

**NOTICE OF SPECIAL MEETING**

Mayor and Board of Commissioners of the City of Enid, Oklahoma

Notice is hereby given that the Mayor and Board of Commissioners of the City of Enid, Oklahoma, will meet in special session at 4:00 p.m. on the 26th day of May, 2016, in the Council Chambers of the City Administration Building, located at 401 W. Owen K. Garriott Road in said city, and the agenda for said meeting is as follows:

- AGENDA -

MAYOR AND BOARD OF COMMISSIONERS SPECIAL MEETING

1. CALL TO ORDER/ROLL CALL.
2. APPROVE ADDITIONAL LOCAL SHARE FUNDS TO OKLAHOMA DEPARTMENT OF TRANSPORTATION (ODOT), IN THE AMOUNT OF \$642,488.93, FOR THE ROADWAY AND TRAIL IMPROVEMENT PROJECT ON WILLOW ROAD, PROJECT NO. R-0303A, AND AUTHORIZE ADDITIONAL PAYMENT OF THE LOCAL SHARE OF THE PROJECT.
3. DISCUSS AND TAKE NECESSARY ACTION FOR ENTRY WAY SIGNAGE.
4. CONSIDER CONVENING INTO EXECUTIVE SESSION PURSUANT TO 25 O.S. §307(C)(10) TO DISCUSS MATTERS PERTAINING TO ECONOMIC DEVELOPMENT BECAUSE AN EXECUTIVE SESSION IS NECESSARY TO PROTECT THE CONFIDENTIALITY OF THE BUSINESS; AND TO RECONVENE INTO REGULAR SESSION TO TAKE ANY NECESSARY ACTION.
9. ADJOURN.

CERTIFICATE AS TO POSTING

I, the undersigned Assistant City Clerk of the City of Enid, Oklahoma, do hereby certify that prior to 4:00 P.M. on the 25th day of May 2016, a true copy of the above Notice of Meeting was posted at the entrance to the Administration Building of the City of Enid, located at 401 W. Owen K. Garriott Road in said city. I further certify that I received at least forty-eight (48) hours advance notice of said meeting as required by State Statutes.

DATED at Enid, Oklahoma this 25th day of May 2016.

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Assistant City Clerk

(SEAL)

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**MINUTES OF SPECIAL MEETING OF THE  
MAYOR AND BOARD OF COMMISSIONERS OF THE CITY OF ENID, OKLAHOMA,  
HELD ON THE 26TH DAY OF MAY 2016**

The Mayor and Board of Commissioners of the City of Enid, County of Garfield, State of Oklahoma, met in special session at 4:00 P.M. on the 26th day of May 2016, in the Council Chambers of the Administration Building of the City of Enid, located at 401 West Owen K. Garriott Road in said city, pursuant to notice given forty-eight (48) hours in advance to the Clerk of the City of Enid, and pursuant to notice thereof displayed at the entrance to the Administration Building of said city, in prominent view and which notice was posted prior to 4:00 P.M. on the 25th day of May 2016.

Mayor Shewey called the meeting to order with the following members present and absent:

PRESENT: Commissioners Janzen, Brownlee, Ezzell, Timm and Mayor Shewey.

ABSENT: Commissioners Wilson and Vanhooser.

Staff present were City Manager Jerald Gilbert, City Attorney Andrea Chism, City Clerk Linda Parks, Director of Engineering Services Christopher Gdanski, Director of Marketing and Public Relations Steve Kime, and Human Resource Director Sonya Key.

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It was noted that Commissioner Vanhooser arrived at 4:01 P.M.

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Motion was made by Commissioner Ezzell and seconded by Commissioner Brownlee to approve additional local share funds in the amount of \$642,488.93 to the Oklahoma Department of Transportation for Project No. R-0303H, Roadway and Trail Improvements on Willow Road, and authorize said payment as recommended.

Following brief discussion, the vote was as follows:

AYE: Commissioners Janzen, Brownlee, Ezzell, Timm, Vanhooser and Mayor Shewey.

NAY: None.

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Discussion was held regarding entryway signage.

City Manager Jerald Gilbert explained that at the May 17, 2016 study session, wayfinding signage designs and plans were presented by the firm of Corbin Design, Traverse City, Michigan, and, as part of that presentation, the firm had also looked at entryway signage. He stated that there was still significant interest in that project, and noted that funds for the project were budgeted in the current year's budget. He went on to say that staff was working with the Enid Regional Development Alliance (ERDA) and Corbin Design to make that project happen. It would be challenging because of competitive bidding guidelines, but staff would make every effort to bid the project as soon as possible for consideration by the Commission.

ERDA Executive Director Brent Kisling spoke on behalf of the Enid First Team. He stated that as part of the presentation, Corbin Design had been asked to also look at entryway signs. He stated that prior discussions indicated that the Commission felt that spending \$60,000.00 for each sign was excessive. As a result, Corbin Design had designed something that they felt would be closer to the \$40,000.00 mark, once the project was bid.

Mr. Kisling stated that the big question was where to place the sign on the east side of Enid. Original plans were to place the sign at 66th Street. There was electricity to the median at that location, but not to the side. Corbin Design's suggestion was to leave the sign at the site where it currently was for two reasons: 1) Electricity was already at that site; and 2) An entrance sign should be where commerce started with the community. He went on to that the Enid First Team would be working with staff to bid the project as soon as possible, hopefully before the end of June.

Mr. Gilbert suggested that the project be bid with both locations. Commissioners could then make the determination as to whether they wanted to place the sign at 30th Street or at 66th Street. He went on to say that staff would make every effort to have bids back by June 30th. However, if for any reason, despite their best efforts, that didn't happen, it would be brought to commissioners as soon as possible for action they deemed appropriate.

Ms. Diane Levesque, 1324 West Oak Avenue, addressed commissioners. She expressed concerns that the new signage would clash with the existing Keep Enid Beautiful signage, and also expressed concerns of possible waste if those signs were discarded.

Commissioner Brownlee responded, stating that the corner signs referenced were privately funded, and not funded by the City of Enid.

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Motion was made by Commissioner Brownlee and seconded by Commissioner Timm to convene into Executive Session pursuant to 25 O.S. §307(C)(10) to discuss matters pertaining to economic development, because an Executive Session is necessary to protect the confidentiality of the business, and the vote was as follows:

AYE: Commissioners Janzen, Brownlee, Ezzell, Timm, Vanhooser and Mayor Shewey.

NAY: None.

The meeting convened into Executive Session at 4:17 P.M.

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In Executive Session, the Commission discussed matters pertaining to economic development.

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Motion was made by Commissioner Ezzell and seconded by Commissioner Timm to reconvene into special session, and the vote was as follows:

AYE: Commissioners Janzen, Ezzell, Timm, Vanhooser and Mayor Shewey.

NAY: None.

Commissioner Brownlee absent from vote.

The meeting reconvened into special session at 5:02 P.M.

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There being no further business to come before the Board at this time, motion was made by Commissioner Ezzell and seconded by Commissioner Vanhooser that the meeting adjourn, and the vote was as follows:

AYE: Commissioners Janzen, Ezzell, Timm, Vanhooser and Mayor Shewey.

NAY: None.

Commissioner Brownlee absent from vote.

The meeting adjourned at 5:02 P.M.

CITY OF ENID, OKLAHOMA

BY: \_\_\_\_\_  
WILLIAM E. SHEWEY, MAYOR

(SEAL)

ATTEST:

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LINDA S. PARKS, CITY CLERK

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