAINT.

01-01783	JP MORGAN CHASE	PO0137153	CHASE PAYMENT	\$2,104.49
01-02243	BB MACHINE & SUPPLY, INC.	PO0136995	V192 HOSE	\$137.90
01-02243	BB MACHINE & SUPPLY, INC.	PO0137017	V575 DRIVE LINE	\$1,009.10
01-02674	P & K EQUIPMENT, INC. STILLWATER	PO0136948	NUTS/BOLTS	\$40.98
01-04033	DOLESE BROTHERS CO., INC.	PO0136822	CRUSHER RUN	\$3,730.29
01-04209	PATTERSON MOWING	PO0135963	MOW/CLEAN/RIGHT OF WAY	\$2,600.00
01-04319	NAPA AUTO PARTS-WAREHOUSE	PO0136893	WAREHOUSE PARTS 7/16	\$16,620.29
01-04766	CLM MOWING	PO0135962	MOW/CLEAN/RIGHT OF WAY	\$1,300.00
01-05005	ENID CONCRETE CO., INC.	PO0136772	CONCRETE	\$1,750.63
01-05023	G&K SERVICES	PO0136971	UNIFORM RENTALS (30)	\$142.59
01-05023	G&K SERVICES	PO0136813	UNIFORM RENTALS (15)	\$70.84
01-05023	G&K SERVICES	PO0136924	UNIFORM RENTALS (26)	\$142.80
01-08022	HUGHES LUMBER CO., LLC	PO0136831	SCREWS/STRAP/CEMENT	\$95.51
01-08022	HUGHES LUMBER CO., LLC	PO0136980	CONCRETE ANCHOR	\$26.97
01-13017	MUNN SUPPLY, INC.	PO0136885	CYLINDER RENTAL	\$64.65
01-13017	MUNN SUPPLY, INC.	PO0136985	CYLINDER RENTAL	\$46.50
01-33210	P & K EQUIPMENT, INC.	PO0136994	V583 GEAR CASE	\$1,204.62
01-33210	P & K EQUIPMENT, INC.	PO0137000	V569 CONDENSOR	\$598.75
01-33210	P & K EQUIPMENT, INC.	PO0137000	V573 EXHAUST PIPE	\$150.50
01-35830	ENID NEW HOLLAND, INC.	PO0137077	V347 SEAL KITS (3)/TUBES	\$689.19
01-40180	WAY OUT WEST	PO0136940	BOOTS/R ESTEP	\$125.00
01-50210	LOWE'S HOME CENTERS, INC.	PO0136989	CEMENT/PRIMER/ADAPTER/FITTINGS	\$12.88

01-76250	LOGAN COUNTY ASPHALT COMPANY	PO0136889	PROLINE PATCH	\$1,591.42
01-76250	LOGAN COUNTY ASPHALT COMPANY	PO0136983	PROLINE PATCH	\$1,572.39
01-80153	KINNUNEN, INC.	PO0136845	RECIPROCATING SAW/FIRST AID KITS (5)	\$328.09
01-80153	KINNUNEN, INC.	PO0136859	SAWS/FLOAT/BLADES/DRILL	\$1,171.96
01-80246	ATWOODS	PO0136908	BOOTS/T CHESLIC	\$89.99
			STRMWTR & ROADWAY MAINT. TOTAL	\$37,418.33

FUND 10 DEPT 750 - TECHNICAL SERVICES

01-01338	J & P SUPPLY, INC.	PO0136832	SOAP	\$88.26
01-01338	J & P SUPPLY, INC.	PO0137072	CLEANER	\$49.32
01-01783	JP MORGAN CHASE	PO0137153	CHASE PAYMENT	\$4,068.98
01-04319	NAPA AUTO PARTS-WAREHOUSE	PO0136893	WAREHOUSE PARTS 7/16	\$882.44
01-05023	G&K SERVICES	PO0137147	UNIFORM RENTALS (36)	\$193.46
01-05023	G&K SERVICES	PO0137162	UNIFORM RENTALS (216)	\$1,208.30
01-05023	G&K SERVICES	PO0137103	UNIFORM RENTALS (18)	\$95.54
01-16008	PINKLEY SALES CO.	PO0136851	TRAFFIC CONTROLLER REPAIR	\$538.90
01-35830	ENID NEW HOLLAND, INC.	PO0137077	V347 CUTTING EDGE	\$335.00
			TECHNICAL SERVICES TOTAL	\$7,460.20

FUND 10 DEPT 900 - LIBRARY

01-00085	PITNEY BOWES	PO0136892	POSTAGE LEASE 8/16	\$86.59
01-00793	ONESOURCE MANAGED SERVICES	PO0136883	COPIER USAGE 7/16	\$565.48
01-00793	ONESOURCE MANAGED SERVICES	PO0136896	COPIER USAGE 7/16	\$102.83
01-01163	ADVANCED WATER SOLUTIONS	PO0137080	WATER COOLER RENTAL 9/16	\$19.95
01-01338	J & P SUPPLY, INC.	PO0136832	CLEANER/RAGS	\$55.37
01-01338	J & P SUPPLY, INC.	PO0137021	CLEANER/LINERS	\$257.50
01-01338	J & P SUPPLY, INC.	PO0137033	RAGS/POLISH	\$88.89
01-01783	JP MORGAN CHASE	PO0137153	CHASE PAYMENT	\$4,613.67
01-03053	NORTHWEST SHREDDERS, LLC	PO0137171	SECURITY CONSOLE 8/16	\$40.00
01-03454	OCLC ONLINE COMPUTER LIBRARY CENTE	PO0136932	MONTHLY CATALOG SUBSCRIPTION 8/16	\$1,213.99
01-04196	VENMILL INDUSTRIES, INC.	PO0136901	DISC CLEANER REPAIR/UPGRADE	\$758.00
01-05097	CENTRAL NATIONAL BANK CENTER	PO0136938	LIBRARY PERFORM/TOMMY TERRIFIC	\$252.32
01-05105	RECORDED BOOKS, INC.	PO0136933	ANNUAL ONLINE SERVICE	\$1,500.00
01-07015	GALE GROUP THE	PO0136906	BOOKS (3)	\$83.24
01-15006	OK GLASS & WALLPAPER	PO0136850	WINDOW/INSTALL	\$813.00
01-16145	PETTY CASH	PO0137148	REIMB/TRAVEL/LIBRARY TRAINING (3)	\$105.73
01-55120	QUILL CORPORATION, INC.	PO0137031	COFFEE/CREAMER	\$74.95
01-58740	STUART C. IRBY	PO0136855	LED FLAT PANEL	\$1,728.00
01-65460	ACTSHON PEST CONTROL	PO0137081	PEST CONTROL 8/16	\$15.00
01-80177	ALVARADO'S QUALITY MOWING	PO0136884	LAWN SERVICE 7/16	\$120.00
			LIBRARY TOTAL	\$12,494.51

FUND 10 DEPT 955 - CAPITAL ASSETS & PROJECTS

01-80215	PROFESSIONAL TURF PRODUCTS, INC.	PO0136292	WIDE AREA MOWER	\$105,497.05
			CAPITAL ASSETS & PROJECTS TOTAL	\$105,497.05

FUND 12 DEPT 125 - SPECIAL PROJECT

01-01783	JP MORGAN CHASE	PO0137153	CHASE PAYMENT	\$2,281.96
			SPECIAL PROJECT TOTAL	\$2,281.96

FUND 14 DEPT 145 - HEALTH FUND

01-01869	DEARBORN LIFE INSURANCE CO.	PO0137115	INSURANCE PREMIUMS 9/16	\$2,718.68
01-05103	SA BENEFIT SERVICES, LLC	PO0137114	STOP LOSS FEES 8/16-9/16	\$37,946.12
01-64810	WORKSITE BENEFIT PLANS, INC.	PO0137120	125 PLAN FEES 9/16	\$585.00
01-70870	FOCUS INSTITUTE, INC.	PO0137113	EAP SERVICES 9/16	\$1,233.33
			HEALTH FUND TOTAL	\$42,483.13

FUND 20**DEPT 205 - AIRPORT**

01-00540	SIMONS PETROLEUM, LLC	PO0137131	DYED DIESEL	\$338.66
01-01338	J & P SUPPLY, INC.	PO0136776	MONTHLY SERVICE 7/16	\$58.89
01-01338	J & P SUPPLY, INC.	PO0136832	TOWELS/CLEANER	\$58.72
01-01338	J & P SUPPLY, INC.	PO0137002	MOP BUCKET/TOWELS	\$99.84
01-01783	JP MORGAN CHASE	PO0137153	CHASE PAYMENT	\$918.48
01-03435	BRUEGGEMANN FENCING	PO0136789	GATE REPAIR	\$600.00
01-04319	NAPA AUTO PARTS-WAREHOUSE	PO0136893	WAREHOUSE PARTS 7/16	\$17.60
01-04684	OROSCO, NANCY	PO0136773	JANITORIAL SERVICE 8/16	\$187.50
01-16145	PETTY CASH	PO0137148	REIMB/TRAVEL/C ARTHUR	\$134.39
01-23062	WATER ONE, INC.	PO0136777	WATER SOFTENER RENTAL 7/16	\$47.00
01-35300	UNIFIRST, INC.	PO0136881	SHOP TOWEL SERVICE	\$107.90
01-50210	LOWE'S HOME CENTERS, INC.	PO0136905	TOILET SEAT	\$22.78
01-50210	LOWE'S HOME CENTERS, INC.	PO0137018	LIGHT FIXTURE	\$47.48
01-80343	FENTRESS OIL COMPANY, INC.	PO0137070	OIL/ST	\$82.95
AIRPORT TOTAL				\$2,722.19

FUND 22**DEPT 225 - GOLF**

01-00461	HOT SHOT POWER WASHING, INC.	PO0136779	CLEAN/DEGREASE/KITCHEN EXHAUST	\$350.00
01-01338	J & P SUPPLY, INC.	PO0136832	AEROSOL/CLEANER	\$63.04
01-01338	J & P SUPPLY, INC.	PO0136910	VACUUM FILTERS/BAGS/BELT/BRUSH	\$126.99
01-01783	JP MORGAN CHASE	PO0137153	CHASE PAYMENT	\$804.72
01-01977	DAVIS PIPE & SUPPLY, INC.	PO0136793	IRRIGATION REPAIR	\$828.61
01-02539	BWI COMPANIES, INC.	PO0136925	FUNGICIDE/INSECTICIDE	\$2,332.39
01-02674	P & K EQUIPMENT, INC. STILLWATER	PO0136897	SEAT/BELTS/LEASED MOWER	\$389.01
01-02674	P & K EQUIPMENT, INC. STILLWATER	PO0137071	LIFT ARM/LEASED MOWER	\$496.91
01-02674	P & K EQUIPMENT, INC. STILLWATER	PO0137071	SPACERS (4)	\$25.48
01-03107	CHEM-CAN SERVICES, INC.	PO0136968	PORTABLE TOILET RENTAL 8/16	\$77.00
01-03399	INNOVATIVE TURF SUPPLY	PO0137104	FERTILIZER	\$2,030.92
01-03735	PNC EQUIPMENT FINANCE	PO0136886	TURF MOWER LEASE 8/16	\$551.69
01-03749	ASSOCIATED SUPPLY COMPANY	PO0136780	INK CARTRIDGES (19)	\$324.50
01-03868	SKY MESA TECHNOLOGY	PO0136778	OTA ANTENNA/MODULATOR/INSTALL	\$210.00
01-04116	DOWNTOWN THREADS	PO0136804	LOGO SHIRTS (42)	\$477.52
01-04926	HAMPEL OIL DISTRIBUTORS, INC.	PO0136830	DIESEL	\$726.93
01-13017	MUNN SUPPLY, INC.	PO0136974	CYLINDER RENTAL	\$7.14
01-66210	YAMAHA MOTOR CORPORATION USA	PO0136436	GOLF CART LEASE 9/16	\$2,649.00
GOLF TOTAL				\$12,471.85

FUND 30**DEPT 305 - STREET & ALLEY**

01-00158	C-P INTEGRATED SERVICES INC.	PO0135139	R-1605A ROAD RECONSTRUCTION	\$70,370.47
01-03089	CUMMINS CONSTRUCTION EQUIP. CO., I	PO0128321	R-1502A 2015 ST RESURFACING	\$565.41
01-03089	CUMMINS CONSTRUCTION EQUIP. CO., I	PO0128321	R-1502A 2015 ST RESURFACING	\$910.45
STREET & ALLEY TOTAL				\$71,846.33

FUND 31**DEPT 230 - UTILITY BILLING**

01-00793	ONESOURCE MANAGED SERVICES	PO0136880	COPIER USAGE 7/16	\$269.46
01-00793	ONESOURCE MANAGED SERVICES	PO0137063	PRINTER MAINTENANCE 8/16	\$86.04
01-01783	JP MORGAN CHASE	PO0137153	CHASE PAYMENT	\$21.14
01-01783	JP MORGAN CHASE	PO0137153	CHASE PAYMENT	\$12.99
01-03053	NORTHWEST SHREDDERS, LLC	PO0137171	SECURITY CONSOLE 8/16	\$20.00
01-04319	NAPA AUTO PARTS-WAREHOUSE	PO0136893	WAREHOUSE PARTS 7/16	\$11.36
01-04319	NAPA AUTO PARTS-WAREHOUSE	PO0136893	WAREHOUSE PARTS 7/16	\$38.54
01-04319	NAPA AUTO PARTS-WAREHOUSE	PO0136893	WAREHOUSE PARTS 7/16	\$36.62
01-04319	NAPA AUTO PARTS-WAREHOUSE	PO0136893	WAREHOUSE PARTS 7/16	\$9.49
01-04949	APS FIRECO OKLAHOMA CITY, LLC	PO0136942	ANNUAL FIRE EXT INSPECTIONS (3)	\$85.50
UTILITY BILLING TOTAL				\$591.14

FUND 31		DEPT 315 - E.M.A.		
01-02891	BANK OF OKLAHOMA, N.A.	PO0136770	2010 ODFA TRUSTEE FEE	\$1,000.00
01-02891	BANK OF OKLAHOMA, N.A.	PO0136952	2015 EMA TRUSTEE FEE	\$2,500.00
			E.M.A. TOTAL	\$3,500.00

FUND 31		DEPT 760 - SOLID WASTE SERVICES		
01-00103	WARREN CAT, INC.	PO0136991	V185 SENSOR	\$1,055.67
01-00103	WARREN CAT, INC.	PO0136991	V185 DIAGNOSTIC	\$14.10
01-00103	WARREN CAT, INC.	PO0136991	V250 FUEL PUMP	\$594.48
01-00103	WARREN CAT, INC.	PO0137174	V185 TIP	\$181.30
01-00838	SUMMIT TRUCK GROUP OF OKLAHOMA	PO0136993	V239 GAUGE REPAIR	\$1,927.65
01-01783	JP MORGAN CHASE	PO0137153	CHASE PAYMENT	\$1,368.62
01-02017	A. W. BRUEGGEMANN CO., INC.	PO0136786	V197 ALTERNATOR BOLT/WASHERS	\$1.92
01-02243	BB MACHINE & SUPPLY, INC.	PO0136787	V250 HOSE/FITTINGS	\$280.22
01-02243	BB MACHINE & SUPPLY, INC.	PO0136995	V250 HOSE	\$169.18
01-02623	SHOE SHOW, INC.	PO0136907	BOOTS/J SANBORN	\$79.99
01-03110	VERMEER GREAT PLAINS	PO0136435	V252 REPLACE SPROCKETS	\$9,760.16
01-03110	VERMEER GREAT PLAINS	PO0136158	V252 FEEDER TABLE	\$30,583.30
01-03110	VERMEER GREAT PLAINS	PO0136986	V252 COIL	\$145.81
01-03110	VERMEER GREAT PLAINS	PO0137078	V252 CYLINDER	\$312.76
01-03253	YELLOWHOUSE MACHINERY COMPANY	PO0135941	LOADER FORKS/RENTAL 9/16	\$3,300.00
01-03921	EXPRESS SCRIPTS, INC.	PO0137052	WC/MEDICAL	\$647.57
01-04072	BIG TRUCK, LLC	PO0136427	TRASH TRUCK RENTAL 8/16	\$12,150.00
01-04072	BIG TRUCK, LLC	PO0136272	TRASH TRUCK RENTAL/TRANSPORTATION COST	\$12,735.75
01-04319	NAPA AUTO PARTS-WAREHOUSE	PO0136893	WAREHOUSE PARTS 7/16	\$55,289.39
01-04833	OKLAHOMA SPINE AND MUSCULOSKELETAL	PO0137048	WC/MEDICAL	\$88.74
01-04914	FORENSIC FLUIDS LABORATORIES, INC.	PO0137040	WC/MEDICAL	\$160.14
01-04914	FORENSIC FLUIDS LABORATORIES, INC.	PO0137050	WC/MEDICAL	\$413.82
01-05021	CORMACK HYDRAULICS, INC.	PO0137009	V211/V240 CYLINDER REBUILD	\$588.89
01-05023	G&K SERVICES	PO0136971	UNIFORM RENTALS (10)	\$72.22
01-05023	G&K SERVICES	PO0136813	UNIFORM RENTALS (40)	\$231.57
01-05023	G&K SERVICES	PO0137064	UNIFORM RENTALS (30)	\$181.76
01-05066	BRUCKNER TRUCK SALES, INC.	PO0136930	V212 SENSOR REPAIR	\$1,448.41
01-05066	BRUCKNER TRUCK SALES, INC.	PO0136956	V212 DIAGNOSTIC	\$1,018.50
01-13017	MUNN SUPPLY, INC.	PO0136966	CYLINDER RENTAL	\$83.70
01-19099	SECURITY NATIONAL BANK	PO0136552	LETTER OF CREDIT	\$24,631.38
01-71180	ROLL OFFS USA, INC.	PO0136466	POWER UNIT	\$1,910.00
01-80246	ATWOODS	PO0137085	WEED EATER HEADS (2)	\$67.98
01-80343	FENTRESS OIL COMPANY, INC.	PO0137097	OIL	\$1,290.38
			SOLID WASTE SERVICES TOTAL	\$162,785.36

FUND 31		DEPT 785 - PUBLIC UTILITIES MGMT		
01-01783	JP MORGAN CHASE	PO0137153	CHASE PAYMENT	\$784.14
01-03512	PACE ANALYTICAL SERVICES, INC.	PO0136957	SAMPLE ANALYSIS	\$950.00
			PUBLIC UTILITIES MGMT TOTAL	\$1,734.14

FUND 31		DEPT 790 - WATER PRODUCTION		
01-01005	ALFALFA ELECTRIC COOPERATIVE	PO0136819	MONTHLY SERVICE 7/16	\$18,704.67
01-01178	ACCURATE, INC.	PO0136963	SAMPLE ANALYSIS	\$740.00
01-01178	ACCURATE, INC.	PO0136781	SAMPLE ANALYSIS	\$577.50
01-01178	ACCURATE, INC.	PO0136798	SAMPLE ANALYSIS	\$577.50
01-01783	JP MORGAN CHASE	PO0137153	CHASE PAYMENT	\$1,587.56
01-02082	AT&T MOBILITY	PO0136784	MONTHLY SERVICE 7/16	\$54.78
01-02243	BB MACHINE & SUPPLY, INC.	PO0136975	V304 COUPLERS/ADAPTERS	\$98.42
01-02525	PAGE PLUS, INC.	PO0136795	MONTHLY SERVICE 8/16	\$22.94

01-02620	SERVICE ELECTRIC OF ENID, INC	PO0137005	PIPE BENDS	\$150.00
01-04319	NAPA AUTO PARTS-WAREHOUSE	PO0136893	WAREHOUSE PARTS 7/16	\$509.54
01-04402	DEHAAS, DARYL L	PO0136961	WATER RIGHTS LEASE	\$12,000.00
01-04403	DEHAAS, JUSTIN	PO0136962	WATER RIGHTS LEASE	\$8,000.00
01-05006	ENID ELECTRIC MOTOR	PO0136808	PUMP MOTOR REPAIR	\$225.00
01-05023	G&K SERVICES	PO0136971	UNIFORM RENTALS (10)	\$46.69
01-05023	G&K SERVICES	PO0136813	UNIFORM RENTALS (10)	\$93.38
01-08022	HUGHES LUMBER CO., LLC	PO0136964	DRILL BITS (2)	\$13.36
01-13017	MUNN SUPPLY, INC.	PO0136974	CYLINDER RENTAL	\$55.80
01-13017	MUNN SUPPLY, INC.	PO0137032	CYLINDER RENTAL	\$41.40
01-13223	M&M SUPPLY COMPANY	PO0136965	COUPLINGS/FLANGE/TEE	\$251.09
01-13223	M&M SUPPLY COMPANY	PO0136895	FLANGE/TEE/FITTINGS	\$198.96
01-19047	AT & T	PO0136785	MONTHLY SERVICE 8/16	\$373.02
01-38030	DAL SECURITY, INC.	PO0136970	MONTHLY MONITORING 8/16	\$50.00
01-50210	LOWE'S HOME CENTERS, INC.	PO0136967	CLEANER/SEALANT	\$34.50
01-50210	LOWE'S HOME CENTERS, INC.	PO0137003	PAINT THINNER	\$10.91
01-51190	JACK'S OUTDOOR POWER EQUIPMENT	PO0136934	ROPE	\$4.50
01-58740	STUART C. IRBY	PO0136920	VOLTAGE MONITORS (6)	\$1,030.62
01-67710	HAYNES EQUIPMENT CO.	PO0136827	REGULATOR KIT/CHLORINE FEEDER	\$511.25
01-79980	PIONEER BUSINESS SOLUTION	PO0136898	MONTHLY SERVICE 8/16	\$291.12
01-80473	ACE HARDWARE-SOUTHERN HARDLINES	PO0136976	DOOR LOCKS/KNOBS	\$40.46
01-80473	ACE HARDWARE-SOUTHERN HARDLINES	PO0137004	DOOR KNOBS/HASPS	\$18.98
WATER PRODUCTION TOTAL				\$46,313.95

FUND 31 DEPT 795 - WATER RECLAMATION SERVICES

01-00878	BROWN'S SHOE FIT COMPANY	PO0136903	BOOTS/J YOUNG	\$175.50
01-00917	HD SUPPLY WATERWORKS	PO0136888	METERS (6)	\$1,440.00
01-00917	HD SUPPLY WATERWORKS	PO0137006	MECHANICAL JOINT FITTINGS (18)	\$377.82
01-00917	HD SUPPLY WATERWORKS	PO0137101	SPLICE KITS (500)	\$1,415.00
01-01783	JP MORGAN CHASE	PO0137153	CHASE PAYMENT	\$1,298.37
01-02243	BB MACHINE & SUPPLY, INC.	PO0136995	V339 HOSE	\$93.71
01-02260	ENVIRONMENTAL MGMT., INC.	PO0136223	ASBESTOS INSPECTION	\$850.00
01-04033	DOLESE BROTHERS CO., INC.	PO0136802	CRUSHER RUN	\$1,061.23
01-04033	DOLESE BROTHERS CO., INC.	PO0136887	CONCRETE	\$1,003.00
01-04033	DOLESE BROTHERS CO., INC.	PO0136936	ROCK	\$1,943.57
01-04033	DOLESE BROTHERS CO., INC.	PO0136950	ROCK	\$175.49
01-04319	NAPA AUTO PARTS-WAREHOUSE	PO0136893	WAREHOUSE PARTS 7/16	\$30,817.99
01-05005	ENID CONCRETE CO., INC.	PO0136951	CONCRETE	\$400.00
01-05005	ENID CONCRETE CO., INC.	PO0136973	CONCRETE	\$170.00
01-05023	G&K SERVICES	PO0136813	UNIFORM RENTALS (16)	\$69.69
01-08022	HUGHES LUMBER CO., LLC	PO0136964	LUMBER	\$5.37
01-13017	MUNN SUPPLY, INC.	PO0136966	CYLINDER RENTAL	\$139.20
01-40180	WAY OUT WEST	PO0136909	BOOTS/K HERNANDEZ	\$119.98
01-80246	ATWOODS	PO0136911	SAFETY SHIRT/B CARTER	\$29.98
01-80246	ATWOODS	PO0136908	BOOTS/T WELCH	\$99.94
01-80473	ACE HARDWARE-SOUTHERN HARDLINES	PO0136782	PIPE	\$12.99
01-80473	ACE HARDWARE-SOUTHERN HARDLINES	PO0136912	CAULKING GUNS (2)/SEALER	\$29.53
WATER RECLAMATION SERVICES TOTAL				\$41,728.36

FUND 31 DEPT 799 - WASTEWATER PLANT MGMT

01-00103	WARREN CAT, INC.	PO0136991	GENERATOR DIAGNOSTIC/REPAIR	\$3,037.65
01-01178	ACCURATE, INC.	PO0137098	PHOSPHORUS/AMMONIA TESTS	\$1,568.79
01-01783	JP MORGAN CHASE	PO0137153	CHASE PAYMENT	\$951.61
01-02243	BB MACHINE & SUPPLY, INC.	PO0136975	BALL BEARING	\$32.90
01-04157	CONSOLIDATED ELECTRICAL DISTRIBUTO	PO0136290	LAB LIGHTS (32)	\$1,989.00
01-04319	NAPA AUTO PARTS-WAREHOUSE	PO0136893	WAREHOUSE PARTS 7/16	\$751.06
01-04429	STOVER & ASSOCIATES, INC	PO0136854	SHIPPING FEES	\$8.48
01-04429	STOVER & ASSOCIATES, INC	PO0136891	PLANT MGMT SERVICE 8/16	\$105,264.21
01-04967	ALFA LAVAL, INC.	PO0137058	PUMP MOTOR	\$887.07
01-11074	KLINE SIGN, LLC	PO0137079	CRANE RENTAL/BLOWER MOTORS	\$550.00
01-13017	MUNN SUPPLY, INC.	PO0136996	CYLINDER RENTAL	\$9.30
01-80258	BRENNTAG SOUTHWEST, INC.	PO0135945	CHLORINE GAS	\$6,767.20
WASTEWATER PLANT MGMT TOTAL				\$121,817.27

FUND 31		DEPT 956 - E.M.A. CAPITAL REPLACEMENT		
01-04034	ISG TECHNOLOGY, LLC	PO0136548	VMWARE BACKUP LICENSE/MAINTENANCE	\$2,936.00
			E.M.A. CAPITAL REPLACEMENT TOTAL	\$2,936.00
FUND 32		DEPT 325 - E.E.D.A.		
01-02687	RETAIL ATTRACTIONS, LLC	PO0136054	CONSULTING SERVICE	\$6,000.00
01-04063	JUMBO IV, LLC	PO0136923	SALES TAX REBATE 2ND QTR 2016	\$9,294.25
01-04347	ENID CROSSING INVESTORS LP	PO0136926	SALES TAX REBATE 2ND QTR 2016	\$20,541.16
			E.E.D.A. TOTAL	\$35,835.41
FUND 33		DEPT 335 - V.D.A.		
01-00223	COOPER, MICHAEL G.	PO0136199	CONSULTING SERVICE	\$10,000.00
01-00223	COOPER, MICHAEL G.	PO0137108	TRAVEL REIMB/BRAC SYMPOSIUM 8/15-17/16	\$1,459.12
01-00332	TRAVEL ENTERPRISE, INC.	PO0136921	AIRFARE/M COOPER	\$888.66
01-74730	NORTHERN OKLAHOMA COLLEGE	PO0137135	TUITION REIMBURSEMENT	\$300.00
			V.D.A. TOTAL	\$12,647.78
FUND 40		DEPT 405 - CAPITAL IMPROVEMENT		
01-00158	C-P INTEGRATED SERVICES INC.	PO0135139	R-1603C ROAD RECONSTRUCTION	\$42,619.48
01-03089	CUMMINS CONSTRUCTION EQUIP. CO., I	PO0128321	R-1502A 2015 ST RESURFACING	\$11,763.22
01-03615	PARATHON CONSTRUCTION, LLC.	PO0135137	M-1606A PEDESTRIAN TRAIL	\$12,350.00
01-04309	EASTON SOD FARMS, INC	PO0135843	P-1502 SOD	\$4,200.00
01-05050	ENVIROTECH	PO0135426	P-1503A FLOOD ANALYSIS	\$300.00
01-05050	ENVIROTECH	PO0135603	R-1701A PROFESSIONAL SERVICE	\$3,620.00
01-05132	LOVE, PAM A	PO0136768	M-1601A RANDOLPH SIDEWALK	\$2,450.00
01-07098	GARFIELD CO. TREASURER	PO0137015	W-1406B PUBLICATION	\$335.45
01-31260	BRUEGGEMANN ENGINEERING	PO0124857	M-1508 PROFESSIONAL SERVICE	\$3,460.00
			CAPITAL IMPROVEMENT TOTAL	\$81,098.15
FUND 41		DEPT 415 - STREET IMPROVEMENT		
01-03089	CUMMINS CONSTRUCTION EQUIP. CO., I	PO0128321	R-1502A 2015 ST RESURFACING	\$22,973.22
			STREET IMPROVEMENT TOTAL	\$22,973.22
FUND 42		DEPT 425 - SANITARY SEWER		
01-15113	OK DEPT. OF ENVIRONMENTAL QUALITY	PO0136803	S-1508 CONSTRUCTION PERMIT	\$337.99
			SANITARY SEWER TOTAL	\$337.99
FUND 44		DEPT 445 - WATER CAP. IMPROVEMENT FUND		
01-02624	LAYNE CHRISTENSEN COMPANY	PO0128860	W-1512 WELL FIELD IMPROVEMENT	\$126,575.86
01-02979	NOWAK CONSTRUCTION, INC.	PO0135021	W-1601A WELL FIELD IMPROVEMENT	\$256,509.38
01-03707	DOERNER, SAUNDERS, DANIEL & ANDERS	PO0136953	W-1304A WATER RIGHTS	\$1,075.90
01-03760	GARVER, LLC	PO0128863	W-1412A PROFESSIONAL SERVICE	\$14,608.03
01-03760	GARVER, LLC	PO0128863	W-1412A PROFESSIONAL SERVICE	\$33,653.53
01-04232	GABLE GOTWALS	PO0136860	W-1304B PROFESSIONAL SERVICE	\$26,245.22
01-04232	GABLE GOTWALS	PO0136918	W-1304B PROFESSIONAL SERVICE	\$65,477.68
01-46530	OK DEPT OF ENVIRONMENTAL QUALITY	PO0136846	W-1701A PERMIT FEE	\$463.27
			WATER CAP. IMPROVEMENT FUND TOTAL	\$524,608.87
FUND 50		DEPT 505 - 911		
01-66190	AT&T	PO0136856	MONTHLY SERVICE 8/16	\$1,085.00
			911 TOTAL	\$1,085.00

FUND 51**DEPT 515 - POLICE**

01-00162	A-ONE, INC.	PO0135981	CONF REGISTRATION (3)	\$675.00
01-00612	PHYSICIANS GROUP, LLC	PO0137037	WC/MEDICAL/J WILSON	\$131.83
01-01338	J & P SUPPLY, INC.	PO0137021	CLEANING CLOTHS	\$64.18
01-01783	JP MORGAN CHASE	PO0137153	CHASE PAYMENT	\$4,901.04
01-01988	BOARD OF TESTS FOR ALCOHOL/DRUG IN	PO0136825	INTOXILIZER TRAINING ((7)	\$434.00
01-02123	BRADFORD INDUSTRIAL SUPPLY CORP.	PO0137127	COOLING GEL/THERMOMETERS (2)	\$30.83
01-02421	SUDDENLINK	PO0136828	SERVICE TRANSFER	\$73.92
01-03053	NORTHWEST SHREDDERS, LLC	PO0137171	SECURITY CONSOLE 8/16	\$100.00
01-03569	GRIMSLEY'S, INC.	PO0136847	LINERS/TISSUE/TOWELS	\$282.99
01-03569	GRIMSLEY'S, INC.	PO0137125	TOWELS/SOAP/TISSUE	\$325.65
01-04023	NEUROSCIENCE SPECIALISTS, PC	PO0137046	WC/MEDICAL/J ALLISON	\$43.58
01-04157	CONSOLIDATED ELECTRICAL DISTRIBUTO	PO0137023	BALLAST	\$200.16
01-04319	NAPA AUTO PARTS-WAREHOUSE	PO0136893	WAREHOUSE PARTS 7/16	\$2,633.99
01-04916	RF RESULTS, LLC	PO0137112	RADIO REPAIRS (2)	\$1,606.50
01-04959	WILSON, JASON D	PO0136812	WC/MEDICAL	\$8,882.50
01-04974	LEAGUE MOBILE VET SERVICE	PO0137024	REIMB/VACCINES/EXAMS	\$60.00
01-05134	ENID NEWS & EAGLE	PO0137124	PUBLIC NOTICE	\$168.10
01-05140	MORRIS, ANCIL	PO0137053	WC/TRAVEL REIMB	\$128.74
01-05144	NEURASSURE, LLC	PO0137163	WC/MEDICAL/J ALLISON	\$2,934.58
01-05146	NEURODIAGNOSTICS & NEUROMONITORING	PO0137164	WC/MEDICAL/J ALLISON	\$4,590.00
01-13145	MID-AMERICA WHOLESALE, INC.	PO0137126	CUPS	\$50.70
01-16004	PDQ PRINTING	PO0136848	PEN CARDS	\$65.00
01-23055	WHEATLAND ANIMAL CLINIC	PO0137128	REIMB/EXAM/VACCINES/REN	\$237.00
01-30420	OLSON ANIMAL HOSPITAL, INC.	PO0137025	REIMB/VACCINES/EXAMS	\$365.00
01-38030	DAL SECURITY, INC.	PO0137130	ANNUAL MONITORING SERVICE	\$301.00
01-44890	EMERGENCY MEDICAL SERVICES INC	PO0137042	WC/MEDICAL/A BURKES	\$79.86
01-44890	EMERGENCY MEDICAL SERVICES INC	PO0137042	WC/MEDICAL/S MANUEL	\$150.55
01-46560	GROOM CLOSET	PO0137026	DOG FOOD	\$35.52
01-50210	LOWE'S HOME CENTERS, INC.	PO0137150	BULBS/SPRAY/MOPS/RAGS	\$299.07
01-50210	LOWE'S HOME CENTERS, INC.	PO0137027	CONDUIT/TRASH CAN/CONNECTORS	\$49.09
01-53300	ANIMAL CARE OF ENID, INC.	PO0137028	REIMB/VACCINES/EXAMS	\$210.00
01-65460	ACTSHON PEST CONTROL	PO0137122	PEST CONTROL 8/16	\$15.00
01-75270	STOP STICK, LTD.	PO0136853	DEPLOYMENT BAGS (6)	\$292.00
01-78470	OK SPINE HOSPITAL	PO0137161	WC/MEDICAL/J ALLISON	\$11,344.18
01-79290	SIGN SHACK THE	PO0136852	V2149 DECALS	\$405.00
01-80246	ATWOODS	PO0137129	TRAILER TIRE REPAIR (2)/FEED	\$48.86
POLICE TOTAL				\$42,215.42

FUND 60**DEPT 605 - E.E.C.C.H.**

01-01783	JP MORGAN CHASE	PO0137153	CHASE PAYMENT	\$16.84
01-15127	OK NATURAL GAS	PO0136882	MONTHLY SERVICE 7/16	\$487.07
01-15127	OK NATURAL GAS	PO0137075	MONTHLY SERVICE 8/16	\$18.63
01-49880	DELL MARKETING, LP	PO0135974	COMPUTER	\$47.83
01-80045	CHISHOLM TRAIL EXPO CENTER	PO0137094	HOTEL TAX 7/16	\$44,423.89
E.E.C.C.H. TOTAL				\$44,994.26

FUND 65**DEPT 655 - FIRE**

01-00612	PHYSICIANS GROUP, LLC	PO0137037	WC/MEDICAL/S BARTLEY	\$308.27
01-00612	PHYSICIANS GROUP, LLC	PO0137044	WC/MEDICAL/S BARTLEY	\$914.56
01-00612	PHYSICIANS GROUP, LLC	PO0137044	WC/MEDICAL/A WALL	\$131.83
01-00612	PHYSICIANS GROUP, LLC	PO0137096	WC/MEDICAL/S BARTLEY	\$2,908.49
01-00781	INTERSTATE ALL BATTERY CENTER, INC	PO0136874	GENERATOR BATTERY	\$103.95
01-01197	EVERYMAN'S OPTION LLC	PO0136871	OIL ABSORBANT/PADS	\$316.50
01-01227	AUTRY VO-TECH CENTER	PO0136927	RESPIRATOR FIT TEST (3)	\$20.00
01-01227	AUTRY VO-TECH CENTER	PO0137116	FIREFIGHTER TRAINING (6)	\$2,874.00
01-01338	J & P SUPPLY, INC.	PO0137144	TOWELS/CLEANER/LINERS/TISSUE	\$270.34
01-01783	JP MORGAN CHASE	PO0137153	CHASE PAYMENT	\$1,256.17
01-01800	COMMUNITY HOSPITAL, LLC	PO0137054	WC/MEDICAL/S BARTLEY	\$3,964.96
01-02017	A. W. BRUEGGEMANN CO., INC.	PO0136870	V1031 NUTS/BOLTS	\$47.27
01-02021	B'S QUALITY DOOR, INC.	PO0136877	GARAGE DOOR REPAIR	\$384.75
01-02295	MURDOCK, INC.	PO0137137	V1044 HOSE/SEAL	\$38.74

01-02363	CONRAD FIRE EQUIP., INC.	PO0137138	V1044 SEAT BELT	\$100.51
01-03099	CHIEF FIRE & SAFETY CO., INC.	PO0136872	SPANNER WRENCHES (12)	\$168.00
01-04030	WELDON PARTS, INC.	PO0137143	V1044 AIR DRYER	\$366.72
01-04030	WELDON PARTS, INC.	PO0137143	V1034 CARTRIDGE/VALVE	\$109.10
01-04319	NAPA AUTO PARTS-WAREHOUSE	PO0136893	WAREHOUSE PARTS 7/16	\$10.54
01-04636	J MARK BAKER, MD	PO0137055	WC/MEDICAL/S BARTLEY	\$617.46
01-04661	OKLAHOMA COPIER SOLUTIONS, LLC	PO0137119	COPIER MAINTENANCE 8/16	\$71.34
01-04661	OKLAHOMA COPIER SOLUTIONS, LLC	PO0137119	INK CARTRIDGES (3)	\$290.00
01-04916	RF RESULTS, LLC	PO0136868	ANTENNAS (6)	\$58.80
01-04949	APS FIRECO OKLAHOMA CITY, LLC	PO0136873	FIRE EXT MAINTENANCE/RECHARGE (3)	\$140.92
01-04949	APS FIRECO OKLAHOMA CITY, LLC	PO0137139	FIRE EXT MAINTENANCE	\$400.05
01-04973	MILACEK, JAMES D	PO0137020	WC/SETTLEMENT	\$14,696.50
01-09006	INDUSTRIAL MATERIAL CORP.	PO0137145	DOOR	\$250.00
01-15132	O'REILLY AUTO PARTS, INC.	PO0136866	V1034 AIR BRAKE TUBE/FITTINGS	\$19.78
01-15132	O'REILLY AUTO PARTS, INC.	PO0136866	V1044 LIGHT BULBS	\$8.48
01-15132	O'REILLY AUTO PARTS, INC.	PO0137141	V1034 TURBO WRAP	\$49.99
01-15132	O'REILLY AUTO PARTS, INC.	PO0137141	TOGGLE SWITCHES (2)	\$17.07
01-15132	O'REILLY AUTO PARTS, INC.	PO0137141	V1031 FILTERS	\$60.03
01-16006	PHILLIPS PRINTING, INC.	PO0137140	SURVEY FORMS	\$137.00
01-16145	PETTY CASH	PO0137149	REIMB/TRAVEL/R BEAN	\$27.16
01-16145	PETTY CASH	PO0137149	REIMB/TRAVEL/S BARTLEY	\$12.00
01-19004	SHERWIN-WILLIAMS CO., INC.	PO0136867	HYDRANT BRUSHES (36)	\$65.88
01-19004	SHERWIN-WILLIAMS CO., INC.	PO0137160	PAINT BRUSHES (10)	\$11.10
01-19235	SOUTHWEST TRUCK PARTS, INC.	PO0136876	V1034 TURBO EXHAUST	\$19.57
01-20047	TRI AIR TESTING, INC.	PO0136869	AIR ANALYSIS	\$489.00
01-32760	INTEGRIS BASS OCCUP. MEDICINE	PO0136865	HEP B VACCINE	\$50.00
01-33210	P & K EQUIPMENT, INC.	PO0137142	BELTS/BLADE KITS	\$182.87
01-39640	RADIOLOGY ASSOC. OF ENID	PO0137045	WC/MEDICAL/R BEAN	\$28.68
01-44890	EMERGENCY MEDICAL SERVICES INC	PO0137042	WC/MEDICAL/J MILACEK	\$79.86
01-50210	LOWE'S HOME CENTERS, INC.	PO0137117	SWITCHES (2)	\$14.21
01-56880	CHIEF SUPPLY	PO0136875	BATTERIES (228)	\$152.49
FIRE TOTAL				\$32,244.94

FUND 82 DEPT 825 - CLEET

01-02587	OK BUREAU OF NARCOTICS	PO0136818	MONTHLY REIMB 7/16	\$5.00
01-03274	CLEET	PO0136816	MONTHLY REIMB 7/16	\$3,858.40
01-55470	OK STATE BUREAU INVESTIGATION	PO0136817	MONTHLY REIMB AFIS 7/16	\$2,137.25
01-55470	OK STATE BUREAU INVESTIGATION	PO0136817	MONTHLY REIMB FORENSIC 7/16	\$2,072.90
CLEET TOTAL				\$8,073.55

FUND 99 DEPT 995 - EPTA

01-00612	PHYSICIANS GROUP, LLC	PO0137037	WC/MEDICAL	\$88.74
01-01783	JP MORGAN CHASE	PO0137153	CHASE PAYMENT	\$679.97
01-04319	NAPA AUTO PARTS-WAREHOUSE	PO0136893	WAREHOUSE PARTS 7/16	\$722.64
01-04949	APS FIRECO OKLAHOMA CITY, LLC	PO0136915	ANNUAL FIRE EXT INSPECTION	\$25.00
01-05138	PREHIRE SCREENING SERVICES, LLC	PO0136904	PREHIRE SCREENING	\$49.75
01-19047	AT & T	PO0136979	MONTHLY SERVICE 8/16	\$270.90
01-39640	RADIOLOGY ASSOC. OF ENID	PO0137038	WC/MEDICAL	\$77.38
01-79090	ST MARYS REGIONAL MEDICAL CENTER	PO0137036	WC/MEDICAL	\$373.20
EPTA TOTAL				\$2,287.58

COMBINED BREAKDOWN OF TOTALS

EMA	\$381,406.22
EEDA	\$35,835.41
EPTA	\$2,287.58
REMAINING FUN	\$1,318,583.81
TOTAL CLAIMS	\$1,738,113.02

PURCHASING CARD CLAIMS LIST

9/8/16

FUND 10 DEPT 100 - ADMINISTRATIVE SERVICES

B&H PHOTO, 800-606-69	PO0137153	AIR FILTERS	51.98
INDUSTRIAL MATERIALS	PO0137153	HINGES/LATCH	93.70
SHERWIN WILLIAMS 70718	PO0137153	PAINT/ROLLER	174.70
WALGREENS #5531	PO0137153	SYMPATHY CARD	3.99
WESTERN SIZZLIN	PO0137153	MEAL (10)/EMPLOYEE APPRECIATION	185.66
ADMINISTRATIVE SERVICES TOTAL			510.03

FUND 10 DEPT 110 - HUMAN RESOURCES

EB POWER OF POSITIVIT	PO0137153	ETHICAL DECISION MAKING TRAINING	30.00
JUMBO FOODS	PO0137153	CAKE/RETIREMENT RECEPTION	39.99
HUMAN RESOURCES TOTAL			69.99

FUND 10 DEPT 120 - LEGAL SERVICES

AMERICAN 00123888537883	PO0137153	AIRFARE/IMLA CONF/A CHISM	360.20
AVNGATE*AVS4YOU.COM	PO0137153	AUDIO/VIDEO SOFTWARE	59.00
HOBBY-LOBBY #0008	PO0137153	FLOWERS (12)/VASES/PAPER	181.68
JUMBO FOODS	PO0137153	MEAL/RETIREMENT RECEPTION	129.97
OFFICE DEPOT #1079	PO0137153	INK CARTRIDGE/BATTERIES/LEGAL PADS	294.95
OKLAHOMA BAR ASSOCIATI	PO0137153	OBA ANNUAL CONF/A CHISM	75.00
PAYPAL *BUCKSKINFUR	PO0137153	SIGN	50.00
PAYPAL *REIOKLAHOMA	PO0137153	MEAL/WOMEN IN BUSINESS/A CHISM	10.00
UNITED SUPERMARKET 3	PO0137153	MEAL/RETIREMENT RECEPTION	51.39
LEGAL SERVICES TOTAL			1,212.19

FUND 10 DEPT 140 - SAFETY

AT&T*BILL PAYMENT	PO0137153	IPAD DATA PLAN 7/16	30.76
EVANS DRUG CENTER	PO0137153	ICE CHEST	26.99
PARADISE DONUTS	PO0137153	MEAL (10)/SAFETY MEETING	15.23
VULCAN INC	PO0137153	ALUMINUM SIGN BLANKS	71.04
WEST WILLOW CAR WASH	PO0137153	V1004 CAR WASH	8.00
WINCHELL'S DONUTS	PO0137153	MEAL (10)/SAFETY MEETING	8.49
SAFETY TOTAL			160.51

FUND 10 DEPT 150 - PR/MARKETING

NATIONAL ASSOC OF GOVT	PO0137153	NAG WEB DUES	125.00
THE PIN CENTER	PO0137153	COE COINS (250)	999.00
WAL-MART #0499	PO0137153	COFFEE/PAPER TOWELS	34.67
PR/MARKETING TOTAL			1,158.67

FUND 10 DEPT 200 - GENERAL GOVERNMENT

AGENT FEE 89006778945980	PO0137153	AIRFARE/NLC CONF/B SHEWEY	90.00
DELTA 00678333641171	PO0137153	AIRFARE/NLC CONF/B SHEWEY	902.40
JUMBO FOODS	PO0137153	BOTTLED WATER/SODA	28.97
MCALISTER'S DELI 727	PO0137153	MEAL/COMMISSION MEETING	215.10
NATIONAL LEAGUE OF	PO0137153	NLC CONF REGISTRATION/B SHEWEY	805.00
OKLAHOMA MUNICIPAL LEA	PO0137153	MAYORS COUNCIL MEMBERSHIP/B SHEWEY	405.00
GENERAL GOVERNMENT TOTAL			2,446.47

PURCHASING CARD CLAIMS LIST

9/8/16

FUND 10 DEPT 210 - ACCOUNTING

CAFE GARCIA	PO0137153	MEAL (8)/EMPLOYEE APPRECIATION	98.00
HOLIDAY INNS	PO0137153	LODGING/CLD TRAINING/E CRAWFORD	89.00
PAYPAL *SPM1688	PO0137153	CELL PHONE CASE	8.99
ACCOUNTING TOTAL			195.99

FUND 10 DEPT 220 - RECORDS & RECEIPTS

COLOR ID	PO0137153	CARD PRINTER FILM	67.50
COLOR ID	PO0137153	INK CARTRIDGE	25.95
RECORDS & RECEIPTS TOTAL			93.45

FUND 10 DEPT 250 - INFORMATION TECHNOLOGY

AMAZON MKTPLACE PMTS	PO0137153	(CREDIT) REFUND/DEFECTIVE PRODUCT	(49.99)
B&H PHOTO, 800-606-69	PO0137153	PROJECTOR LAMPS (2)	851.73
CDW GOVERNMENT	PO0137153	FIBER CABLES	88.27
DMI* DELL HIGHER EDUC	PO0137153	SAS DRIVES	376.18
HOLIDAY INNS	PO0137153	LODGING/CLD TRAINING/D WATKINS	89.00
PAYPAL *LIQUIDFILES	PO0137153	SECURE FILE TRANSFER SUBSCRIPTION	149.00
UDEMY.COM	PO0137153	ONLINE TRAINING	10.00
INFORMATION TECHNOLOGY TOTAL			1,514.19

FUND 10 DEPT 350 - CODE ENFORCEMENT

AMAZON MKTPLACE PMTS	PO0137153	(CREDIT) RETURN COVER	(6.97)
AT&T*PREMIER EBIL	PO0137153	TABLET PLAN 8/16	137.55
INT'L CODE COUNCIL INC	PO0137153	ICC MEMBERSHIP	240.00
CODE ENFORCEMENT TOTAL			370.58

FUND 10 DEPT 400 - ENGINEERING

BD OF RFPE & LAND SURV	PO0137153	PELS ANNUAL DUES/J MADISON	152.00
HOLIDAY INNS	PO0137153	LODGING/CLD TRAINING/M KATTA	89.00
ENGINEERING TOTAL			241.00

FUND 10 DEPT 700 - PUBLIC WORKS MGMT

AMAZON MKTPLACE PMTS	PO0137153	INK CARTRIDGES/PHONE CASE	102.92
KINNUNEN SALES & RENT	PO0137153	GLOVES/SPRAY CLEANER/MOP HEADS	107.12
PARADISE DONUTS	PO0137153	MEAL (12)/SUPERVISOR MEETING	31.54
STAPLES 00106633	PO0137153	IPHONE SCREEN PROTECTOR	34.99
PUBLIC WORKS MGMT TOTAL			276.57

FUND 10 DEPT 710 - FLEET MGMT

ATWOOD 01 ENID	PO0137153	CASTERS/OIL ABSORBENT	44.93
BB MACHINE & SUPPLY IN	PO0137153	HOSE	180.48
CUMMINS SOUTHERN PLAIN	PO0137153	CUMMINS SOFTWARE	545.00
ELLIOTT ELECTRIC SUPPL	PO0137153	FITTINGS	34.80
ENID IRON & METAL CO	PO0137153	FLAT IRON	96.00
ENID WINNELSON CO	PO0137153	FITTINGS/ELLS/CLAMPS	128.08
HUGHES LUMBER COMPANY	PO0137153	CONCRETE BITS/TAPCON SCREWS	17.00
KINNUNEN SALES & RENT	PO0137153	TAP CON SCREW KIT	11.96
LOCKE SUPPLY - ENID	PO0137153	P-TRAP/FITTINGS/TRAP ADAPTER	14.90
MUNN SUPPLY	PO0137153	OXYGEN	26.54

PURCHASING CARD CLAIMS LIST

9/8/16

NAPA TRACS	PO0137153	ONLINE VEHICLE INFO 8/16	132.00
PACESETTER ENTERPRISES	PO0137153	MACK COMPUTER PROGRAM	200.00
STUART C IRBY	PO0137153	LED LIGHT FIXTURES	812.50
FLEET MGMT TOTAL			2,244.19

FUND 10 DEPT 730 - PARKS & RECREATION

AMAZON MKTPLACE PMTS	PO0137153	TRIMMER SPOOLS/SHARPENING	128.05
AMAZON.COM	PO0137153	2 WAY RADIOS (12)/CHAIR/TRASH GRABBERS	639.48
BOOM A RANG DINER ENID	PO0137153	MEAL (5)/EMPLOYEE APPRECIATION	43.12
JACK'S OUTDOOR POWER E	PO0137153	BLOWER SPARK PLUGS	41.66
JACKS SMALL ENGINES &	PO0137153	V558/V559 BLADES	327.72
KINNUNEN SALES & RENT	PO0137153	GREASE GUN/GATORADE	484.50
LOWES #00205*	PO0137153	PAINT/GUTTERING/LANE MARKERS	1,941.08
NRPA-CONGRESS	PO0137153	NRPA CONF REGISTRATION (2)	1,018.00
PAYPAL *GATORMADE	PO0137153	TAILGATE LIFT ASSIST SPRINGS (2)	158.00
ROYCE ROLLS RINGER CO	PO0137153	TOILET PAPER HOLDERS (10)	520.63
SEARS HHO INC 1382	PO0137153	SOCKETS	39.99
SHERWIN WILLIAMS 70718	PO0137153	PAINT BRUSHES	16.49
SPRINKLERWAREHOUSE.	PO0137153	MODULE/REMOTE CONTROL SYSTEMS	818.10
STAPLES 00106633	PO0137153	PAPER CUTTER/LAMINATING POUCHES	127.57
PARKS & RECREATION TOTAL			6,304.39

FUND 10 DEPT 740 - STRMWTR & ROADWAY MAINT

AMAZON MKTPLACE PMTS	PO0137153	POWER INVERTER/PHONE CASE	340.98
LAND O LAKES INC	PO0137153	CEU SPRAYING CLASS (7)	770.00
LOWES #00205*	PO0137153	LUMBER/CONCRETE	56.60
STEVENS FORD	PO0137153	V504 SENSOR	706.10
WAKO INC	PO0137153	V601 TANK/PUMP/FITTINGS	230.81
STRMWTR & ROADWAY MAINT TOTAL			2,104.49

FUND 10 DEPT 750 -TECHNICAL SERVICES

3MPRODS SS23364 CREDIT	PO0137153	HIGH INTENSITY VINYL	522.00
ALBRIGHT STEEL WIRE EN	PO0137153	STAKES	11.33
AMAZON MKTPLACE PMTS	PO0137153	RESPIRATORS/INK CARTRIDGE/COFFEE	291.99
AMAZON.COM	PO0137153	HARDDRIVES (4)	279.96
AT&T*BILL PAYMENT	PO0137153	IPAD DATA PLAN 8/16	213.36
ATWOOD 01 ENID	PO0137153	TOOL BOX	39.99
BRADFORD INDUSTRIAL SP	PO0137153	FREON HOSES/ODOR GEL	139.71
CENEX FARMERS 07053606	PO0137153	PROPANE	69.21
DROPBOX*GMW5ZMY53LKR	PO0137153	DROPBOX	99.00
FASTENAL COMPANY01	PO0137153	ANCHORS/DRILL BIT	16.82
GADES SALES CO. INC	PO0137153	TRAFFIC LED LIGHTS (10)	500.00
JACK'S OUTDOOR POWER E	PO0137153	OIL	5.58
JUMBO FOODS	PO0137153	NON-STICK SPRAY	8.34
KINNUNEN SALES & RENT	PO0137153	CAUTION TAPE/EXPANSION JOINTS (10)	382.68
LOWES #00205*	PO0137153	DOOR SWEEPS	33.86
MUNN SUPPLY	PO0137153	CUT OFF WHEELS/SOAPSTONE	49.79
NORTHCUTT CHEVROLET BU	PO0137153	V442 KEYS	12.50
OREILLY AUTO 00001743	PO0137153	RATCHET SET/WIPER BLADES	46.97
SHERWIN WILLIAMS 70718	PO0137153	TOLUENE	80.28
STAPLES 00106633	PO0137153	PAPER/INK CARTRIDGE/PINS/MARKERS	412.93

PURCHASING CARD CLAIMS LIST

9/8/16

STUART C IRBY	PO0137153	LED RETRO LIGHTS	208.65
TRUCK PRO	PO0137153	V130 FLASHING LIGHTS	148.61
UPS (800) 811-1648	PO0137153	SHIPPING FEES	18.10
WHITTON SUPPLY CO	PO0137153	SLAG CHIPPER/SAFETY SHIELDS	361.16
WW STARR LUMBER ENID	PO0137153	FITTINGS/SIDING BOARDS	41.65
WWW.DX.COM	PO0137153	CABLES	17.68
MUNN SUPPLY	PO0137153	WELDING ROD/BRUSH	56.83
		TECHNICAL SERVICES TOTAL	4,068.98

FUND 10 DEPT 900 - LIBRARY

ACE HARDWARE	PO0137153	KEYS (9)/KEY TAG/SCRAPER/BROOM	45.44
ALDI 75012	PO0137153	PROGRAM SUPPLIES	8.42
AMAZON MKTPLACE PMTS	PO0137153	PROGRAM SUPPLIES/COFFEE/CLEANER	386.81
AMAZON.COM	PO0137153	BOOKS (17)/DVD	470.57
DART/TARTAN/MCNAUGH	PO0137153	BOOKS (42)	587.37
DROPBOX*7WJKWT9SLQ7N	PO0137153	DROPBOX RENEWAL	1,050.00
HIDEAWAY PIZZA BROADWA	PO0137153	MEAL (3)/WORDPRESS TRAINING	51.68
HOBBY-LOBBY #0008	PO0137153	PROGRAM SUPPLIES	33.54
JUMBO FOODS	PO0137153	PROGRAM SUPPLIES	8.45
K-LOG, INC.	PO0137153	CIRCULATION DESK CHAIR	247.77
MERRIFIELD OFFICE SUPP	PO0137153	PROGRAM SUPPLIES	8.61
MY MYSTERY PARTY	PO0137153	PROGRAM SUPPLIES	39.95
NAT*GEO ONLINE STORE	PO0137153	DVD SET	21.94
PARK AVENUE THRIFT	PO0137153	PROGRAM SUPPLIES	7.98
PAYPAL *OTA	PO0137153	OTA REGISTRATION (3)	285.00
RECORDED BOOKS	PO0137153	BOOK ON CD (14)/CASES/EBOOKS (3)	892.67
SHERWIN WILLIAMS 70718	PO0137153	WOOD STAIN	7.55
STAPLES 00106633	PO0137153	2017 PLANNER/FOLDERS (30)	36.88
STAPLES DIRECT	PO0137153	PAPER/LABEL TAPE	201.94
TEA*THE GREAT COURSES	PO0137153	SITE LICENSE/VIDEO COURSE	100.00
VISTAPR*VISTAPRINT.COM	PO0137153	CAR MAGNETS	36.98
WALGREENS #5531	PO0137153	PROGRAM SUPPLIES	14.46
WAL-MART #0499	PO0137153	PROGRAM SUPPLIES	22.95
WM SUPERCENTER #499	PO0137153	PROGRAM SUPPLIES	11.22
WWW.NEWEGG.COM	PO0137153	SERIAL INTERFACE CARD	35.49
		LIBRARY TOTAL	4,613.67

FUND 12 DEPT 125 - SPECIAL PROJECT

CURTRIGHT HONDA	PO0137153	REAR WINDOW	968.09
HARD ROCK HOTEL TULSA	PO0137153	LODGING/AONE TRAINING/K BEZDICEK	616.92
WALMART.COM	PO0137153	CAMERA	696.95
		SPECIAL PROJECT TOTAL	2,281.96

FUND 20 DEPT 205 - AIRPORT

ENID WINNELSON CO	PO0137153	FLUSH VALVE REPAIR KIT	33.94
KATOM RESTA	PO0137153	FRYER	516.65
OREILLY AUTO 00001883	PO0137153	V829 BATTERY	102.39
STAPLES 00106633	PO0137153	INK CARTRIDGE/FILE FOLDERS	177.45
STUART C IRBY	PO0137153	LED LIGHTBULBS (14)	42.15
USPS 39282704133607748	PO0137153	SHIPPING FEES	45.90
ATWOOD 01 ENID	PO0137153	PRUNERS/WEEDEATER LINE	65.95
		AIRPORT TOTAL	984.43

PURCHASING CARD CLAIMS LIST

9/8/16

FUND 22 DEPT 225 - GOLF

HIBU INC. - WEST	PO0137153	ADVERTISING	36.00
IN *D.A.L. SECURITY LL	PO0137153	MONTHLY ALARM SERVICE 8/16	78.00
LUBER BROS INC 2	PO0137153	GREENS MOWER RENTAL 8/16	550.00
OREILLY AUTO 00001883	PO0137153	BELT/GASKET	19.04
SQ *A W BRUEGGEMANN	PO0137153	BOLT	3.75
STAPLES 00106633	PO0137153	INK CARTRIDGE/PAPER	51.98
GOLF TOTAL			738.77

FUND 31 DEPT 230 - UTILITY SERVICES

CHICK-FIL-A #01973	PO0137153	MEAL/CLASS C WATER TRAINING/S MORRIS	9.47
SCHLOTZSKY'S #4462	PO0137153	MEAL/CLASS C WATER TRAINING/S MORRIS	11.67
WALGREENS #5531	PO0137153	V375 FIRST AID KIT	12.99
UTILITY SERVICES TOTAL			34.13

FUND 31 DEPT 760 - SOLID WASTE

ALBRIGHT STEEL WIRE EN	PO0137153	FLAT IRON	23.84
APL* ITUNES.COM/BILL	PO0137153	PDF APP	9.99
ATWOOD 01 ENID	PO0137153	CYLINDER PIN/PAINT/BOLTS/NUTS	39.66
BB MACHINE & SUPPLY IN	PO0137153	V226 DRIVELINE/HOSE	433.56
BB MACHINE & SUPPLY IN	PO0137153	V250 SEAL	115.74
CONOCO - RENO PARTNERS	PO0137153	V212 FUEL	50.00
ENID IRON & METAL CO	PO0137153	TRASH COMPACTOR REPAIR/FLAT IRON	194.85
FASTENAL COMPANY01	PO0137153	TAP	6.45
JUMBO FOODS	PO0137153	BOTTLED WATER	209.16
MUNN SUPPLY	PO0137153	OXYGEN	43.26
STAPLES 00106633	PO0137153	BATTERIES/IPAD CHARGER	58.96
STUART C IRBY	PO0137153	FITTINGS	37.86
WHITTON SUPPLY CO	PO0137153	BOLTS/WASHERS/NUTS	95.59
WM SUPERCENTER #499	PO0137153	BAKING SODA/WATER	49.70
SOLID WASTE TOTAL			1,368.62

FUND 31 DEPT 785 - PUBLIC UTILITIES MGMT

AMAZON MKTPLACE PMTS	PO0137153	SCREEN PROTECTOR	5.18
FRISCO PARKING GARAGE	PO0137153	PARKING/PRETREATMENT CONF/B BRUMMIT	5.00
HOLIDAY INN EXPRESS FR	PO0137153	LODGING/PRETREATMENT CONF/B BRUMMIT	386.46
HOLIDAY INNS	PO0137153	LODGING/CLD TRAINING/L MINTZ	89.99
SCHIEBERS DONUTS & DEL	PO0137153	MEAL (7)/EMPLOYEE APPRECIATION	17.50
UPS (800) 811-1648	PO0137153	SHIPPING FEES	267.03
WALGREENS #5531	PO0137153	EMPLOYEE APPRECIATION CARD	12.98
PUBLIC UTILITIES MGMT TOTAL			784.14

FUND 31 DEPT 790 - WATER PRODUCTION

AMAZON.COM	PO0137153	NETWORK SWITCH	80.22
ATWOOD 01 ENID	PO0137153	LEATHER GLOVES	90.93
BRADFORD INDUSTRIAL SP	PO0137153	MINI SPLIT CLEANING KIT	18.00
LOWES #00205*	PO0137153	DOORS/ LUMBER/FOAM	890.42
STUART C IRBY	PO0137153	ANTENNA HARDWARE	450.28
UPS (800) 811-1648	PO0137153	SHIPPING FEES	57.71
WATER PRODUCTION TOTAL			1,587.56

PURCHASING CARD CLAIMS LIST

9/8/16

FUND 31 DEPT 795 - WATER RECLAMATION SVS

2000 CED	PO0137153	RECEPTACLE COVERS/FITTINGS	62.26
AMAZON MKTPLACE PMTS	PO0137153	PHONE CASE	14.99
BRADFORD INDUSTRIAL SP	PO0137153	CONTACTORS	53.56
DEPT OF ENV QUALITY	PO0137153	DEQ TRAINING/TEST/C PRATHER	310.00
DOWNTOWN THREADS	PO0137153	LOGO HATS	250.42
ENID IRON & METAL CO	PO0137153	METAL PLATE	295.80
FASTENAL COMPANY01	PO0137153	NUTS/WASHERS	51.35
KINNUNEN SALES & RENT	PO0137153	SHOVELS (2)	49.22
LOCKE SUPPLY WHC ENID	PO0137153	CONTRACTOR	35.80
STAPLES 00106633	PO0137153	INK CARTRIDGES/SHARPIES	174.97
<u>WATER RECLAMATION SVS TOTAL</u>			<u>1,298.37</u>

FUND 31 DEPT 799 - WASTEWATER PLANT MGMT

ALLIED ELECTRONICS INC	PO0137153	FUSES	24.58
AMAZON MKTPLACE PMTS	PO0137153	POWER OVER ETHERNET	58.99
CULLIGAN OF ENID	PO0137153	WATER COOLER RENTAL/BOTTLED WATER	684.69
ELLIOTT ELECTRIC SUPPL	PO0137153	FUSES	83.63
STUART C IRBY	PO0137153	FUSE HOLDER/FUSES	87.70
VINSON PROCESS CONTROL	PO0137153	SHIPPING FEES	12.02
<u>WASTEWATER PLANT MGMT TOTAL</u>			<u>951.61</u>

FUND 51 DEPT 515 - POLICE

A C RADIO SUPPLY INC	PO0137153	COMPUTER BOARDS (2)/DOOR SYSTEM	112.57
AMAZON.COM	PO0137153	CAMERAS (6)/PATROL	468.00
ARBY'S 1425	PO0137153	MEAL (4)/CLEET TRAINING	19.49
ATWOOD 01 ENID	PO0137153	GOAT FOOD	19.98
BAYSINGERS UNIFORMS &	PO0137153	BADGES (20)	823.99
BLAUER MANUFACTURING	PO0137153	UNIFORM SHIRTS/PARKING COMPLIANCE	314.96
BOOM A RANG DINER ADA	PO0137153	MEAL (7)/CLEET TRAINING	54.70
CHILI'S ADA	PO0137153	MEAL (4)/CLEET TRAINING	49.86
FAMILY DOLLAR #2065	PO0137153	BOTTLED WATER	20.00
FRESCOS MEXICAN GRILL	PO0137153	MEAL (10)/CLEET TRAINING	71.82
GALLS	PO0137153	UNIFORM/PANTS/PARKING COMPLIANCE	225.61
IACP	PO0137153	REGISTRATION/IACP/B SKAGGS	350.00
J.D.'S CAFE	PO0137153	MEAL (4)/CLEET TRAINING	29.42
KWICK STOP #39	PO0137153	V2185 FUEL/CLEET TRAINING	32.00
KWICK STOP #39	PO0137153	V25 FUEL/CLEET TRAINING	25.99
LJS #31184	PO0137153	MEAL (4)/CLEET TRAINING	22.34
LOVE S COUNTRY00000521	PO0137153	V96 FUEL/CLEET TRAINING	67.00
LOVE S COUNTRY00000802	PO0137153	V2035 FUEL/EOD TRANSPORT	17.89
MCDONALD'S F6972	PO0137153	MEAL/CLEET TRAINING/N BINCKLEY	3.59
MERRIFIELD OFFICE SUPP	PO0137153	CABINETS (2)	750.00
PAPA GJORGJO NORTH	PO0137153	MEAL (4)/CLEET TRAINING	64.90
PHILLIPS 66 - CIRCLE K	PO0137153	V2185 FUEL/CLEET TRAINING	22.48
PHILLIPS 66 - CTS 545	PO0137153	V96 FUEL/CLEET TRAINING	32.00
PIGSKIN'S BBQ	PO0137153	MEAL (2)/CLEET TRAINING	25.87
RIB CRIB 58	PO0137153	MEAL (7)/CLEET TRAINING	81.38
RON'S HAMBURGERS & CHIL	PO0137153	MEAL (3)/AONE TRAINING	20.00
SAN REMOS PIZZARIA	PO0137153	MEAL (3)/CLEET TRAINING	20.94
SANTA FE CATTLE COMPAN	PO0137153	MEAL (12)/CLEET TRAINING	122.87

PURCHASING CARD CLAIMS LIST

9/8/16

SHOEBUY.COM	PO0137153	BOOTS (2)/PARKING COMPLIANCE	157.42
STAPLES 00106633	PO0137153	CABLE MODEM/TAPE/LABEL MAKER	84.98
STEVENS FORD	PO0137153	V2059 CLUSTER PROGRAMMING	185.44
SUBWAY 00107193	PO0137153	MEAL (8)/CLEET TRAINING	52.67
TIRES PLUS 517917	PO0137153	V2071 ALIGNMENT	59.99
TIRES PLUS 517917	PO0137153	V2119 ALIGNMENT	59.99
USPS 39282704133607748	PO0137153	SHIPPING FEES	219.55
WAL-MART #0499	PO0137153	BATTERIES	41.91
WM SUPERCENTER #499	PO0137153	UNIFORM PANTS (11)	169.44
		POLICE TOTAL	4,901.04

FUND 60 DEPT 605 - EECCH

ENID WINNELSON CO	PO0137153	QUIK CAPS/COUPLINGS	16.84
		EECCH TOTAL	16.84

FUND 65 DEPT 655 - FIRE

AIRFLOW SYSTEMS	PO0137153	V1034 INTAKE TUBE	87.08
AMAZON MKTPLACE PMTS	PO0137153	EXAM GLOVES (20 BOXES)/SQUEEGEE (6)	256.70
AT&T DATA	PO0137153	IPAD DATA PLAN 8/16	25.00
ATWOOD 01 ENID	PO0137153	REFRIGERANT	49.87
CONOCO - KEYSTONE PETR	PO0137153	V2117 FUEL	15.01
FAMILY DOLLAR #2065	PO0137153	UTENSILES/PAINT BRUSHES	12.00
GOLDIES PATIO GRILL 2	PO0137153	MEAL/PARTS REPAIR/S BARTLEY	11.89
LOWES #00205*	PO0137153	CIRCUIT BREAKER (2)/TAPE/SWITCH	26.15
PAYPAL *BLACKWATERT	PO0137153	V1034 HEATER CONTROL VALVE	49.44
PAYPAL *BUILTRIGHTC	PO0137153	V1031/V1034 HVAC DOOR MOTOR (4)	87.04
SEQUOYAH LODGE	PO0137153	LODGING/FIRE MARSHAL CONF/M SCHATZ	89.00
SQ *FMAO	PO0137153	FIRE MARSHAL CONF REGIST/M SCHATZ	130.00
STAPLES 00106633	PO0137153	NOTE PADS	17.58
STOTTS EYECARE	PO0137153	SAFETY GLASSES/M BAKER	111.00
THE KNOX COMPANY	PO0137153	KNOX BOX DOOR HANGER	50.00
THE UPS STORE 5063	PO0137153	SHIPPING FEES	11.45
TOOLS & HYDRAULIC INC	PO0137153	TOOL REPAIR KIT	53.78
UNITED ENGINES	PO0137153	V1042 SENSOR ASSEMBLY	116.97
UNITED LINEN	PO0137153	KITCHEN/SHOP TOWELS	35.29
WAL-MART #4390	PO0137153	DISINFECTING WIPES	11.76
WM SUPERCENTER #499	PO0137153	DISH RACKS	9.16
		FIRE TOTAL	1,256.17

FUND 99 DEPT 995 - EPTA

FLAMING AUTOMOTIVE	PO0137153	OIL/POLISH	212.41
SMOKIN OKIE DIESEL	PO0137153	V8559 HOSE/REFRIGERANT/LABOR	276.03
WM SUPERCENTER #499	PO0137153	PAPER TOWELS/WIPES/TABLET CORDS	191.53
		EPTA TOTAL	679.97

JP MORGANCHASE CLAIMS LIST TOTAL **\$ 44,468.97**

City Commission Meeting

12. 1.

Meeting Date: 09/08/2016

Submitted By: Kristin Martin, Executive Assistant

SUBJECT:

CONSIDER A RESOLUTION INCREASING THE CITY OF ENID'S 2016-2017 FISCAL FINANCIAL PLAN FOR THE ENID MUNICIPAL AUTHORITY IN THE AMOUNT OF \$39,310.00.

BACKGROUND:

This is a companion item to 8.2 and 8.3.

RECOMMENDATION:

Approve resolution.

PRESENTER:

Erin Crawford, Chief Financial Officer.

Fiscal Impact

Budgeted Y/N: N

Amount: \$39,310.00.

Funding Source:

EMA Fund Balance.

Attachments

EMA Resolution

RESOLUTION

A RESOLUTION INCREASING THE 2016-2017 FISCAL FINANCIAL PLAN FOR THE ENID MUNICIPAL AUTHORITY IN THE AMOUNT OF \$39,310.00.

WHEREAS, the City Commission approved the construction and installation of new entryway signs entering the City of Enid from the South and East; and

WHEREAS, funds will be transferred from the Enid Municipal Authority to the Capital Improvement Fund Capital Improvement Department to provide the necessary funding for the new entryway signs; and

WHEREAS, there are funds in the Enid Municipal Authority available to increase the fiscal financial plan,

AND NOW, THEREFORE, BE IT RESOLVED BY THE CHAIRMAN AND BOARD OF TRUSTEES OF THE ENID MUNICIPAL AUTHORITY THAT THE AUTHORITY'S 2016-2017 FISCAL FINANCIAL PLAN BE AMENDED TO INCREASE THE ENID MUNICIPAL AUTHORITY DEPARTMENT LISTED BELOW:

FUND 31 ENID MUNICIPAL AUTHORITY	
Operations 31-315-4710	\$39,310.00

Adopted this 8th day of September 2016.

Chairman

(Seal)

ATTEST:

Secretary

Meeting Date: 09/08/2016

Submitted By: Courtney O'Brien, Executive Assistance

SUBJECT:

AWARD LEASE AGREEMENT WITH UNITED ENGINES COMPANY, OKLAHOMA CITY, OKLAHOMA, IN THE AMOUNT OF \$145,191.50, TO LEASE TWO SIDE-LOAD TRASH TRUCKS AND ONE FRONT-LOAD TRASH TRUCK FOR THE SOLID WASTE DEPARTMENT FOR UP TO THREE YEARS WITH AN OPTION TO PURCHASE.

BACKGROUND:

It is staff's intent to lease two side-load trash trucks and one front-load trash truck for the Solid Waste department. The lease includes a buy-back option at the end of the 3-year lease. Leasing is recommended based on an aging fleet of trash trucks, due to breakdowns and maintenance of the older trucks. Leasing new trash trucks will ensure trash collection schedules remain the same and are dependable. Cost savings for leasing versus buying are shown below:

Vehicle	Type	State Contract Purchase Price	Buyback Price	Monthly Lease Payment	Total Lease Payments over 36 months
1	2017 Mack LR613 with Hiel Odyssey 35 with a 23-yard height compaction residential front load trash truck with Curotto can	\$296,700.00	\$135,188.00	\$5,052.27	\$181,881.72
2	2017 Peterbuilt 320 with Heil 22-yard rapid rail automated packer body side-load trash truck	\$239,600.00	\$85,000.00	\$4,733.44	\$170,403.84
3	2017 Peterbuilt 320 with Hiel 22-yard rapid rail automated packer body side-load trash truck	\$239,600.00	\$85,000.00	\$4,733.44	\$170,403.84
Total:		\$775,900.00	\$305,188.00	\$14,519.15	\$522,689.40

RECOMMENDATION:

Award lease agreement with United Engines and authorize the Mayor to execute all contract documents after review by the City Attorney.

PRESENTER:

Erin Crawford, Chief Financial Officer.

Fiscal Impact

Budgeted Y/N: Y

Amount: \$145,191.50

Funding Source:

EMA Capital Replacement Fund
31-956-9104

Attachments

- Rapid Rail
- Odyssey
- Lease Proposal
- State Contract Addendum
- State Contract

ATTACHMENT A

Garbage, Refuse Trucks

Type of Equipment	Brand Name	Price Book/Catalog Date of Manufacturer's Current Published Retail Price List	Percentage off discount %
Dura Pack Python High Performance Automated Side Loader	Heil	January 1, 2016	4%
Rapid Rail Continuous Pack Automated Side Loader	Heil	January 1, 2016	4%
Liberty Continuous Pack Automated Side Loader	Heil	January 1, 2016	4%
Multi Pack High Performance Rear Automated Side Loader	Heil	January 1, 2016	4%
Starr System Semi-Trailer Automated Rapid Rail	Heil	January 1, 2016	4%
Dura Pack Rapid Rail High Performance Automated Side Loader	Heil	January 1, 2016	4%
		Freight to Customers Location	Add \$1,950.00 net for each unit, no discount offered on freight

Trade-in allowed? Yes No.

Multiple Unit discount of 2 % Based on quantity purchased? Yes No. Based on dollar amount spent? N/A Yes N/A No.

If dollar amount how much? \$ N/A

OEM Repair Parts discount is 3 % After Market Parts discount is N/A %

Please note:

- In stock chassis are available for up fit at Heil plant, please see Heil in-stock chassis section. All chassis are at pass thru and are priced at cost, no chassis sales are allowed without body up fit. Please allow 30-75 days for delivery.



August 2, 2016

Mr. Louis Mintz
Public Utility's Director
City of Enid
401 West Owen K. Garriott Road
Enid Oklahoma 73701

We are pleased to present the following **OKLAHOMA STATE PURCHASING CONTRACT SW 197** Bid Quotation for one + 2017 Peterbilt 320/Heil 22 yard Rapid Rail automated packer body.

Standard equipment includes:

- 3.0 yard hopper, self cleaning
- 96 inch lift reach
- 1600 lb. lift capacity
- Body service props
- Tailgate service props
- Fully automatic tailgate locks
- Operate-in-gear-at-idle front mount tandem vane pump
- Lift cylinders cushioned up and down with chrome plated rod
- Chassis frame mounted oil tank with level/temperature gauge and oil suction shut-off valve/3 micron return line filter with magnetic trap and in-cab filter bypass monitor
- 140 micron suction line strainer
- Fabric guard hose protection for all high pressure hoses
- In-cab packing controls, electric
- Electric in-cab lift controls, rocker style, electric in-cab hoist controls
- Cortex Controller with "In Sight" diagnostic display
- In-cab tailgate controls, electric
- In-cab function and indicator lights
- Lift reach warning
- Back up alarm
- LED stop, turn, tail and back up lights, LED mid body turn signals
- Rear anti-sail mud flaps
- Rear under ride guard
- Cavity and joint sealer
- Inside body front closure
- Outside mounted upper packer lube line
- Standard one year (2000 Hours of operation) warranty

Bid also includes the following optional equipment:



Factory installation
PTO with over-speed protection
Tri Cuff belt grabbers
Hopper and lift work lights
Peterson safety strobe system
Joy stick controls for arm
Heavy duty overlay package- hopper floor and sides 48" into the body (3/16" 100,000 PSI steel)
Heavy duty packer paddle
Manual hopper cover
Rear fenders
Observation ladder on side of hopper
Steel mud flaps in front of rear tires
3rd Eye back up camera system with color monitor, one camera mounted on tailgate and one in hopper and one on arm

2017 Peterbilt 320 Pro built right-hand drive chassis
20,000 front axle
26,000 rear axle
PX9 345 HP diesel engine
Allison 3000 RDS transmission
Please see enclosed specifications for complete chassis information, ready trucks are subject to prior sale

OKLAHOMA STATE PURCHASING CONTRACT SW 197 \$ 239,600.00 EACH

FOB Oklahoma City Oklahoma, bid price includes onsite factory mechanic and operator training.
Please allow 130-150 days for delivery

All sales are subject to United Engines Terms and Conditions of Sale which can be found at <https://unitedengines.com/UEStandardTC.pdf> and which are incorporated by reference into this document as if fully set forth herein.

Respectfully submitted,


Dave Chapel

United Engines
5555 West Reno Avenue
Oklahoma City, Oklahoma 73127
405-625-2044
dchapel@unitedengines.com

CUSTOM

CUSTOM OPTION MANAGEMENT



Approver's Signature
Bob Herzberg

Approval Date
7/28/16

File Name
BH160728B

Product	Unit Size	No. Of Units	End User	Describe Delivery Commitment
Rapid Rail	22	2	City of Enid	Delivery by 11/30/2016
Chassis Make/Model	Chassis Status		Repeat Request?	If Yes, Sales Order or Serial No.
Peterbilt 320	To Be Built x <input type="checkbox"/>	At Heil <input type="checkbox"/> Dealer Stock <input type="checkbox"/>	Yes <input type="checkbox"/> No x <input type="checkbox"/>	

Regional Mgr	Dealer/Sales Person	Requested By	Date Submitted	Requested Approval Date
Joe Howard	United Engines/Dave Chapel	Joe Howard	7/27/2016	7/27/2016

Please Detail Special Requirements

Prior experience with Rapid Rail-prefers Big Swing Design for longer life

Item #	Select One	Option Description and Ref. Part Number	Detailed Reason for Custom Request (Why?)			Price*	Add'l** Lead Time
1	<input type="checkbox"/>	Big Swing Paddle Kit	Customer requests heavy duty design			\$3625.00	
	<input type="checkbox"/>	Approver Use Only Alt. 1	\$	Engineer Use Only	Part Number	Replaces Std Part No.	
	<input type="checkbox"/>	Alt. 2	\$				
		Describe Detailed Functionality, Special Requirement of option and/or Location of Option	Insert Picture or Sketch Here				

Item #	Select One	Option Description and Ref. Part Number	Detailed Reason for Custom Request (Why?)			Price*	Add'l** Lead Time
2	<input type="checkbox"/>						
	<input type="checkbox"/>	Approver Use Only Alt. 1	\$	Engineer Use Only	Part Number	Replaces Std Part No.	
	<input type="checkbox"/>	Alt. 2	\$				
		Describe Detailed Functionality, Special Requirement of option and/or Location of Option	Insert Picture or Sketch Here				

Item #	Select One	Option Description and Ref. Part Number	Detailed Reason for Custom Request (Why?)			Price*	Add'l** Lead Time
3	<input type="checkbox"/>					\$	
	<input type="checkbox"/>	Approver Use Only Alt. 1	\$	Engineer Use Only	Part Number	Replaces Std Part No.	
	<input type="checkbox"/>	Alt. 2	\$				
		Describe Detailed Functionality, Special Requirement of option and/or Location of Option	Insert Picture or Sketch Here				

Item #	Select One	Option Description and Ref. Part Number	Detailed Reason for Custom Request (Why?)			Price*	Add'l** Lead Time
4	<input type="checkbox"/>					\$	
	<input type="checkbox"/>	Approver Use Only Alt. 1	\$	Engineer Use Only	Part Number	Replaces Std Part No.	
	<input type="checkbox"/>	Alt. 2	\$				
		Describe Detailed Functionality, Special Requirement of option and/or Location of Option	Insert Picture or Sketch Here				

Option

Item #	Select One	Option Description and Ref. Part Number	Detailed Reason for Custom Request (Why?)			Price*	Add'l** Lead Time
5	<input type="checkbox"/>					\$	
	<input type="checkbox"/>	Approver Use Only Alt. 1		\$	Engineer Use Only	Part Number	Replaces Std Part No.
	<input type="checkbox"/>	Alt. 2		\$			
		Describe Detailed Functionality, Special Requirement of option and/or Location of Option	Insert Picture or Sketch Here				

Item #	Select One	Option Description and Ref. Part Number	Detailed Reason for Custom Request (Why?)			Price*	Add'l** Lead Time
6	<input type="checkbox"/>					\$	
	<input type="checkbox"/>	Approver Use Only Alt. 1		\$	Engineer Use Only	Part Number	Replaces Std Part No.
	<input type="checkbox"/>	Alt. 2		\$			
		Describe Detailed Functionality, Special Requirement of option and/or Location of Option	Insert Picture or Sketch Here				

Item #	Select One	Option Description and Ref. Part Number	Detailed Reason for Custom Request (Why?)			Price*	Add'l** Lead Time
7	<input type="checkbox"/>					\$	
	<input type="checkbox"/>	Approver Use Only Alt. 1		\$	Engineer Use Only	Part Number	Replaces Std Part No.
	<input type="checkbox"/>	Alt. 2		\$			
		Describe Detailed Functionality, Special Requirement of option and/or Location of Option	Insert Picture or Sketch Here				

Item #	Select One	Option Description and Ref. Part Number	Detailed Reason for Custom Request (Why?)			Price*	Add'l** Lead Time
8	<input type="checkbox"/>					\$	
	<input type="checkbox"/>	Approver Use Only Alt. 1		\$	Engineer Use Only	Part Number	Replaces Std Part No.
	<input type="checkbox"/>	Alt. 2		\$			
		Describe Detailed Functionality, Special Requirement of option and/or Location of Option	Insert Picture or Sketch Here				

Item #	Select One	Option Description and Ref. Part Number	Detailed Reason for Custom Request (Why?)			Price*	Add'l** Lead Time
9	<input type="checkbox"/>					\$	
	<input type="checkbox"/>	Approver Use Only Alt. 1		\$	Engineer Use Only	Part Number	Replaces Std Part No.
	<input type="checkbox"/>	Alt. 2		\$			
		Describe Detailed Functionality, Special Requirement of option and/or Location of Option	Insert Picture or Sketch Here				

Item #	Select One	Option Description and Ref. Part Number	Detailed Reason for Custom Request (Why?)			Price*	Add'l** Lead Time
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10	<input type="checkbox"/>							\$	
	<input type="checkbox"/>	Approver Use Only	Alt. 1		\$	Engineer Use Only	Part Number	Replaces Std Part No.	
	<input type="checkbox"/>		Alt. 2		\$				
		Describe Detailed Functionality, Special Requirement of option and/or Location of Option		Insert Picture or Sketch Here					

"Double-Click Here to Add Additional CUSTOM Option Lines"

*All pricing is MSRP, unless noted.

**Estimated additional lead time is denoted in calendar days. Actual lead time will be determined at receipt of order.

All CUSTOM Quotations Expire in 60 Days from Approval Date

ENGINEERING RELEASE		CUSTOMER SERVICE DOCUMENTATION	
<input type="checkbox"/> These are existing kits. Enter order immediately.		Sales Order #:	
<input type="checkbox"/> These are new kits and will be release on ECO		Date of Order Entry	
Released By:	Release Date:	Entered By:	



THE WHEELS ARE ALWAYS TURNING

Rapid Rail[®]

Continuous-Pack Automated Side Loader



Standard Equipment Features included in Base Price

- 3.0yd³ hopper (self-cleaning)
- 96 in. lift reach
- Lift capacity up to 1600 lbs.
- Body service props
- Tailgate service props
- Fully automatic tailgate latches
- Grease zerks - for entire system only
- O.I.G.A.I. front mount tandem vane pump system
- Lift cylinders cushioned up and down with chrome plated rods
- Chassis frame-mounted oil tank with level/temperature gauge and oil suction shut-off valve
- 3-micron return line filter with magnetic trap and in-cab filter bypass monitor
- 100-micron suction line strainer
- Fabric guard hose protection for all high pressure hoses
- In-cab packing controls, electric
- Electric in-cab lift controls, rocker style
- Electric in-cab hoist controls
- Cortex Controller[™] with In-Sight[™] diagnostic display
- In-cab tailgate controls, electric
- In-cab function and indicator lights
- Lift reach warning
- Backup alarm
- Backup and license plate lights
- LED Center mounted brake light
- LED Duplicate high and low mount stop, turn, and tail lights
- LED Mid-body turn signals
- LED FMVSS #108 clearance lights and reflectors
- ICC reflective tape
- Rear mud flaps - anti-sail/anti-splash
- Rear underride guard
- Rear camera bracket and flood lights - reverse activated
- Customer's choice of one color finish paint from ColorSmart brochure
- Standard 1-year (2,000 hours of operator) warranty
- ANSI Z 245.1-2012 Compliant
- Cavity coat and joint sealer
- Inside-body front closure
- Outside mounted upper packer lube line
- Safety Triangle
- 5 lb. In-Cab Fire Extinguisher
- 6 roller carriage



Environmental Solutions Group

A DOWER COMPANY

Effective January 1, 2016 Rapid Rail Sales Order Form

Base Units Rapid Rail - DUMP ONLY			
<input type="checkbox"/>	16 cubic yard		\$105,131
<input type="checkbox"/>	20 cubic yard		\$107,120
<input checked="" type="checkbox"/>	22 cubic yard		\$108,110
<input type="checkbox"/>	24 cubic yard		\$109,109
<input type="checkbox"/>	26 cubic yard		\$110,114
<input type="checkbox"/>	30 cubic yard		\$112,093
<input type="checkbox"/>	32 cubic yard		\$114,276
	Hopper Size		3 yd ³

CHASSIS MUST CONFORM WITH HEIL'S MOST CURRENT CHASSIS SPECIFICATIONS AT WWW.HEIL.COM

* NOTE: Red numbers reference Option Photo Index

Mounting Options			
<input checked="" type="checkbox"/>	Full Factory Mount		\$5,685
<input type="checkbox"/>	Mount at Dealer Destination		\$705

Grabber and Lift Options			
<input checked="" type="checkbox"/>	TriCuff Grabber - handles a variety of 30 to 110 gallon square, rectangular and round semi-automated and automated barrels	MG16	\$1,265
<input type="checkbox"/>	TriCuff Grip Rite Grabber - handles a variety of 30 to 110 gallon square, rectangular and round semi-automated and automated barrels. No Spring Tensioner		\$1,265
<input type="checkbox"/>	Belt Grabbers with Spring Loaded Inner Arm - to accommodate 60/90 gallon round automated barrels	MG15	\$1,265
<input type="checkbox"/>	Universal Belt Grabbers with Spring Loaded Inner Arm - to accommodate 90 - 300 * gallon round automated barrels	MG18	\$1,265
<input type="checkbox"/>	Changeable Spring Steel Grabbers - for 60 and 90 gallon round automated barrels with 26" - 27" grab diameter	MG17	\$1,265
<input type="checkbox"/>	Changeable Spring Steel Grabbers - for 300 * gallon round automated barrels with 41" - 43" grab diameter	MG17	\$1,265
Grabber storage bracket supplied at no charge when any TWO sets of spring steel grabbers are ordered			
Not available on 16 yard bodies			

Power Take Off / Pump Options			
<input checked="" type="checkbox"/>	Operate-in-gear-at-idle (OIGAI) Front Mount Tandem Vane Pump		STD \$0
<input type="checkbox"/>	Operate-in-Neutral Front Mount Tandem Vane Pump		\$2,835
<input type="checkbox"/>	Operate-in-gear-at-idle (OIGAI) Remote Mount Tandem Vane Pump with Transmission Driven, Constant Duty PTO		\$2,835
<input type="checkbox"/>	Operate-in-Neutral Direct Mount Vane Pump with Hot Shift PTO		\$4,615
<input type="checkbox"/>	890 Hot Shift PTO with Tandem Vane Pump		\$4,615
<input type="checkbox"/>	897 Constant Duty PTO with Tandem Vane Pump		\$4,615

Lighting and Electrical Accessories			
<input checked="" type="checkbox"/>	Hopper and Lift Work Light Kit - two lights - in-cab switch	L11	\$455
<input checked="" type="checkbox"/>	Peterson Multi-Function (SMART) LED Strobe / Turn Lamps - includes LED light package for entire unit	L10	\$585
<input type="checkbox"/>	Body Side Backing Assist Lights - reverse activated	L6	\$485
<input type="checkbox"/>	Dual Flashing 7" Amber LED Lights on Tailgate - mounted top	L7	\$1,015
<input type="checkbox"/>	Strobe Light, Amber - in-cab switch - mounted mid-tailgate	L4	\$645
<input type="checkbox"/>	Strobe Light, Amber - in-cab switch, pump on, and reverse activated - mounted mid-tailgate	L4	\$645
<input type="checkbox"/>	Dual Strobe Lights, Amber - in-cab switch - mounted mid-tailgate	L4	\$930

Lift Controls, Options and Accessories			
<input type="checkbox"/>	Lift Activated Force to Neutral System (requires Allison World transmission package 168 or 170 - see bulletin #341) - applies to non-O.I.G.A.I. pump systems only		\$980
<input type="checkbox"/>	Lift Cycle Counter	CE8	\$620
<input checked="" type="checkbox"/>	Joystick Control with Rocker Switch for Lift Only in addition to standard 4-button rocker switch controls	CE13	\$1,170
<input type="checkbox"/>	In-Cab Remote Rocker Switch Control Kit for Lift Only	CE15	\$1,170
<input type="checkbox"/>	Lift Feathering Kit - for O.I.G.A.I. only		\$775

Body Options			
<input checked="" type="checkbox"/>	Observation Ladder - Mounted to street side of hopper		\$1,000
<input checked="" type="checkbox"/>	Heavy Duty Overlay Package - hopper floor and sides, 48" into body (3/16" - 100,000 psi)		\$3,140
<input type="checkbox"/>	3" Hopper Drain Valve	B20	\$330
<input checked="" type="checkbox"/>	Mud Guards - steel - mounted ahead of rear tires	B8	\$315
<input type="checkbox"/>	Mud Flaps - anti-sail / anti-splash - ahead of rear tires	B7	\$215
<input checked="" type="checkbox"/>	Manual Hopper Cover - mesh expanded metal	B34	\$1,165
<input type="checkbox"/>	Pneumatic Hopper Cover	B37	\$675
<input checked="" type="checkbox"/>	Solid Hopper Upper Extension - available on 30 and 32 yard bodies ONLY	B38	\$645
<input checked="" type="checkbox"/>	Rear Fenders for Single Rear Tire	B38	\$1,075
<input type="checkbox"/>	Rear Fenders for Tandem Rear Tires		\$385
<input type="checkbox"/>	Continuously Welded Body Interior	B4	\$480
<input type="checkbox"/>	20 lb. Fire Extinguisher with Bracket	B5	\$780
<input type="checkbox"/>	Tool Box (18" x 18" x 36") - frame mounted - available on 30 and 32 yard bodies ONLY	B6	\$735
<input type="checkbox"/>	Tool Box (18" x 18" x 24") - frame mounted - available on 24, 26, 30, and 32 yard bodies ONLY	B5	\$735
<input type="checkbox"/>	Tool Box (18" x 18" x 24") - bumper mounted - available on 22, 26, 30 and 32 yard bodies ONLY	B2	\$295
<input type="checkbox"/>	Hydraulic Pressure Gauge Kit (shipped loose in cab)		\$1,140
<input type="checkbox"/>	Hydraulic Oil Tank Heater - 500 watts		\$645
<input type="checkbox"/>	Oil Temperature Gauge Kit	B3	\$1,725
<input type="checkbox"/>	Dual High Pressure Filter Kit		\$345
<input type="checkbox"/>	Extended Tailgate Seal		\$0
<input checked="" type="checkbox"/>	Remote Lubrication System with Manifold for Packer	B43	\$365
<input type="checkbox"/>	Sign Frame - J-Channel - 36" x 48"	B43	\$435
<input type="checkbox"/>	Sign Frame - J-Channel - 36" x 72"	B43	\$465
<input type="checkbox"/>	Sign Frame - J-Channel - 48" x 72" - not available on 16 and 20 yd. bodies	B44	\$2,020
<input type="checkbox"/>	Sign Frame - Roadway - 31.5" x 95.5" - only available on 30 and 32 yd. bodies	B45	\$585
<input type="checkbox"/>	Sign Frame - Structural Channel - 48" x 96" - only available on 30 and 32 yd. bodies		\$425
<input type="checkbox"/>	Rear Tow Hooks	B24	\$275
<input checked="" type="checkbox"/>	Rear Caution Decal		\$325
<input type="checkbox"/>	Spill Kit		\$900
<input type="checkbox"/>	Battery Box mounted behind grabbers		\$785
<input type="checkbox"/>	Hydraulic Oil Tank Quick Disconnect Kit - For use with filter buggy		\$1,040
<input type="checkbox"/>	Hydraulic Tank Low Oil Level Warning Kit		\$1,040

Effective January, 1, 2016 Rapid Rail Sales Order Form

Organics Option		
<input type="checkbox"/>	Reduced Pack Cycle Programming for Organics Collection	\$0
<input type="checkbox"/>	Extended Tailgate Seal	\$345
Camera Systems		
All camera systems are mounted with protective camera brackets and twin tailgate flood lights		
CAMERA MONITOR LOCATION WILL BE CAB ROOF MOUNTED		
Swivel monitor bracket will be provided for dual drive chassis		
360 Camera Systems and Options		
<input type="checkbox"/>	360 Degree Camera Package - Includes 360 degree camera system (4 camera), DVR capability, Dash Camera, Operator Facing Camera, and Hopper Camera.	\$9,863
<input type="checkbox"/>	360 Base Camera System - Includes 360 (4 Camera System) for Monitoring Only	\$8,113
<input type="checkbox"/>	Add DVR for Recording Function - Includes Dash Camera for Road Facing View	\$1,613
<input type="checkbox"/>	Add Operator Facing Camera for Operator Monitoring	\$369
<input type="checkbox"/>	Add Hopper Camera	\$994
3rd Eye Camera Systems		
<input type="checkbox"/>	3rd Eye Single Camera with LCD Color Monitor	\$2,445
<input type="checkbox"/>	3rd Eye Double Camera with LCD Color Monitor	\$3,767
<input checked="" type="checkbox"/>	3rd Eye Triple Camera with LCD Color Monitor	\$5,030
Camera 1 Location - Mounted on Tailgate Facing Rear		
Camera 2 Location -	<input type="checkbox"/> Left Hand Side Cab - <input type="checkbox"/> Right Hand Side Cab - <input type="checkbox"/> Hopper - <input type="checkbox"/> Grabber	
Camera 3 Location -	<input type="checkbox"/> Left Hand Side Cab - <input type="checkbox"/> Right Hand Side Cab - <input type="checkbox"/> Hopper - <input type="checkbox"/> Grabber	
Load Cell Scale Systems		
<input type="checkbox"/>	Heil Optimum Payload System (HOPS) using Air-Weigh Axle Scales	CE20 \$8,400
<input type="checkbox"/>	Air-Weigh Axle Scale System without Interlock	CE20 \$7,836
Auxiliary Axles and Tires		
* NOTE: All axles MUST BE installed with tires so chassis can be re-certified to new GAWR and GVWR ratings		
<input type="checkbox"/>	Watson & Chalin Self Steering Axle: 13,000 pound capacity, hub piloted or 20" spoke wheel hubs, automatic slack adjusters, type 16 air chambers, steering stabilizer kit and reverse lift kit - for pusher applications	\$13,595
<input type="checkbox"/>	Watson & Chalin Rigid Axle: 25,000 pound capacity, hub piloted or 20" spoke wheel hubs, 30/30 brake chambers, automatic slack adjusters, 1,300 cubic inch air tank and regulator kit - for pusher applications	\$10,415
<input type="checkbox"/>	Tag Axle Spill Shield - Prevents debris from collecting on the tag axle - If applicable with body chassis combination	\$300
<input type="checkbox"/>	255/70R-22.5 - load range H, 5,510 pound single max load at 120 psi with rim - 2 tires installed	\$2,155
<input type="checkbox"/>	275/70R-22.5 - load range H, 7,000 pound single max load at 120 psi with rim - 2 tires installed	\$2,725
<input type="checkbox"/>	11 R-22.5 - load range H, 6,610 pound single max load at 120 psi with rim - 2 tires installed	\$2,295
* Note: All auxiliary applications must be approved by Heil prior to order acceptance		
CNG Installation - Top of Body Installation		
<input type="checkbox"/>	CNG Installation Charge - Includes brackets, hardware, and mounting of CNG system	\$5,405
Extended Warranty		
<input type="checkbox"/>	Five (5) Year (Maximum 10,000 hrs. of Operation) Cylinder Warranty	\$11,050
Paint Options		
NOTE: LIST PAINT CODES ON PAINT DIAGRAM		
<input type="checkbox"/>	Customized Paint Color - Paint Color Code NOT included in the Color Smart Brochure	\$375
<input type="checkbox"/>	Customized Lift Paint - Any color other than Visibility Yellow (Standard)	\$315
<input type="checkbox"/>	Two Tone Paint	\$1,430
<input type="checkbox"/>	Paint Striping - first stripe	\$1,200
<input type="checkbox"/>	Paint Striping - each additional stripe	\$670
<input type="checkbox"/>	Metallic Paint	\$1,200
<input type="checkbox"/>	Clear coat Finish	\$1,700
<input type="checkbox"/>	Anti-Graffiti Clear coat Finish	\$2,340
<input type="checkbox"/>	Prime Paint Only - deduct	(\$1,220)
TOTALS		
	Total from Options Above (MSRP)	\$0
	Additional Options (SOARs, Chassis Mods, Etc.) Total	\$0
	Subtotal	0% \$0
	Dealer Discount (%)	\$0
	Dealer Net Price	\$0
	Additional Discount (SPR)	
	Freight	\$0
	Total Price per Unit	

ATTACHMENT A

Garbage, Refuse Trucks

Type of Equipment	Brand Name	Price Book/Catalog Date of Manufacturer's Current Published Retail Price List	Percentage off discount %
Odyssey High Compaction Residential Front Loader	Heil	January 1, 2016	5%
Curotto Can Automated Carry Can	Curotto Can	2016	5%
		Freight to customers location	Add \$1950.00 net for each unit
		Curotto Can ships with truck, no additional freight charges if can is ordered when truck order is placed	

Trade-in allowed? Yes No.

Multiple Unit discount of 2 % Based on quantity purchased? Yes No. Based on dollar amount spent? N/A Yes N/A No.

If dollar amount how much? \$ N/A

OEM Repair Parts discount is 3 % After Market Parts discount is N/A %

Please note:

- In stock chassis are available for up fit at Heil plant, please see Heil in-stock chassis section. All chassis are at pass thru and are priced at cost, no chassis sales are allowed without body up fit. Please allow 30-75 days for delivery.
- Not all options shown on option pages are available on all packer bodies; please contact Dave Chapel at 405-625-2044 or dchapel@unitedengines.com for assistance with pricing and option selection.
- An additional discount of 2% (total of 7% on body base price and options) is offered with the purchase of two or more units.
- CNG units available, please call for pricing assistance.



August 8, 2016

Mr. Louis Mintz
Public Utilities Director
City of Enid
401 West Owen K. Garriott Road
Enid Oklahoma 73701

We are pleased to present the following **OKLAHOMA STATE PURCHASING CONTRACT SW197 BID QUOTATION** for one new 2017 Mack LR 613/ Heil Odyssey 35 (23) yard high compaction residential front loader with Curotto Can automated carry can.

Standard equipment features included in body price include:

Hinged left-side aluminum body access door with step and grab
Cab shield with hinged rubber tip extension - steel
Front head closure screen with splash guard
Under hopper liquid sump with 2 clean-out doors
Tailgate service props and fully automatic Shur-Lock tailgate latches
Patented clamp-on arms with 8,000 lb. capacity - WASTEC WRP 06-1996 rated
Four arm shaft bearing supports and fork cross shaft rubber bumpers, bolt-on rubber arm stops
Heavy-duty forks - 1-1/2" thick x 63" grip length
PTO Mounted Load Sense Piston Pump
Chrome-plated cylinder rods and telescopic sleeves, crossed packing cylinders
Chassis frame-mounted oil tank with level, Temperature gauge and suction shut-off valve
3-micron return line filter with magnetic trap and in-cab filter bypass monitor
140-micron suction line strainer
Fabric guard hose protection for all high-pressure hoses
Cortex Controller with InSight diagnostic display
Throttle advance kit
Right-hand single multifunction joystick
Streetwise Hydraulics, solid state control panel
High pressure filter kit
Arm rest for operator controls, backup alarm
LED center-mounted brake light, LED duplicate high and low mount stop, turn, and tail lights
LED mid-body turn signals
Strobe light, amber mounted on lower tailgate - in-cab switch, pump on, and reverse activated
Front and rear mud flaps -anti-sail/anti-splash
Hopper flood light
Shovel kit mounted on back of the packer
Low oil level sensor with light, buzzer, and pump shut-off



Severe-duty wear bar kit, 3" sump drain on street side and curb side
Remote packer lube, remote tailgate hinge lube
Arm / Fork over height warning kit
20 lb. fire extinguisher
FMVSS #108 clearance lights and reflectors, ICC reflective tape
Rear camera bracket and flood lights - reverse activated
Body undercoating
Customer's choice of one color finish paint on body
Standard 1-year warranty (2,000 hours of Operation)
ANSI Z 245.1-1999 compliant
Safety triangle
Cavity coat and joint sealer
Arm guides mounted to front bumper, upper arm reinforcement

OPTIONS INCLUDED IN PACKER BODY PRICE:

Factory installation
Hopper brush seal kit
Auto Cover controls in cab
In cab controls for Curotto Can work lights
Dual joy stick controls
Remote curb controls
LED container work lights
Peterson safety strobe system
Back up assist LED lights
Roof access ladder
Large "Caution" decal on tailgate
Single back up camera system with color monitor

Curotto Can:

Curotto Can automated carry cans for use with 90 gallon cans
Extended grippers for better can control
Auto cover for Curotto Can
Brush kit for Curotto Can
Spacer kit

Chassis:

Mack LR 613 dual drive dual sit chassis
White cab paint
Mack MP7 325 HP diesel engine
Allison 4500 RDS-6 automatic transmission



20,000 lb. Front axle and springs
46,000 lb. Rear axle

Please see enclosed chassis specifications for complete details

**OKLAHOMA STATE PURCHASING CONTRACT SW197 BID PRICE
\$ 296,700.00 EACH**

OPTIONAL:

Sliding top door, helps to control blowing trash if unit is going to be used extensively as a front loader-ADD \$ 3,685.00

Please note, all Heil ready truck chassis are subject to prior sale

**HEIL PRODUCTS ARE MADE IN THE USA IN FORT PAYNE
ALABAMA**

FOB Oklahoma City Oklahoma, bid price includes on site factory mechanic and operational training.

Please allow 45-60 days for delivery

Price valid for 30 days

All sales are subject to United Engines Terms and Conditions of Sale which can be found at <http://unitedengines.com/UEStandardTC.pdf> and are incorporated by reference into this Document as if fully set forth herein.

Accepted by _____ Date _____

Respectfully submitted,

Dave Chapel
United Engines
5555 West Reno Avenue
Oklahoma City Oklahoma 73127
405-625-2044
dchapel@unitedengines.com

HEIL DEALER 2016 AUTOMATED CARRY CAN PRICE GUIDE

Name	Part Number	Item Description	List Price USD (\$)
Standard Curotto-Can	SLMNEGL-01	Standard Base Curotto-Can (Options listed below sold separately)	\$ 25,019
Standard 300 Gallon Curotto-Can	SLMNEGL-01-300-HD-B	Curotto-Can for 300 Gallon applications (Options listed below sold separately)	\$ 26,431
Can Side Options			
Auto Cover	SE-RAC-CS-KT-INSTL	Rotary Auto Cover- Factory Installed on Curotto-Can (requires ordering associated OEM body option)	\$ 1,901
Brush Kit	SE-BK-CS-XX (H,M,EZ,W)	Brush Kit/Hopper Seal- Factory Installed, Front, Curb & Streetside (requires ordering associated OEM body option)	\$ 565
Work Lamps	SE-WL-KT-NC	Work Lamp Kit, LED, Installed (requires ordering associated OEM body option)	\$ 1,294
Spacer Kit	EXT 9" Set	9-inch Spacer Required for Heil Installation	\$ 202
Gripper Arm	AC4-A001-4-UPGDE	Gripper Arm & Belt; 4 inches longer - per set	\$ 216
Conspicuity Tape	DOT-TAPE	Conspicuity Tape Installed, Front, Curb & Street Side	\$ 190
Truck Side Options			
Commercial Grabber	CG-001KT	Commercial Gripper for picking up 32-96 gallon residential cans. *Complete Commercial Gripper clearance questionnaire and submit with order. Installation kit is an additional charge and will depend on the specific installation.	\$ 3,932

Effective January 1, 2016



Half/Pack® Odyssey™ Residential

High Compaction Residential Front Loader



**Curotto-Can automated carry can sold separately

Standard Equipment Features included in Base Price

• Hinged left-side aluminum body access door with step and grab	• Backup alarm
• Cab shield with hinged rubber tip extension - steel	• LED mid-body turn signals
• Front head closure screen with splash guard	• Strobe light, amber mounted on lower tailgate - in-cab switch, pump on, and reverse activated
• Upper hopper liquid sump with 2 clean-out doors	• Front and rear mud flaps - anti-sail/anti-splash
• Body service props for service hoist models and service lift	• Rear underride guard
• Tailgate service props	• Hopper flood light
• Fully automatic Shur-Lock™ tailgate latches	• Low oil level sensor with light, buzzer, and pump shut-off
• Patented clamp-on arms	• Severe-duty wear bar kit
• 8,000 lb. capacity arms - WASTEC WRP 06-1996 rated	• 3" sump drain on street side and curb side
• Four arm shaft bearing supports	• Remote tailgate hinge lube
• Fork cross shaft-rubber bumpers	• Arm/Fork over height warning kit
• Bolt-on rubber arm stops	• 20 lb. Fire Extinguisher
• Heavy-duty forks - 1 1/2" thick x 63" grip length	• FMVSS #108 clearance lights and reflectors
• PTO Mounted Load Sense Piston Pump	• ICC reflective tape
• Chrome-plated cylinder rods and telescopic sleeves	• Rear camera bracket and flood lights - reverse activated
• Crossed packing cylinders	• Body undercoating
• Chassis frame-mounted oil tank with level/temperature gauge and suction shut-off valve	• Customer's choice of one color finish paint from ColorSmart brochure
• 3-micron return line filter with magnetic trap and in-cab filter bypass monitor	• Standard 1-year warranty (2,000 Hours of Operation)
• 100-micron suction line strainer	• ANSI Z 245.1-2012 Compliant
• Fabric guard hose protection for all high-pressure hoses	• Safety Triangle
• Cortex Controller™ with InSight™ diagnostic display	• Cavity coat and joint sealer
• Throttle advance kit	• Arm guides mounted to front bumper
• Left and right-hand single multifunction joystick	• Forward facing flood lights on cab
• Complete array of in-cab function indicator lights	• Upper arm reinforcement
• Streetwise Hydraulics™	
• Solid state control panel	
• High pressure filter kit	
• Arm rest for operator controls	
• 5 lb. In-Cab Fire Extinguisher	



Environmental Solutions Group

A DOVER COMPANY

Effective January, 1, 2016 HP Odyssey Residential Sales Order Form

Base Units HP Odyssey Residential			
<input type="checkbox"/>	20 cubic yard - Not available with CNrG		\$126,035
<input type="checkbox"/>	Serviceable EJECT	<input type="checkbox"/>	Service Hoist
<input checked="" type="checkbox"/>	23 cubic yard		\$125,525
<input checked="" type="checkbox"/>	Serviceable EJECT	<input type="checkbox"/>	Service Hoist
<input type="checkbox"/>	28 cubic yard		\$126,135
<input type="checkbox"/>	Serviceable EJECT	<input type="checkbox"/>	Service Hoist
<input type="checkbox"/>	Service Hoist Kit - 187" Wheelbase 5 Axle Units WILL NOT accept the service hoist option*	B9	\$4,215
	*5 Axle 187" Wheelbase - Hendrickson Auxiliary Axles Only with 275/R70/22.5 or smaller tires.		
	Hopper Size		12 yd*
CHASSIS MUST CONFORM WITH HEIL'S MOST CURRENT CHASSIS SPECIFICATIONS AT WWW.HEIL.COM			
* NOTE: Red numbers reference Option Photo Index			
Mounting Options			
<input checked="" type="checkbox"/>	Full Factory Mount for Service Hoist or Serviceable Eject - Includes Body Props and Rear Pivot		\$5,290
<input type="checkbox"/>	Mount at Dealer Destination		\$705
Power Take Off / Pump Options			
<input checked="" type="checkbox"/>	PTO Mounted Load Sense Piston pump - Includes PTO		STD
Automated Option			
<input checked="" type="checkbox"/>	Hopper Seal Brush Kit - Includes Sides, Front, and Rear Bristle Hopper Seal Kit - For Curotto Only		\$2,465
<input checked="" type="checkbox"/>	Remote Curbside Controls		\$1,486
<input checked="" type="checkbox"/>	Installation of Auto cover controls - Auto cover must be purchased with the Curotto Can		\$1,486
<input type="checkbox"/>	In-Cab controls for integrated forward work lamps - Forward Work lamps must be purchased with the Curotto Can		\$600
Semi-Automated Option			
<input type="checkbox"/>	Carry Can Control Kit - Must Select to Add Controls to Order		\$0
A complete selection of premium Bayne carry cans to suit any application is provided in this price book for your convenience			
Control Options			
<input type="checkbox"/>	Dual Multifunction Joystick - Left and Right Hand		STD
<input type="checkbox"/>	Left Hand 2-Lever Electric Control in lieu of Multifunction Joystick		\$515
<input type="checkbox"/>	Left Hand Single Axis Joystick Electric Control in lieu of Multifunction Joystick	CE6	\$515
<input type="checkbox"/>	Outside Electric Rocker Switch Controls Kit (arms, forks and packer) with Throttle Advance	CE5	\$2,245
Lighting and Electrical Accessories			
<input checked="" type="checkbox"/>	Dual LED Container Work Lights - in-cab switch		\$565
<input checked="" type="checkbox"/>	Peterson Multi-Function (SMART) LED Strobe / Turn Lamps		\$585
<input checked="" type="checkbox"/>	Body Side Backing Assist Lights - LED		\$485
<input type="checkbox"/>	Dual Oval Flat LED Strobes Mounted Mid-T/G - in-cab switch, pump on, and reverse activated	L15	\$1,015
<input type="checkbox"/>	Dual Cab Guard Mounted Flood Lights		\$477
<input type="checkbox"/>	Dual LED Cab Mounted Oval Strobe Lights		\$695
Camera Systems			
All camera systems are mounted with protective camera brackets and twin tailgate flood lights. CAMERA MONITOR LOCATION WILL BE CAB ROOF MOUNTED Swivel monitor bracket will be provided for dual drive chassis			
360 Camera Systems and Options			
<input type="checkbox"/>	360 Degree Camera Package - Includes 360 degree camera system (4 camera), DVR capability, Dash Camera, Operator Facing Camera, and Hopper Camera.		\$9,863
<input type="checkbox"/>	360 Base Camera System - Includes 360 (4 Camera System) for Monitoring Only		\$8,113
<input type="checkbox"/>	Add DVR for Recording Function - Includes Dash Camera for Road Facing View		\$1,613
<input type="checkbox"/>	Add Operator Facing Camera for Operator Monitoring		\$369
<input type="checkbox"/>	Add Hopper Camera		\$994

Effective January, 1, 2016 HP Odyssey Residential Sales Order Form

3rd Eye Camera Systems

<input type="checkbox"/>	3rd Eye Single Camera with LCD Color Monitor			
<input checked="" type="checkbox"/>	3rd Eye Double Camera with LCD Color Monitor (Cameras on T/G & LH Cab)			\$2,445
<input type="checkbox"/>	3rd Eye Double Camera with LCD Color Monitor (Cameras on T/G & RH Cab)			\$3,767
<input type="checkbox"/>	3rd Eye Double Camera with LCD Color Monitor (Cameras on T/G & RH Alley)			\$3,767
				\$3,767

Load Cell Scale Systems

<input type="checkbox"/>	Heil Optimum Payload System (HOPS) using Air-Weigh Axle Scales			
<input type="checkbox"/>	Air-Weigh Axle Scale System without Interlock	CE20		\$8,400
		CE20		\$7,836

Auxiliary Axles and Tires

* NOTE: All axles MUST BE installed with tires so chassis can be re-certified to new GAWR and GVWR ratings

<input type="checkbox"/>	Watson & Chalin Self Steering Pusher Axle: 13,000 pound capacity, hub piloted or 20" spoke wheel hubs, automatic slack adjusters, type 16 air chambers, steering stabilizer kit and reverse lift kit -			\$13,595
<input type="checkbox"/>	Watson & Chalin Self Steering Tag Axle: 13,000 pound capacity, hub piloted or 20" spoke wheel hubs, automatic slack adjusters, type 16 air chambers, steering stabilizer kit and reverse lift kit			\$13,595
<input type="checkbox"/>	Watson & Chalin Rigid Pusher Axle: 25,000 pound capacity, hub piloted or 20" spoke wheel hubs, 30/30 brake chambers, automatic slack adjusters, 1,300 cubic inch air tank and regulator kit			\$10,415
<input type="checkbox"/>	Watson & Chalin Rigid Tag Axle: 25,000 pound capacity, hub piloted or 20" spoke wheel hubs, 30/30 brake chambers, automatic slack adjusters, 1,300 cubic inch air tank and regulator kit			\$10,415
<input type="checkbox"/>	Tag Axle Spill Shield - Prevents debris from collecting on the tag axle			\$300
<input type="checkbox"/>	255/70R-22.5 - Qty(2) load range H, 5,510 pound single max load at 120 psi with rims			\$2,155
<input type="checkbox"/>	275/70R-22.5 - Qty(2) load range H, 7,000 pound single max load at 120 psi with rims			\$2,725
<input type="checkbox"/>	11 R-22.5 - Qty(2) load range H, 6,610 pound single max load at 120 psi with rims			\$2,295

* Note: All auxiliary applications must be approved by Heil prior to order acceptance

Body Options

<input type="checkbox"/>	Sliding Top door - May not be compatible with roof mounted CNG systems			
<input checked="" type="checkbox"/>	Roof Access Ladder			\$3,685
<input type="checkbox"/>	Hopper Floor Liner (3/16" - AR400)			\$1,295
<input type="checkbox"/>	Hopper Floor Liner (1/4" - AR400)			\$1,727
<input type="checkbox"/>	Body Roof Retainer Teeth - 2 rows at front of body - Minimizes springback in cardboard and recycling applications			\$2,745
<input type="checkbox"/>	High Pressure Filter Kit	B26		\$1,000
<input type="checkbox"/>	High Pressure Filter Monitor	B3		STD
<input type="checkbox"/>	Second 20 lb. Fire Extinguisher			\$645
<input type="checkbox"/>	Tool Box Bumper Mount - Steel			\$477
<input type="checkbox"/>	Tool Box Bumper Mount - Aluminum	B6		\$735
<input type="checkbox"/>	Cab Protector Extension Raise - Manual Jack			\$870
<input checked="" type="checkbox"/>	Rear Caution Decal			\$1,095
<input type="checkbox"/>	Wheel Chock Kit - Dual			\$275
<input type="checkbox"/>	Fall Protection Kit			\$155
<input type="checkbox"/>	D-Ring Fall Protection			\$3,270
<input type="checkbox"/>	Hydraulic Oil Tank Quick Disconnect Kit - For use with filter buggy			\$795
<input type="checkbox"/>	Perma Coat on Cab Protector			\$785
<input type="checkbox"/>	Hydraulic Raise Cab Protector Kit			\$585
<input type="checkbox"/>	Extendable Broom Kit - mounted in arm tube			\$5,125
<input type="checkbox"/>	Spill Kit			\$395
<input type="checkbox"/>	Packer Mounted Retainer Teeth			\$325
<input type="checkbox"/>	Hydraulic Oil Tank Heater - 500 watts			\$695
<input type="checkbox"/>	Fender Extension Kit			\$1,140
<input type="checkbox"/>	California Back Up Alarm			\$695
<input checked="" type="checkbox"/>	Infinity Series Packer/Eject Cylinders with scrapers and hardened rods to 50 HRC by Rosenboom - Includes Five (5) Year Packer/Eject Cylinder Warranty covering dents and dings			\$650
				\$2,935

Effective January,1,2016 HP Odyssey Residential Sales Order Form

CNG Tailgate Mounted CNG - Includes Installation Fee		
<input type="checkbox"/>	60 DGE CNG System	\$38,855
<input type="checkbox"/>	75 DGE CNG System	\$40,475
<input type="checkbox"/>	90 DGE CNG System	\$46,008
<input type="checkbox"/>	105 DGE CNG System	\$52,548
CNG Options		
<input type="checkbox"/>	Front Bumper Fill with Kill Cap	\$1,200
<input type="checkbox"/>	Fast Fill Fuel Management Option	\$1,800
<input type="checkbox"/>	Defuel Transfer Hose - 35 ft.	\$1,915
CNG Installation - Top of Body Installation		
<input type="checkbox"/>	### CNG Installation Charge - Includes brackets, temporary tank rental, hardware, and mounting of CNG system	\$5,405
Extended Warranty		
<input type="checkbox"/>	Five (5) Year (Maximum 10,000 hrs. of Operation) All other Non-Infinity Cylinder Warranty - Requires purchase of Infinity packer or eject Cylinders from above	\$2,935
Paint Options		
NOTE: LIST PAINT CODES ON PAINT DIAGRAM		
<input type="checkbox"/>	Customized Paint Color - Paint Color Code NOT included in the Color Smart Brochure	\$375
<input type="checkbox"/>	Two Tone Paint	\$1,430
<input type="checkbox"/>	Paint Striping - first stripe	\$1,200
<input type="checkbox"/>	Paint Striping - each additional stripe	\$670
<input type="checkbox"/>	Metallic Paint	\$1,200
<input type="checkbox"/>	Clear coat Finish	\$1,670
<input type="checkbox"/>	Anti-Graffiti Clear coat Finish	\$2,400
<input type="checkbox"/>	Prime Paint Only - deduct	(\$1,220)
TOTALS		
	Total from Options Above (MSRP)	\$0
	Additional Options (SOARs, Chassis Mods, Etc.) Total	
	Subtotal	\$0
	Dealer Discount (%)	0%
	Dealer Net Price	\$0
	Additional Discount (SPR)	
	Freight	
	Total Price per Unit	\$0



Empire Financial

Capital Equipment Financing

FORMAL PROPOSAL

2-Aug-16

Lessee:	City of Enid
Equipment:	2017 Peterbilt/Heil Rapid Rail
Acquisition Cost:	\$239,600.00
Advance Payments Due:	First Payment at Closing
Payment Mode:	Monthly
Lease Term:	3 Years
Payment:	\$4,733.44
bbrate:	1.75%
Final Payment Amount:	\$85,000.00

- * **This is a proposal only and is not a commitment to finance. This proposal is subject to credit review and approval and proper execution of mutually acceptable documentation.**
- * This transaction must be credit approved, lease documents properly executed and returned to Empire Financial, and the transaction funded within 30-days from the date shown above, or Lessor reserves the right to adjust and determine a new rate and payment amount based on then WSJP.
- * Transaction must be designated at Tax Exempt under Section 103 of the Internal Revenue Code of 1986 as amended.
- * Lessee's total amount of Tax-exempt debt to be issued in the calendar year will not exceed the \$10,000,000.00 limit.

If you have any questions about this proposal or need the transaction quoted in a different way, please do not hesitate to call.

We are looking forward to working with you on this transaction.

Michelle McClellan
918-712-9300



Empire Financial

Capital Equipment Financing

FORMAL PROPOSAL

2-Aug-16

Lessee:	City of Enid
Equipment:	2017 Mack/Heil Odyssey/Curotto Can
Acquisition Cost:	\$296,700.00
Advance Payments Due:	First Payment at Closing
Payment Mode:	Monthly
Lease Term:	3 Years
Payment:	\$5,052.27
bbrate:	1.75%
Final Payment Amount:	\$135,188.00

- * **This is a proposal only and is not a commitment to finance. This proposal is subject to credit review and approval and proper execution of mutually acceptable documentation.**
- * This transaction must be credit approved, lease documents properly executed and returned to Empire Financial, and the transaction funded within 30-days from the date shown above, or Lessor reserves the right to adjust and determine a new rate and payment amount based on then WSJP.
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- * Lessee's total amount of Tax-exempt debt to be issued in the calendar year will not exceed the \$10,000,000.00 limit.

If you have any questions about this proposal or need the transaction quoted in a different way, please do not hesitate to call.

We are looking forward to working with you on this transaction.

Michelle McClellan
918-712-9300



Carolina Environmental Systems, Inc.
 306 Pineview Dr. Kernersville, NC 27284
 2701 White Horse Rd, Greenville, SC 29611
 500 Lee Industrial Blvd, Austell, Ga 30168
 PH 800-239-7796
 FX 336-904-0952

8/3/2016

David Chapel
 United Engines
 Oklahoma City, Ok

Reference: Enid, Ok

To whom it concerns,
 Carolina Environmental Systems, Inc agrees to buy back the following 3 trucks at the end of 3 years of date in service from Enid, Ok as follows

- (1) 2017 Mack model LR613 vin# _____ with Heil HP Odyssey residential 23 refuse body s/n _____ with curotto container s/n _____

At a price of \$ 135,188.00 based on return of vehicle terms which are attached.

- (2) 2017 Peterbilt model 320 vin# _____ with Heil Rapid Rail 22 yard body mounted s/n _____

At a price of \$ 85,000.00 each

Please sign, date accepted enter identification numbers for trucks, bodies and curotto container.

Please also sign return of vehicle terms and date.

If you have any questions please contact me at the above phone numbers.

_____ Date- _____

ACCEPTED ENID, OK

Sincerely,

Mark L Powell
 Sales mgr.
 Carolina Enviromental Systems, Inc

Carolina Environmental Systems, Inc

306 Pineview Dr.
Kernersville, NC 27284
Phone 800-239-7796
Fax 336-869-9979

At the time a vehicle is turned in, it must be capable of passing any applicable state and federal safety and emissions inspection. It must also meet or exceed the following Terms and Conditions. These requirements have been carefully defined to establish the operating condition of a used truck, as agreed to by both the seller and the buyer.

General

1. The purchaser reserves the right to inspect the vehicle not less than 45 days prior to the return date.
2. All standard and optional equipment, on or in truck chassis, must be in good working order, must be roadworthy, and must be on the chassis as delivered.
3. Truck must pass DOT inspection and be able to go in service without any repairs. A valid current DOT inspection certification must be provided.
4. Any unit that has been wrecked and sustained damages greater than 15% of the original contract price must be disclosed. The purchaser reserves the right to reject any and all units that have not been repaired in accordance with acceptable standards or workmanship.
5. Units (including bodies) must be maintained in accordance to the original manufacturer's published maintenance requirements. At the sole discretion of Carolina Environmental Systems, Inc proof of maintenance may be required before unit turn-in.
6. Vehicles must have a minimum of twenty (20) gallons of fuel at turn-in time.

Documents

1. A current Federal Annual and State (if applicable) inspection sticker valid for at least 120 days after the date of return must be on vehicle at time of delivery.
2. Truck must be free and clear of all liens and encumbrances.
3. All owner chassis manuals and body parts and service manuals are to be returned with unit.

Engine

1. Engine must be the original engine produced in the truck. If the engine has been replaced, owner must identify it as such and valuation may be altered based on engine age, mileage and other factors.
2. Engine must operate at a minimum of 80% of the original manufacturer's rated horsepower after allowing for driveline losses and as verified by a chassis dynamometer test.
3. Engine must be mechanically sound and within the manufacturer's specifications relating to oil pressure, coolant temperature and pressure and fuel pressure. Engine must have no leaks and be free from contamination. Crankcase blow-by must be within specification. Engine password must be cleared.
4. Engine air compressor must meet the manufacturer's performance specifications and must not exceed the manufacturer's maximum tolerances for oil blow-by (oil blown into the air system).
5. Batteries, starter, alternator and other ignition system components must be in sound condition. Batteries must be original CCA rating, capable of holding a charge and start the truck unassisted.
6. Air conditioning compressor must be operational and system must be free from defects and operate as intended.

Drivetrain

1. Clutch, Transmission, front and rear axles must be roadworthy and free from defects with no visible bends, cracks or leaks.

2. The clutch must be in adjustment or must be replaced if it cannot be adjusted to within acceptable tolerances.
3. Allison automatic transmission must shift smoothly and operate as originally intended.

Brakes

1. Brake linings must have at least 50% remaining wear. Brake drums must be free from breaks or cracks and cannot be worn in excess.
1. Steer: Matched original equipment tread type tires. Minimum 9/32" tread depth measured at the lowest point. Recaps are not acceptable.
2. Drive: Matched original equipment tread type tires. Minimum 12/32" tread depth measured at the lowest point. Recaps are acceptable - must be first time recapped casings
3. All tires must be free from cuts, bulges, gouges and have no irregular tread wear pattern, such as dishing, cupping, edging, feathering, etc.

Cab / Bodies and Equipment

1. Paint and/or body damage must not exceed \$500.00 total per unit, including, but not limited to, the sheet metal, bumper, grill, fuel tanks, fairings, dents, rust damage, etc, etc.
2. All decals, permits, unit numbers and any other customer installed identification must be removed and done so in a manner as to not damage the original paint. Any damage resulting from de-identifying the truck must be repaired.
3. Upholstery must be free from tears or open seams. Tears, open seams, holes and punctures must be repaired.
4. All glass shall be free from cracks, chips and scratches.
5. Dash panel and interior trim pieces must not be missing and must be free from holes, cracks and/or breaks.
6. All instruments, gauges, warning lights, radio, switches and knobs must be free from defect and operate as originally intended.
7. Bodies such as dump, refuse, flatbed, etc must be free from defects and perform as originally designed for by the manufacturer i/e curotto can and assembly.
8. There shall be no leaks of the hydraulic system.
9. Any repairs performed on body, including its hydraulic system, must be made with original equipment parts.

Enid, Ok Representative _____

Date _____



This addendum is added to and is to be considered part of the subject contract.

Contract Issuance Date: 12/30/2014

Statewide Contract #: SW197

Contract Title: Garbage Trucks

Addendum Date: 11/19/2015

Addendum #: 1

This addendum serves to clarify the Lease Purchase method of payment as used when purchasing equipment from this contract. The following replaces the clause in the original solicitation.

C.11 Payment

C.11.1 Payment method by State Agencies will be the effective state wide fleet fuel and maintenance card, the State purchase card, or Purchase Orders.

C.11.2 Payment method by other government entities (Cities, Counties, Municipalities, Schools, and other State governments will be as in C.11.1 above or other purchasing methods, such as leasing, as allowed by their purchasing guidelines, regulations or statutory mandates.

C.11.3 LEASE PURCHASE

C.11.3.1

For County Purchases: When the method of payment will be in the form of a Lease Purchase by a county, making a purchase by using the statewide contract pricing, the Management Services Division of the State Auditor and Inspectors (SAI) Office has encouraged the use of an approved agreement form, Lease Purchase of Equipment Form 120B, as well as a Full Warranty Lease form, developed by their office. The State Auditor and Inspectors Office, through its Constitutional Authority, Article VI, Section 19, establishes accounting procedures and forms and provides assistance to counties and other forms of local government. Link to the forms listed on the State Auditor Website:

https://www.sai.ok.gov/publications_forms/county_clerk.php?action=showform&formdiv=5

For those Government Entities subject to the Oklahoma Bond Oversight and Reform Act: 62 O.S, Section 695.1 et seq., the Council of Bond Oversight reviews and must approve any request for financing by a State Government Entity. (All state and local government entities) The State Bond Advisor's Office serves as staff to the Council of Bond Oversight. See Chapter 10. Administration of the Oklahoma Bond Oversight and Reform Act (Administrative Rules) Link to the Council of Bond Oversight Website:

http://www.ok.gov/bondadvisor/Bond_Oversight/index.html

Lease Purchase Rates may be adjusted during the contract period. All lease purchase agreements established by using prices obtained from Suppliers listed as a participant in this competitively bid statewide contract shall be included in the total sales reported by the vendors.

For all government entities, check your statutes and rules and policies for your guidance in determining your lease-purchase processes.

Ferris Barger
State Purchasing Director



Preston L. Doerflinger
Director and Secretary
of Finance and Revenue

State of Oklahoma
Office of Management and Enterprise Services

November 19, 2015

Attn: Awarded Vendors,

Statewide Contract SW-197 was awarded for agreement period commencing 12-30-2014 and ending 12-29-2017 with an option to renew for consecutive one year option periods. The State of Oklahoma is requesting you to renew your contract for the 1st option period of 12-30-2015 through 12-29-2016

Please indicate your firm's response to our request and return by email as soon as possible.

- Yes, our firm will renew the contract and terms on the above listed contract.
- No, our firm cannot renew the contract and terms on the above listed contract.
- Yes, our firm will renew the contract and terms on the above listed contract with requested Price increase Documents of Justification have to be sent along with renewal form.

Federal Employer Identification Number: 84-1585010

Company Name: United Engines LLC

Address: 5555 W Reno

City: Oklahoma City, OK ZIP Code: 73116

Kirk K Wade / Chief Accounty / Officer / 12/3/2015 / [Signature]

Name/Title / Officer / Date / Signature

Email:

Return to Contract Officer: Joyce Leivas by December 7, 2015.

Questions: Contact Joyce by email or fax

Contracting Officer Phone #: 405-521-2479 Fax: 405-521-4475
Contracting Officer Email: joyce.leivas@omes.ok.gov

FW: State Contract SW197

David Chapel

Sent: Saturday, August 06, 2016 5:15 PM**To:** David Chapel*Please Note***From:** Joyce Leivas [Joyce.Leivas@omes.ok.gov]**Sent:** Wednesday, August 03, 2016 11:42 AM**To:** David Chapel**Subject:** RE: State Contract SW197

They are looking for the form that our software generates that I did not create for the SW197 contract because it hasn't been used by agencies and we create those "contract" forms for agencies to use when they are processing release purchase orders. You do have a contract with the state that is comprised of the original solicitation, the vendor responses, and the Notice of award document along with any addendums added after the original contract start date.

From: David Chapel [mailto:DChapel@unitedengines.com]**Sent:** Wednesday, August 03, 2016 11:22 AM**To:** Joyce Leivas**Subject:** State Contract SW197

Good Morning Joyce,

The City of Enid Oklahoma is looking to purchase three new refuse trucks from us under SW197, they want documentation that we are on state contract and want pricing like the pickup contract attached. I cannot find something like this on SW197, is there something like this that I missed? No other customer has requested this type of information from me.

Thanks,

Dave Chapel

United Engines

5555 West Reno

Oklahoma City Oklahoma 73127

405-625-2044

dchapel@unitedengines.com

ATTACHMENT A

Garbage, Refuse Trucks

Type of Equipment	Brand Name	Price Book/Catalog Date of Manufacturer's Current Published Retail Price List	Percentage off discount %
Refuse truck chassis	Mack	January 1, 2016	0% Chassis prices are net as shown. No chassis sales without packer body installed
Refuse truck chassis	Peterbilt	January 1, 2016	Same as above
Refuse truck chassis	International	January 1, 2016	Same as above
Refuse truck chassis	Freightliner	January 1, 2016	Same as above
Refuse truck chassis	Kenworth	January 1, 2016	Same as above
Refuse truck chassis	Crane Carrier	January 1, 2016	Same as above
Refuse truck chassis	Auto Car	January 1, 2016	Same as above

Trade-in allowed? Yes No.

Multiple Unit discount of 2 % Based on quantity purchased? Yes No. Based on dollar amount spent? N/A Yes No.

If dollar amount how much? \$ N/A

OEM Repair Parts discount is 3 % After Market Parts discount is N/A %

Please note:

- In stock chassis are available for up fit at Heil plant, please see Heil in-stock chassis section. All chassis are at pass thru and are priced at cost, no chassis sales are allowed without body up fit. Please allow 30-75 days for delivery.
- Not all options shown on option pages are available on all packer bodies; please contact Dave Chapel at 405-625-2044 or dchapel@unitedengines.com for assistance with pricing and option selection.
- An additional discount of 2% (total of 6% on body base price and options) is offered with the purchase of two or more units.
- CNG units available, please call for pricing assistance.
- Training on equipment is included in base price, on site mechanical training classes can be scheduled at no cost to customer.

Chassis Information

Specification Appendix Number	Year	Chassis Spec File Name	Chassis Model	Chassis Code	Engine	Transmission	Steer	Rear Axles	Front Loaders	Hull Line / Front Loaders	Side Loaders	Combination	Rear Loaders	Roll Off Hoists											
									Full Line / Front Loaders	Liberty	DP	DP	DP	FT											
									Residential	Liberty	DP	7000	Rapid	Reference	AS/Pack	Mini	Narrow	4000	DP	DP	Commercial	4000	Roll Off Hoists		
									Front Loaders	Front Loaders	Front Loaders	Front Loaders	Front Loaders	Front Loaders	AS/Pack	Mini	Narrow	4000	DP	DP	Commercial	4000	Roll Off Hoists		
									Front Loaders	Front Loaders	Front Loaders	Front Loaders	Front Loaders	Front Loaders	AS/Pack	Mini	Narrow	4000	DP	DP	Commercial	4000	Roll Off Hoists		
									Front Loaders	Front Loaders	Front Loaders	Front Loaders	Front Loaders	Front Loaders	AS/Pack	Mini	Narrow	4000	DP	DP	Commercial	4000	Roll Off Hoists		
F16-150	2016	F16-150 2016 M2 106 200 200	Diesel	CHG	ISL 6-300	3500 LH	3/7	Shops																	
F16-151	2016	F16-151 2016 M2 106 200 200	Diesel	CHG	ISL 6-300	3500 LH	3/7	Shops																	
F16-152	2016	F16-152 2016 M2 106 200 200	Diesel	CHG	ISL 6-300	3500 LH	3/7	Shops																	
F16-153	2016	F16-153 2016 M2 106 200 200	Diesel	CHG	ISL 6-300	3500 LH	3/7	Shops																	
F16-154	2016	F16-154 2016 M2 106 200 200	Diesel	CHG	ISL 6-300	3500 LH	3/7	Shops																	
F16-155	2016	F16-155 2016 106SD P16 200 FEPTO	Diesel	CHG	ISL 6-300	3000 LH	3/7	Shops	\$ 61,163																
F16-156	2016	F16-156 2016 106SD P16 200 FEPTO	Diesel	CHG	ISL 6-300	3000 LH	3/7	Shops	\$ 75,976																
F16-157	2016	F16-157 2016 106SD P16 200 FEPTO	Diesel	CHG	ISL 6-300	3000 LH	3/7	Shops																	
F16-158	2016	F16-158 2016 M2 112 200 DP P1600 CHG	Diesel	CHG	ISL 6-300	3000 LH	3/7	Shops																	
F16-159	2016	F16-159 2016 M2 112 200 DP P1600 CHG	Diesel	CHG	ISL 6-300	3000 LH	3/7	Shops																	
F16-160	2016	F16-160 2016 M2 112 200 DP P1600 CHG	Diesel	CHG	ISL 6-300	3000 LH	3/7	Shops																	
F16-161	2016	F16-161 2016 M2 112 200 DP P1600 CHG	Diesel	CHG	ISL 6-300	3000 LH	3/7	Shops																	
F16-162	2016	F16-162 2016 M2 112 200 DP P1600 CHG	Diesel	CHG	ISL 6-300	3000 LH	3/7	Shops																	
F16-163	2016	F16-163 2016 M2 112 200 DP P1600 CHG	Diesel	CHG	ISL 6-300	3000 LH	3/7	Shops																	
F16-164	2016	F16-164 2016 M2 106 5A Cab P1600 Mand Up	Diesel	CHG	ISL 6-300	3000 LH	3/7	Shops																	
F16-165	2016	F16-165 2016 M2 106 5A Cab P1600 Mand Up	Diesel	CHG	ISL 6-300	3000 LH	3/7	Shops																	
F16-166	2016	F16-166 2016 M2 112 200 DP P1600 CHG	Diesel	CHG	ISL 6-300	3000 LH	3/7	Shops																	
F16-167	2016	F16-167 2016 M2 112 200 DP P1600 CHG	Diesel	CHG	ISL 6-300	3000 LH	3/7	Shops																	
F16-168	2016	F16-168 2016 M2 112 200 DP P1600 CHG	Diesel	CHG	ISL 6-300	3000 LH	3/7	Shops																	
F16-169	2016	F16-169 2016 M2 112 200 DP P1600 CHG	Diesel	CHG	ISL 6-300	3000 LH	3/7	Shops																	
F16-170	2016	F16-170 2016 M2 112 200 DP P1600 CHG	Diesel	CHG	ISL 6-300	3000 LH	3/7	Shops																	
F16-171	2016	F16-171 2016 M2 106 200 200 Mand Up	Diesel	CHG	ISL 6-300	3000 LH	3/7	Shops																	
F17-180	2017	F17-180 2017 M2 106 200 200 Mand Up	Diesel	CHG	ISL 6-300	3000 LH	3/7	Shops																	
F17-181	2017	F17-181 2017 M2 106 200 200 Mand Up	Diesel	CHG	ISL 6-300	3000 LH	3/7	Shops																	
F17-182	2017	F17-182 2017 M2 106 200 200 Mand Up	Diesel	CHG	ISL 6-300	3000 LH	3/7	Shops																	
F17-183	2017	F17-183 2017 M2 106 200 200 Mand Up	Diesel	CHG	ISL 6-300	3000 LH	3/7	Shops																	
F17-184	2017	F17-184 2017 M2 106 200 200 Mand Up	Diesel	CHG	ISL 6-300	3000 LH	3/7	Shops																	
F17-185	2017	F17-185 2017 M2 106 200 200 Mand Up	Diesel	CHG	ISL 6-300	3000 LH	3/7	Shops																	
F17-186	2017	F17-186 2017 M2 106 200 200 Mand Up	Diesel	CHG	ISL 6-300	3000 LH	3/7	Shops																	
F17-187	2017	F17-187 2017 M2 106 200 200 Mand Up	Diesel	CHG	ISL 6-300	3000 LH	3/7	Shops																	
F17-188	2017	F17-188 2017 M2 106 200 200 Mand Up	Diesel	CHG	ISL 6-300	3000 LH	3/7	Shops																	
F17-189	2017	F17-189 2017 M2 106 200 200 Mand Up	Diesel	CHG	ISL 6-300	3000 LH	3/7	Shops																	
F17-190	2017	F17-190 2017 M2 106 200 200 Mand Up	Diesel	CHG	ISL 6-300	3000 LH	3/7	Shops																	
F17-191	2017	F17-191 2017 M2 106 200 200 Mand Up	Diesel	CHG	ISL 6-300	3000 LH	3/7	Shops																	
F17-192	2017	F17-192 2017 M2 106 200 200 Mand Up	Diesel	CHG	ISL 6-300	3000 LH	3/7	Shops																	
F17-193	2017	F17-193 2017 M2 106 200 200 Mand Up	Diesel	CHG	ISL 6-300	3000 LH	3/7	Shops																	
F17-194	2017	F17-194 2017 M2 106 200 200 Mand Up	Diesel	CHG	ISL 6-300	3000 LH	3/7	Shops																	
F17-195	2017	F17-195 2017 M2 106 200 200 Mand Up	Diesel	CHG	ISL 6-300	3000 LH	3/7	Shops																	
F17-196	2017	F17-196 2017 M2 106 200 200 Mand Up	Diesel	CHG	ISL 6-300	3000 LH	3/7	Shops																	
F17-197	2017	F17-197 2017 M2 106 200 200 Mand Up	Diesel	CHG	ISL 6-300	3000 LH	3/7	Shops																	
F17-198	2017	F17-198 2017 M2 106 200 200 Mand Up	Diesel	CHG	ISL 6-300	3000 LH	3/7	Shops																	
F17-199	2017	F17-199 2017 M2 106 200 200 Mand Up	Diesel	CHG	ISL 6-300	3000 LH	3/7	Shops																	
F17-200	2017	F17-200 2017 M2 106 200 200 Mand Up	Diesel	CHG	ISL 6-300	3000 LH	3/7	Shops																	

Knowns

K15-120	2015	K15-120 2015 1370 SA Lamin 2nd	Diesel	CHG	FX-4-300 HH	3000 LH	3/7	Shops																	
K16-21	2016	K16-21 2016 1370 SA Lamin 2nd	Diesel	CHG	FX-4-300 HH	3500 LH	3/7	Shops																	
K16-22	2016	K16-22 2016 1370 SA Lamin 2nd	Diesel	CHG	FX-4-300 HH	3500 LH	3/7	Shops																	
K16-23	2016	K16-23 2016 1370 SA Lamin 2nd	Diesel	CHG	FX-4-300 HH	3500 LH	3/7	Shops																	
K16-24	2016	K16-24 2016 1370 SA Lamin 2nd	Diesel	CHG	FX-4-300 HH	3500 LH	3/7	Shops																	
K16-25	2016	K16-25 2016 1370 SA Lamin 2nd	Diesel	CHG	FX-4-300 HH	3500 LH	3/7	Shops																	
K16-26	2016	K16-26 2016 1370 SA Lamin 2nd	Diesel	CHG	FX-4-300 HH	3500 LH	3/7	Shops																	
K16-27	2016	K16-27 2016 1370 SA Lamin 2nd	Diesel	CHG	FX-4-300 HH	3500 LH	3/7	Shops																	
K16-28	2016	K16-28 2016 1370 SA Lamin 2nd	Diesel	CHG	FX-4-300 HH	3500 LH	3/7	Shops																	
K16-29	2016	K16-29 2016 1370 SA Lamin 2nd	Diesel	CHG	FX-4-300 HH	3500 LH	3/7	Shops																	
K16-30	2016	K16-30 2016 1370 SA Lamin 2nd	Diesel	CHG	FX-4-300 HH	3500 LH	3/7	Shops																	
K16-31	2016	K16-31 2016 1370 SA Lamin 2nd	Diesel	CHG	FX-4-300 HH	3500 LH	3/7	Shops																	
K16-32	2017	K16-32 2017 1400 P16 200	Diesel	CHG	FX-4-300 HH	3500 LH	3/7																		

City Commission Meeting

12. 3.

Meeting Date: 09/08/2016

SUBJECT:

APPROVAL OF CLAIMS IN THE AMOUNT OF \$381,406.22.

Attachments

Claimslist

JP Morgan Claimslist

City Commission Meeting

15. 1.

Meeting Date: 09/08/2016

SUBJECT:

APPROVAL OF CLAIMS IN THE AMOUNT OF \$35,835.41.

Attachments

Claimslist

JP Morgan Claimslist

City Commission Meeting

18. 1.

Meeting Date: 09/08/2016

Submitted By: Kristin Martin, Executive Assistant

SUBJECT:

CONSIDER A RESOLUTION AUTHORIZING THE ACCEPTANCE OF THE AGREEMENT BETWEEN THE OKLAHOMA DEPARTMENT OF TRANSPORTATION, TRANSIT PROGRAMS DIVISION AND THE ENID PUBLIC TRANSPORTATION AUTHORITY, FOR A GRANT UNDER 49 U.S.C. SECTION 5311, NON-URBANIZED AREA FORMULA PROGRAM.

BACKGROUND:

This resolution will authorize an agreement with the Oklahoma Department of Transportation to accept FTA Section 5311 Program financial assistance for the purpose of operating a rural public transit system in the City of Enid. This grant provides funding for the EPTA's operational budget to assist with costs as a rural transit provider.

RECOMMENDATION:

Consider resolution.

PRESENTER:

Mary Beth Williams, General Manager EPTA.

Attachments

Resolution

**RESOLUTION
#5311-2016-2017**

A RESOLUTION AUTHORIZING THE CHAIRMAN OF THE ENID PUBLIC TRANSPORTATION AUTHORITY TO EXECUTE AN AGREEMENT BETWEEN THE OKLAHOMA DEPARTMENT OF TRANSPORTATION, TRANSIT PROGRAMS DIVISION, AND THE ENID PUBLIC TRANSPORTATION AUTHORITY FOR A GRANT UNDER 49 U.S.C. SECTION 5311, NONURBANIZED AREA FORMULA PROGRAM.

WHEREAS, Section 5311 of Title 49 U.S.C. provides that eligible recipients may receive federal funds through the Federal Transit Administration to enhance the access of persons living in rural areas to health care, shopping, education, recreation, public services, and employment; and,

WHEREAS, the Oklahoma Department of Transportation (“ODOT”) has received federal funds through the Section 5311 Nonurbanized Area Formula Program (“Grant”); and,

WHEREAS, Enid Public Transportation Authority (“EPTA”) submitted a Fiscal Year 2016 Grant Application for financial assistance; and,

WHEREAS, EPTA was selected by the Oklahoma Department of Transportation as a subrecipient for the Grant; and,

WHEREAS, in order to receive the Grant funds, EPTA must execute an agreement adopting the general terms and conditions for Grant projects.

NOW THEREFORE, BE IT RESOLVED by the Trustees of the Enid Public Transportation Authority, that the Chairman is authorized to execute and agreement between the Oklahoma Department of Transportation and the Enid Public Transportation Authority.

APPROVED AND EXECUTED this 8th day of September, 2016.

Enid Public Transportation Authority

Ron Janzen, Vice Chairman

(SEAL)

ATTEST:

Linda S. Parks, Secretary

Approved as to Form and Legality:

Andrea L. Chism, City Attorney

City Commission Meeting

18. 2.

Meeting Date: 09/08/2016

SUBJECT:

APPROVAL OF CLAIMS IN THE AMOUNT OF \$2,287.58.

Attachments

Claimslist

JP Morgan Claimslist

City Commission Meeting

21.

Meeting Date: 09/08/2016

Submitted By: Andrea Chism, City Attorney

SUBJECT:

CONSIDER CONVENING INTO EXECUTIVE SESSION PURSUANT TO 25 O.S. §307(B)(3) TO DISCUSS THE PURCHASE OF REAL PROPERTY AND PURSUANT TO 25 O.S. §307(C)(10) TO DISCUSS MATTERS PERTAINING TO ECONOMIC DEVELOPMENT BECAUSE AN EXECUTIVE SESSION IS NECESSARY TO PROTECT THE CONFIDENTIALITY OF THE BUSINESS, AND TO RECONVENE INTO REGULAR SESSION TO TAKE ANY NECESSARY ACTION.

BACKGROUND:

The City Attorney recommends the Mayor and Board of Commissioners go into Executive Session pursuant to 25 O.S. §307(B)(3), to discuss “the purchase or appraisal of real property,” and pursuant to 25 O.S. §307(C)(10), to confer “on matters pertaining to economic development, including the transfer of property, financing, or the creation of a proposal to entice a business to remain or to locate...” within Enid because public disclosure of the matter to be discussed would violate the confidentiality of the business.

Upon conclusion of the Executive Session, the Commission will reconvene into Regular Session to take any necessary action.

RECOMMENDATION:

Convene into Executive Session.

PRESENTER:

Andrea L. Chism, City Attorney.
